

Seneca School Advisory Council - Meeting Minutes

Date: Tuesday September 24, 2019

Time: 6pm

Attendees: Tracy Reed, Adele Churchill, Susan Walker, Julie Vanni, Kelly Brenneman, Kristy Harrison, Dawn McCullough, Trish Kinsfather, Joanne Lastella, Cherie Nash, Chris Walker, Bev Barber, Giancarlo Crotta (Principal), Jenn Orr (Teacher Representative)

NUMBER	ITEM	PRESENTER
1.0	<p>Call to order</p> <p>Tracy to Chair</p>	All
2.0	<p>Approval of Minutes from June Mtg</p> <p>Approved by consensus.</p>	All
3.0	<p>Breakfast Program</p> <p>Item moved to the top of the agenda.</p> <p>Review of program changes from past years including the majority of food now being delivered directly to the school which requires less volunteers to keep the program sustainable. An application has been made for a Grant to purchase a new refrigerator and potentially a new trolley. We are awaiting the results.</p> <p>Families from Seneca assisted with the Smile Cookie campaign with Tim Hortons in Caledonia. We anticipate a cheque being made to breakfast programs in the are- we will be receiving some of these fund at Seneca.</p>	Kristy Harrison
4.0	<p>Nominations and Elections</p> <p>Review of nominations received. Nominations put to the floor for any new nominees. Discussion regarding missing at least one nomination that had been sent in.</p> <p><u>2019/2020</u></p> <p>Chair- Kelly Brenneman (Acclaimed) Vice-Chair- Chris Walker (Acclaimed) Secretary- Adele Churchill (Acclaimed) Treasurer- Cherie Nash (Acclaimed)</p> <p>Motion to accept the above: Joanne L, Seconded by Adele C., Approved unanimously</p>	All
5.0	<p>Principal's Report/Staff Report</p>	Mr. Crotta

5.1	Enrollment: Has increased to 150 pupils, an increase of 10 students from the past school year which has added one more class. Some out of area applications for students were declined due to being over the cap in the grade/class.	Mr. Crotta
5.2	PPM: 150 Days- Discussion regarding 9 days as 'cheat days' that allow junk food. Need to select dates for this school year and need to add this item to the next agenda. Meet the Teacher counted as 1 day.	Mr. Crotta
5.3	Budget: Changes to budgets are restrictive. GEDSB used to award money per pupil, however has now changed to take into account for smaller rural schools like ours. Endeavoring to cut photocopying budget down so school newsletters will now be sent electronically as well as other initiatives. All new purchases must go through Board Purchasing.	Mr. Crotta
5.4	Shared GEDSB Document: 'How to get help with a concern'. Shared School Council Guide 19-20. Shared School Council Start-up Guide.	Mr. Crotta
5.5	Discussion re checking into School Messenger to ensure all voice calls are also sent via email.	Mr. Crotta
5.6	Thank you to SAC for Sausage Day. Acknowledging the work of the Breakfast Program and SAC.	Mr. Crotta
5.7	Looking into a milk program at Seneca. Potential for a punch card system.	Mr. Crotta
5.8	Outdoor Classroom: Plan that was submitted to the GEDSB did not meet requirements for materials used. Facility contact is sending Mr. Crotta a 'brouchure' for approved playground materials. No wood is allowed to be used. Subcommittee needed- Adele C, Kristy H, and Dawn M. have agreed to work with Mr. Crotta and JK/SK teachers to develop a plan to be submitted for costing. Looking to submit for a CPIP application.	Mr. Crotta
5.9	Ms. Orr reported back on new staff at Seneca. Ms. Martin, Ms. Orr, and Ms. Natt are working together to try and move towards making our school an 'eco-school'. Grow zone is being utilized by classes now and students are enjoying. This is separate from the 'outdoor classroom'.	Ms. Orr

6.0	Budget Discussions re budget line items and corrections needed due to three support staff for 2018-19 school year. A full budget discussion will take place at the next SAC meeting to determine where funds will be used.	All
7.0	School Council Insurance Renewal Motion made to renew insurance. Adele C., Seconded by Kristy H., Approved unanimously	All
8.0	Harvest Meal Plans Tentative date of November 14 th selected. Hope to stay with the \$5.00 per meal with the SAC subsidizing the remainder of the cost for students. Agreed to ensure all students are able to participate in the meal, regardless of cost.	All
9.0	Thirty-One Fundraiser Presentation Deferred to next meeting	L. Pollillo
10.0	Dress Code Policy Discussion around updating current policy to focus on the need to ensure safe, inclusive and equitable learning environments for all students. Individuals must be responsible for managing their own biases or perspectives/opinions (distractions) related to others' choice of clothing. TDSB policy distributed. Potential of updating policy moved to next meeting agenda.	A. Churchill
11.0	Meet the Teacher BBQ Discussion regarding framing next year's event to potentially allow students to showcase their classrooms and use the event as an opportunity to advertise parental volunteering and committees.	A. Churchill
12.0	Adjournment- 8:06 Minutes and Call for Agenda items to go out prior to next meeting by Chair.	All
Next Meeting Dates:		
November 5, January 7, February 11, April 7, and June 2		