



AGENDA

- A – 1 **Opening**
- (a) Roll Call
 - (b) Declaration of Conflict of Interest
 - (c) In Camera Session (**6:30 p.m.**)
 - (i) Personnel Matters
 - (ii) Legal Matters
 - (d) Welcome to Open Session / Land Acknowledgement Statement (**7:15 p.m.**)
 - (e) Memorials
 - (i) Bill Johnston, Former Trustee and Chair of the Board D. Werden
 - (f) Agenda Additions/Deletions/Approval
 - (g) In Camera Report
 - (h) Presentations
 - (i) Delegations
- B – 1 **Approval of Minutes**
- * (a) May 25, 2020 (Regular Board)
 - * (b) June 8, 2020 (Committee of the Whole)
- C – 1 **Business Arising from Minutes and/or Previous Meetings**
- (a) Lakewood Track Fundraising Plan Update R. Wyszynski
- D – 1 **Director’s Report**
- E – 1 **Student Trustees’ Report**
- F – 1 **Committee Reports**
- * (a) Committee of the Whole – June 08, 2020 S. Gibson
- G – 1 **New Business**
- * (a) Grand Erie Parent Involvement Committee Annual Report B. Blancher
 - * (b) Quarterly Budget Report R. Wyszynski
 - * (c) Energy Conservation Consumption Report R. Wyszynski
 - * (d) Implications of 2020-21 Friday the 13th Events on Port Dover Students W. Baker
- H – 1 **Other Business**
- * (a) Summary of Accounts - May 2020 R. Wyszynski
 - * (b) Joint Occupational Health & Safety Committee Minutes - May 21, 2020 R. Wyszynski
 - (c) Safe and Inclusive Schools Committee Minutes (Draft) – May 14, 2020 W. Baker
 - * (d) Student Transportation Services Brant Haldimand Norfolk Committee Minutes (Draft) – May 26, 2020 R. Wyszynski
 - * (e) Native Advisory Committee Minutes (Draft) – June 8, 2020 D. Martins

SUCCESS for Every Student



Regular Board Meeting
Monday, June 22, 2020
Microsoft Teams Virtual Meeting

I - 1 Correspondence

J - 1 Adjournment

Future Meetings (held at the Education Centre unless noted otherwise)

Audit Committee	June 23, 2020	4:00 PM	MS Virtual Meeting
Chairs' Committee	August 31, 2020	5:45 PM	Norfolk Room
Board Meeting	August 31, 2020	7:15 PM	Board Room

SUCCESS for Every Student

Memorial Statement

Bill Johnston

Grand Erie District School Board Trustees are saddened to share the news of the passing of former Trustee Bill Johnston. Bill passed away on May 25, 2020

Bill was first elected to represent Brant County in 2000. He served until poor health forced him to resign in 2012. During this time, Bill was Chair of the Board for two years as well as Vice-Chair for two years.

Bill was a long-serving representative for Grand Erie at the Ontario Public School Boards' Association (OPSBA). With OPSBA, he also took on a leadership role, serving as Vice-President of the Central West Region for two years.

Bill was a quiet leader at the board room table, but when he spoke, you listened.

Bill was a brilliant man, newspaper owner, publisher and editor at the Burford Times, a newspaper that is still in his family – now named the Burford Advance.

Bill could make you laugh, while he made you think.

He leaves behind his wife Betty of 46 years, three sons and seven grandchildren.

Bill's quiet presence, friendship and giving spirit will not be forgotten.

Respectfully submitted,

Carol Ann Sloat
Grand Erie District School Board Trustee



MINUTES

Present: Board Chair G. Anderson, Board Vice-Chair R. Collver, D. Dean, E. Dixon, B. Doyle, S. Gibson, J. Richardson, C.A. Sloat, C. Speers, C. VanEvery-Albert, D. Werden, Z. Garbaty (Student Trustee), I. Doxtador-Swamp (Student Trustee), A. Hauser (Student Trustee)

Administration: Director - B. Blancher; Superintendents – W. Baker, L. De Vos, D. Martins, L. Munro, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: Nil
Administration: Nil

A - 1 **Opening**

(a) **Roll Call**

The meeting was called to order by Chair, G. Anderson at 6:30 p.m.

(b) **Declaration of Conflict of Interest**

Nil

(c) **In Camera Session**

Moved by: C. VanEvery-Albert

Seconded by: S. Gibson

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:30 p.m.

Carried

(d) **Welcome to Open Session**

The Public Session meeting was called to order by Chair, G. Anderson at 7:15 p.m.

(e) **Memorials**

(i) G. Anderson read the memorial statement for L. Mittlefehldt.

(f) **Agenda Additions/Deletions/Approval**

Moved by: B. Doyle

Seconded by: D. Dean

THAT the Agenda be approved.

Carried



(g) **In Camera Report**

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the application for the School Administrators' Self-Funded Leave Plan.

Carried

Moved by: S. Gibson

Seconded by: B. Doyle

THAT the Grand Erie District School Board approves B-1-d.

Carried

Moved by: D. Werden

Seconded by: C. Speers

THAT the Grand Erie District School Board confirms the appointments to the Elementary Principals' pool.

Carried

Moved by: B. Doyle

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board confirms the appointments to the Elementary Vice-Principals' pool.

Carried

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board confirms the appointments to the Secondary Principals' pool.

Carried

Moved by: E. Dixon

Seconded by: D. Werden

THAT the Grand Erie District School Board confirms the appointments to the Secondary Vice-Principals' pool.

Carried

Moved by: C. Speers

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approves B-1-j.

Carried



(h) **Presentations**

Nil

(i) **Delegation**

Nil

B - 1 Approval of Minutes

(a) **Regular Board Meeting – April 27, 2020**

Presented as printed.

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the Minutes of the Regular Board Meeting, held April 27, 2020 be approved.

Carried

(b) **Committee of the Whole Board – May 11, 2020**

Presented as printed.

Moved by: C. VanEvery-Albert

Seconded by: S. Gibson

THAT the Minutes of the Committee of the Whole Board Meeting, held May 11, 2020 be approved.

Carried

C - 1 Business Arising from Minutes and/or Previous Meetings

(a) **2017-20 Strategic Communications Plan Evaluation Update**

B. Blancher invited K. Newhouse, Manager of Communications and Community Relations to the meeting. B. Blancher referred to the 2017-20 Strategic Communications Plan Evaluation report and turned it over to K. Newhouse. K. Newhouse provided a high-level overview of the report, referred to the Appendices and noted that Appendix C is the plan as a result of the work done by the Crisis Communications Ad Hoc Committee.

S. Gibson commented that she would like to thank K. Newhouse and her team for their work and stated that the results really speak loudly.

R. Collver congratulated K. Newhouse and her team on labour relations communications and of course the ongoing COVID-19 communication, noting that all of the communications



pieces have been outstanding and shared her appreciation that K. Newhouse is always on the ball and thanked her for all the great messaging to the system.

Moved by: G. Anderson

Seconded by: S. Gibson

THAT the Grand Erie District School Board receive the 2017-20 Strategic Communications Plan Evaluation for Year 3 (2019-20), including the Crisis Communications Plan.

Carried

Moved by: C. VanEvery-Albert

Seconded by: E. Dixon

THAT the Grand Erie District School Board disband the Crisis Communications Ad Hoc Committee.

Carried

D - 1 Director's Report

Director's highlights:

- **Ministerial Order** – last Tuesday the Premier and Minister of Education announced that after a great deal of consultation the decision was made to extend the Ministerial Order around the closure of schools to the end of June. Following that announcement, Board Chairs and Directors received some correspondence which was also sent to all Trustees by Chair Anderson:
 - From the Minister and Deputy Minister – An update on plans for the remainder of the school year including the fact that Ministry staff is working on a plan for expanded summer learning to support students in a variety of ways including credit recovery, reach ahead credits, and the opportunity to upgrade courses in a 55 hour learning format. The memo also included information on targeted programs such as the CODE Summer Learning Program and supports for students with special education and mental health needs. We await further details on these program offerings and how they will be funded.
 - Another memo updated Chairs and Directors on the Ontario Together initiative around the opportunity for businesses and organizations to propose solutions for providing essential goods and services including low-cost internet connectivity for students, families and educators and low-cost devices.
 - *Ontario's Framework for Continued Learning* – this document was posted on the Ministry of Education's website last week and has been shared with Trustees. The Deputy Ministry stated that this is document is meant to open the discussion about the re-opening of schools in September – what that might look like, what needs to be put in place and how students and staff will be supported. There is also an opportunity for feedback.
- **Chairs' Teleconference with the Minister of Education** – this past Friday, Chairs and Directors were invited to participate in a teleconference with the Minister. Both Chair Anderson and Director Blancher participated. Notes from the call were shared with all Trustees on Friday afternoon. The Minister and his staff covered topics such as work



currently being done to build the plan for September and how collaboration with school boards is critical in this work, the enhanced summer learning plan and the delay in school boards receiving their Grants for Student Needs. Following this teleconference, Chairs and Directors received an email from the Minister of Education Friday evening to share a placemat document outlining the various provincial tables that are providing input into Ministry plans for students. In this memo, the Minister proposed a weekly call for 30 minutes with Chairs' and Directors. Chair Anderson shared this memo with Trustees today.

- **Webinar for Parents** – our Safe and Inclusive Schools Team under the leadership of Superintendent Baker is hosting a parent webinar this week on Microsoft Live – on Thursday at 11:00 am. This hour-long webinar is called Coping with Uncertainty: A Webinar for Parents. Members of our Safe and Inclusive Schools Team will be talking about the impact of uncertainty on ourselves and youth, as well as ways to cope, survive and thrive during these unprecedented times.
- **United Way Proposal** – on May 14th, Director Blancher participated in a meeting with the Executive Directors of the United Way of Haldimand/Norfolk and the Brant United Way on their request. They wanted to share information around funding that their agencies are able to access through the Emergency Community Support Funding from the federal government. Both United Way local agencies would like to work with Grand Erie staff to identify needs of our students and staff to support things like transitioning back to school, supplies required etc. Together we feel like this is an opportunity to show the true impact of United Way in supporting our school communities through a real collaboration. At this point in the process, our Mental Health Lead, Piyali Bagchee and our School and Program Supports Lead, Karin Mertins, are meeting with the United Way to begin the discussion and identification of needs, and information will come back to Exec Council. Applications opened on May 19th and the deadline is July 31st.
- **Support Staff Presentation** – Director Blancher asked Superintendent Thompson to share an example of the amazing supports being provided by our system support staff as we all work through remote learning.
 - L. Thompson shared some background of what the Special Education department has been doing to support our families with distance learning: weekly calendar resources; Brightspace: Professional Learning Environment (PLE), sample of landing page of self-contained classroom; Special Education Program Supports; Special Education Legislation/Processes and Professional Support Staff;
 - L. Thompson noted that the slide deck reviewed will be shared with Trustees following the meeting.

C. Speers thank L. Thompson for her report and asked if the teachers can see if the student has accessed Lexia? L. Thompson responded that the teacher should go in, track the students reading progress and Lexia reports any lagging skills and shares with the teacher what kind of activities/strategies they can use with the student to mitigate those lagging skills but it is not synchronous.



Moved by: B. Doyle

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Director's Report of May 25, 2020 as information.

Carried

E - 1 Student Trustees' Report

Z. Garbaty referred to the Student Trustee Report which was high-level summary of the OSTA-AECO Virtual AGM that took place May 21-24th.

Moved by: D. Dean

Seconded by: S. Gibson

THAT the Grand Erie District School Board receive the Student Trustees' Report of May 25, 2020 as information.

Carried

F - 1 Committee Report

(a) Committee of the Whole Board – May 11, 2020

Moved by: S. Gibson

Seconded by: C. Speers

THAT the Grand Erie District School Board approve the recommendations from the May 11, 2020 Committee of the Whole Board Meeting as follows:

1. Suspension of Bylaw 25 Director's Performance Appraisal

THAT the Grand Erie District School Board suspends Bylaw 25 Director's Performance Appraisal until a new Director is in place.

2. Director's Report

THAT the Grand Erie District School Board receive the Director's Report of May 11, 2020 as information.

3. 2020-21 Committee of the Whole Board & Regular Board Meeting Schedule

THAT the Grand Erie District School Board approve the 2020-21 Committee of the Whole Board and Regular Board Meeting Schedule.

4. Allocation of Educational Assistants

THAT the Grand Erie District School Board approve the allocation of 301 Educational Assistants, as outlined in the report, pending final budget approval.

5. Quality Accommodation Update

a. THAT the Grand Erie District School Board receive the Quality Accommodation Committee report as information.



- b. THAT the Grand Erie District School Board temporarily suspends Policy FT8 Boundary Reviews.
- c. THAT the Grand Erie District School Board approve a Boundary revision to assign a portion of the Princess Elizabeth Public School catchment area to Bellview Public School effective September 1, 2020.
- 6. Delhi District Secondary School – Gymnasium Viability Review**
THAT the Grand Erie District School Board approve the Fundraising Plan for Delhi District Secondary School Gymnasium, with modified timeline to March 2023.
- 7. Management Information for Student Achievement (MISA) Update**
THAT the Grand Erie District School Board receive the MISA Update as information.
- 8. Community Planning and Facility Partnership- Annual Facility Status Report**
THAT the Grand Erie District School Board receive the Community Planning and Facility Partnership Report as information.
- 9. Learning Intervention Tracking for Excellence (LITE)**
THAT the Grand Erie District School Board receive the Learning Intervention Tracking for Excellence (LITE) as information.
- 10. Bylaw 3 Nomination and Annual Organizational Meeting**
THAT the Grand Erie District School Board approve Bylaw 3 Nomination and Annual Organizational Meeting.
- 11. Bylaw 5 Board and Committee of the Whole Board Meetings: Rules of Procedure**
THAT the Grand Erie District School Board approve Bylaw 5 Board and Committee of the Whole Board Meetings: Rules of Procedure.
- 12. FT2 New School Construction Projects**
THAT the Grand Erie District School Board approve Policy FT2 New School Construction Projects.
- 13. FT3 Naming of Schools**
THAT the Grand Erie District School Board approve Policy FT3 Naming of Schools.
- 14. FT4 Community Use of Schools**
THAT the Grand Erie District School Board approve Policy FT4 Community Use of Schools, as amended.
- 15. FT9 Transition Committee**
THAT the Grand Erie District School Board approve Policy FT9 Transition Committee.
- 16. F106 Receipt of Charitable Donations**
THAT the Grand Erie District School Board receive Procedure F106 Receipt of Charitable Donations as information.



17. HR111 Personal Protected Footwear

THAT the Grand Erie District School Board receive Procedure HR111 Personal Protective Footwear as information.

18. HR119 Progressive Discipline

THAT the Grand Erie District School Board receive Procedure HR119 Progressive Discipline as information.

19. P103 Learning Resource Selection

THAT the Grand Erie District School Board receive Procedure P103 Learning Resource Selection.

20. P105 Prior Learning Assessment Recognition (PLAR)

THAT the Grand Erie District School Board receive Procedure P105 Prior Learning Assessment Recognition (PLAR) as information.

21. SO113 Extreme Weather Guidelines

THAT the Grand Erie District School Board receive Procedure SO113 Extreme Weather Guidelines as information.

Carried

G - 1 New Business

(a) Major Construction Project Report

R. Wyszynski referred to the Major Construction Project report providing a status update on the Major Construction Projects which are:

- Mapleview Elementary School
- Child Care Renovation at Hagersville Secondary School
- Child Care Addition at Central Public School

C.A. Sloat asked about Mapleview, there is still an outstanding amount and will it be done soon? R. Wyszynski responded on our 11-month warranty report there were of number of things identified that were not complete or to our standards, we don't convert that commitment to an expense and are still waiting for those items to be completed. R. Wyszynski further added that we are hoping to get it all done by August 31, 2020. C.A. Sloat further asked with the schools being closed, is there any plan to move some construction into June? R. Wyszynski responded if there are some projects that can start in June, we will move that way; but it will depend on the vendor and the mobility of facilities staff.

J. Richardson asked about the grass seeding at Mapleview? R. Wyszynski responded it is a work in progress, they are looking at multiple options to have the grass ready for September.



Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Major Construction Project Report as information.

Carried

(b) **Annual Operating Plans Review**

B. Blancher referred to the Annual Operating Plans Review report which consists of five operating plans. The five operating plans were reviewed with a status update for 2019-20.

(i) Community: B. Blancher reviewed the status for the goal within Community Operating Plan.

(ii) Environment: R. Wyszynski reviewed the status for the goals within the Environment Operating plan.

(iii) Equity: W. Baker reviewed the status for the goals within Equity Operating Plan.

- C.A. Sloat noted that we don't talk about Student Census information and achievement and she realizes belonging at school is very important, students do better if they feel comfortable and accepted for who they are at school. C.A. Sloat asked are we going to link this back to achievement so we can figure out trends? W. Baker responded that the link to achievement is the most important thing we are going to do in the fall, that is one of the connections that we are making and along with whether or not our marginalized students are also overrepresented in disciplinary situations.

(iv) Technology: L. Munro reviewed the status for the goals within the Technology Operating Plan.

(v) Well-Being: L. Thompson with support from S. Sincerbox reviewed the status for the goals within the Well-Being Operating Plan.

R. Collver commented that our situation this year has created lots of disappointments with the work that was part of the operating plans and that she heard the disappointment in the voices during the presentations but recognizes that this certainly doesn't reflect all the hard work that has been done over the last 8-10 weeks and that is unfortunate. R. Collver thanked everyone for all the work that is not reflected in these operating plans.

Moved by: B. Doyle

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive the Annual Operating Plans (2019-20) as information.

Carried



H - 1 Other Business

(a) Summary of Accounts – April 2020

Presented as printed.

Moved by: S. Gibson

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of April 2020 in the amount of \$9,343,545.98 as information.

Carried

(b) Special Education Advisory Committee Minutes – February 20, 2020

Presented as printed.

Moved by: J. Richardson

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes – February 20, 2020 as information.

Carried

(c) Joint Occupational Health & Safety Committee Minutes – April 22, 2020

Presented as printed.

D. Werden asked that considering we may have staff working in the buildings during the summer, if there is a requirement to do building inspections? R. Wyszynski responded if we have face to face learning on site, we will have to complete monthly inspections. D. Werden further asked what if it is just the teacher in to deliver virtual learning from their classroom, would the inspection not be required? R. Wyszynski responded there would need to be a discussion with the Ministry of Labour, typically if there are more than five active people in our site, we either inspect the site or part of the site they are working in and it is a moving target at this time.

Moved by: B. Doyle

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Joint Occupational Health and Safety Committee Minutes – April 22, 2020 as information.

Carried



- (d) **Privacy and Information Management Committee Minutes (Draft) – May 14, 2020**
Presented as printed.

Moved by: E. Dixon

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Privacy and Information Management Committee Minutes (Draft) - May 14, 2020 as information.

Carried

- I - 1 **Correspondence**
Nil

- J - 1 **Adjournment**
Moved by: C.A. Sloat
Seconded by: E. Dixon
THAT the meeting be adjourned at 8:30 p.m.
Carried

Board Chair, G. Anderson



MINUTES

Present: S. Gibson– Committee Chair, G. Anderson, R. Collver, D. Dean, E. Dixon, B. Doyle, J. Richardson, C.A. Sloat, C. Speers, C. VanEvery-Albert, D. Werden, Z. Garbaty (Student Trustee), A. Hauser (Student Trustee),

Administration: Director - B. Blancher; Superintendents – W. Baker, L. De Vos, D. Martins, L. Munro, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: I. Doxtador-Swamp (Student Trustee)
Administration: Nil

A - 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, S. Gibson at 6:30 p.m.

(b) Declaration of Conflict of Interest

Nil

(c) In Camera Session

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, S. Gibson at 7:15 p.m.

(e) Agenda Additions/Deletions/Approval

Presented as printed.

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Agenda be approved.

Carried



B-1-b Committee of the Whole Board Meeting

Monday, June 8, 2020
Microsoft Teams Virtual Meeting

(f) **In Camera Report**
Nil

B - 1 **Business Arising from Minutes and/or Previous Meetings**
Nil

C - 1 **Director's Report**
Director's highlights:

- **Congratulations to a Grand Erie Student** - Theo Collins – student at Paris District High School. On June 5th it was announced that Theo is the recipient of the prestigious TD Community Leadership Award – one of 20 recipients across Canada. This scholarship supports post-secondary tuition and living expenses.
- **Ministry Memos** – since our Board Meeting in May, there have been a number of memos received from the Ministry of Education to provide information required as the 2019-20 school year begins to wrap up.
 - **May 27, 2020** – Memo regarding Additional Assessment and Reporting Information – including a statement we are required to place in the “board use” section of all report cards: *This report card is for a reporting period that included provincially-mandated school closure from March 13, 2020 – June 30, 2020.* The memo included other requirements including the need to document that for the 2019-20 school year, the requirement to complete 40 hours of community involvement has been waived by the Minister of Education. In anticipation of our educators needing guidance for the June reporting period, our program departments under the lead of Superintendent De Vos and Superintendent Martins had already prepared support documents and were able to align the Grand Erie directions with the Ministry guidelines and get all of this in the hands of teachers and school administrators very quickly.
 - **May 27, 2020** – along with the general assessment and reporting guidelines, we received Additional Guidance on Special Education and Mental Health Needs including information on IPRCs, IEPs, and effective practices. Under the leadership of Superintendent Thompson, I am pleased to report that items listed in this memo were already in place in Grand Erie.
 - **May 29, 2020** - Memo to Chairs and Directors from the Minister of Education inviting us to participate in weekly teleconferences. This began June 1st and runs each Monday at 2:00 pm for 30 minutes until the end of June. Teleconferences notes are provided to all Trustees.
 - **May 29, 2020** – **SB04 Memo from 3 Assistant Deputy Ministers regarding 2020 Summer School Learning Opportunities** – this involves several of our areas including elementary and secondary program, special education and



B-1-b Committee of the Whole Board Meeting

Monday, June 8, 2020
Microsoft Teams Virtual Meeting

continuing education – Grand Erie is receiving some additional funding to support these summer learning opportunities – a total of \$288,870.

- Summer School 2020 has several components. New credits for Gr. 11/12 students will be offered through eLearning. Credit Recovery, Credit Upgrade, Reach Ahead and Literacy/Numeracy Summer Learning Program being offered to current Grade 6, 7, & 8 students will be delivered in a Hybrid Virtual Model that allows students to engage in both synchronous and asynchronous learning daily throughout the duration of the summer course.
 - New this year: For the past few years the Literacy/Numeracy program has been offered to *current* grade 5 & 6 students. This year the program will be available to *current* Gr. 6, 7 and 8 students. Camp Sail will offer opportunities for current grade 5 students. The Summer Literacy/Numeracy program is also being offered to students going into Grade 9 to address and support gaps as a result of prolonged school closures.
 - Additional support for our most vulnerable students will be provided through reduced class sizes, guidance support for registrations and the support of learning coaches throughout the duration of Summer School.
 - Funding to support vulnerable students on existing caseloads and their families will be provided throughout the summer via Mental Health Workers.
 - As well, a Transitions Program for students in SK-3 who require Tier 1 or 2 supports when they are at school will be offered at several sites in Grand Erie.
- **Specific Summer Learning Program Updates** – Director Blancher asked Superintendent De Vos to provide an update on Camp SAIL and Superintendent Martins to provide an update on Focus on Youth.
 - **Camp SAIL** – L. De Vos stated that Camp SAIL will continue through the summer for 2020 and it is an opportunity for students to minimize their learning loss and for those who have social/economic challenges that affect their learning; but another purpose is to bridge the gaps in learning as a result of the pandemic school closure. The funding is the same as last year, so we are assured of 7 classes however, it is going to look different as we have to offer a virtual only camp. L. DeVos stated that we have been invited to apply for additional funds and have done so but have not heard if the application has been approved. The focus of virtual camp will be grade 4 to 6, and L. DeVos provided a high-level overview of the requirements of Camp SAIL. L. DeVos stated we are currently assessing our schools and our budget may be allow us to stretch beyond the 7 classes.
 - **Focus on Youth** – D. Martins stated that Focus on Youth is program funding that we get in a special pocket of money through a transfer payment



B-1-b Committee of the Whole Board Meeting

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agreement. The intent of the program is to support young people with job readiness skills and help in meeting their secondary graduation requirements so that they can move on to successful post secondary pathways, whatever those may be. Funding is based on priority neighbourhoods across the province and Grand Erie is fortunate enough to get a substantial investment on a yearly basis. D. Martins stated that the employment piece, the various training (WHMIS etc.) required to get students prepared and working with summer camp programs, which is what traditionally happens, will not happen this year due to COVID-19 and the restrictions on camps. D. Martin provided a high-level overview regarding the approach Grand Erie will be taking which includes a supportive wraparound approach, stating we have submitted our application and proposal to the Ministry of Education but have yet to hear back. D. Martins stated that we have decreased class size for credit recovery or credit upgrading to support students getting more intensive support from their teachers. D. Martins stated the second part we are looking at is using Student Success learning coaches to support 4 classroom teachers and their class as additional resources for additional wraparound support. D. Martins noted that we are looking at supporting a more fulsome promotion process at the end of the school year as we anticipate the need and demand to be increased for this summer and having some Guidance and Student Success teachers on the first two days after schoolwork completes for our secondary teachers to make sure all students are where they need to be to begin summer school on July 6. D. Martins has been working with Superintendent Munro and our Central Principal Teams and we are really hoping we have something in place to support all of those students who have been disengaged and have learning gaps that need to be closed so that we are in a much better position to return to whatever model we have in September.

- C. Speers thanked D. Martins for her report.
- R. Collver thanked D. Martins and asked how many students we will be able to serve through this model? D. Martins responded we are hoping to serve 100 to 120 students in the Focus on Youth model, if we are approved by the Ministry to move forward.
- **Regulation Change** – Memo received on May 29th to inform us that on June 5, 2020 amendments to the Education Act and Ontario Regulation 463/97 (Electronic Meetings) under the Act will be in effect. Prior to this amendment, the Regulation stated that Board members must be physically present for at least three regular Board meetings in each 12-month period beginning December 1st and if a member failed to meet this requirement, the member's seat would be vacated. In response to the current public health situation in Ontario, the requirement for Board members to physically attend three regular boards meetings does not apply for the 12-month period if all schools of a board are closed for a total of two or more months under a school closure order.



B-1-b Committee of the Whole Board Meeting

Monday, June 8, 2020
Microsoft Teams Virtual Meeting

- **June is National Indigenous History Month** – today, Sabrina Sawyer our Indigenous Education Lead, sent an email to all school administrators and teachers to remind the group of the many resources available in the Staff Portal to provide support in the virtual classroom space. Indigenous Peoples' Day takes place on Sunday June 21st

Moved by: C. VanEvery-Albert

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Director's Report of June 8, 2020 as information.

Carried

D - 1 New Business – Action/Decision Items

(a) Annual Review of the Special Education Plan

L. Thompson referred to the Annual Review of the Special Education Plan report noting this is for the 2019-20 school year. L. Thompson stated the plan was updated based on stakeholder and Special Education Advisory Committee (SEAC), minor revisions were made to the plan and was presented to the Special Education Advisory Committee (SEAC) on May 14, 2020, the plan was approved by SEAC and approved to be forwarded to the Board of Trustees.

D. Dean expressed his thanks to L. Thompson stating the plan was well-presented and helpful.

Moved by: G. Anderson

Seconded by: D. Werden

THAT the Grand Erie District School Board approve the Annual Review of the Special Education Plan, and the submission of two copies of the plan, and the Special Education Report Components Checklist to the Regional Office of the Ministry of Education by July 31, 2020.

Carried

(b) French Immersion Program Review – Ad Hoc Committee

L. De Vos referred to the Ad Hoc Committee – French Immersion Review report providing a high-level overview on the background and noted on March 30, 2020 Trustees approved a review of the Kindergarten and sibling components of French Immersion. L. De Vos noted that during the 2020-21 school year, she will lead a working group to review the current Kindergarten and sibling French Immersion components with a report back to Board on November 9, 2020. L. De Vos spoke to some minor additional revisions. L. De Vos is



B-1-b Committee of the Whole Board Meeting

Monday, June 8, 2020
Microsoft Teams Virtual Meeting

recommending the Board approve the striking of an Ad Hoc Committee and reviewed the Terms of Reference.

G. Anderson shared his concerns that if there are any significant changes suggested we may get some push back from the French Immersion families and the two-month time frame may be challenging.

C.A. Sloat commented that it is important to look at Secondary as it has been four or five years since the last review.

R. Collver thanked L. DeVos for listening to the voices and the changes made here. R. Collver asked L. DeVos to expand on program needs and what she is thinking. L. DeVos responded when we meet with Principals from the schools we often brainstorm what are the things we need to improve, what are the resources we are lacking in, what is the training that needs to be provided for educators and just an overall program review of what is happening.

Z. Garbaty asked regarding the composition of the committee if it would be possible to add a Student Trustee? L. De Vos responded that we did discuss this and we felt the student voice could be part of a focus group and that voice could be brought back to the Committee but that will be the will of the Board however it can be a very difficult committee meeting.

C. VanEvery-Albert was wondering about the thinking behind adding the Indigenous Teacher Consultant. L. De Vos responded that a Trustee approached her and it was felt that it would be best to ensure that French Immersion is inclusive to all students being part of those programs if we are offering them.

Moved by: R. Collver

Seconded by: E. Dixon

THAT the Grand Erie District School Board strike an Ad Hoc Committee to develop a French Immersion Review to be presented to the Board on November 9, 2020, as amended.

Carried

D – 2 New Business – Information Items

(a) Category III Trips

B. Blancher referred to the Category III Trips report and explained the trips listed are those approved between January and May 2020 and the previously approved trips that have not yet taken place. B. Blancher further noted that there has been discussion at Exec Council regarding next year's trips and she has had discussion with the tour operators, a decision will be made in the late fall regarding postponement or cancellation of the 2020-21 trips.



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C. Speers asked about deposits and if students will get their money back? B. Blancher responded yes.

Moved by: E. Dixon

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Category III Trips Report as information.

Carried

E - 1 Bylaw/Policy/Procedure Consideration – Action/Decision Items

(a) **Bylaw 1 Board Composition**

B. Blancher noted Bylaw 1 Board Composition was identified for review and circulated to Trustees for comment. B. Blancher reviewed the comments and revision made.

C.A. Sloat requested additional revisions to 1b) Appointed Trustees to provide further clarity. C. VanEvery-Albert stated that she wants it to be clear that she only speaks for the Six Nations' students and that she has no authority to speak for the Mississaugas of the Credit First Nation students.

Moved by: G. Anderson

Seconded by: D. Dean

THAT the Grand Erie District School Board approve Bylaw 1 Board Composition, as amended.

Carried

(b) **Bylaw 6 Board and Committee of the Whole Minutes**

B. Blancher noted Bylaw 6 Board and Committee of the Whole Minutes was identified for review and circulated to Trustees for comment. Only one comment was received, and B. Blancher noted that this is left to the will of the board with respect to the number of years of Minutes that are posted on the website.

The Board decisions is to retain minutes on the website for 7 years

Moved by: C.A. Sloat

Seconded by: C. Speers

THAT the Grand Erie District School Board approve Bylaw 6 Board and Committee of the Whole Minutes, as amended.

Carried



B-1-b Committee of the Whole Board Meeting

Monday, June 8, 2020
Microsoft Teams Virtual Meeting

(c) **SO1 Fundraising**

R. Wyszynski noted Policy SO1 Fundraising was circulated to all appropriate stakeholders for comments. R. Wyszynski reviewed the comment and revisions.

C.A. Sloat requested that FT9 and FT112 be included as a reference. R. Wyszynski responded he will leave that up to the will of the Board.

Moved by: G. Anderson

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve SO1 Fundraising.

Carried

E – 2 **Procedure Consideration – Information Items**

(a) **SO105 Privacy Breach Response**

L. Munro noted Procedure SO105 Privacy Breach Response was circulated to all appropriate stakeholders for comments. L. Munro reviewed the comment and revisions.

Moved by: G. Anderson

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive Procedure SO105 Privacy Breach Response as information.

Carried

(b) **SO114 Do Not Resuscitate Confirmation (DNR-C) Form**

L. Thompson noted Procedure SO114 Do Not Resuscitate Confirmation (DNR-C) Form was circulated to all appropriate stakeholders for comments. L. Thompson reviewed the comment and revisions. L. Thompson noted some additional revisions are required.

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive Procedure SO114 Do Not Resuscitate Confirmation (DNR-C) Form as information, as amended.

Carried

F - 1 **Other Business**

Nil



B-1-b
Committee of the Whole Board Meeting

Monday, June 8, 2020
Microsoft Teams Virtual Meeting

G - 1 Correspondence

- (a) The Terry Fox Foundation – Grand Erie District School Board Donation History Report
Moved by: D. Werden
Seconded by: B. Doyle
THAT the Grand Erie District School Board receive the correspondence as information.
Carried

H - 1 Adjournment

Moved by: C.A. Sloat
Seconded by: G. Anderson
THAT the meeting be adjourned at 8:07 p.m.
Carried

Committee of the Whole Board Chair, S. Gibson



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education & Secretary
FROM: Rafal Wyszynski, Superintendent of Business and Treasurer
RE: **Fundraising Plan Update – Lakewood ES – Port Dover**
DATE: June 22, 2020

<p>Recommended Action: Moved by _____ Seconded by _____ THAT the Grand Erie District School Board approve the updated Fundraising Plan for the Lakewood ES track rejuvenation.</p>

Background

The Todd Eaton Memorial Track is a 400-metre oval track with a rubberized surface at Lakewood Elementary School. It was built in memory of Todd Eaton, an alumni of Port Dover Composite School with exceptional competitive running skills, who succumbed to a fatal workplace injury. Construction of the track took place in 1996 through a 5-year partnership agreement between the City of Nanticoke and the Norfolk Board of Education. The source of funds for construction came through community fundraising, supported by the Eaton family. However, due to natural aging and wear and tear of many years of use, the condition of the track has deteriorated to such a degree that a full rubber resurfacing is required.

At the June 10, 2019 Committee of the Whole meeting, Trustees approved the following fundraising plan for the track, as required by Policy F3:

- ✓ That the school opens a separate bank account to hold all fundraised dollars
- ✓ That the school raises \$150,000 by February 29, 2020
- ✓ That 100% of the \$150,000 is held in the same bank account
- ✓ That the school contributes \$50,000 to the project
- ✓ That the Board earmarks \$50,000 in its 2019-2020 capital budget to the project.

As of June 1, 2020, senior administration is pleased to report that the school, along with generous community members and local organizations, have raised \$225,223. This is \$25,223 above the amount that was targeted. With the planned board contribution of \$50,000 – the project budget would be set at \$275,223.

The original cost estimate to rejuvenate the entire track was expected to cost approximately \$250,000. That cost estimate included:

- The removal of the steeplechase pit
- The removal of the existing rubber track
- Required repairs to the asphalt upon removal of rubber
- Required repairs where tree roots have infringed upon the track, asphalt, or other areas
- Plexitrac surfacing (choices between 10mm and 13mm are available)
- Layout and painting of lines
- Resurfacing within 6-8 years

As part of the tendering process bids were received from three companies offering a wide range of surfaces, track thicknesses, installation durations and warranty periods. These factors were all considered, reviewed and compared by our project consultant. The goal for the Lakewood

Elementary School track was to always provide a quality track and to hopefully construct one equal to the level of quality that was installed at both North Park Collegiate and Pauline Johnson Collegiate in prior years.

The system that was chosen offers a polyurethane surface (an upgrade from the Plexitrac originally estimated) and a 10 year warranty period. However, the estimated construction cost, if the project is approved to proceed, would cost approximately \$354,328.

The primary reasons for the higher costs are superior materials, extended warranty and the likelihood that the Covid19 pandemic has had an adverse impact to the cost of raw materials.

Next Steps

As a result of the revised construction costs, the project budget now faces a deficit of \$70,105.

Given the tremendous efforts in fundraising from both the school and the local community, the upgrade in both product quality and warranty and the fact that the Board’s School Condition Improvement grant has ample room to support an additional investment; senior administration is recommending that the Trustees approve the \$70,105 funding gap by increasing by the Board contribution from \$50,000 to \$120,105.

This minor investment would trigger the approval of the tender and construction would begin as soon as the Facilities department develops a workable schedule. It is still anticipated that the track would be ready for September 2020.

Grand Erie Multi-Year Plan:

This report supports the Environment indicator of Success for Every Student and the following statement: we will ensure that students and staff have a safe and welcoming environment in which to learn and work.

Respectfully submitted,

Superintendent of Business & Treasurer



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Trustees of the Grand District School Board
FROM: Susan Gibson, Chair, Committee of the Whole Board
RE: **Committee of the Whole Board Report**
DATE: June 22, 2020

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board approve the recommendations from the June 8, 2020 Committee of the Whole Board meeting as follows:

1. **Director's Report**
THAT the Grand Erie District School Board receive the Director's Report of June 8, 2020 as information.
2. **Annual Review of the Special Education Plan**
THAT the Grand Erie District School Board approve the Annual Review of the Special Education Plan, and the submission of two copies of the plan, and the Special Education Report Components Checklist to the Regional Office of the Ministry of Education by July 31, 2020.
3. **French Immersion Program Review – Ad Hoc Committee**
THAT the Grand Erie District School Board strike an Ad Hoc Committee to develop a French Immersion Review to be presented to the Board on November 9, 2020, as amended.
4. **Category III Trips**
THAT the Grand Erie District School Board receive the Category III Trips Report as information.
5. **Bylaw 1 Board Composition**
THAT the Grand Erie District School Board approve Bylaw 1 Board Composition, as amended.
6. **Bylaw 6 Board and Committee of the Whole Minutes**
THAT the Grand Erie District School Board approve Bylaw 6 Board and Committee of the Whole Minutes, as amended.
7. **SO1 Fundraising**
THAT the Grand Erie District School Board approve SO1 Fundraising.
8. **SO105 Privacy Breach Response**
THAT the Grand Erie District School Board receive Procedure SO105 Privacy Breach Response as information.

9. SO114 Do Not Resuscitate Confirmation (DNR-C) Form

THAT the Grand Erie District School Board receive Procedure SO114 Do Not Resuscitate Confirmation (DNR-C) Form as information, as amended.

10. Correspondence - The Terry Fox Foundation: Grand Erie District School Board Donation History Report

THAT the Grand Erie District School Board receive the correspondence as information.

Respectfully submitted,

Susan Gibson, Chair
Committee of the Whole Board

Ad Hoc Committee – French Immersion Review Terms of Reference

1. Statement of Purpose and Responsibilities

- 1.1 The Ad Hoc Committee – French Immersion Review will:
- i. collect, analyze and discuss information presented from staff or resource personnel around current pressures in French Immersion: enrolment and capacity pressures, staffing shortages, budget and programming needs.
 - ii. review and discuss the current elementary French Immersion entry points and capping process
 - iii. review and discuss transition from elementary French Immersion to secondary French Immersion or Extended programs
 - iv. develop recommendations based on the review for French Immersion in Grand Erie to be presented to the Board of Trustees on November 9, 2020, and implemented board-wide for the 2021-22 school year

2. Committee Composition

The Ad Hoc Committee – French Immersion Review shall be comprised of:

- 2.1 Two (2) Trustee appointed by the Board
- 2.2 One (1) Superintendent of Education with responsibilities for French Immersion
- ~~2.3~~ 2.3 One (1) Teacher Consultant for French
- ~~2.4~~ 2.4 One (1) Teacher Consultant for ELL
- ~~2.3~~ 2.5 One (1) Teacher Consultant for Indigenous Education
- ~~2.4~~ 2.6 One (1) Principal Leader Elementary Program
- ~~2.7~~ 2.7 One (1) Principal Leader Student Success
- ~~2.5~~ 2.8 One (1) Principal Leader Special Education
- ~~2.6~~ 2.9 One (1) single-track French Immersion Elementary School Principal
- ~~2.7~~ 2.10 One (1) dual track French Immersion Elementary School Principal
- ~~2.8~~ 2.11 One (1) Secondary School Principal with French Immersion Programming
- ~~2.9~~ 2.12 One (1) Manager of Communication and Community Relations (or Designate)
- ~~2.10~~ 2.13 Six (6) School Council Parent Representatives: one from each of the dual~~single~~-track French Immersion Elementary Schools (Burford, Paris, Caledonia Centennial, River Heights, Lakewood and Walsh)
- ~~2.11~~ 2.14 Two (2) School Council Parents Representatives: one from each of the single~~dual~~-track French Immersion Elementary Schools (Confederation and Dufferin)
- ~~2.12~~ 2.15 One (1) Canadian Parents for French (CPF) Representative
- 2.16 One (1) Elementary Teachers Federation of Ontario (ETFO) Representative
- ~~2.13~~ 2.17 One (1) Ontario Secondary School Teacher's Federation (OSSTF) Representative

Total: ~~24~~19

3. Committee Operating Procedures

- 3.1 The French Immersion Review Committee will meet beginning in September 2020 and end in October 2020, at which time the committee will be disbanded.
- 3.2 The Superintendent of Education with responsibilities for French Immersion shall prepare the meeting schedule and agendas for each meeting.

- 3.3 A total of four meetings will take place in the fall of 2020: (2) in September and (2) in October.
- 3.4 Meeting Notes will be provided to all committee members.
- 3.5 The committee will present the French Immersion Review Recommendations to Grand Erie's Board of Trustees on November 9, 2020
- 3.6 Chair – Superintendent of Education with responsibilities for French Immersion
- 3.7 Role of staff – Board staff will be called upon to support this committee or to provide input and other information, including the Planning Officer, Manager of Business Services, Manager of Human Resources or designate, Manager of Facility Services, Manager of Transportation and, members of Executive Council.
- 3.8 Role of other committees – the Grand Erie Parent Involvement Committee and School Councils may also be asked to provide feedback.
- ~~3.8~~3.9 Role of focus groups – Focus groups may be held and a report brought back to the committee.

4. Role of the Board

- 4.1 Appoint Trustee members.
- 4.2 Receive the recommendations of the French Immersion Ad Hoc Review Committee in November 2020.



BYLAW

BL1

Board Composition

Board Received: June 20 2016 Review Date: September 2020

1. Trustees

a) ***Elected Trustees***

The number of members on the Grand Erie District School Board is determined by regulation. Distribution of trustees shall be determined at the Committee of the Whole Meeting in March of an election year by the Board in accordance with the *Education Act* and current regulations.

A report on Trustee Determination and Distribution will be presented at the March Committee of the Whole Meeting in an election year.

b) ***Appointed Trustees***

One trustee, nominated by the Six Nations Elected Council, will be appointed by the Board to represent the interests of Indigenous Six Nations tuition agreement students covered under the Education Services Agreement with Six Nations of the Grand River attending schools under the jurisdiction of the Board as outlined in Reg. 462/97.

c) ***Student Trustees***

Student trustee(s) will be appointed according to Board Bylaw 29.

2. Election/Appointment

The election of trustees occurs every four years. The appointment of the Native trustee will occur every fourth year. Once appointed, the Native trustee serves under the same terms and conditions as elected trustees, in accordance with the *Education Act* and current regulations.

3. Vacancy

When a vacancy on the Board occurs through resignation, conviction of an indictable offence, illness or death of an elected or appointed member, the vacancy shall be filled according to Section 228-221 in the Education Act. If the vacancy is of an appointed member, the vacancy shall be filled according to Regulation 462/97, s. 1 (10).

The vacancy of a Student Trustee shall be filled according to Bylaw 29 – Student Trustees.

A vacancy will be created if a trustee is absent for three consecutive Board meetings unless an authorized resolution is entered in the minutes prior to the adjournment of the third consecutive Board meeting.

Section 229 of the Education Act states that a member of a board will be physically present in the meeting room of the board for at least three regular meetings of the board in each 12-month period.

4. Secretary of the Board

The Director of Education shall be the Secretary of the Board.



BYLAW

BL6

Board and Committee of the Whole Minutes

Board Received: June 20, 2016 Review Date: September 2020

1. **Board Minutes**

a) **Ratification of Regular and Special Board Minutes**

Regular and Special Board minutes shall be ratified at the next Regular Board Meeting.

b) **Approved Minutes**

Approved minutes shall be kept of the proceedings of each meeting.

c) **Open to Public**

Ratified Public Session Board minutes shall be available for a five-year period for viewing, at any time during regular office hours and made available for seven-years plus the current year on the Board's website.

d) **Distribution**

A copy of all regular Board minutes which include committee resolutions will be available at the meeting at which they are circulated for ratification.

2. **Committee of the Whole Minutes**

a) **Ratification of Committee of the Whole Board Minutes**

Committee of the Whole Board minutes shall be ratified at the Regular Board Meeting following the Committee of the Whole Board meeting.

b) **Open to Public**

Ratified Public Session Committee of the Whole Board minutes shall be available for a five year period for viewing, at any time during regular office hours and made available for seven-years plus the current year on the Board's website.



PROCEDURE

SO114

Do Not Resuscitate Confirmation (DNR-C) Form

Board Received: _____

Review Date: _____

Accountability

- 1. Frequency of Reports – As needed.
- 2. Criteria for Success – Staff members understand the process when there is a DNR Confirmation (DNR-C) Form in existence~~is shared with them~~
 - Parents understand the process when sharing information about a DNR Confirmation Form with their child’s school.

Background

A parent/guardian may provide to a school a Do Not Resuscitate Confirmation (DNR-C) Form for their child who is enrolled as a pupil in the school.

The DNR-C Form was developed and implemented by the Ministry of Health and Long-Term Care. A completed DNR-C Form has directed the practice of Emergency Medical Services (EMS) personnel since February 1, 2008. A completed DNR-C Form confirms that a person, or their substitute decision maker, has decided in advance, that the person does not wish to be resuscitated if they suffer respiratory or cardio-respiratory arrest.

The DNR-C Form is a single-paged, bilingual document. Each DNR-C Form is imprinted with a unique serial number for the purposes of authenticity and patient tracking. A completed DNR-C Form is signed by a medical doctor or nurse.

The DNR-C Form is directed at EMS personnel and is not interpreted or implemented by Grand Erie staff members. A copy of the DNR-C Form is not retained at the school.

Procedures

This procedure shall be implemented by the Principal when a parent/guardian shares that~~provides the school with~~ a DNR-C Form for a student.

The principal will:

- 1.0 Inform the parent/guardian that a copy of the DNR-C Form will not be retained at the school and that the DNR-C Form is directed at EMS personnel and will not be interpreted or implemented by Grand Erie staff members;
- 2.0 Encourage the parent/guardian to file the DNR-C Form with the local EMS department and fire station with primary jurisdiction for responding to emergencies in the school’s geographic location;
- 3.0 Inform the parent/guardian that Grand Erie does not direct the actions of external staff that provide services to their child, such as nurses;
- 4.0 Inform the parent/guardian that Grand Erie staff will provide emergency first aid assistance, which includes CPR, to all students in emergency situations until EMS personnel arrive on scene and take control of an emergency. This is the standard response in all circumstances, including where staff are aware that a DNR-C Form is currently on file for a student.

- 5.0 Send a letter to the parent/guardian requesting written confirmation that they have been provided with the information outlined in sections 1.0-4.0 above. Ask the parent to sign, date and return a form acknowledging that they have been provided with the information outlined above.
- 6.0 Review the status of the DNR-C Form annually with the parent/guardian.

INSERT SCHOOL LETTERHEAD

ACKNOWLEDGEMENT OF INFORMATION SHARING
RE: DNR CONFIRMATION (DNR-C) FORM

Date _____

Student _____

- I understand and acknowledge that the DNR-C Form will not be retained at the school.
- I understand and acknowledge that the DNR-C Form is directed at EMS personnel and will not be interpreted or implemented by Grand Erie staff members;
- A request was made that I file the DNR-C Form with the local EMS department and fire station with primary jurisdiction for responding to emergencies in the school’s geographic location;
- I understand and acknowledge that Grand Erie does not direct the actions of external staff that provide services to their child, such as nurses;
- I understand and acknowledge that Grand Erie staff will provide emergency first aid assistance, which includes CPR, to all students, including my child, in emergency situations until EMS personnel arrive on scene and take control of an emergency.

Parent/Guardian Signature:

Parent/Guardian Name:

Principal Signature:

Principal Name:



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Trustees of the Grand District School Board
FROM: Brenda Blancher, Director of Education & Secretary
RE: **Grand Erie Parent Involvement Committee Annual Report for 2019-20**
DATE: June 22, 2020

<p>Recommended Action: Moved by _____ Seconded by _____ THAT the Grand Erie District School Board receive the Grand Erie Parent Involvement Committee Annual Report as information.</p>
--

Background

Due to ongoing job action and COVID-19, the Grand Erie Parent Involvement Committee's (GEPIC) work was limited in 2019-20. A summary of activities is included below.

School Council Start-up Session: the 2019-20 School Council Start-up session took place on October 17, 2019. The event was attended by 54 school council chairs or members, representing 32 Grand Erie schools. A total of 43 Exit Surveys were collected. On a scale of 1-5, with five being very useful, 95 percent of attendees rated the evening as either a four or five. Additionally, half of attendees gave the evening a perfect score of five. The event included an overview of the *2019-20 School Council Guide* and Grand Erie's Multi-Year Plan as well as parent resources and information available on the board's website (e.g., volunteers, Community Partnership Incentive Plan and grants). The evening also featured a popular brainstorming session on several topics including: parent engagement successes and challenges; fundraising and partnerships; and, parent needs for learning at home, communications and other resources. The ideas collected from participants were shared with all Grand Erie school council chairs following the event.

GEPIC Parent Involvement Grants: funds from GEPIC grants support parent engagement in Grand Erie schools. School councils apply for these grants each year to support initiatives that focus on parents or student achievement as well as align with Grand Erie's Multi-Year Plan. Additionally, each year, the Ministry of Education provides funding for School Councils through its Parents Reaching Out Grants. PRO Grants are designed to support parents in identifying barriers to engagement in their school communities as well as engage more parents, guardians, and caregivers in supporting student achievement and well-being.

In 2019-20, both the GEPIC Parent Engagement Grants funding and the PRO Grants funding were combined, creating one grant application for School Councils to complete. In total, \$16,020 was distributed through 26 grants involving 28 Grand Erie schools. The complete list of grant recipients can be found on the board's website [here](#). It should be noted that, unfortunately, the majority of GEPIC/PRO Grants were not used in 2019-20 due to ongoing job action and COVID-19.

Spring GEPIC Event: In 2019-20, GEPIC decided not to host a Spring event due to ongoing job action. Instead, the committee chose to create a video promoting parent engagement as a tool to help all school councils in 2020-21. Unfortunately, due to COVID-19, the video was cancelled.

Chair's Update: Sarah Nichol was once again selected as GEPIC Chair for 2019-20.

Financial Update: The GEPIC budget was \$9,405, with most of it remaining unused due to COVID-19, as noted above.

Grand Erie Multi-Year Plan

This report supports the Community indicator of Grand Erie’s Multi-Year Plan and the following goal: “Facilitate opportunities for the use of strategies to encourage and support family involvement in our schools and learning at home.”

Respectfully submitted,

Brenda Blancher
Director of Education & Secretary



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education and Secretary
FROM: Rafal Wyszynski, Superintendent of Business and Treasurer
RE: **Quarterly Budget Report**
DATE: June 22, 2020

Recommended Action: It was moved by _____ Seconded by _____
THAT the Grand Erie District School Board receive the Quarterly Budget Report for the nine months ended May 31, 2020 as information.

Background:

Consistent with Board Policy F2, the Quarterly Budget Report for the nine months ended May 31, 2020 is attached.

Additional Information:

During June 2020, the Board's finance department analyzed financial information by department and compared board expenditures versus budget for the period September 1, 2019 to May 31, 2020. This analysis also included an outlook for the remaining three months of the fiscal year. Some of the highlights are summarized below:

- Job action led to a number of strike days across the system. This resulted in a reduction in salaries and benefits amounting to approximately \$4m. The Ministry will be reducing the Grants for Student Needs (GSN) for this amount; net of any additional strike costs the Board had to incur.
- The Covid-19 pandemic has had a significant effect on the Board's finances for the past three months. Not only have schools been closed since the middle of March 2020, but this forecast has now incorporated the closure through the end of the school year. The following are a list of significant variances from the Revised Estimates budget presented to Trustees in December 2019.
 - Savings of approximately \$292,000 as a result of lower utilization of daily occasional teachers, EAs and ECEs
 - Reduced materials and supplies expenses estimated to be lower by \$537,000
 - Reduction in professional development costs of \$231,000
 - Reduction of variable rates in our transportation contracts resulting in anticipated savings for \$384,000
 - School office savings amounting to \$149,000
 - Reduced revenue in both Community Use of Schools and childcare. A Ministry directive required that no rent to be charged to childcares from March 16, 2020 through August 31, 2020. This impact is expected to reduce revenue by \$184,000.
- Some additional costs are expected as well:
 - Additional investments of approximately \$225,000 in technology to support learning from home
 - Actuarial report indicating another negative impact to WSIB costs potentially resulting in an increase of \$400,000
 - Additional investment of over \$1 million to support Broadband internet which is fully supported by Ministry funding
 - \$220,000 to repair boilers at Teacher Resource Centre

- Approximately \$250,000 - \$280,000 to repair and repave the parking lots at the Education Centre and Facility Services.

The 2019-20 Revised Estimates reported a balanced budget. The information summarized above and in the attached dashboard has resulted in a surplus of \$422,000 when compared against the budget presented to Trustees in June 2019.

The biggest risks to the financial forecast are related to the additional costs required to re-open schools. As the Ministry has yet to provide direction for Boards for September 2020, there may be costs that boards will need to incur in order to align learning spaces with Ministry guidelines. Investments in Personal Protective Equipment (PPE), sanitizers, changes to cleaning chemicals, installation of protective barriers, thermometers, etc. may be required. This could jeopardize the forecasted surplus summarized in this report.

Grand Erie Multi-Year Plan:

This report supports the Achievement indicator of Success for Every Student and the following statement: we will monitor, measure and reflect on our outcomes.

Respectfully submitted,

Rafal Wyszynski
Superintendent of Business and Treasurer

Grand Erie District School Board
 2019-20 - 3rd Quarter Forecast Dashboard
 For the period ended August 31, 2020

Summary Comparison of 2019-20 Q3 Forecast versus 2019-2020 Revised Estimates Budget

(\$ Figures in Thousands)	19-20 Estimates	19-20 Revised	19-20 Q2 Forecast	19-20 Q3 Forecast	Variance	
					\$	%
Revenue						
Provincial Grants (GSN)	288,806	290,744	287,049	286,549	(4,195)	-1.4%
Grants for Capital Purposes	4,558	4,442	4,442	4,442	-	0.0%
Other Non-GSN Grants	2,277	4,606	4,606	5,658	1,052	22.8%
Other Non-Grant Revenues	7,905	8,292	8,156	8,063	(228)	-2.8%
Amortization of DCC	18,126	16,144	16,144	16,144	-	0.0%
Total Revenue	321,672	324,228	320,397	320,857	(3,371)	-1.0%
Expenditures						
Classroom Instruction	220,827	223,885	219,709	219,049	(4,836)	-2.2%
Non-Classroom	29,066	29,604	30,028	29,840	236	0.8%
Administration	7,621	7,746	7,681	8,529	783	10.1%
Transportation	12,689	12,989	12,828	12,605	(384)	-3.0%
Pupil Accommodation	49,422	47,956	47,840	48,363	407	0.8%
Contingency & Non-Operating	2,049	2,049	2,049	2,049	-	0.0%
Total Expenditures	321,672	324,228	320,135	320,434	(3,794)	-1.2%
In-Year Surplus (Deficit)	-	-	263	422	-	-
Prior Year Accumulated Surplus for compliance	2,960	2,960	2,960	2,960	-	0.0%
Accumulated Surplus (Deficit) for compliance	2,960	2,960	3,222	3,382	-	0.0%

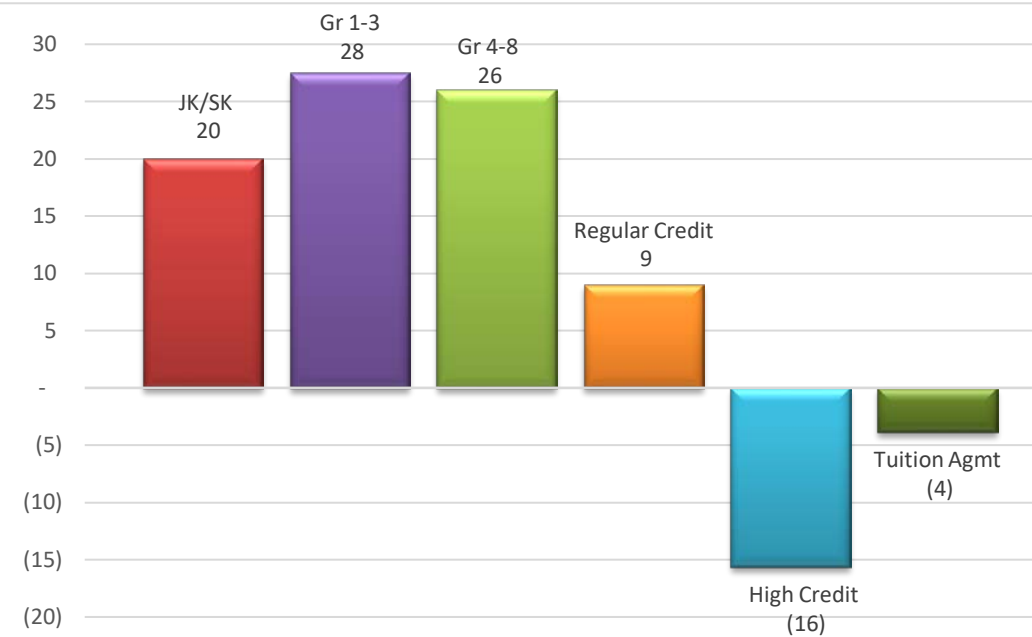
Summary of Enrolment

ADE	19-20 Estimates	19-20 Revised	19-20 Q3 Forecast	Variance	
				#	%
Elementary					
JK/SK	3,391	3,552	3,572	20	0.6%
Gr 1-3	5,293	5,422	5,450	28	0.5%
Gr 4-8	9,311	9,373	9,399	26	0.3%
Total Elementary	17,995	18,347	18,421	74	0.4%
Secondary <21					
Regular Credit	7,327	7,265	7,274	9	0.1%
High Credit	30	55	39	(16)	-31.3%
Tuition & Visa	480	478	474	(4)	-0.7%
Total Secondary	7,837	7,797	7,787	(11)	-0.1%
Total Board	25,832	26,144	26,207	63	0.2%

Summary of Staffing

FTE	19-20 Estimates	19-20 Revised	Variance	
			#	%
Classroom				
Teachers	1,608.5	1,617.5	9.0	0.6%
Early Childhood Educators	116.0	121.0	5.0	4.3%
Educational Assistants	331.0	331.0	-	0.0%
Total Classroom	2,055.5	2,069.5	14.0	0.7%
School Administration	226.0	226.0	-	0.0%
Board Administration	63.5	63.5	-	0.0%
Facility Services	205.5	205.5	-	0.0%
Coordinators & Consultants	42.0	42.5	0.5	1.2%
Paraprofessionals	46.0	46.0	-	0.0%
Child & Youth Workers	17.0	17.0	-	0.0%
IT Staff	30.5	30.5	-	0.0%
Library	12.8	12.8	-	0.0%
Transportation	6.0	6.0	-	0.0%
Other Support	7.0	7.0	-	0.0%
Continuing Ed	8.9	8.9	-	0.0%
Trustees	14.0	14.0	-	0.0%
Non-Classroom	679.2	679.7	0.5	0.1%
Total	2,734.7	2,749.2	14.5	0.5%

Changes in Enrolment: Budget v Forecast



Grand Erie District School Board
2019-20 - 3rd Quarter Forecast Dashboard
Revenues
For the period ended August 31, 2020

(\$ Figures in Thousands)

	19-20 Estimates	19-20 Revised	19-20 Q2 Forecast	19-20 Q3 Forecast	Change		Material Variance Note
					\$ Increase (Decrease)	% Increase (Decrease)	
Grant Revenues							
Pupil Foundation	133,054	135,158	132,558	132,058	(3,100)	(2.3%)	a.
School Foundation	20,616	20,760	20,760	20,760	-	0.0%	
Special Education	37,641	37,807	37,807	37,807	-	0.0%	
Language Allocation	4,256	4,256	4,256	4,256	-	0.0%	
Rural and Northern Education Funding	610	610	610	610	-	0.0%	
Learning Opportunities	4,073	4,075	4,075	4,075	-	0.0%	
Continuing and Adult Education	1,430	1,534	1,534	1,534	-	0.0%	
Teacher Q&E	34,135	33,877	32,877	32,877	(1,000)	(2.9%)	a.
ECE Q&E	1,779	1,808	1,713	1,713	(95)	(5.3%)	
New Teacher Induction Program	153	153	153	153	-	0.0%	
Restraint Savings	(80)	(80)	(80)	(80)	-	0.0%	
Transportation	13,690	13,729	13,729	13,729	-	0.0%	
Administration and Governance	8,690	8,742	8,742	8,742	-	0.0%	
School Operations	26,143	26,350	26,350	26,350	-	0.0%	
Community Use of Schools	371	371	371	371	-	0.0%	
Declining Enrolment	743	7	7	7	-	0.0%	
Indigenous Education	744	824	824	824	-	0.0%	
Safe Schools Supplement	497	502	502	502	-	0.0%	
Permanent Financing - NPF	262	262	262	262	-	0.0%	
Total Operating Grants	288,806	290,744	287,049	286,549	(4,195)	(1.5%)	
Grants for Capital Purposes							
School Renewal	3,154	3,154	3,154	3,154	-	0.0%	
Temporary Accommodation	534	534	534	534	-	0.0%	
Short-term Interest	200	84	84	84	-	0.0%	
Debt Funding for Capital	3,254	3,254	3,254	3,254	-	0.0%	
Minor Tangible Capital Assets (mTCA)	(2,585)	(2,585)	(2,585)	(2,585)	-	0.0%	
Total Capital Purposes Grants	4,558	4,442	4,442	4,442	-	0.0%	
Other Non-GSN Grants							
Priority & Partnership Fund (PPF)	61	2,180	2,180	3,232	1,052	1724.6%	b.
Other Federal & Provincial Grants	2,216	2,425	2,425	2,425	-	0.0%	
Total Non-GSN Grants	2,277	4,606	4,606	5,658	1,052	46.2%	
Other Non-Grant Revenues							
Education Service Agreements	6,732	6,568	6,524	6,524	(44)	(0.7%)	
Other Fees	160	160	160	160	-	0.0%	
Other Boards	210	210	210	210	-	0.0%	
Community Use & Rentals	519	519	427	334	(184)	(35.6%)	c.
Miscellaneous Revenues	285	836	836	836	-	0.0%	
Non Grant Revenue	7,905	8,292	8,156	8,063	(228)	(2.9%)	
Deferred Revenues							
Amortization of DCC	18,126	16,144	16,144	16,144	-	0.0%	
Total Deferred Revenue	18,126	16,144	16,144	16,144	-	0.0%	
TOTAL REVENUES	321,672	324,228	320,397	320,857	(3,371)	(1.0%)	

Explanations of Material Grant Variances

- a. Decrease due to anticipated reduction in GSNs due to strike savings; offset partially by enrolment increase
- b. New broadband technology grant announced
- c. Decrease due to lower than anticipated Community Use usage coupled with full rent refunds for child cares during emergency closure

Notes:

- 1. Estimates is the 2019-2020 Estimates Budget as approved by the Board in June 2019

Grand Erie District School Board
2019-20 - 3rd Quarter Forecast Dashboard
Expenses
For the period ended August 31, 2020

(\$ Figures in Thousands)

	19-20 Estimates	19-20 Revised	19-20 Q2 Forecast	19-20 Q3 Forecast	Change		Material Variance Note
					\$ Increase (Decrease)	% Increase (Decrease)	
Classroom Instruction							
Teachers	168,845	170,172	166,572	166,572	(3,600)	(2.1%)	a.
Supply Teachers	6,178	6,294	5,902	6,002	(292)	(4.7%)	b.
Educational Assistants	17,149	17,325	17,325	17,169	(156)	(0.9%)	
Early Childhood Educators	6,754	7,046	6,951	6,801	(245)	(3.6%)	c.
Classroom Computers	1,979	1,979	2,204	2,204	225	11.4%	d.
Textbooks and Supplies	6,327	7,001	6,826	6,464	(537)	(8.5%)	e.
Professionals and Paraprofessionals	8,931	9,368	9,368	9,368	-	0.0%	
Library and Guidance	3,713	3,713	3,713	3,713	-	0.0%	
Staff Development	631	669	529	437	(231)	(36.7%)	f.
Department Heads	320	320	320	320	-	0.0%	
Total Instruction	220,827	223,885	219,709	219,049	(4,836)	(2.2%)	
Non-Classroom							
Principal and Vice-Principals	14,363	14,641	15,037	15,037	395	2.8%	g.
School Office	7,638	7,708	7,708	7,559	(149)	(1.9%)	
Co-ordinators and Consultants	5,463	5,525	5,525	5,525	-	0.0%	
Continuing Education	1,603	1,730	1,759	1,720	(11)	(0.7%)	
Total Non-Classroom	29,066	29,604	30,028	29,840	236	0.8%	
Administration							
Trustees	287	287	257	238	(49)	(16.9%)	
Director/Supervisory Officers	1,391	1,461	1,461	1,461	-	0.0%	
Board Administration	5,943	5,998	5,963	6,830	832	14.0%	h.
Total Administration	7,621	7,746	7,681	8,529	783	10.3%	
Transportation	12,689	12,989	12,828	12,605	(384)	(3.0%)	i.
Pupil Accommodation							
School Operations and Maintenance	24,087	24,504	24,388	24,911	407	1.7%	j.
School Renewal	3,154	3,154	3,154	3,154	-	0.0%	
Other Pupil Accommodation	3,454	3,454	3,454	3,454	-	0.0%	
Amortization & Write-downs	18,726	16,843	16,843	16,843	-	0.0%	
Total Pupil Accommodation	49,422	47,956	47,840	48,363	407	0.8%	
Contingency & Non-Operating	2,049	2,049	2,049	2,049	-	0.0%	
TOTAL EXPENDITURES	321,672	324,228	320,135	320,434	(3,794)	(1.2%)	

Explanations of Material Grant Variances

- a. Decrease due to anticipated strike savings, offset by increase in WSIB liabilities
- b. Anticipated decrease anticipated due to Board closure; offset by \$1m overspend in first six months
- c. Decrease due to anticipated strike savings
- d. Increase due to additional investments in technology to support learning from home
- e. Decreased spending in material purchases and mileage expenses
- f. Decrease due to lower utilization of professional development budgets
- g. Increase due to higher than anticipated utilization of replacement Ps and VPs
- h. Increase in broadband technology costs - offset fully by targeted grant
- i. Decrease due to reduction in portion of variable costs in transportation contracts
- j. Increase due to repairs to boilers at TRC, upgrades to parking lots at Ed Centre, and higher costs and usage for sanitizers and PPE

Notes:



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education & Secretary
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer
RE: **Energy Conservation Consumption Report**
DATE: June 22, 2020

Background

Every year, school boards are required to report energy performance metrics annually no later than July 1 in the following year to the Ministry of Education's Utility Consumption Database. The Ministry is aware that the outbreak of COVID-19 has had a significant impact on the ability of Broader Public Sector (BPS) organizations to meet the July 1, 2020 reporting deadline.

Due to the challenges created as a direct consequence of COVID-19, the Ministry will accept the submission of the 2020 reporting year data from BPS organizations until October 1, 2020.

Next Steps:

Staff are confident that this report be presented to Trustees at the Board meeting on August 31, 2020.

Respectfully submitted,

Rafal Wyszynski
Superintendent of Business & Treasurer



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education & Secretary
FROM: Wayne Baker, Superintendent of Education
RE: **Implications of 2020-21 Friday the 13th Event on Port Dover Students**
DATE: June 22, 2020

Recommended Action: Moved by _____ Seconded by _____

THAT the Grand Erie District School Board

1. Receive the Implications of 2020-21 Friday the 13th Events on Port Dover Students report as information, if the 2020-21 school year calendars are approved by the Ministry of Education;
OR
2. Approve *Option 1 (Lakewood Elementary School remains opens to students)* for November 13, 2020, if the 2020-21 school year calendars are not approved by the Ministry of Education with November 13, 2020 as a PA Day.

1. Background Rationale

- 1.1. Each Friday the 13th in Port Dover, there is a community event where, in warm weather, extremely high numbers of motorcyclists visit the community for the weekend, arriving in town on or before the 13th. Their presence in the community can impact our students significantly. Such an event during warmer months is likely to be very well attended. Such an event in colder months will have much less impact on school operations.
- 1.2. In warm weather, access to the schools is severely limited by traffic, as streets are jammed and access to the town is restricted by the Norfolk O.P.P. Issues of safety in traveling to and from school on Friday the 13th are important considerations for our students, their families and our staff. Staff members who reside in town have indicated that staying in their community that day is better than leaving Port Dover and trying to return later in the day. During the colder months, travel is not impacted as significantly.
- 1.3. On previous warm-weather Friday the 13th days, the Board has closed Lakewood Elementary School to students. The staff has reported to school for PD and program activities. On previous cold-weather Friday the 13th days, the Board has kept the school open.
- 1.4. For secondary students living in Port Dover, and attending school at Holy Trinity, Simcoe Composite School and Waterford District High School, group stops were organized outside of town limits on warm-weather Friday the 13th days. During colder months, when transportation runs normally, these special arrangements are not necessary.
- 1.5. There is only one Friday the 13th event during the 2020-21 school year: November 13. On the currently unapproved school year calendars, November 13 is designated as a Professional Activity day.

2. Options Considered

- 2.1. *Option One — Lakewood Elementary School Remains Open to Students/Transportation Runs in Port Dover*
This is the usual option for cold-weather Friday the 13th events, such as November 13, 2020.
- 2.2. *Option Two — Cancel Transportation in Port Dover/Lakewood Elementary School Closed to Students/Lakewood Staff Reports to School/Group Stops for Secondary Students:*

This is not the usual option for cold-weather Friday the 13th events, like November 13, 2020.

3. Recommendation

- 3.1. NIL – Since November 13, 2020 is proposed as a Professional Activity (PA) day, students will not be in attendance and staff will participate in PA Day activities.
- 3.2. If, for whatever reason, November 13, 2020 is not a PA Day, Options 1 is recommended.

4. Budget Implication

- 4.1. Nil

5. Next Steps:

- 5.1. The Principal at Lakewood Elementary School reviewed options with the School Council.
- 5.2. Trustee decisions will be communicated to Transportation, Facilities and Human Resources departments.
- 5.3. Trustee decisions will be communicated to the Lakewood School Council, parent community, and Port Dover community through the GEDSB website and all available media.
- 5.4. Trustee decisions will be communicated to all secondary schools with Port Dover residents, their students, their School Councils and their parent communities.

Respectfully submitted,

Wayne Baker
Superintendent of Education



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education & Secretary
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer
RE: **Summary of Accounts – May 2020**
DATE: June 22, 2020

<p>Recommended Action: Moved by _____ Seconded by _____ THAT the Grand Erie District School Board receive the Summary of Accounts for the month of May 2020 in the amount of \$8,287,764.22 as information.</p>
--

Rationale/Background

The summary of accounts for the Grand Erie District School Board for each month is provided to the Board.

Respectfully submitted,

Rafal Wyszynski
Superintendent of Business & Treasurer



MINUTES
(Chair –Lena Latreille)

1.0 Roll Call

Employer Representatives:

Lena Latreille Business Services (Certified Member) (*Chair*)
Cheryl Innes Elementary School Administration (Certified Member)
Philip Kuckyt Transportation Services

Employee Representatives:

Andrea Murik Secondary Teachers (Certified Member) (*Co-Chair*)
Jennifer Orr Elementary Teachers (Certified Member)
Nancy Hondula CUPE Educational Assistants (Certified Member)
Denise Kelly CUPE Facility Services
Paul Keresturi Secondary Occasional Teachers
Angela Korakas Designated Early Childhood Educator (Certified Member)
Elizabeth Armstrong CUPE Clerical/Technical (Certified Member)
Laura Adlington Professional Student Services Personnel
Valerie Slawich Non-Union (Alternate)
Amanda Baxter Elementary Occasional Teachers (Certified Member)

Resource:

Janice Wilkie Health and Safety Officer

Recording Secretary:

Mandy DePlancke Human Resources Assistant

Regrets:

Tom Krukowski Facility Services
Griffin Cobb Secondary School Administration (Certified Member)

This meeting was held online using Microsoft Teams as a result of the Covid-19 shutdown.

2.0 Minutes of Last Meeting

The draft minutes for April 22, 2020 were reviewed.

3.0 Approval of Last Meeting Minutes (April 22, 2020)

The minutes were approved.

4.0 Agenda Additions

None

5.0 Unfinished Business – Discussion

5.1 Ministry of Labour Reports- Tollgate Technological Skills Centre- February 2020
March: The Ministry of Labour conducted a field visit after receiving an anonymous complaint regarding the safety of staff working with a student who has a Be Safe Plan



H-1-b Joint Occupational Health and Safety Committee

May 21, 2020

Microsoft Teams Online Meeting

at Tollgate Technological Skills Centre. The Board is working to address the orders received and has requested an extension due to the shutdown of schools as a response to Covid-19.

The committee discussed the completion of Aggression Tracking forms vs. Workplace Violence forms. The Division Manager of Operations and Health and Safety will investigate options for the aggression tracking form, such as a possible fillable electronic form. The committee stressed the importance that these forms are completed. This item will remain on the next agenda.

April: Due to the current conditions regarding Covid-19, the Division Manager of Operations and Health and Safety has requested an extension regarding the orders that were received on March 4, 2020 from the Ministry of Labour. We will provide a further update to the Ministry of Labour once we are back to regular working conditions with students in schools as to the needed actual extension date. This item will remain on the next agenda.

May: With the continued closure of schools and support locations for the remainder of the school year, the Board has been provided with a further extension to complete the orders that were received by the Ministry of Labour. The Health and Safety and Special Education Support teams continue to complete as much work as possible before school returns in the fall. The group has been working to provide information for general de-escalation strategies and data collection to share with employees; with the goal of streamlining aggression and workplace violence reporting. The committee brainstormed ways to share the information with all staff, including casual employees. Ideas included PD Place, staff meetings, and virtual staff meetings for casual employee. It was asked that the committee review the documents provided for the next meeting and bring forward any questions or suggestions to better improve the information. This item will remain on the next agenda.

Indoor Air Quality Reports

None

6.0 New Business

6.1 Ministry of Labour- Major Ballachey- April 2020

The committee was provided with a copy of the report the Board received from the Ministry of Labour regarding a harassment complaint filed by an employee. The Board was ordered to complete a formal harassment investigation by September 2020. This item will be moved to the chart.

6.2 Extended School Closure Building Check Log Template

The committee was provided with a copy of the building check list that is being completed at Board locations twice a week during the Covid-19 shutdown. A committee member asked if Turning Point locations are being inspected. The Division Manager of Operations and Health and Safety indicated that they are not because they are leased, not owned by the Board. The committee member indicated there are some concerns at these locations, such as vandalism occurring at some of these locations. The Division Manager of Operations and Health and Safety will



H-1-b Joint Occupational Health and Safety Committee

May 21, 2020

Microsoft Teams Online Meeting

follow up with Senior Administration to determine if leased locations are being inspected by the owners. This item can remain on the next agenda.

7.0 Information Items

7.1 Joint Occupational Health and Safety Committee Meeting Dates 2020-21 School Year

The committee was provided with the meeting dates for the 2020-21 school year. If we have not returned to normal activities by this time these meetings will continue online in the Teams platform.

7.2 Annual Inspection Dates for 2020-21 School

The committee was provided with the annual inspection dates for the 2020-21 school year. If we have not yet returned to normal activities by this time, this schedule will have to be adjusted.

8.0 Review of Reports

8.1 Employee Accident Reports Summary – April 2020 Workplace Safety and Insurance Board Reportable – April 2020 Student Aggression Summary Table for April 2020

All reports were reviewed by the committee.

8.2 Status of Workplace Inspections Including Non-Academic Sites March 2020

Inspections were not completed due to the Covid-19 shutdown. Due to the current conditions with the Province wide closure, the Board is not required to complete monthly inspections of locations as we have limited staff access, and we are not operating normal school activities.

8.3 Health and Safety/Facility Services Committee

The next meeting is unknown currently due to the Covid-19 shutdown.

8.4 Critical Injuries

There have been 27 student critical injuries and 4 employee critical injuries for the 2019-20 school year to date.

8.5 Focus Group Meeting Minutes

The next meeting is scheduled for May 28, 2020.

8.6 Review of Ongoing Project Items

See chart.

8.7 Work Orders

Work order details were made available to the committee for review.

9.0 Health and Safety Training

9.1 Training is not taking place currently due to the Covid-19 shutdown.



H-1-b Joint Occupational Health and Safety Committee

May 21, 2020

Microsoft Teams Online Meeting

10.0 Recommendations to Executive Council

None

11.0 Adjournment/Next Meeting(s):

Meeting adjourned at 12:00 PM. Next meeting is June 18, 2020 using Microsoft Teams.



Joint Occupational Health and Safety Committee

March 12, 2020
Teams on-line Meeting

As of May 2020:

Date item initiated	Item	Dates Discussed	Latest Update	Status and Timeframe
April 2017	Terms of Reference Review	2019 - October	The Terms of Reference appendices were updated to reflect location and staff number changes. The current Terms of Reference agreement expires in September 2022. Revisions may be made sooner to include school closure provisions such as Covid 19	Review September 2021
December 2019	Health and Safety Eblast	2020- May	Tip sheet for working for handling packages was sent out to staff. A topic for the eblast for June is Donning and Doffing Personal Protective Equipment	Review June 2020
February 2020	Notification of Risk Binder	2020-March	The Division Manager of Operations and Health and Safety will follow up with Administration to ensure consistency with the location and binder identification for Notification of Risk Map.	On Hold due to Covid-19
February 2020	Violence Threat Risk Assessment	2020- March	An invitation will be forwarded to Safe Schools to come to the next meeting to provide some information on VTRA's and the threat risk assessment process for the committee.	will be scheduled when we return to normal meetings



Joint Occupational Health and Safety Committee

March 12, 2020
Teams on-line Meeting

Annual Updates Provided Each School Year:

Item	Review Month	Resulting Update
Pavement Improvements	2020 - May	Update will be provided at the June meeting.

Procedure Review:

Policy/Procedure	Out for Comment	Board Approval	Board Review Date	Committee Review Date	Comments
HR4 – Health and Safety Policy and Appendix Guidelines		Board approved February 2020	February 2024	October 2020	Next annual review for committee is October 2020
HR5 – Harassment		Board approved February 2020	February 2024	October 2020	Next annual review for committee is October 2020
HR8 – Workplace Violence		Board approved October 2019	November 2023	October 2020	The updated version of the Policy has been approved by the Board

No.	Site	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020
Elementary Schools													
1	Agnes Hodge	C	C	C	C	A	C	C	NC	NC	NC		
2	Banbury Heights	C	C	C	C	C	C	NC	NC	NC	NC		
3	Bellview	C	C	C	C	C	C	C	NC	NC	NC		
4	Bloomsburg	C	C	C	A	C	C	C	NC	NC	NC		
5	Boston	C	C	C	C	A	C	NC	NC	NC	NC		
6	Branlyn Community	C	C	C	C	C	C	C	NC	NC	NC		
7	Brier Park	C	C	C	C	C	A	NC	NC	NC	NC		
8	Burford District Elementary	C	C	C	C	C	C	NC	NC	NC	NC		
9	Caledonia Centennial	C	C	C	A	C	C	NC	NC	NC	NC		
10	Cedarland	C	C	C	C	C	A	C	NC	NC	NC		
11	Centennial-Grandwoodlands	C	C	C	C	C	A	NC	NC	NC	NC		
12	Central P.S.	C	A	C	C	C	C	NC	NC	NC	NC		
13	Cobblestone Elementary	C	C	C	C	C	C	C	NC	NC	NC		
14	Confederation (Fr Imm)	C	C	C	C	A	C	NC	NC	NC	NC		
15	Courtland	C	C	A	C	C	C	NC	NC	NC	NC		
16	Delhi	C	C	A	C	C	C	NC	NC	NC	NC		
17	Dufferin	C	C	C	C	A	C	C	NC	NC	NC		
18	Echo Place	C	C	C	C	C	C	C	NC	NC	NC		
19	Elgin Ave.	C	C	A	C	C	C	NC	NC	NC	NC		
20	Glen Morris	C	C	C	C	C	C	NC	NC	NC	NC		
21	Graham Bell	C	A	C	C	C	C	C	NC	NC	NC		
22	Grandview	C	C	C	C	C	C	C	NC	NC	NC		
23	Greenbrier	C	C	C	C	C	A	NC	NC	NC	NC		
24	Hagersville Elementary	C	C	C	C	C	C	NC	NC	NC	NC		
25	Houghton	C	C	C	C	C	C	NC	NC	NC	NC		
26	J.L. Mitchener	C	A	C	C	A	C	NC	NC	NC	NC		
27	James Hillier	C	C	C	C	C	A	C	NC	NC	NC		
28	Jarvis	C	C	C	C	C	C	NC	NC	NC	NC		
29	King George	C	C	C	C	A	C	NC	NC	NC	NC		
30	Lakewood	C	C	A	C	C	C	C	NC	NC	NC		
31	Langton	C	C	C	A	C	C	NC	NC	NC	NC		
32	Lansdowne-Costain	C	C	C	C	A	C	NC	NC	NC	NC		
33	Lynndale Heights	C	C	A	C	C	C	NC	NC	NC	NC		
34	Major Ballachey	C	C	C	C	A	C	NC	NC	NC	NC		
35	Mapleview	C	A	C	C	C	C	NC	NC	NC	NC		
36	Mt. Pleasant	C	C	C	C	C	A	C	NC	NC	NC		
37	North Ward	C	C	C	C	C	C	NC	NC	NC	NC		
38	Oakland-Scotland	C	C	C	C	C	C	C	NC	NC	NC		
39	Oneida Central	C	C	C	C	C	C	NC	NC	NC	NC		

No.	Site	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020
40	Onondaga-Brant	C	C	C	A	C	C	C	NC	NC	NC		
41	Paris Central	C	C	C	C	C	C	NC	NC	NC	NC		
42	Port Rowan	C	C	C	C	A	C	NC	NC	NC	NC		
43	Prince Charles	C	C	C	C	C	C	NC	NC	NC	NC		
44	Princess Elizabeth	C	C	C	C	C	C	NC	NC	NC	NC		
45	Rainham	C	A	C	C	C	C	C	NC	NC	NC		
46	River Heights	C	C	C	A	C	C	C	NC	NC	NC		
47	Russell Reid	C	C	C	C	A	C	NC	NC	NC	NC		
48	Ryerson Heights	C	C	C	C	A	C	C	NC	NC	NC		
49	Seneca Central	C	C	C	C	C	A	NC	NC	NC	NC		
50	St. George-German	C	C	C	C	C	C	NC	NC	NC	NC		
51	Teeterville P.S.	C	C	C	C	A	C	NC	NC	NC	NC		
52	Thompson Creek	C	A	C	C	C	C	NC	NC	NC	NC		
53	Walpole North	C	C	C	C	C	C	C	NC	NC	NC		
54	Walsh	C	C	C	A	C	C	NC	NC	NC	NC		
55	Walter Gretzky Elementary School	C	C	C	C	C	A	C	NC	NC	NC		
56	Waterford Public	C	C	C	A	C	C	C	NC	NC	NC		
57	West Lynn	C	C	A	C	C	C	C	NC	NC	NC		
58	Woodman-Cainsville	C	C	C	C	C	C	C	NC	NC	NC		
Secondary Schools													
59	B.C.I. & V.S.	C	C	C	A	C	C	C	NC	NC	NC		
60	Cayuga Secondary S. (CSS)	C	C	C	A	C	C	NC	NC	NC	NC		
61	Delhi District Secondary S. (DDSS)	C	C	A	C	C	C	C	NC	NC	NC		
62	Dunnville Secondary S. (DSS)	C	A	C	C	C	C	NC	NC	NC	NC		
63	G.E.L.A. Brantford (Rawdon)	C	A	C	C	C	C	NC	NC	NC	NC		
64	G.E.L.A. - CareerLink Eaton Market Square and ALT ED	C	A	C	C	C	C	NC	NC	NC	NC		
65	G.E.L.A. - Simcoe	A	C	C	C	C	C	NC	NC	NC	NC		
66	Hagersville S.S. (HSS)	A	C	C	C	C	A	C	NC	NC	NC		
67	McKinnon Park S.S. (MPSS)	C	C	C	A	C	C	C	NC	NC	NC		
68	North Park C. & V.S. (NPCVS)	C	C	A	C	C	C	C	NC	NC	NC		
69	Paris District H.S. (PDHS)	C	C	A	C	C	C	NC	NC	NC	NC		
70	Pauline Johnson C.V.S. (PJCVS)	C	C	A	C	C	A	C	NC	NC	NC		
71	Simcoe Composite School (SCS)	C	A	C	C	C	C	NC	NC	NC	NC		
72	Tollgate Tech. Skills Centre (TTSC)	C	C	A	C	C	A	NC	NC	NC	NC		
73	Valley Heights S.S. (VHSS)	C	C	A	C	C	C	NC	NC	NC	NC		
74	Waterford District High School (WDHS)	C	C	A	C	C	C	C	NC	NC	NC		

No.	Site	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020
Turning Points and Leased Spaces													
75	CSS Turning Point - Royal Canadian Legion Branch #159, 11 Talbot St. E., Cayuga	C	C	C	A	C	C	NC	NC	NC	NC		
76	DDSS Turning Point - 145 King Street., Delhi	C	C	A	C	C	C	NC	NC	NC	NC		
77	HSS Turning Point - 12 Almas St. Unit 2, Hagersville	A	C	C	C	C	A	C	NC	NC	NC		
78	HSS New Start - 2319 3rd Line Road, Oshweken	A	C	C	C	C	A	C	NC	NC	NC		
79	MPSS Turning Point - Grace United Church 174 Caithness St., Caledonia	C	C	C	A	C	C	NC	NC	NC	NC		
80	Paris	C	C	A	C	C	C	NC	NC	NC	NC		
81	PJCVS Turning Point - Alexandra Presbyterian Church 410 Colborne St., Brantford	C	C	A	C	C	A	NC	NC	NC	NC		
82	SCS Turning Point - Port Dover Lions Club Silver Lake Market, 320 St. Patrick St, Port Dover	C	A	C	C	C	C	NC	NC	NC	NC		
83	VHSS Annex and Turning Point - Aylmer Evangelical Mennonite Mission Church, 50619 Talbot Line, Aylmer	C	C	A	C	C	C	NC	NC	NC	NC		
84	WDHS Turning Point - Camp Trillium 433 Thompson Rd, West, Waterford	C	C	A	C	C	C	C	NC	NC	NC		
Support Centre													
85	H.E. Fawcett Teacher Resource Centre (TRC)	C	C	C	C	C	C	C	NC	NC	NC		
86	Joseph Brant (including GELA - ESL)	C	C	C	C	C	C	C	NC	NC	NC		
87	Haldimand School Support Centre	C	C	C	C	C	A	NC	NC	NC	NC		
88	Norfolk School Support Centre	C	C	A	C	C	C	NC	NC	NC	NC		
89	Head Office	C	C	C	C	C	C	NC	NC	NC	NC		
90	Head Office - Facility Services	C	C	C	C	C	C	NC	NC	NC	NC		
Storage Facilities													
91	Burford Bus Barn, 35 Alexander St. Burford	C	C	C	C	C	C	NC	NC	NC	NC		
92	Langton Bus Barn, 23 Albert St. Langton	C	C	C	C	C	C	NC	NC	NC	NC		
Total Sites		92	92	92	92	92	92	92	92	92	92	92	92
Total Regular Monthly Inspections Completed		88	81	73	80	80	77	35	-	-	-	-	-
Total Annual Inspections Completed		4	11	19	12	12	15	-	-	-	-	-	-
Total Annual Inspections Planned		-	-	-	-	-	-	-	-	-	-	-	-
Total Double Inspections Completed		-	-	-	-	-	-	-	-	-	-	-	-
Total Incomplete		-	-	-	-	-	-	57	92	92	92	-	-
Total Not Reported		-	-	-	-	-	-	57	92	92	92	92	92

Annual JOHSC inspection completed
 Monthly inspection was completed
 Two inspections completed due to a missed inspection
 Monthly inspection was not completed
 Annual JOHSC inspection planned

A
C
C+C
NC
P

NCs are due to Covid 19 closure



MINUTES

Chair: C. Bibby and J. Benner

Present: A. Andratis; G. Ash, W. Baker; D. Dean; K. Kitchen; T. Haist, M. Hodges, J. Seldon; N. Rose, S. Sawyer, A. Mitchell

Regrets: J. Dale, S. Martin. P. Bagchee, A. Potichnyj

Recorder: Heather-Jo Causyn

A - 1 Opening

(a) **Welcome**

The meeting was called to order by Committee Chairpersons, C. Bibby and J. Benner, at 1:00 pm.

(b) **Agenda Additions/Deletions/Approval**

Nil

C - 1 Policies and Procedures Out for Comment

C1.1 Policy

SO01

Fund Raising

- system guidelines needed to approach fundraisers
- knowledge of what other schools are doing, to eliminate excessive requests to the community
- clubs and organizations also participate in various fundraising projects
- Procedures #2 - schools that do well with fundraising have more money than those schools that do not do well; schools that have more get more
- Committee suggested including some language in this policy regarding administrators being aware of and sensitive to the needs of their unique school community and demographics, and how this in turn impacts school expectations regarding fundraising activities or other events that require additional costs in order for students to participate (e.g., pizza days)

Procedures Privacy Breach Protocol (new procedure)

SO105

- is there a one-page reference guide? (request to be made to L. Howells if not, as a suggestion)
- under third party language interpretation and translation, private sponsorship, settlement workers need to be included in this group
- process - what happens if there has been a breach of privacy?



- training capacity to ensure people understand the protocol and what is expected of them

SO114 **Do Not Resuscitate (DNR) Confirmation Form**

- Principal in place of principal

D – 1 Operational Matters

D1.1 Discussion Regarding Safety within Grand Erie: How can the Safe and Inclusive Schools Committee support the system to coordinate efforts regarding school safety?

- Committee established to review issues related to safety and behaviour; Committee will provide a report to the Safe and Inclusive Committee
- guiding principles for the system in regards to safety (i.e., emotional)
- establishment of an Equity and Inclusion Committee, to target the various issues in schools, consisting of a Lead, Itinerant Teachers, Teacher and Principals who work closely with schools
- OSSTF and ETFO have webinar workshops that could be accessed
- review the Guiding Principles that Grand Erie has that relate to this work
- academic learning required so that teachers can understand why they have to do it
- teaching challenging conversations, professional development, understanding your own behaviour
- unconscious bias articulated resources that help point people in the right direction

Action:

- establishment of a sub-committee to prepare a Cultural Safety Policy. The policy is required to determine such things as to where to locate supports, what supports/resources are available, micro aggressions, etc. (A. Andatis, N. Rose, S. Sawyer, A. Mitchell and C. Bibby)
- A. Andatis will connect with Simcoe County Board of Education and A. Mitchell will connect with Halton District School Board to request information as to what they have used previously (i.e., book studies, professional presenters/workshops)

D1.2 Webinar Topics

- creative in how we offer professional development
- engage people in learning about safety, equity and inclusion
- consideration of financial and time restraints
- webinars that increase teaching in particular
- after school equity sessions; noted that the same teachers attend, how can we get others to attend as well?
- communicate with those who require the messaging

D1.3 Professional Development 2020-2021

- Indigenous and LGBTQ students have responded as having poorer experiences at school
- training mandated so people are accountable
- ensure topics allow for training being provided to everyone
- Equity Leads at each school
- build capacity, potential for a large collaborative - school-wide program, collaborative inquiry questions, need for school to address issues in each school, consideration of



cross panel, build leadership in the school, empower Leads to use the materials provided, reach disengaged people, culturally responsive pedagogy collaborative inquiries, training needed for clerical, Ed Centre staff, etc.

- scaffold learning, making the learning mandatory, connect to SIP, tie conservation to performance appraisals and school plans, deep learning and systemic change
- gap analysis allows for getting a sense of who the school community is
- important to keep equity on the radar and be part of the process - equity, inclusion and well-being; should be one and part of the SIP
- Halton - review structure of the Equity and Inclusive Committee

Action:

- core group of people to work on what professional development will look like for 2020-21 (A. Andratis, W. Baker, S. Sayer, J. Benner, T. Haist, C. Bibby and A. Mitchell)
- Cultural Safety/Sensitivity Policy (A. Andratis, A. Mitchell, S. Sawyer, C. Bibby)
- ensure that training is accessible and that there is accountability, are they using census data to form training, set dates to meet, 2-3 meetings

D1.4 Student Voice - Follow Up to the Student Census

- review the Student Census data that G. Rousell has provided- Safe Schools held webinar with local group to share ideas about supporting LGBTQ2S+ youth in schools

D1.5 Community Consultant Meeting

Action:

- communication to the community partners to indicate that at this time we will not be holding a community meeting and to forward the views that they would like to share with the possibility of connecting sometime in the fall; may need to consider virtual meeting

E – 1 Adjournment

The meeting was adjourned at 2:50 pm.

Minutes

Present:

GEDSB:

Rafal Wyszynski, Superintendent of Business & Treasurer - Director
James Richardson, Trustee-Director

BHNCDSB:

Scott Keys, Superintendent of Business & Treasurer - Director

CSC MonAvenir:

Mario Nantel, Director of Transportation – President

STSBHN Recording Secretary

Philip Kuckyt, Manager of STSBHN – Secretary & Treasurer
Kathryn Underwood, Executive Assistant to the Superintendent of Business GEDSB – Recording Secretary

Regrets:

Brenda Blancher, GEDSB Director of Education
Mark Watson, BHNCDSB Trustee – Director
Mike McDonald – BHNCDSB Director of Education
Andre Blais, directeur de l'éducation CSC MonAvenir
Dereck Chin, Chief of Business CSC MonAvenir – Director

Recorder: Kathryn Underwood, Recording Secretary

A – 1 Opening

(a) Roll Call

The meeting was called to order at 1:14 p.m.

(b) Agenda Additions/Deletions/Approval

Moved by: J Richardson

Seconded by: S Keys

“That the STSBHN Board of Directors approve the agenda of May 26, 2020 as circulated.”

Carried.

- (c) **Declaration of Conflict of Interest**
None.

B – 1 Approval and Signing of Minutes

- (a) Minutes of February 25, 2020
Moved by: S Keys
Seconded by: J Richardson
“That the minutes of February 25, 2020 be approved as distributed.”
Carried.

C – 1 In Camera-Legal Matter-NIL

D – 1 Business Arising from Previous Meeting

- (a) Policy and Procedures Approval: Comments 039-043
P Kuckyt highlighted the proposed changes and directed the committee to the summary page.

Moved by: R Wyszynski
Seconded by: S Keys
“That procedures 039-043 be approved as distributed.”
Carried.

E – 1 Standing Business

- (a) KPI's
P Kuckyt highlighted the significant changes in the areas of Financial, Service Performance, Safety, General Ridership and Communication.

Financial-identified operational cost savings as a result of the lower number of operating dates due to Job Action and COVID-19 school closures.

Service Performance-no significant changes. Staff are reviewing the ride times increases.

Safety-no significant changes.

General Ridership- Electronic notifications have been sent out for parents to complete and submit the courtesy transportation forms. GEDSB Information Technology staff are developing an electronic form and process for future courtesy applications.

Communication-no significant changes. P Kuckyt identified that there is a decrease in the number of users accessing the STSBHN websites as school has not been in session since mid-

March. A new KPI will be added for September to track phone calls as a new phone system is anticipated to be in place for the start of the new school year.

(b) Goals and Objectives-Update and Review

P Kuckyt highlighted the progress to date to meet the short, medium and long-term goals and objectives.

Short Term- currently reviewing the new contract requirements for the agreement which arose from the recently closed RFP for home-to-school services, to ensure that the services will be achieved for September start up.

The Green Communities Canada Grant is significantly under budget and a request to extend the grant has been submitted to the Ministry of Education. Staff have developed a plan, along with the public health and municipal partners, if the extension is not approved to spend the \$120,000 grant before the end of the school year.

Safety Patroller Program for Norfolk and Haldimand has identified 165 interested students who are interested in being trained to become school bus patrollers. The trainer are currently scheduled to receive their training in August but it is unclear if this will be taking place due to social-distancing restrictions; it is unclear if an online training model will be an option if in-person training is not permitted.

Medium Term-Looking to adopt new technologies, possibly as early as the 2020-21 school year by running a pilot project with a camera system provider and GeoRef, our bus planning application software provider. The currently proposed scope of the pilot would be to provide a 'where is my bus' application to the families of 15% of the buses.

Long Term- No noted changes.

(c) 2019-20 Financial Statement

P Kuckyt highlighted the Financial Statement ending March 31, 2020. P Kuckyt highlighted under spent operating expenses due to strike savings and schools not operating since March Break due to COVID-19. Vendors are still receiving 88 % of their total daily rate and school boards have not been asked as of yet to refund the Ministry the difference.

In response to a question around value for money and ensuring school bus drivers and office staff at bus companies are being paid in full, P Kuckyt shared that payroll audits will be performed, once COVID-19 safety measures can be met. Audits normally commence in the spring of each year.

Summer school busing has been cancelled as face-to-face learning is not being pursued at this time by BHNCDSD sites; there will be an estimated savings of \$15,000 as a result. No

decision has been made as of yet for GEDSB but it was noted that projected savings would be around \$50,000.

F – 1 New Business

(a) Policy and Procedure Review: 044-049

The committee received the Policy and Procedure 044-049 as information only.

The committee agreed to provide feedback on the draft policies and procedures 044-049 to P. Kuckyt on or before October 2, 2020.

(b) Initial Estimates

P Kuckyt presented the initial estimates for the 2020-21 school year, based on currently projected enrollment, program requirements and the new school bus operator contract. He further indicated that this budget may change, due to recommendations from public health and new operating practices that may be in place for September as a result of COVID-19 and new social distancing expectations and requirements.

In response to a question, P Kuckyt indicated that COVID-19 may result in new transportation expectations such as the number of student riders who may be permitted to ride each type of school bus and a potential impact on the number of qualified school bus drivers will be will able to provide services due to their age. PPE measures pose challenges to ensure six feet distancing and staff and vendors are exploring ideas while maintaining transportation standards.

P Kuckyt reported that staff are waiting on direction from Special Education staff for rider aids as these supports for students makes social distancing challenging and consideration for PPE, for both staff and students, will need to be explored.

P Kuckyt reported that it anticipated that all previously ordered school buses will arrive before school start up, he indicated that manufacturing of school busses may be delayed due to manufacturing lines being re-deployed to efforts relating to COVID-19.

(c) RFP Implementation Update

P Kuckyt reported that the RFP implementation is going well and that on-going communication is occurring with both the exiting and the incoming vendors.

The transition for drivers, from one bus company to another, poses a challenge with restrictions of COVID-19 being in place. New hurdles for training of individuals from in person to on-line and the number of individuals trained is limited. STSBHN will continue to monitor on the transition and assist where possible to ensure that there is a smooth transition between contracts.

(d) Return to School-COVID-19 Update

P Kuckyt indicated that the number of unknowns greatly outweighs the number of knows at this point and he will continue to update the operations committee as expectations and requirements arise either through the Ministry of Education or the local public health agencies. It is anticipated that STSBHN and its member school boards will receive more information by the end of June from the Ministry of Education on what the expectations for services will be for September. P Kuckyt shared with the directors that it takes staff approximately two (2) months to plan and review a transportation solution for the district and that a significant change in the service expectations may result in the currently planned 2020-21 solution to be significantly re-worked to include the new operating parameters.

G – 1 Adjournment

The committee discussed the future meeting dates. All Meetings, Ed Centre, Norfolk Room:

November 3, 2020-8:30 a.m.

February 23, 2021-2:00 p.m.

May 25, 2021-9:00 a.m.

Moved by: R Wyszynski

Seconded by: S Keys

“That the May 26, 2020 STSBHN Board of Directors meeting be adjourned at 1:52 p.m.”

Carried.



MINUTES

Present: Claudine VanEvery-Albert, Denise Martins, Jeannie Martin, Pam Davis, Sharon Williams, Sherri Vansickle, Sabrina Sawyer, Melissa Turner, Nancy Gallo, Christina Speers, David Lloyd, Ann Noyes, Audrey Powless-Bomberry, Mike DeGroote, Jessie Hooper, Adrianna Potichnyi, Cathi Krueger, Jessa Laight, Cassandra Hill, Hailey Thomas Wilson, Griffin Cobb, Sharon Doolittle

A - 1 Opening

- (a) The Haudenosaunee Thanksgiving Address was given by Sharon Williams
- (b) Land Acknowledgement Statement was given by Denise Martins
- (c) C. VanEvery-Albert welcomed everyone. Introductions were made
- (d) **Approval of Agenda**
The agenda was approved by consensus without any additions/deletions.
- (e) **Approval of Minutes – November 4, 2019 –**
C. VanEvery-Albert asked D. Martins if the Welcome signs/posters are in all the schools. D. Martins responded they were distributed last September/October and are now in all Grand Erie schools, as well as the Education Centre and all school support centres.

Moved by: S. Vansickle

Seconded by: C. Speers

THAT the Native Advisory Committee approve the November 4, 2019 minutes.

Carried

B - 1 Distance Learning Update

D. Martins provided an update: The Ministry prepared learn at home plan which Grand Erie has implemented by providing training for teachers to move their courses to an online platform. To address accessibility to distance learning needs, each school undertook a student survey to determine if they had access to a device and the internet. Parents were provided with information on distance learning options and help. Grand Erie met with Six Nation Health to collaborate on a Jordan's Principle application for devices to support hotspot internet access for those students who indicated a need. The timeframe to secure these devices took longer than anticipated but were distributed to students two weeks ago. Schools are also providing paper copies of work packages to those who requested it. Currently, the secondary principals are being sent information from the Ministry regarding literacy requirements, entering marks, etc. The Ministry has stipulated that no student will fail as a result of this Covid19 shutdown. Student marks will remain as they were as of March 13, 2020 or will increase based on the work they have done through distance learning. We don't know what September will look like. We are now preparing for a variety of potential scenarios: modified face to face, blended learning, full distance learning.



C. VanEvery-Albert - Are there any Six Nations secondary students who are not connected yet?

D. Martins – Great efforts have been taken to connect with all of them. J. Martin has responded to a lot of inquiries from families. The Native counsellors have been contacting the families and delivering the devices. H.S.S. Administrators coordinated distribution of devices from their site in the community.

A. Powless-Bomberry – Requested updated data on the number of devices and internet requested by families. This information will support Six Nations work to acquire the necessary devices for all their students and lobby for reliable and affordable internet service in the community. She would like data on:

- Need to know who doesn't have a laptop
- Principals have the names of the students who have received devices and phone hotspots
- All the students that asked for one has received a device and phone hotspot

Action – J. Martin and D. Martins will contact the principals for the list of students on ESA and do a comparison point

C. Speers – suggested that the idea of an internet café on Six Nations be considered.

D. Martins said L. Munro and her have been looking into this for a place to park a bus for an internet hub for students to access.

J. Martin – families do have access to paper work and these work packages can be delivered to homes on Six Nations as requested.

J. Martin – has been trying to contact Six Nations Development Trust Fund (SNDTF) to access the funds Grand Erie was approved for adult program. This may help the adult learners requesting support. She asked if any committee members can help her make this contact as she has not received any responses to her emails to SNDTF.

Action - C. VanEvery-Albert will try to contact them regarding this.

C - 1 Summer School

D. Martins

D. Martins – Superintendent L. Munro oversees summer school. Grand Erie had been waiting for the Ministry to give direction for summer school. This summer there will be different options than typically offered: eLearning courses for Grade 11 and 12, Grade 9 and 10 Hybrid virtual models. Summer school program is available to all Six Nations and Mississaugas of the Credit students in Grade 6-12, as always. Registration information and forms are on the Grand Erie website. Registration forms are due June 26. This information has been shared with J. Candlish, Education Coordinator at Six Nations Elected Council, for sharing with Six Nations schools.

C. VanEvery-Albert asked A. Noyes if the principals are okay with this information.

J. Martin said this information is typically sent out by her each year to the Six Nations schools directly, that registration is typically done this same way, and so they should be familiar with the process. They can contact her if there are any questions or difficulties.

D - 1 Education Services Agreement

C. Vanevery-Albert

C. VanEvery-Albert provided an update on the current status of the Education Services Agreement discussions. There is essentially an agreement ready for signatures. We are just waiting for Indigenous Services Canada to sign off then it will come back to Grand Erie. C.



VanEvery-Albert said she could not share the details until it has been finalized with signatures and approved by the board, however, assured the Committee that it provides better clarity on what is provided and enhancements have been made in the appendices that are in line with much of what has been requested at this table.

E - 1 Grade 11 English: Understanding First Nations, Metis, Inuit Voices S. Sawyer

S. Sawyer provided an update on the launch of the NBE course this September. It has been three years in the works. This year, a writing team, consisting of S. Sawyer, J. Martin, C. Clark and six Grand Erie English teachers, compiled a resource list and wrote three sample units to help teachers get a start in their course delivery. A community advisory team was formed to review the writing teams work and provide feedback from the community perspective. This process has been completed and the first PD session for English teachers was held June 4th. This virtual session was recorded and is available on the VLE along with the sample units and a variety of other PD resources for teachers to access anytime. A second PD session is scheduled for June 16. Teacher writers have been recruited to create the eLearning version for one of the NBE courses over the summer so they are ready for the September launch.

C. VanEvery-Albert – requested more detail of the courses to share at the board table

D. Martins – A request will need to be made at the Board of Trustees meeting for this.

J. Martin – The PD sessions are recorded. There is a discussion thread for the teachers, so, they can post questions and concerns anytime and receive prompt feedback from the Indigenous Education team.

A. Noyes – Asked to have the PD sessions available to Six Nations school staff.

D. Martins – It is available to internal staff of Grand Erie only at this point, but we can look at how to make it accessible to Six Nations staff. Working through ESA, the resources could be shared through professional development clause.

Action - C. VanEvery-Albert and C. Speers will look into sharing this at the board table.

F - 1 Indigenous Services Canada (ISC) High Cost Special Education Report J. Martin

J. Martin – Grand Erie is required by ISC to provide this report annually. It provides ISC data on the high cost special education needs for those Grand Erie students who reside at Six Nations. Currently reviewing how to collect the data more efficiently.

J. Martin asked A. Noyes for clarification on how special transportation is arranged for incoming Six Nations students and how the devices for assistive technology will be transferred to Grand Erie schools for those students requiring theme under their IEP.

A. Noyes – we can send them to the students at the end of June or send them to the schools in September.

J. Martin would like to see this organized before September.

D. Martins – Because of the situation we will have to wait until September.

Action – J. Martin and A. Noyes will organize this and arrange for delivery by start of September. J. Martin - wants to make sure they all have their devices at the start of the school year.

A. Noyes indicated special transportation list sent to Kathleen and Grand Erie and it is arranged from there.

Action: J. Martin will double check with Phil Kuckyt on this process.



G - 1 Discussion Items

C. Vanevery-Albert

- (a) J. Martin – The committee meets six times a year, every six weeks
A. Powless-Bomberry requested having the meetings on Tuesdays or Thursdays

Action – J. Martin will propose some dates before the end of June and send to Committee members to confirm.

- (b) Community Member seat

J. Martin - said she would like to have a community member who has been involved in the Grand Erie schools, someone who has familiarity and insight into what happens in the schools. She clarified that when this was discussed during the review of the terms of reference, the purpose of this seat was to have someone at the table who was not directly aligned with Six Nations Elected Council (SNEC) or Haudenosaunee Confederacy Council (HCC).

A. Powless-Bomberry – recommending Julia Candlish. Although Julia is an employee of SNEC, being on the NAC for one year would help her to understand what happens with Grand Erie Schools and what the needs of Six Nations secondary students are. This will be most valuable to her in the work she is doing with the Life Long Learning Task Force.

C. VanEvery-Albert agreed with selecting Julia Candlish for the seat.

J. Martin asked for clarification then that Julia would hold the seat for one year only, then the Committee would select a community member not aligned with SNEC or HCC.

Action: The Committee will confirm its decision at the first meeting in 2020-21

H - 1 Other

Action: S. Doolittle to change A. Powless- Bomberry's email address
Claudine's name – VanEvery – E with a capital and her personal email address to be added

- I - 1 Closing** – S. Williams did the closing in Cayuga.

J - 1 Adjournment

Meeting adjourned at 2:00 pm