



Regular Board Meeting

November 22, 2021

Board Room, Education Centre / MS Teams Virtual Meeting

AGENDA

A - 1	<p>Opening</p> <ul style="list-style-type: none"> (a) Roll Call (b) Declaration of Conflict of Interest (c) In Camera Session (6:30 p.m.) <ul style="list-style-type: none"> (i) Personnel Matters (ii) Legal Matters (iii) Property Matters (d) Welcome to Open Session / Land Acknowledgement Statement (7:15 p.m.) (e) Memorial <ul style="list-style-type: none"> (i) L. Freeman (f) Agenda Additions/Deletions/Approval (g) In Camera Report (h) Presentations <ul style="list-style-type: none"> (i) Learn Lead Inspire 	<p>Chair</p> <p>T. Waldschmidt</p>
B - 1	<p>Approval of Minutes</p> <ul style="list-style-type: none"> * (a) October 25, 2021 (Regular Board) * (b) November 8, 2021 (Committee of the Whole Board) * (c) November 8, 2021 (Special Board) 	<p>Chair</p>
C - 1	<p>Business Arising from Minutes and/or Previous Meetings</p> <ul style="list-style-type: none"> * (a) Rural and Northern education Spending Report 	<p>R. Wyszynski</p>
D - 1	<p>Director's Report</p> <ul style="list-style-type: none"> (a) Director's Highlights (b) Leading and Learning in a Pandemic 	<p>J. Roberto</p>
E - 1	<p>Student Trustees' Report</p> <ul style="list-style-type: none"> * (a) Ontario Student Trustees' Association Fall General Meeting 	<p>C. Kitchen R. Mitchell</p>
F - 1	<p>Committee Reports</p> <ul style="list-style-type: none"> * (a) Committee of the Whole – November 08, 2021 	<p>R. Collver</p>
G - 1	<p>New Business</p> <ul style="list-style-type: none"> * (a) Organizational Board Meeting – Set Date, Time & Place * (b) Grand Erie Parent Involvement Committee (GEPIC) Membership 2021-22 * (c) Audit Committee Annual Report * (d) Facility Renewal Plan 2021-22 * (e) Major Construction Project Report * (f) Contract Award – Insurance * (g) Indigenous Education System Supports Board Report 	<p>J. Roberto J. Roberto Audit Chair R. Wyszynski R. Wyszynski R. Wyszynski K. Graham</p>
H - 1	<p>Other Business</p> <ul style="list-style-type: none"> * (a) Joint Occupational Health & Safety Committee Minutes - October 14, 2021 	<p>R. Wyszynski</p>



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- * (b) Special Education Advisory Committee (SEAC) Minutes – September 16, 2021 L. Thompson
- * (c) Safe and Inclusive Schools (SIS) Committee Minutes (Draft)- October 19, 2021 W. Baker
- * (d) Native Advisory Committee (NAC) Minutes (Draft)- October 19, 2021 K. Graham
- * (e) Indigenous Education Advisory Committee (IEAC) Minutes (Draft)- October 21, 2021 K. Graham
- * (f) Grand Erie Parent Involvement Committee (GEPIC) Minutes (Draft)- October 21, 2021 J. Roberto
- * (g) Audit Committee Minutes (Draft)- November 2, 2021 R. Wyszynski
- * (h) Student Transportation Services Brant Haldimand Norfolk (STSBHN) Committee Minutes (Draft) – November 2, 2021 R. Wyszynski

I - 1 **Correspondence**

J - 1 **Adjournment**

Future Meetings

Native Advisory Committee (NAC)	December 2, 2021	1:00 PM	MS Teams Virtual
Indigenous Education Advisory Committee (IEAC)	December 9, 2021	1:00 PM	MS Teams Virtual
Special Education Advisory Committee (SEAC)	December 9, 2021	6:00 PM	MS Teams Virtual
Grand Erie Parent Involvement Committee (GEPIC)	January 13, 2022	6:30 PM	MS Teams Virtual
School Year Calendar	January 18, 2022	4:00 PM	MS Teams Virtual
Safe and Inclusive Schools (SIS)	January 20, 2022	1:00 PM	MS Teams Virtual
Special Education Advisory Committee (SEAC)	January 20, 2022	6:00 PM	MS Teams Virtual
Native Advisory Committee (NAC)	January 27, 2022	1:00 PM	MS Teams Virtual
Quality Accommodation Committee	January 27, 2022	2:00 PM	MS Teams Virtual

IN MEMORIAM

Liviann Freeman

On October the 18th, 2021 Liviann Freeman passed away peacefully while under the care of Sick Kids Hospital in Toronto. Liviann was a beloved family member and will be mourned by her parents Carrie Jessup and Scott Freeman. She was a sibling to her late brother Krandkle (2019), sisters Sharmayne, Ashlynn, Bree-Anne, and Victorya and brother Raulind.

Liviann was an amazing student achieving Honour Roll in her grade 9 year at Paris District High School. She was an avid soccer player and loved music. Liviann was also a beloved classmate and friend to many during her time at Paris District High School.

Liviann was a beacon of peace and happiness while a student at Paris District High School, and will be deeply missed by students and staff.

Our deepest heartfelt sympathy is extended to Liviann's family as they work through this very difficult loss.

With the deepest of condolences,

James Merrick
Principal Paris District High School

Presented at the Grand Erie District School Board's Regular Board Meeting on
November 22, 2021, by Trustee Waldschmidt.



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Present: Board Chair, G. Anderson, Board Vice-Chair, S. Gibson, R. Collver, D. Dean, E. Dixon, B. Doyle, C.A. Sloat, C. VanEvery-Albert, T. Waldschmidt, D. Werden (via MS Teams), J. Richardson (via MS Teams), R. Mitchell (Student Trustee), C. Kitchen (Student Trustee)

Administration: Director – J. Roberto, Superintendents: J. Tozer, R. Wyszynski, Superintendents via MS Teams: W. Baker, K. Graham, L. Munro, A. Smith, L. Thompson, Recording Secretary- G. Santos Gould

Regrets:

Trustees: S. Green (Student Trustee)

Administration: Nil

A - 1 Opening

(a) Roll Call

The meeting was called to order by Chair, G. Anderson at 6:30 p.m.

(b) Declaration of Conflict of Interest

Nil

(c) In Camera Session (6:30 p.m.)

Moved by: C.A. Sloat

Seconded by: S. Gibson

THAT the Board move into In Camera Session at 6:30 p.m.

Carried

(d) Welcome to Open Session / Land Acknowledgement Statement (7:15 p.m.)

The Public Session meeting was called to order by Chair, G. Anderson at 7:15 p.m.

(e) Memorials

(i) J. Smyth, Ryerson Heights School

D. Dean read the memorial statement of J. Smyth.

(f) Agenda Additions/Deletions/Approval

Presented as printed.

E – 1 Student Trustees' Report – Nil.

Moved by: R. Collver

Seconded by: S. Gibson

THAT the Agenda be approved as amended.

Carried

(g) In Camera Report

Nil



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(h) **Presentation**

(i) Learn Lead Inspire Award

L. Munro called upon J. Roberto to introduce the Learn Lead Inspire Award. J. Roberto proudly commended the 3 former Student Trustees for their outstanding contributions to school communities, culture and who championed a cause to promote belonging and equity. They led a menstrual campaign that is being implemented at the Grand Erie School Board, and Province wide. The students were thanked for their efforts.

J. Roberto presented the first Learn Lead Inspire Award via MS Teams to the following recipients: Ava Burtis, Zachary Garbaty, la'teiekanereh Doxtador-Swamp.

A. Burtis thanked the 23 volunteers who helped with the groundwork and stated the project was 100% Volunteer led. She thanked the Grand Erie School Board for supporting the project and how quickly it was actioned. She was thrilled to see the project is now being implemented.

Z. Garbaty extended his thanks for being recognized for the award and was proud to be part of a great cause. He was thrilled that the project is being implemented in the schools and has come to fruition.

la'teiekanereh Doxtador-Swamp was happy the project is being implemented and thanked the Volunteers as well as, A. Burtis for organizing the committee and campaigning for student advocacy. She is proud to be part of the project.

B. Doyle stated a proud moment for all and further stated, student voice matters, and this is living proof.

C. VanEvery-Albert noted she was happy to see leadership in action.

B - 1 Approval of Minutes

(a) **Regular Board Meeting – September 27, 2021**

Presented as printed. Suggested revisions were recommended and will be noted/ revised as requested.

C.A. Sloat asked for clarification on amendment to minutes and whether revisions/corrections should be noted and how it should be handled. In response, S. Gibson, R. Collver and C. VanEvery-Albert provided different insights on how it was handled and views to what is being practiced at their respective work and from their perspective.



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C.A. Sloat further stated there were amendments tabled, those changes were not captured and noted an example, Procedure or Policy on Page 9. J. Roberto responded accountability has been assigned to HR106 and called on J. Tozer to provide more information. J. Tozer noted that Human Resources accountability for reporting to the Ministry was updated in the procedure.

Moved by: B. Doyle

Seconded by: C. Vanavery-Albert

THAT the Minutes of the Regular Board Meeting, held September 27, 2021 be approved, as amended.

Carried

(b) **Committee of the Whole Board – October 4, 2021**

Presented as printed.

C.A. Sloat stated to amend a Motion regarding the Director's Report and noted that there are two sections being reported namely: Director's Highlights and Leading and Learning in a Pandemic. It was noted, there is no need to do that at this time.

Moved by: T. Waldschmidt

Seconded by: S. Gibson

THAT the Minutes of the Committee of the Whole Board Meeting, held October 4, 2021 be approved.

Carried

C - 1 **Business Arising from Minutes and/or Previous Meetings**

Nil

D - 1 **Director's Report**

(a) Director's highlights:

J. Roberto thanked the Walter Gretzky Griffins, Mr. Grewal, Principal Marry and Vice Principal Rypma for hosting the launch of 'Great Too' in honour of Coach Wally.

J. Roberto announced, Take Our Kids to Work Day will take place on November 3rd and due to COVID-19, all opportunities will be virtual. The virtual events planned will inspire an exciting and engaging day of career exploration. The theme for Take Our Kids to Work 2021 is You Belong Here. J. Roberto extended her thanks to Superintendents Graham and Smith for arranging these virtual experiences.

J. Roberto announced the launch of menstrual equity campaign, Menstrual EquityGEDSB in alignment with the Ministry's recent announcement to enhance student access to menstrual products. J. Roberto extended thanks to Superintendent Munro for coordinating the launch!

J. Roberto thanked Superintendent Smith and Principal Lead Alison Cooke for coordinating, What to Look For~ Math Learning that took place last week. Author and researcher, Dr. Alex Lawson and Heather Wark joined primary teams and



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administrators in Math learning sessions focused on Understanding and Developing Student Thinking providing educator teams with learning experiences to gain better insight into student's mathematical development.

J. Roberto recognized a national movement commemorating the legacies of Gord Downie and Chanie Wenjack. Secret Path Week took place annually from October 17-22. She extended thanks to Superintendent Graham, Principal Lead Robin Staats, and the Indigenous Team for promoting and supporting this event.

J. Roberto announced the importance of treaties and relationships between Indigenous and non-Indigenous communities. The Treaties Recognition Week will be on November 1-7.

Moved by: B. Doyle

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Director's Report of October 25, 2021, as information.

Carried

(b) **Leading and Learning in a Pandemic**

J. Roberto reported there were no further items to report at this time and opened session for questions from the Board.

R. Collver asked for clarification regarding the province's announcement pertaining to full capacities indoor and when it will be implemented at the school board. J. Roberto is seeking clarification from local Public Health Unit and awaiting response.

C.A. Sloat asked about Cafeteria programs and reopening. R. Wyszynski responded, the reopening of school cafeterias is in process and will be phased in. Cafeteria programs will vary from school to school.

C.A. Sloat brought forward students participating in sports were treated differently by other School Boards and asked to investigate a QR code being generated for contact tracing and agreement between the city and the school board. R. Wyszynski responded he will look into it.

Moved by: C. VanEvery-Albert

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive Leading and Learning in a Pandemic Report of October 25, 2021 as information.

E - 1 **Student Trustees' Report**

Nil

F - 1 **Committee Report**

(a) **Committee of the Whole Board – October 4, 2021**

Presented as printed.



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Moved by: D. Dean

Seconded by: R. Collver

THAT the Grand Erie District School Board approve the recommendations from the October 4, 2021, Committee of the Whole Board meeting as follows:

1. **Delegations**
 - (i) THAT the Grand Erie District School Board receive the Delegation as information.
 - (ii) THAT the Grand Erie District School Board receive the Delegation as information.
2. **Director's Report**

THAT the Grand Erie District School Board receive the Director's Report of October 4, 2021 as information.
3. **Boundary Review – Banbury Heights School/Branlyn Community School.**

THAT the Grand Erie District School Board strike a working group as per policy FT8 Boundary Reviews for the proposed Banbury Heights School/Branlyn Community School Boundary review for stakeholder feedback and input.
4. **Safe School Report.**

THAT the Grand Erie District School Board receive the Safe Schools Report as information.
5. **Voluntary Indigenous Self-Identification**

THAT the Grand Erie District School Board receive the Voluntary Indigenous Self-Identification Report as information.
6. **Staff and Student Recognition - Learn, Lead, Inspire**

THAT the Grand Erie District School Board receive the Staff and Student Recognition process for Learn Lead Inspire report as information.
7. **Grand Erie Workforce Census**

THAT the Grand Erie District School Board receive the Grand Erie Workforce Census as information.
8. **F4 Trustee Honoraria**

THAT the Grand Erie District School Board forward, Policy F4 Trustee Honoraria to all appropriate stakeholders for comments to be received by November 24, 2021.
9. **HR118 Occasional Teacher Evaluation**

THAT the Grand Erie District School Board to forward Procedure HR118 Occasional Teacher Evaluation to all appropriate stakeholders for comments to be received by November 24, 2021.



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10. OPSBA Report

THAT the Grand Erie District School Board receive the OPSBA Report as information.

G - 1 **New Business**

(a) **Elementary Class Size**

Presented as printed. R. Wyszynski presented the Elementary Class Size Report, an overview of the Background of the reporting requirement dating back from 2007-2008 whereby the Ministry of Education required Boards to be fully compliant with class size caps such that 90 per cent of primary classes will have 20 or fewer students and up to 10 per cent of primary classes may have up to 23 students. As well as Ontario Regulation 132/12 requiring School Boards to achieve compliance while ensuring that the average class size in grades 4 to 8 to 24.5 or less. R. Wyszynski referenced Appendix A Grand Erie's 2021-22 statistics from the data provided to the Ministry, that full compliance has been achieved.

C.A. Sloat asked if additional staffing is required to meet this requirement. R. Wyszynski responded no.

R. Collver asked for clarification on funding and if everything is within budget. R. Wyszynski responded, yes everything is within budget.

Moved by: B. Doyle

Seconded by: S. Gibson

THAT the Grand Erie District School Board receive the Elementary Class Size report as information.

Carried

H - 1 **Other Business**

(a) Joint Occupational Health & Safety Committee Minutes – September 16, 2021

Presented as printed.

Moved by: R. Collver

Seconded by: S. Gibson

THAT the Grand Erie District School Board receive the Joint Occupational Health and Safety Committee Minutes – September 16, 2021 as information.

Carried

(b) **Audit Committee Minutes (Draft) – September 21, 2021**

Presented as printed.

R. Collver noted the report prepared by PwC is a good report and recommended for all Trustees to read the report and look into a privacy officer at budget time.

Moved by: D. Werden



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Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Audit Committee Minutes (Draft) – September 21, 2021 as information.

Carried

I - 1 **Correspondence**

Nil

C.A. Sloat asked for clarification on the 2021-2022 school year 'quadmester' system in Ontario and noted there is a big push for the province to return to a regular semester and when that would be. J. Roberto responded that this endeavor would require a tight turn around and at this time will keep to the status quo and will keep everyone posted.

G. Anderson extended thanks and acknowledgement to all Principals for handling this challenging task well.

J - 1 **Adjournment**

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the meeting be adjourned at 7:52 p.m.

Carried

Board Chair, G. Anderson



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Present: Committee Chair – R. Collver, Committee Vice-Chair – T. Waldschmidt, G. Anderson, D. Dean, E. Dixon, B. Doyle, S. Gibson, J. Richardson, C.A. Sloat, C. VanEvery-Albert, D. Werden, C. Kitchen (Student Trustee); Via MS Teams: R. Mitchell (Student Trustee)

Administration: Director – J. Roberto, Superintendents: W. Baker, K. Graham, L. Munro, A. Smith, L. Thompson, J. Tozer, R. Wyszynski Recording Secretary- G. Santos Gould

Regrets:
Trustees: S. Green (Student Trustee)
Administration:

A - 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, R. Collver at 6:32 p.m.

The Chair R. Collver noted following will be delayed:

- By-law 25 Director’s Performance Appraisal is due for review, to be reviewed at a future Caucus.

Moved by: D. Werden

Seconded by: C. VanEvery-Albert

THAT the By-law 25 Director’s Performance Appraisal be reviewed at a future Caucus session.

Carried

- P2 Honouring Indigenous History Cultures and Traditions, requires further review. The Chairs’ Committee has decided to not include this item to this agenda. K. Graham has taken on this initiative, will undergo further consultation from stakeholders and will bring this Policy back in Jan. 2022.

(b) Declaration of Conflict of Interest

Nil

(c) In Camera Session

Moved by: D. Werden

Seconded by: C. VanEvery-Albert

THAT the Board move into In Camera Session to discuss personnel, legal and property matters at 6:32 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, R. Collver at 7:16 p.m. and Land Acknowledgement statement was read.



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A moment of silence took place to pay tribute to the Following:

- National Veterans Indigenous Day – November 8, 2021
- Remembrance Day – November 11, 2021

(e) **Agenda Additions/Deletions/Approval**

Presented as printed.

Moved by: S. Gibson
Seconded by: C.A. Sloat
THAT the Agenda be approved.

Carried

(f) **In Camera Report**

Moved by: T. Waldschmidt
Seconded by: B. Doyle
THAT the Grand Erie District School approve 2021 11 08 In Camera agenda item B-1-b.

Carried

(g) **Student Showcase**

W. Baker introduced Principal Cam MacDonald of Cobblestone Elementary. Principal Cam MacDonald presented the daily announcement at Cobblestone. Plans for more student interaction with leadership component integrated as part of the regular day is forthcoming.

Principal Cam MacDonald introduced Principal David Vanlaecke of Lakewood Elementary School. 3 students from Lakewood: Lilly D., Maggie N. and Sadie B. proudly presented Inclusivity Club. Lilly D. founded the club to increase awareness and asked for assistance from Maggie N. Sadie B. joined and was happy to contribute. The students have since found themselves spending more time in the club planning for the following:

- September and October – Indigenous awareness
- November – Peace and Remembrance Day
- December – Poverty
- February – Racism and Black History month
- June – Pride month

J. Roberto was very proud for inspiring all and presenting in this virtual space.

(h) **Delegations**

Nil

B - 1 Business Arising from Minutes and/or Previous Meetings



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(a) **Balanced School Year Calendar Ad Hoc Committee Report**

Reported as printed. W. Baker provided background on the formation of Balanced School Year Calendar Ad Hoc Committee and its Terms of Reference was to identify one Grand Erie school at which to establish a Balanced Year pilot. W. Baker noted, shared result of this information, and in appreciation of parent voice, the committee does not support implementing the Balanced Year Calendar pilot in 2022-23. The committee suggests re-considering this pilot for a new elementary school.

G. Anderson noted W. Baker and H. Causyn did a fantastic job coordinating all committee work and he stated he heard non-stop from parent voicing concerns.

D. Werden asked a question regarding the data in the report and the big range in response rates varying. He was determining an understanding of schools surveyed of why it was not consistent. W. Baker responded the highest percentage of families who would stay at the pilot school recognize the need.

D. Werden asked if the responses varied due to community specifics. W. Baker noted the response feedback was largely negative. Most families who would stay, ranged up to 70%. There were challenges in the survey and predicting outcomes by projecting using responses from data. For the response rates that were not high, response rates in the 30% rates, it requires a response rate much higher than 50% to be able to predict. Ideally to project to 100%. However, low response rates it would be precarious to project a 70% response rate when 50 % did not respond.

S. Gibson thanked the committee members for their work and asked for parents' circumstance of the families that shared their feedback.

C.A. Sloat noted that it was interesting listening to the parents. That childcare is really important. C.A. Sloat thanked the committee and noted she really appreciated the work done in the survey. C.A. Sloat added, why did you not ask about what the parents did like about the school year? Her rational was, because if this is being implemented in a brand-new school? Would they like a balanced day or go to another school? Less of the balanced year calendar and would they move or stay and what were the circumstance. She further asked is this a viable thing to look at another time.

T. Waldschmidt noted that in his district, everyone he spoke to in Paris and surrounding area were in support of the pilot initiative, not so much about the childcare but more opportunity for the learning loss. He further noted there needs to be a conversation with the administration and determine what is viable although the motion is not moving forward. The original recommendation from the committee was to consider the Balanced School Year Calendar and not tying the hands of administration and to keep a generalized statement.

R. Collver asked a follow up question from what C.A. Sloat previously noted, regarding childcare. Rita noted, she listened to the Townhall meeting and thanked the team for the outstanding work. R. Collver asked if external agencies were included in the



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conversation. W. Baker responded, some of them. The families requiring childcare, the consensus was, some said, 'yes' and some, 'no'.

J. Roberto noted to keep in mind of the following, the structure of the report and referred to page 5 of 139 and the statement; As a result of this information, and in appreciation of parent voice, the committee does not support implementing the Balanced Year Calendar pilot in 2022-23. The committee suggests re-considering this pilot for a new elementary school.

Moved by: D. Werden

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive Balanced School Year Calendar Ad Hoc Committee Report as information.

Carried

G. Anderson recommended the Motion be stated as:

THAT the Grand Erie District School Board does not support the establishment of the Balanced School Year Calendar Ad Hoc Committee Report and to not look at Balanced School Year Calendar for 5 years.

Moved by: G. Anderson

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board does not support the establishment of the Balanced School Year Calendar Ad Hoc Committee Report and to not look at Balanced School Year Calendar for 5 years.

Moved by C.A. Sloat

That the Grand Erie District School Board does not support a balanced school year calendar in any Grand Erie School.

This motion failed due to the lack of a seconder.

J. Roberto noted to reconsider Balanced School Year Calendar pilot for a new school and advised the Board as they move forward.

THAT the Grand Erie District School Board receive Balanced School Year Calendar Ad Hoc Committee Report as information.

B. Doyle noted that as a Board, the Board need to be positive, forward thinking and this pilot may not be feasible at this time and can look at it down the road. He does not support a negative motion.

T. Waldschmidt asked for the significance of 5 years and why not 3 years, per se? He asked why the motion is being changed? He noted reviewing Balanced School Year Calendar in the next 24 months and soften the motion. He noted re-opening discussions every 24 months.



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D. Werden noted that Administration came to the Board to form a committee and the Board approved the formation of the Committee.

C. Vanevery-Albert noted that the timeframe for the school calendar was based on the agriculture calendar, it was a long time ago. Education around the world is changing. The need for certain kinds of education and new jobs coming in the near future, that we may not know exist at this time. She noted the importance of keeping it close and coming back to it and to understand what is taking place. There is a paradigm shift. She noted she does not support a motion that will prevent administration for 24 to 5 years.

C.A. Sloat noted we can not go back to community for a timeframe and in our Bylaws we can. We have not made a decision by not dealing with this. We are not honoring the way of the Board.

G. Anderson withdrew the motion.

He noted he was not happy but will withdraw the motion. He does not support the Balanced Year Calendar and wanted that be noted in the minutes.

Motion failed due to lack of seconder.

C - 1 Director's Report

(a) Director's highlights:

J. Roberto noted Remembrance Day is on November 11. A moment of silence will be observed to honour the courage and sacrifice of heroes who have served and continue to serve Canada during times of war and conflict. She noted to find your moment and to honour those who have served and show thanks for their sacrifice. She encouraged to put health and safety first while observing Remembrance Day and pay tribute to our veterans and active service members by way of:

- wearing a poppy
- sharing your thanks online by using #RemembranceDay
- observing a moment of silence at 11 a.m. on November 11 wherever you are

J. Roberto noted the National Geographic Indigenous floor map has arrived. GEPIC purchased and donated the map. Grand Erie students and educators will have the opportunity to engage in the locations of Indigenous communities, residential schools, reserves and more. Rather than political borders, Canada is broken up into Indigenous language groups. This resource will assist students in understanding the past, present, and future of Indigenous Peoples in Canada.

J. Roberto noted December 3rd is the International Day of Persons with Disabilities Grand Erie's partnership with the Rick Hansen Foundation brings a unique opportunity to shine a light on the Belonging and Well-being of people with disabilities in our classrooms, schools, and communities. Between Monday, November 29th and Friday,



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December 10th educator teams and their students are invited to take part in one of our 12 scheduled presentations.

L. Thompson shared Accessibility Awareness for SHSM Health and Wellness at Grand Erie. L. Thompson noted the partnership with ambassadors. There will be virtual sessions between Monday, November 29th and Friday, December 10th encompassing the Belonging and Well-being of people with disabilities in our classrooms, schools, and communities. An opportunity for accessibility tied to awareness certificate program for students who participated in 3 accessible worksite is being offered at Brantford Collegiate Institute.

(b) **Leading and Learning in a Pandemic:**

J. Roberto noted Grand Erie has updated its secondary sports protocol to welcome a limited number of spectators for indoor sports. According to the new protocol, which comes into effect on November 8, spectators at indoor sports must:

- have an appropriately signed and dated paper ticket issued by the school through the athletes
- be double vaccinated
- wear a mask or face covering in a manner that covers their mouth, nose, and chin and,
- be seated at least two metres from every person outside their household.

Two paper tickets will be provided to each athlete using a template provided to each school. These will be signed and dated by the coach of each team and used for admission into the venue.

C.A. Sloat noted, she appreciated the work and that it is great news. She asked about other areas opening up such as Parent and Teacher interviews. She also asked about Volunteers and followed up on the response from the local Public Health Unit (PHU). J. Roberto responded, she is working with PHU and will re-visit the essential volunteers.

C. Vanevery-Albert requested the dates of significance be shared.

Moved by: B. Doyle

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive the Director's Report of November 8, 2021 as information.

Carried

D - 1 **New Business – Action/Decision Items**

(a) **Consolidated Financial Statements – August 31, 2021**

Reported as printed.



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R. Wyszynski noted, that the Audit Committee has reviewed the Consolidated Financial Statements and Auditor's Report for the year ended August 31, 2021 and passed a motion to recommend to the Board their approval at the meeting of the Audit Committee held November 2, 2021. He commended his team for the concentrated effort, tight timelines and extended his thanks to all his staff. He noted Julie Hardy and Dianne Latta were invited during the presentation of the Consolidated Financial Statements – August 31, 2021 to clarify questions.

Dianne Latta of Millard, Rouse & Rosebrugh LLP presented the Consolidated Financial Statements – August 31, 2021 and went through the review of the report with the Board.

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the Auditor's Report for the year ended August 31, 2021, as recommended by the Grand Erie District School Board's Audit Committee.

Carried

Moved by: E. Dixon

Seconded by: J. Richardson

THAT the Grand Erie District School Board direct the Board Chair and Vice Chair to sign the Consolidated Financial Statements dated August 31, 2021 on behalf of the Board; and THAT the Consolidated Financial Statements dated August 31, 2021 be forwarded to the Ministry of Education as required by the Education Act.

Carried

(b) **2020-21 Year End Report**

Reported as printed.

R. Wyszynski noted, consistent with Board Policy F2 Budget Development Process, the Year End Dashboard Report for the twelve months ended August 31, 2021, and referenced Appendix A and B.

C.A. Sloat asked about Rural funding that is not spent. R. Wyszynski responded funding is set aside for Rural Schools and remaining amount is used for the operations of schools. Criteria are specific.

The Board commended R. Wyszynski and his team for the work to prepare this report. The Board is pleased with the results.



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Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the 2020-21 Year End Report as information.

Carried

(c) **Trustee Honoraria**

Reported as printed.

R. Wyszynski reported Ontario Regulation 357/06 sets out the method for calculating the limits on honoraria and Board Policy F4 Trustee Honoraria was established after community consultation to set out procedures for the annual calculation of honoraria.

R. Wyszynski noted Page 3 of the report or page 47 of 139 of the agenda packages, that the Trustee Honoraria's title is wrong. It was corrected to 2021 – 2022.

Moved by: S. Gibson

Seconded by: D. Werden

THAT the Grand Erie District School Board approve the Trustee Honoraria for the period from December 1, 2021 to November 14, 2022 as presented.

Carried

(d) **Trustees' Expenses**

Reported as printed.

R. Wyszynski noted Trustees are reimbursed for out-of-pocket expenses in accordance with Bylaw 15 Trustee Expenses. The Policy requires that the expenses are reported to the Board in April and November each year.

The attached report details total expenses reimbursed for the year ended August 31, 2021 and current year to date expenses for 2021-22 from September 1, 2021 to October 31, 2021.

R. Wyszynski highlighted the tables were combined into one and should have been separated.

Moved by: G. Anderson

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Trustees' Expenses Report as information.

Carried

D – 2 **New Business – Information Items**

(a) **Annual Progress Report on the Multi-Year Accessibility Plan 2017-22**

Reported as printed.



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L. Thompson provided a high-level overview of the Accessibility for Ontarians with Disabilities Act (AODA) 2005 and the Integrated Accessibility Standards Regulation 2011 require Boards of Education to prepare an accessibility plan that outlines strategies to identify, eliminate and prevent barriers to accessibility for persons with disabilities. Progress toward meeting the goals in the plan must be reported annually. As per the legislative requirement, a Multi-Year Accessibility Plan for Grand Erie for the period 2017-22 has been developed and an annual report on the progress made towards the goals was outlined. She noted to continue to move forward, understand necessity and remove barriers: behavioural, attitudinal, facilities and enhance accessibility. The current plan ends in 2022.

L. Thompson highlighted the planning for updated Accessibility Plan for 2022-27 will be undertaken.

C.A. Sloat noted the Ministry has a lot of expectations but does not offer funding and stated some of the buildings are old. She asked if funding allocation is through facilities. She also asked about the Annual Progress Report regarding hiring an Accessibility Consultant and if funding will be received and referred to page 63 of 139 of the report. L. Thompson noted that the facility upgrades are part of capital budget. The hiring of an Accessibility Consultant is being considered.

R. Collver noted the draft is more than just a physical report and would like to see happen in the school system. The need to look at accessibility as anyone's job. She noted being aware of physical barriers but not the attitudinal and behavioral barriers and appreciated the awareness provided in the report. The need for the critical eye from an Accessibility Consultant who will be a dedicated Full-Time staff for our schools would be helpful.

Moved by: T. Waldschmidt

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Annual Progress Report on the Multi-Year Accessibility Plan for 2017-22 as information.

Carried

(b) **Health and Safety Annual Report 2020-21**

Reported as printed.

R. Wyszynski provided a high-level overview of the Health and Safety Annual Report 2020-2021.

C.A. Sloat asked about the Ministry blitz. R. Wyszynski responded the Ministry blitz focused on COVID 19 safety protocols in schools.

C.A. Sloat asked about the number of staff Incident/Accident has increased year over year and if there is a trend or concerns about the numbers. R. Wyszynski responded he is not able to comment on the trends and reporting threshold.



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Moved by: B. Doyle

Seconded by: S. Gibson

THAT the Grand Erie District School Board receive the Health and Safety Annual Report 2020-21 as information.

Carried

E - 1 **Bylaw/Policy Consideration – Action/Decision Items**

R. Collver thanked G. Santos Gould for amending the agenda, merging Policies and Procedures under one section for a better flow.

(a) **F2 Budget Development Process**

Reported as printed. R. Wyszynski noted Policy F2 Budget Development Process was approved by the Board in October 2017 and has been identified for review. Suggested revisions have been made to the Policy and a draft revised policy is attached for circulation to stakeholders for comment. He further noted that there were no significant changes made. A point of clarification was made on the Policies and Procedures and why Guidelines replaced the Procedure.

J. Roberto clarified that the choice of words, Guidelines in this circumstance was more appropriate as it is not a Procedure and referenced #2 and #4 as examples are steps in budget development. She noted, Policy not a procedure. The Policy will go out for comment to revisit the word choice.

D. Werden noted the name should remain Procedure and that is under the purview of the Board and perhaps to make recommendations on the wording. He stated he cannot agree with it.

R. Wyszynski noted page 77 be stricken off, there were 2 copies. Page 78 is correct.

T. Waldschmidt noted that by calling it a Guideline, it gives Administration that uses the Guideline flexibility.

The Trustees in support of having further discussion.

Moved by: D. Werden

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board forward Policy F2 Budget Development Process to all appropriate stakeholders for comments to be received by January 13, 2022.

Carried

(b) **F7 Reporting of Wrongdoing**

Reported as printed.

R. Wyszynski noted Policy F7 Reporting of Wrongdoing was circulated in May 2021, to all appropriate stakeholders for comments. It was brought back in September and



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comments received were released. The Policy went out again for comments to be received by October 28, 2021. Comments were slated and noted on the report.

R. Wyszynski noted comments were addressed and clarified Comment #3 amendment affects the Bylaw 28 Trustee Code of Conduct as it requires wording of Reporting of Wrongdoing be added in there.

C.A. Sloat asked for the Accountability section of F7 be amended to say, 'Annually' instead of, 'As Needed'. R. Wyszynski responded it would be amendable. This would impact F107 as well to match. Bylaw 28 will be aligned, and we will see when that comes.

Moved by: G. Anderson

Seconded by: E. Dixon

THAT the Grand Erie District School Board approve Policy F7 Reporting of Wrongdoing as amended.

Carried

(c) **F107 Reporting of Wrongdoing**

Reported as printed. R. Wyszynski noted Procedure F107 Reporting of Wrongdoing was circulated to all appropriate stakeholders for comments to be received by October 28, 2021. As a result of these comments, suggested revisions have been made to the Procedure and a draft revised Procedure is before the Board. The title of the Procedure was changed to align with Policy.

C.A. Sloat asked for amendment to F107 Reporting of Wrongdoing and noted to add protection of the person who reported the wrongdoing, as well as, keeping the name confidential. She continued to ask for reporting by the Director to the Chair be amended to Trustees. R. Wyszynski responded the way it is written right now Legal advice may be advisable.

R. Collver asked if the word 'suspected' would be used in the title and if not, the reference at the end of Policy F7 needed to be amended to remove this word.

D. Werden noted discussing #11 of F107. He also stated keeping the Chair informed to keep the matter confidential needs to stay in a small group and not necessarily the entire Board, the Chair acting as a conduit.

C.A. Sloat noted to add a statement regarding reporting against Director be added as well and reported to the Board through the Chair.

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive Procedure F107 Reporting of Wrongdoing as information.

Carried

(d) **FT101 Smoke-Free Environment**



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Presented as printed.

R. Wyszynski noted Procedure FT101 Smoke-Free Environment was circulated to all appropriate stakeholders for comments to be received by October 28, 2021. As a result of these comments, suggested revisions have been made to the Procedure and a draft revised Procedure is attached. Some of the changes were: Smoke-Free Ontario Act was referenced, the Definition of what smoking is, and Marijuana was changed to Cannabis.

C.A. Sloat noted comment #4 may have been misunderstood and clarified that a copy of the prescription note be retained by HR and the file be kept with H.R. C.A. Sloat recommended amending the Procedure to state, 'A copy of the prescription will be kept on file in Human Resources.', as supposed to, 'on file'. J. Tozer responded that would be fine.

B. Doyle made a comment that the procedure regarding the distance of 20 meters not being adhered to and he have never seen anyone abide by it. The effort of trying to curb smoking by implementing the 20 meters distance, that distance would be going to the Hospital grounds per se.

C. Kitchen noted that he too has never seen anyone in his school abide by it. He voiced out as a Student Trustee that it would be helpful to enforce the fines as it is still happening, and that smoking 20 meters away from school is not ideal in some circumstance. Students goes out of the school property to the community; the community can see that and forms a moral tone for all students regardless. It would help students to know intervention programs and that there is a Health Nurse or Addiction Counsellor that is available to help. Vaping intervention information students that it is addictive. These programs are not publicized in the school and if more funding is made, using surplus funds to Counsellors to help students curb smoking.

R. Mitchell noted as a second student voice that smoking in school grounds is also happening in his school. He re-iterated student outreach programs and to communicate to students what they have access, to curb smoking.

G. Anderson added that he recalled it was happening then too. A generational problem that has been around for quite some time now.

Amended to add, 'A copy of the prescription will be kept on file in Human Resources.'

Moved by: G. Anderson

Seconded by: S. Gibson

THAT the Grand Erie District School Board receive Procedure FT101 Smoke-Free Environment as information as amended.

Carried

(e) **HR102 Working with Blood-Borne Infections, Precautions and Practices**

Presented as printed.



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J. Tozer noted Procedure HR102 Working with Blood-Borne Infections, Precautions and Practices was circulated to all appropriate stakeholders for comments to be received by October 28, 2021. As a result of these comments, suggested revisions have been made to the Procedure and a draft revised Procedure is before the Board.

Moved by: S. Gibson

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive Procedure HR102 Working with Blood-Borne Infections, Precautions and Practices as information.

Carried

(f) **HR120 Communicable Diseases**

Presented as printed.

J. Tozer noted Procedure HR120 Communicable Diseases was circulated to all appropriate stakeholders for comments to be received by September 29, 2021. As a result of these comments, suggested revisions have been made to the Procedure and a draft revised Procedure is before the Board.

Moved by: D. Werden

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive Procedure HR120 Communicable Diseases as information.

Carried

(g) **SO-08 Community Partnerships**

Presented as printed.

L. Thompson noted the Policy SO-08 was a combined Policy and Procedure. Policy SO-08 Community Partnerships was circulated to all appropriate stakeholders for comments to be received by September 29, 2021. L. Thompson noted that Procedure SO-008 was newly formed as a result of Comment # 5 of the Report.

C.A. Sloat asked about numbering sequence and noted that the numbering sequence used was different. L. Thompson responded that SO-108 was already taken. C.A. Sloat noted her concern with the numbering sequence.

R. Collver noted that since the Procedure is going out for comment that the recommendation be noted in the comment. She further noted that this item regarding numbering sequence be added in the Governance discussion.

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the Grand Erie District School Board forward Policy SO-08 Community Partnerships to all appropriate stakeholders for comments to be received by January 13, 2022.



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Carried

(h) **SO-008 Community Partnerships**

Presented as Printed.

L. Thompson noted that Procedure SO-008 was formed a result of the comments received, suggested revisions have been made to the Procedure. It was also recognized that a Procedure outlining operational guidance for working with community partners are necessary.

Moved by: S. Gibson
Seconded by: D. Werden

THAT the Grand Erie District School Board forward Procedure SO-008 Community Partnerships to all appropriate stakeholders for comments to be received by January 13, 2022.

Carried

(i) **SO-10 Bullying Prevention and Intervention**

Presented as printed. W. Baker noted that Policy SO-10 Bullying Prevention and Intervention was circulated to all appropriate stakeholders for comments to be received by September 29, 2021. Amendments were made to Policy were referenced on the report.

C.A. Sloat asked about the Incident Reporting. W. Baker responded, Incident Reporting form will be added and will be included.

Moved by: C.A. Sloat
Seconded by: G. Anderson

THAT the Grand Erie District School Board approve Policy SO-10 Bullying Prevention and Intervention.

Carried

(j) **SO-11 Progressive Discipline and Promoting Positive Student Behaviour**

Presented as printed.

W. Baker noted Policy SO-11 Progressive Discipline and Promoting Positive Student Behaviour was circulated to all appropriate stakeholders for comments to be received by September 29, 2021. Amendments were made to the Policy. A response to comment received was noted in the report, and response was SO12 Code of Conduct has been added as a reference.

Moved by: D. Dean
Seconded by: B. Doyle

THAT the Grand Erie District School Board approve Policy SO-11 Progressive Discipline and Promoting Positive Student Behaviour.

Carried



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Monday, November 8, 2021

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(k) **SO-134 Website Requirements**

Presented as printed.

L. Munro noted the Procedure **SO-134 Website Requirements** was circulated to all appropriate stakeholders for comments to be received on September 29, 2021. Amendments were made to the Procedure and Response to Comments were noted in the report.

C.A. Sloat asked if there is a way for I.T. to automatically remove out-of-date content on the website. L. Munro responded, 'no'.

Moved by: E. Dixon

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive Procedure SO-134 Website Requirements as information.

Carried

F - 1 **Other Business**

(a) OPSBA

C.A. Sloat noted there is a virtual OPSBA Public Education Symposium on January 28, 2022.

(b) Ontario Student Trustee Association

The Student Trustees of Grand Erie: R. Mitchell, S. Green and C. Carson attended the OSTA-AECO Fall General Meeting Conference in Delta Marriott in Toronto.

C. Kitchen reported on behalf of Student Trustees, a general overview of the activities they participated in. He noted the President of OPSBA attended as well as other stakeholders and Speakers. There will be a Council conference in February 2022.

R. Collver asked for a fulsome report be brought back.

G - 1 **Correspondence**

Nil

H - 1 **Adjournment**

Moved by: J. Richardson

Seconded by: C. VanEvery-Albert

THAT the meeting be adjourned at 9:29 p.m.

Carried

Committee of the Whole Board Chair, R. Collver

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Learn

Lead

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Special Board Meeting

Monday, November 8, 2021

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Present: Board Chair, G. Anderson, Board Vice-Chair, S. Gibson, R. Collver, D. Dean, E. Dixon, B. Doyle, J. Richardson, C.A. Sloat, C. VanEvery-Albert, T. Waldschmidt, D. Werden, C. Kitchen (Student Trustee); Via MS Teams R. Mitchell (Student Trustee)

Administration: Director – J. Roberto, Superintendents: W. Baker, K. Graham, L. Munro, A. Smith, L. Thompson, J. Tozer, R. Wyszynski Recording Secretary- G. Santos Gould

Regrets:

Trustees: S. Green (Student Trustee)

Administration:

A - 1 **Opening**

(a) **Roll Call**

The meeting was called to order by Chair, G. Anderson at 9:30 p.m.

(b) **Welcome to Open Session**

The Public Session meeting was called to order by Chair, G. Anderson at 9:31 p.m.

B - 1 **Committee Reports**

(a) **Consolidated Financial Statement**

- (i) THAT the Grand Erie District School Board approve the Auditor’s Report for the year ended August 31, 2021, as recommended by the Grand Erie District School Board’s Audit Committee.
- (ii) THAT the Grand Erie District School Board direct the Board Chair and Vice Chair to sign the Consolidated Financial Statements dated August 31, 2021 on behalf of the Board; and THAT the Consolidated Financial Statements dated August 31, 2021 be forwarded to the Ministry of Education as required by the Education Act.

(b) **Committee of the Whole Meeting – November 8, 2021**

- (i) Consolidated Financial Statements – August 31, 2021 Presented as printed.

Moved by: R. Collver

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the recommendations from the November 8, 2021 Committee of the Whole Board meeting as follows:

Carried

C - 1 **Adjournment**

Moved by: E. Dixon

Seconded by: D. Doyle

THAT the meeting be adjourned at 9:31 p.m.



Carried

B-1-c

Special Board Meeting

Monday, November 8, 2021

Board Room Education Centre

MINUTES

Board Chair, G. Anderson



Grand Erie District School Board

TO: JoAnna Roberto, Ph. D., Director of Education & Secretary
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer
RE: **Rural and Northern Education Fund Spending Report**
DATE: November 22, 2021

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board receive the 2020-21 Rural and Northern Education Fund Spending Report as information.

Background

In June 2017, the Ministry announced new funding, through the Grants for Student Needs (GSN), dedicated for school boards to further improve educational opportunities for students from rural communities. Funding was allocated to school boards based on the number of rural students and two factors measuring the density of rural student enrolment in the board.

School boards must use the funding for rural education based on local needs and report publicly on how the funding is used, such as:

- Improving programming and support services in rural schools
- Continuing the operation of rural schools; or
- Enhancing student transportation options such as late bus runs and mobile e-learning through tablets or Wi-Fi.

Schools must utilize the funding allocated to the Board using a preliminary school list from the Ministry. The list is comprised of schools in which at least half of their students are from rural communities.

Boards are required to publicly post details of RNEF expenditures as well as those schools in which RNEF funding was spent. The report that will be posted is attached as Appendix A.

Grand Erie District School Board had unspent funds of \$529,608 from 2019-20 and received \$621,804 for the 2020-21 school year. Grand Erie only utilized \$31,397 of these funds and the unspent funds, totaling \$1,120,015, will be deferred to support eligible expenses for rural schools in the 2021-22 school year.

Additional Information

The information below summarizes how the Grand Erie District School Board utilized this funding for the 2020-2021 school year.

Description	Budget	Actual	Variance
To support maintenance and operation costs at Grand Erie DSB's rural schools. To support COVID-19 expenses for rural schools.	\$1,051,412	\$0	\$1,051,412
Distribution to all schools on Ministry list <ul style="list-style-type: none"> • Support schools in: <ul style="list-style-type: none"> ○ Field trips (\$515) ○ Investment in technology (\$21,014) ○ Programming (\$8,617) ○ Improving Support Services (\$1,251) 	\$100,000	\$31,397	\$68,603
Total Allocated	\$1,151,412	\$31,397	\$1,120,015

Respectfully submitted,

Rafal Wyszynski
Superintendent of Business & Treasurer

Appendix A

RNEF Report on Grand Erie Website

RURAL AND NORTHERN EDUCATION FUND SPENDING REPORT

In June 2017, the Ministry announced new funding, through the Grants for Student Needs (GSN), dedicated for school boards to further improve educational opportunities for students from rural communities.

Funding was allocated to school boards based on the number of rural students and two factors measuring the density of rural student enrolment in the board.

School boards must use the funding for rural education based on local needs and report publicly on how the funding is used, such as:

- Improving programming and support services in rural schools
- Continuing the operation of rural schools; or
- Enhancing student transportation options such as late bus runs and mobile e-learning through tablets or Wi-Fi.

Schools must utilize the funding allocated to the Board using a preliminary school list from the Ministry. The list is comprised of schools in which at least half of their students are from rural communities.

Boards are required to publicly post details of RNEF expenditures as well as those schools in which RNEF funding was spent.

Grand Erie District School Board had unspent funds of \$529,608 from 2019-20 and received \$621,804 for the 2020-21 school year. Grand Erie only utilized \$31,397 of these funds and the unspent funds, totaling \$1,120,015, will be deferred to support eligible expenses for rural schools in the 2021-22 school year.

ELEMENTARY	
Burford ES	1,863
Caledonia Centennial	366
Courtland	2,456
Delhi PS	1,569
Glen Morris PS	1,123
Hagersville ES	2,413
Houghton PS	2,448
Jarvis PS	1,872
Langton PS	3,310
Mapleview ES	365
Oakland-Scotland PS	2,831
Onondaga-Brant PS	515
Rainham Central PS	2,442
Seneca Central	3,204
Teeterville PS	22
Walsh PS	1,832
Waterford PS	2,766
TOTAL	\$31,397

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Grand Erie District School Board

TO: Trustees of the Grand Erie District School Board
FROM: R. Mitchell, Student Trustee; C. Kitchen, Student Trustee
RE: **Ontario Student Trustees' Association Fall General Meeting**
DATE: November 22, 2021

Background

The primary purpose of OSTA-AECO in recent years has been to provide professional development for the student trustees of Ontario, while offering beneficial and unique opportunities to participate in provincial advocacy, and to network with influential people in various disciplines of the working world. Agendas at OSTA-AECO conferences are very carefully planned over several months. The agendas are filled with keynote speakers who are able to inspire and engage Ontario's student trustees, networking sessions with other student trustees and members of the education community, working group and board council work sessions to facilitate the advocacy work of the association, and workshops that help student trustees explore topics such as boardroom finance, media management strategy, policy development, and developing effective advocacy strategies. At every level OSTA-AECO strives to engage the student trustees of Ontario in developing their advocacy skills to best represent the students of their board.

Additional Information

The first in person conference for OSTA-AECO since the beginning of COVID-19 took place from November 4-7 in Toronto. Student Trustees came together creating relationships and networking with peers from throughout the province. Trustees walked away with connections in most Public and Catholic school boards in Ontario. Student Trustees were visited by members of the Ministry of Education, a Menstrual Equity organization 'Bleed the North', as well as the Ontario Public School Boards' Association (OPSBA). Deputy Minister of Education Naylor gave a presentation and took questions from Student Trustees, as did 'Bleed the North' and President of OPSBA Cathy Abraham.

Trustees C. Kitchen and R. Mitchell were a topic of conversation as OSTA-AECO discussed future plans, and how best to pursue our collective goals. The goal of Student Trustee Governance requesting a letter be sent to the Ministry of Education regarding the independent right to move and second motions during board meetings was the main topic for this year's goals. C. Kitchen, R. Mitchell, and S. Green are the only three Student Trustees in the province to have successfully passed that motion (September 27, 2021). C. Kitchen and R. Mitchell answered questions regarding the best way to approach that goal, and were able to network, connect, and learn what other Student Trustees have done and plan to do within their boards. That knowledge will result in continual growth within our board, which will grow even further with future OSTA-AECO conferences.

We are very appreciative of this professional development opportunity. We look forward to attending the other conferences in February and May of 2022 to increase our ability to effectively operate and advocate as student trustees. These conferences are imperative to our success.

Grand Erie Multi-Year Plan

This report supports the lead indicator of Learn Lead Inspire and the following statement: we will build a culture of belonging to support an equitable, inclusive and responsive environment for each learner.

Respectfully submitted,

R. Mitchell, Student Trustee;
C. Kitchen, Student Trustee



Grand Erie District School Board

TO: Trustees of the Grand District School Board
FROM: R. Collver, Chair, Committee of the Whole Board
RE: **Committee of the Whole Board Report**
DATE: November 8, 2021

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board approve the recommendations from the November 8, 2021 Committee of the Whole Board meeting as follows:

1. **Opening**
Moved by: D. Werden
Seconded by: C. VanEvery-Albert
THAT the By-law 25 Director’s Performance Appraisal be reviewed at a future Caucus session.
2. **Balanced School Year Calendar Ad Hoc Committee Report**
Moved by: D. Werden
Seconded by: B. Doyle
THAT the Grand Erie District School Board receive Balanced School Year Calendar Ad Hoc Committee Report as information.
3. **Director’s Report**
Moved by: B. Doyle
Seconded by: C. VanEvery-Albert
THAT the Grand Erie District School Board receive the Director’s Report of November 8, 2021 as information.
4. **Consolidated Financial Statements – August 31, 2021**
 - (a) Moved by: G. Anderson
Seconded by: T. Waldschmidt
THAT the Grand Erie District School Board approve the Auditor’s Report for the year ended August 31, 2021, as recommended by the Grand Erie District School Board’s Audit Committee.
 - (b) Moved by: E. Dixon
Seconded by: J. Richardson
THAT the Grand Erie District School Board direct the Board Chair and Vice Chair to sign the Consolidated Financial Statements dated August 31, 2021 on behalf of the Board; and THAT the Consolidated Financial Statements dated August 31, 2021 be forwarded to the Ministry of Education as required by the Education Act.
5. **2020-21 Year End Report**
Moved by: C.A. Sloat
Seconded by: D. Dean



THAT the Grand Erie District School Board receive the 2020-21 Year End Report as information.

6. **Trustee Honoraria**

Moved by: S. Gibson

Seconded by: D. Werden

THAT the Grand Erie District School Board approve the Trustee Honoraria for the period from December 1, 2021 to November 14, 2022 as presented.

7. **Trustees' Expenses**

Moved by: G. Anderson

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Trustees' Expenses Report as information.

8. **Annual Progress Report on the Multi-Year Accessibility Plan 2017-22**

Moved by: T. Waldschmidt

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Annual Progress Report on the Multi-Year Accessibility Plan for 2017-22 as information.

9. **Health and Safety Annual Report 2020-21**

Moved by: B. Doyle

Seconded by: S. Gibson

THAT the Grand Erie District School Board receive the Health and Safety Annual Report 2020-21 as information.

10. **F2 Budget Development Process**

Moved by: D. Werden

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board forward Policy F2 Budget Development Process to all appropriate stakeholders for comments to be received by January 13, 2022.

11. **F7 Reporting of Wrongdoing**

Moved by: G. Anderson

Seconded by: E. Dixon

THAT the Grand Erie District School Board approve Policy F7 Reporting of Wrongdoing as amended.

12. **F107 Reporting of Wrongdoing**

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive Procedure F107 Reporting of Wrongdoing as information.

13. **FT101 Smoke-Free Environment**

Moved by: G. Anderson

Seconded by: S. Gibson

THAT the Grand Erie District School Board receive Procedure FT101 Smoke-Free Environment as information as amended.

14. **HR102 Working with Blood-Borne Infections, Precautions and Practices**
Moved by: S. Gibson
Seconded by: C. VanEvery-Albert
THAT the Grand Erie District School Board receive Procedure HR102 Working with Blood-Borne Infections, Precautions and Practices as information
15. **HR120 Communicable Diseases**
Moved by: D. Werden
Seconded by: G. Anderson
THAT the Grand Erie District School Board receive Procedure HR120 Communicable Diseases as information.
16. **SO-08 Community Partnerships**
Moved by: C.A. Sloat
Seconded by: E. Dixon
THAT the Grand Erie District School Board forward Policy SO-08 Community Partnerships to all appropriate stakeholders for comments to be received by January 13, 2022.
17. **SO-008 Community Partnerships**
Moved by: S. Gibson
Seconded by: D. Werden
THAT the Grand Erie District School Board forward Procedure SO-008 Community Partnerships to all appropriate stakeholders for comments to be received by January 13, 2022.
18. **SO-10 Bullying Prevention and Intervention**
Moved by: C.A. Sloat
Seconded by: G. Anderson
THAT the Grand Erie District School Board approve Policy SO-10 Bullying Prevention and Intervention.
19. **SO-11 Progressive Discipline and Promoting Positive Student Behaviour**
Moved by: D. Dean
Seconded by: B. Doyle
THAT the Grand Erie District School Board approve Policy SO-11 Progressive Discipline and Promoting Positive Student Behaviour.
20. **SO-134 Website Requirements**
Moved by: E. Dixon
Seconded by: J. Richardson
THAT the Grand Erie District School Board receive Procedure SO-134 Website Requirements as information.

Respectfully submitted,

R. Collver, Chair
Committee of the Whole Board



Grand Erie District School Board

TO: Trustees of the Grand Erie District School Board
FROM: JoAnna Roberto, Ph.D., Director of Education and Secretary of the Board
RE: **Organizational Board Meetings - 2021**
DATE: November 22, 2021

Recommended Action: Moved by _____ Seconded by _____

THAT:

- a. the Nominating Committee Meeting be held in the Board Room at the Education Centre on December 6, 2021 at 6:30 p.m.;
- b. the 2021 Organizational Meeting be held in the Board Room at the Education Centre on December 6, 2021, following the Nomination Committee Meeting; and
- c. the 2021 Inaugural meeting be held in the Board Room at the Education Centre on December 13, 2021 at 7:15 p.m.

Background

In accordance with Bylaw 3, election of officers of the Board occurs annually in December. Section 208 of the Education Act stipulates that the first meeting of the new Board is to be held *“not later than seven days after December 7, 2021, unless a decision to hold the first meeting of the Board at some other time and date is made by a majority of the members of the Board”* (Section 208[3]).

Section 1.0 of Bylaw 3 states that a meeting of all Board members shall be held to prepare a slate of nominees prior to the Annual Organizational Meeting of the Board. The procedures for the annual Organizational Meeting are determined by existing Board Bylaws. Section 2.0 of Bylaw 3 states that *“Each year, at the regular November meeting of the Board, the Board shall, by resolution, set the date, time, and place for a special meeting to organize the Board for the following year.”*

The above recommended action complies with Bylaw 3.

Respectfully submitted,

JoAnna Roberto, Ph.D.
Director of Education and Secretary of the Board



Grand Erie District School Board

TO: Trustees of the Grand Erie District School Board
FROM: JoAnna Roberto, Ph.D., Director of Education and Secretary of the Board
RE: **Grand Erie Parent Involvement Committee (GEPIC) Membership**
DATE: November 22, 2021

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board receive the **Grand Erie Parent Involvement Committee (GEPIC) Membership** for the term November 2021 to November 2022 as information.

Background

The Grand Erie Parent Involvement Committee (GEPIC) held their first meeting on October 28, 2021. GEPIC is a statutory committee of the Board whose purpose is to support, encourage and enhance parent engagement at the Board level to improve student achievement and well-being. This committee will aim to share effective practices to support parents and provide information and advice to the Board on parent engagement, and communication to support school councils.

2021-22 Grand Erie District School Board Membership includes:

Sarah Nichol, GEPIC Chair

School Council Members 2021-22

Parent membership fluctuates throughout the year. Participants will be reflected in the minutes of the GEPIC meetings.

Additional Representatives

JoAnna Roberto (Director of Education)
Susan Gibson (Trustee, City of Brantford)
Tom Waldschmidt (Trustee, Brant County and Norfolk County, and SEAC representative)
Kevin Graham (Superintendent of Education)
Lisa Munro (Superintendent of Education)
Dave Smouter (Manager of Communications)
Barkev Poladian (Elementary Administrator)
Yvan Brochu (Secondary Administrator)
Nancy Waldschmidt (Community Representative)

Grand Erie Multi-Year Plan

This report supports the multi-year strategic plan as together, parents/guardians will connect their initiatives to further enhance a culture of learning, well-being and belonging.

Respectfully submitted,

JoAnna Roberto, Ph.D.
Director of Education and Secretary of the Board





Grand Erie District School Board

TO: Trustees of the Grand Erie District School Board
FROM: Carol Ann Sloat, Chair, Audit Committee
RE: **Audit Committee Annual Report**
DATE: November 22, 2021

<p>Recommended Action: Moved by _____ Seconded by _____ THAT the Grand Erie District School Board approve the 2021 Audit Committee Annual Report.</p>
--

Background

Ontario Regulation 361/10 and Grand Erie Bylaw 8 - Audit Committee Terms of Reference require the Audit Committee to provide an annual report to the Board.

Additional Information

The Audit Committee Annual Report for the fiscal year ended August 31, 2020 is attached.

Next Steps

Communication, pending approval by the Board, copy of the report will be forwarded to the Ministry of Education.

Respectfully submitted,

Carol Ann Sloat
Chair, Audit Committee

Grand Erie District School Board

Audit Committee Annual Report to the Board of Trustees

This report summarizes the audit committee's actions for the fiscal year ending August 31, 2021

Audit Committee Members

Following the recruitment and selection process indicated in Ontario Regulation 361/10, the following audit committee members were appointed to serve during the term:

Carol Ann Sloat	- Committee Chair
Rita Collver	- Trustee representative (Term began Dec 15, 2020)
Don Werden	- Trustee representative
Claudine VanEvery-Albert	- Trustee representative (Term ended Dec 14, 2020)
Beryl Collingwood	- External member (reappointed for a 3-year term Jan 25, 2021)
Christine Woodley	- External member

In addition, regular attendees at the Committee meetings were:

Blaine Schell	- Millard Rouse and Rosebrugh LLP (external auditors)
Dianne Latta	- Millard Rouse and Rosebrugh LLP (external auditors)
Christopher O'Conner	- PWC Internal Auditor
JoAnna Roberto	- Director of Education
Rafal Wyszynski	- Superintendent of Business & Treasurer
Cindy Smith	- Manager of Business Services

Administrative Tasks

At the beginning of the year and in accordance with recommended good practice, various administrative tasks were completed. These included:

- Developing a work plan
- Election of chair
- Developing a meeting schedule and agenda for the year

Meetings

It was agreed to schedule four meeting throughout the year. Additional meetings would be scheduled if necessary. Meetings were held via MS Teams during the 2020-21 school year.

The members in attendance at each meeting are as follows:

Member	Sept 22, 2020	Nov 3, 2020	Mar 23, 2021	June 22, 2021
R. Collver			✓	✓
C. A. Sloat	✓	✓	✓	✓
D. Werden	✓	✓	✓	✓
C. VanEvery-Albert	✓	✓		
B. Collingwood	✓	✓	✓	✓
C. Woodley	✓	✓	✓	✓

Governance

The Audit Committee was established by Board Motion January 31, 2011. All of the members were independent in accordance with the provision 4. (1) and 4. (2) of the regulation.

The Regulation also requires the Audit Committee Chair to provide an oral or written report to the Board of Trustees summarizing the matters discussed at each meeting and a written report of any recommendations for the Board to approve. Information was provided to the Board of Trustees after each of the meetings.

External Auditors

The relationship with the external auditors has been very good and In camera meetings have been held when appropriate. The audit committee recommended the reappointment of the external auditors, Millard, Rouse & Rosebrugh LLP (MRR) for the 2020-21 fiscal year.

MRR presented the 2020-21 audit plan and fees estimate to the committee at the June 22, 2021 Audit Committee meeting, which the committee reviewed and recommended for approval to the Board. In addition, the external auditor confirmed their independence at the June 22, 2021 meeting.

Consolidated Financial Statements for the year ended August 31, 2021 will be presented to the Audit Committee at the meeting held on November 2, 2021.

Internal Auditors

The relationship with the internal auditors has been good and private meetings were held during the year. A Risk Assessment session was conducted by board management staff using an updated approach that included quantitative rating of each risk category by each member of the senior team. Management provided renewed input on each of the categories and this resulted in the re-development of the Board's "School Board Risk Radar". PwC then converted the data the risk radar into a graphic for discussion with the Audit Committee in early 2021.

Risk Assessments

The following highlights the latest risk assessment conducted by Senior Administration in February 2021.

1. Heightened risk (category in parentheses):

- a. Diversification (Financial and Funding)
- b. Shared Service Centres (Financial and Funding)
- c. Student Engagement (Student Experience)
- d. Parent Involvement (Student Experience)
- e. Trustee Behaviour/enablement (Strategy, Governance & Leadership)
- f. Conflict of Interest (Strategy, Governance & Leadership)
- g. Risk Escalation (Strategy, Governance & Leadership)
- h. Teacher Unavailability (Capacity and Availability of Services)
- i. Efficiency (Capacity and Availability of Services)
- j. Non-Instructional Programs (Capacity and Availability of Services)
- k. Litigation (Legal & Regulatory Compliance)
- l. Education act (Legal & Regulatory Compliance)
- m. Training & Development: Special Programs (People and Organization)
- n. Recruitment (People and Organization)
- o. Labour Relations (People and Organization)
- p. Succession Planning (People and Organization)
- q. Routine Training & Development (People and Organization)
- r. Staff Engagement (People and Organization)

2. Significantly lowered risk (category in parentheses):

- a. Facility Accessibility Compliance (Legal & Regulatory Compliance)
- b. Absenteeism (People & Organization)
- c. Transportation (Student Experience)
- d. Instructional Program (Capacity and Availability of Space)

2020-21 Completed Internal Audits

- Remote Learning Risk Assessment Audit
 - Audit completed and final audit report presented to the committee September 21, 2021.

2021-22 Planned Internal Audits

- Human Resources – Recruitment & Retention
 - Internal Audit will assess the controls in place to ensure that the Board is defining its human resource requirements, developing effective recruitment strategies to attract qualified candidates who meet its requirements, and assessing the effectiveness of the processes to staff positions in a timely manner. The scope will also include validating existing retention/compensation strategies to retain key workforce.

Future Potential Audits

- Student Recruitment

Summary of Other Work Performed

In addition to the items noted above the following outlines further work performed by the audit committee in the last 12 months:

- Reviewed Quarterly Budget reports
- A Consolidated Due Diligence Report ensuring Board compliance with statutory obligations was presented at each meeting.
- Evaluated the Regional Internal Auditor
- Received updates on the impact of the COVID-19 pandemic on Grand Erie
- Received regular updates on contingent liabilities

By the signature noted below, we attest that we have discharged our duties and responsibilities respecting Ontario Regulation 361/10.

On behalf of the Audit Committee,

Carol Ann Sloat, Audit Committee Chairperson

Appendix C
Annual Report to the Board of Trustees and Forwarded
To the Ministry of Education
For the year ended August 31, 2021

District School Board Name: Grand Erie District School Board

Fiscal Year: 2020-21

Re: Annual audit committee report to the Ministry of Education as per Ontario Regulation 361/10

The following audits were completed in the 2020-21 fiscal year:

1. Remote Learning Risk Assessment

Based on the internal audit plan, we are not expecting any enrolment audits to be performed.

Date

Signature

Audit Committee Chair



Grand Erie District School Board

TO: JoAnna Roberto, Ph. D., Director of Education & Secretary
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer
RE: **Facility Renewal Plan 2020-21**
DATE: November 22, 2021

Recommended Action: Moved by _____ Seconded by _____ THAT the Grand Erie District School Board approve the Facility Renewal Plan for 2021-22.

Background

In the Board's recently developed Multi-Year Strategic Plan, a new direction has been created which encompasses a new mission, vision and goals. The vision, which is to *Learn, Lead and Inspire* combined with the mission that *"Together, we build a culture of learning, well-being and belonging to inspire each learner"* will guide the capital plan that is summarized in this report.

Facility Services maintains a building condition inventory that identifies building components that may need repair or replacement. The Facility Services team reviews and prioritizes these needs guided by the priorities of the new Multi-Year Strategic Plan. This report will identify the capital components that will be addressed throughout the 2021-22 school year.

Renewal Plans for 2021-22

The following plan for capital related work has been developed by Facility Services to address high and urgent renewal needs and other commitments. The 2021-22 capital project plans for the board have been summarized in **Table 1** below.

Proposed 2021-22 Projects funded by the School Renewal Allocation (SRA) and the School Condition Improvement (SCI) allocations total **\$26,842,440**. The total funding available for 2021-22 is \$39,509,793 which includes \$19,241,482 carried forward from prior years. Previously approved allocations for Building and Grounds budgets, Pride of Place, Community Partnership Incentive Projects and School/Program Improvement Fund Projects are provided, including a significant proposed increase in Pride of Place and a proposed start-up fund for the School Modernization Program.

The School Modernization Program proposed allocation for 2021-22 is \$3,000,000. Facility Services is planning on implementing a different approach to renewing and refreshing our buildings. A small committee has been established and standards will be developed for the following components:

- Main Entrances
- School layouts
- Classroom mill work
- Technology
- Lighting
- Safety & Security
- Finishes (Painting, floors, walls, etc.)

Table 1**2021-22 Capital Projects**

Capital Project Category	2021-22	Funding Source		Unsupported
		School Renewal Allocation	School Condition Improvement	
Funding Available				
Balance Forward (From 2020-21)	\$ 19,241,482	\$ 4,230,500	\$ 15,010,982	\$ -
2021-22 Grants	\$ 20,268,311	\$ 5,621,978	\$ 14,646,333	\$ -
Total Available	\$ 39,509,793	\$ 9,852,478	\$ 29,657,315	\$ -
Planned Projects				
Principal Building and Grounds	\$ 135,000	\$ 135,000	\$ -	\$ -
Pride of Place (POP)	\$ 2,000,000	\$ 1,000,000	\$ 1,000,000	\$ -
Community Partnership Incentive Program (CPIP)	\$ 200,000	\$ 200,000	\$ -	\$ -
Learning Commons Fund	\$ 1,500,000	\$ -	\$ 1,500,000	\$ -
Capital Projects Identified by Facilities	\$ 17,110,000	\$ 1,440,000	\$ 15,495,000	\$ 175,000
Accessibility Upgrades	\$ 200,000	\$ 200,000	\$ -	\$ -
School Modernization Program	\$ 3,000,000	\$ -	\$ 3,000,000	\$ -
Committed Capital and Other	\$ 2,697,440	\$ 2,697,440	\$ -	\$ -
Total Allocated	\$ 26,842,440	\$ 5,672,440	\$ 20,995,000	\$ 175,000
Total Unallocated	\$ 12,667,353	\$ 4,180,038	\$ 8,662,315	

Principal Building and Grounds (B&G)

This budget (\$135,000) is allocated to all schools to provide principals with a budget to address small facility related issues in their building. B&G projects would include the installation of an electrical outlet, shelving, millwork or minor upgrades or enhancements. For 2021-22, elementary schools will receive \$1,900 and secondary schools will receive \$1,500.

Pride of Place (POP)

These allocations (\$2,000,000) address facility renewal concerns as well as features that contribute to a more welcoming environment for staff, students and the school community. Projects for 2021-22 will be prioritized and reviewed by facilities staff as set out in Policy FT13: Pride of Place and Community Partnership Incentive Programs.

A detailed listing of the projects recommended will be provided in an updated report.

Community Partnership Incentive Plan (CPIP)

The 2021-22 Community Partnership Incentive Plan applications were distributed to Grand Erie schools in October 2021. This is the 18th consecutive year for this program and the Board has allocated \$200,000 from the School Renewal Allocation to match funding raised by schools up to \$10,000 for projects submitted and approved.

Proposed projects have to meet the normal qualifications for work that is undertaken by the annual Facility Renewal Grant budget process. The installation of creative playground equipment, swings, climbing equipment etc. is not funded through the School Renewal Allocation. Money raised for playground equipment would not be eligible for CPIP matching

funds. However, other outside work such as basketball standards, backboards and nets, baseball backstops and field upgrades would be eligible.

Applications are due back from school Principals by the November 30, 2021 deadline. The applications will be reviewed to ensure that all projects met the CPIP criteria and that all required information was submitted as required. Facility services staff will prepare a project estimate, ensuring building code compliance and reviewed other regulatory requirements. Schools that had not previously received CPIP funding are given higher priority than schools which have benefited from the program over the past few years. Compensatory schools are also taken into consideration having to contribute one-third of the overall estimated cost of the project compared to one-half for all other schools.

In 2020-21, application volume decreased and only \$97,375 of SRA funding was approved. However, prior to COVID-19, additional funds were allocated to CPIP projects if SRA funding was available and the Facilities Department had the resources to undertake the work. A detailed listing of the projects recommended will be provided in an updated report.

Learning Commons Fund

In the 2020-21 Facility Renewal Plan, the Board allocated \$1,825,000 of its School Condition Improvement funding to a special fund intended to convert existing libraries into modernized learning commons spaces. The fund would provide capital resources to make changes to these spaces with the intention of bringing them up to current standards. The recommendation is to replenish the fund for 2021-22 to **\$1,500,000** and earmark the funds for future learning commons projects.

Not all the components required to complete the learning commons conversion qualify as capital expenditures, schools will need to augment the project with school budget funds (or other funding sources) to purchase durable goods such as furniture and equipment. Currently, schools have submitted proposals based on capital requirements, design, and availability of supporting funding. The Board has earmarked \$50,000 in its 2021-22 operating budget to support schools with non-capital expenditures. The Learning Commons Committee will review the cost of each proposal and select the successful projects for conversion for 2021-22

As of August 31, 2021; 23 elementary and 6 secondary libraries have been converted into Learning Commons. There are 10 elementary and 1 secondary conversion tabled for 2021-22.

Capital Projects Identified by Facilities

Proposed building renewal projects address renewal needs in four major categories;

- Major building components that are identified for replacement by the facility condition database and during annual building audits by facility personnel. These components ensure that the learning environment is warm, dry, has appropriate lighting and comfortable for staff and students. Examples are roofing, windows and doors, ventilation, masonry, and electrical systems.
- Life Safety, Intercom and Security Systems are critical to keeping our buildings safe for occupants. Because failure of these systems would likely result in the closure of a building, they are tested and monitored on a regular basis and when appropriate, identified for upgrade or replacement.
- Health and Safety upgrades, hazardous material removal including systematic removal of asbestos containing materials and underground storage tanks when appropriate and issues identified in monthly inspections.
- Accessibility Upgrades are considered any time a renovation or addition is made to a building as well as occupant requirements. In addition, a proposed accessibility study for 25 schools has been incorporated into the 2021-22 plan to identify areas of the Board where accessibility investments would result in significant benefits to the system, where costs are not prohibitive.

Projects recommended for approval are set out in Appendix A.

Committed Capital and Other

These commitments represent repayment of debt incurred in prior years for capital related projects, software licensing, permits and fees. The energy retrofit project is an example of committed capital. This also includes a commitment to draw down the balance of historical unsupported capital items.

Also included in this total is the inclusion of Renewal Project Supervisor position that will be funded by SRA funds.

Grand Erie Multi-Year Plan

This report supports the Belonging indicator of Learn Lead Inspire and the following statement: we build a culture of belonging to support an equitable, inclusive and responsive environment for each learner.

Respectfully submitted,

Rafal Wyszynski
Superintendent of Business & Treasurer



Appendix A

Grand Erie District School Board - 2021-22 Capital Projects					
Project Category	Project Type	Projected Cost	Funding Source		
			Renewal	School Condition Improvement	Unsupported
Accessibility Upgrades	Accessibility Upgrades	\$ 200,000	200,000	-	-
Capital Projects Identified by Facilities	Asbestos Removal	\$ 300,000	-	300,000	-
Capital Projects Identified by Facilities	Electrical	\$ 1,400,000	-	1,400,000	-
Capital Projects Identified by Facilities	HVAC	\$ 6,075,000	300,000	5,775,000	-
Capital Projects Identified by Facilities	Life Safety Systems	\$ 265,000	-	265,000	-
Capital Projects Identified by Facilities	Masonry & Foundation	\$ 1,545,000	-	1,545,000	-
Capital Projects Identified by Facilities	Paving	\$ 800,000	800,000	-	-
Capital Projects Identified by Facilities	Portable Water Systems	\$ 310,000	-	310,000	-
Capital Projects Identified by Facilities	Renovations	\$ 365,000	340,000	25,000	-
Capital Projects Identified by Facilities	Roofing	\$ 3,700,000	-	3,525,000	175,000
Capital Projects Identified by Facilities	Security Systems	\$ 480,000	-	480,000	-
Capital Projects Identified by Facilities	Site Work	\$ 50,000	-	50,000	-
Capital Projects Identified by Facilities	Windows & Doors	\$ 1,820,000	-	1,820,000	-
Committed Capital and Other	Debt Repayment & Software Licencing	\$ 2,589,440	2,589,440	-	-
Community Partnership Incentive Program	Community Partnership Incentive Program	\$ 200,000	200,000	-	-
Learning Commons Fund	Learning Commons Fund	\$ 1,500,000	-	1,500,000	-
School Modernization Program	Classrooms, Interiors, Extetiors	\$ 3,000,000	-	3,000,000	-
Pride of Place (POP)	Pride of Place	\$ 2,000,000	1,000,000	1,000,000	-
Principal Building and Grounds	Principal Building and Grounds	\$ 135,000	135,000	-	-
Other	Project Management	\$ 108,000	108,000	-	-
Grand Total		\$ 26,842,440	\$ 5,672,440	\$ 20,995,000	\$ 175,000



Grand Erie District School Board

TO: JoAnna Roberto, Director of Education & Secretary
FROM: Rafal Wyszynski, Superintendent of Business
RE: **Major Construction Project Report**
DATE: November 22, 2021

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board receive the Major Construction Project Report as information.

South West Brantford Elementary School

Background:

In October 2020, the Ministry of Education provided the Board with approved funding to address the enrolment pressure in Southwest Brantford by constructing a new 650-pupil place elementary school.

Project Scope:

The general scope of the project is to partner with both the City of Brantford and the Brantford Public Library to construct a joint-use elementary school that would include an enhanced library, a triple gymnasium, and a 4-room child care centre at the undeveloped site near the T-intersection of Shellard Lane and Anderson Road in Brantford.

Space: New Construction

Gross Square Feet: To be determined

Total Project Budget: \$16,269,978

Funding Source: Capital Priorities

Total Project Cost to Date: \$0

Total Project Forecast Cost: \$16,269,978

Architect: To be determined

General Contractor: To be determined

Status:

The next step is to secure Ministry of Education approval to retain an architect. This process involves the submission of a space template for the project as well a signed Letter of Intent from both the City of Brantford and the Brantford Public Library. It is anticipated that Grand Erie will receive this letter from the City and Library in early December 2021.

Grand Erie Multi-Year Plan

This report supports the Belonging indicator of Learn Lead Inspire and the following statement: we build a culture of belonging to support an equitable, inclusive and responsive environment for each learner.

Respectfully submitted,

Rafal Wyszynski
Superintendent of Business





Grand Erie District School Board

TO: JoAnna Roberto, Ph. D., Director of Education & Secretary
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer
RE: **Contract Award - Insurance**
DATE: November 22, 2021

Recommended Action: Moved by _____ Seconded by _____
 THAT the Grand Erie District School Board approve the Liability and Property Insurance Contract for 2022 from Ontario School Boards' Insurance Exchange (OSBIE) in the amount of \$660,768.24.

Background

The Ontario School Boards' Insurance Exchange (OSBIE) is a school board owned, non-profit insurance with 121 members, representing 79 school boards/school authorities and 42 Joint Ventures in Ontario. The primary goals of the Exchange are to insure member school boards against losses, and to promote safe school practices.

Grand Erie's quote for property, crime and automotive insurance premiums for 2022 revealed an estimated cost of \$624,263, a savings of \$92,353 or 12.9 percent. In addition, a quote for legal insurance was included, which results in an additional premium of \$36,505.

In total, the recommended contract would result in an annual cost of \$660,768, representing a modest decrease in premiums of \$55,848 which now includes the additional legal insurance premiums.

Grand Erie will continue to participate in a rebate program that is enhanced by the duration of membership with OSBIE.

Additional Information

The table below summarizes the 2022 premiums, by category, with comparators versus 2021.

	2021	2022	Change (\$)	Change (%)
Liability	332,405	284,667	- 47,737	-14%
Liability - Non-Owned Auto	3,109	2,662	- 447	-14%
Property	309,411	266,171	- 43,240	-14%
Boiler & Machinery	17,147	17,350	203	1%
Crime	14,408	14,262	- 146	-1%
Auto	27,545	25,007	- 2,538	-9%
Cyber/Privacy Data Liability	12,591	14,143	1,552	12%
Legal	-	36,505	36,505	
	\$ 716,616	\$ 660,768	-\$ 55,848	-8%

Financial Impact:

The insurance in the 2021-22 Estimates Budget is sufficient for supporting this expenditure.

Respectfully submitted,

Rafal Wyszynski
 Superintendent of Business & Treasurer



Grand Erie District School Board

TO: JoAnna Roberto, Ph. D., Director of Education & Secretary
FROM: Kevin Graham, Superintendent of Education
RE: **Indigenous Education System Support**
DATE: November 22, 2021

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board receive the Indigenous Education System Support plan as information.

Background

Through a carryover of funds with the Board Action Plan (BAP), this has created an opportunity to temporarily expand the Indigenous Education teacher position and provide additional supports for Elementary schools.

Additional Information

Below are identified system supports and positions required to further support Indigenous education in the elementary panel.

Elementary Indigenous Engagement and Support Teacher

Grand Erie had 808 elementary students self-identify as First Nation, Métis and Inuit (FNMI) in the fall of 2021. This number however does not include all urban or rural students whose parents/guardians have chosen not to self-identify for many reasons.

Recently, GEDSB was able to hire an Engagement and Support teacher to provide direct supports for FNMI elementary students and their teachers in classrooms. With available carryover funds, we are hiring an additional Elementary Indigenous Engagement and Support teacher until June 2023.

The individual would:

- Work with elementary school teams to increase capacity around instructional strategies, structures, and tools to support learning of indigenous students.
- Facilitate the re-engagement of elementary indigenous students who are not regular attenders.
- Support students to maximize success through appropriate and culturally responsive programs.
- Work with Indigenous Education Team and Central Student Success Team on Ministry reports with respect to indigenous students.
- Facilitate strong working relationships with local indigenous communities and organizations.
- Meet with parents and act as a parent resource when needed for elementary teachers and administrators.
- Assist with Grade 8 to 9 Transition Plans for Six Nations and Mississaugas of Credit First Nation students to Grand Erie schools.
- Assist with the Course Selection Process to secondary school as requested.
- Implement The “Right Fit” Program in our intermediate classrooms.
- Support STEP assessment for students transitioning from Immersion programs to English based instruction and

- Facilitate orientation, implementation, and support for Immersion students at Secondary schools.

Next Steps

This position will be posted internally and it will commence as soon as possible reporting to the System Principal Leader of Indigenous Education. Note, based on the 2020- 21 Year End Financial Report dated November 8th, 2021, and presented at Committee of the Whole Board Meeting by Superintendent R. Wyszynski the Indigenous Board Action Plan identified deferred revenues of approximately \$600,000. Therefore, sufficient funds are available to support this position until June 2023. This report aligns with the Indigenous Education System Supports Report G-1 (f) presented for information at the Regular Board Meeting dated Monday, January 25th, 2021.

Grand Erie Multi-Year Plan

This report supports the Learning and Belonging indicator of Learn Lead Inspire and the following statement: we build a culture of learning to nurture curiosity and opportunity for each learner, and we build a culture of belonging to support an equitable, inclusive, and responsive environment for each learner.

Respectfully submitted,

Kevin Graham
Superintendent of Education



Joint Occupational Health and Safety Committee

Thu, October 14, 2021

10:30 AM

Microsoft Teams (Virtual)

MINUTES

Present:

Employer Representatives

Griffin Cobb Secondary School Administration, Certified Member
Tom Krukowski Facility Services
Phil Kuckyt Transportation Services, Certified Member
Lena Latreille Business Services, Certified Member, Chair

Worker Representatives

Elizabeth Armstrong CUPE Clerical/Technical, Certified Member
Amanda Baxter Elementary Occasional Teachers, Certified Member, Co-Chair
Katie Hashimoto Non-Union, Certified Member
Bruce Hazlewood Occasional Secondary Teachers, Certified Member
Angela Korakas Designated Early Childhood Educators, Certified Member
Sarah Kuva CUPE Educational Assistants
Jennifer Orr Elementary Teachers, Certified Member
Laura Adlington Professional Student Services Personnel, Certified Member

Regrets:

John Henderson Secondary Teachers, Certified Member
Denise Kelly CUPE Facility Services, Certified Member
Cheryl Innes Elementary School Administration, Certified Member

Resources:

Bill Jarvis Health and Safety Officer
Hilary Sutton Health and Safety Officer, Recording Secretary

A - 1 **Opening**

(a) **Roll Call**

(b) **Minutes of Last Meeting**

The minutes from the September 16, 2021 were reviewed.

(c) **Approval of Last Meeting minutes**

The minutes from the September 16, 2021 meeting were approved with no changes.

(d) **Agenda Additions**

No agenda additions.

B - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Covid-19 Updates**

To date the Grand Erie District School Board has had 51 cases of Covid-19. All personal protective equipment and protocols for Covid-19 remain in place. A reminder was provided to all staff via the GEDSB newsletter on self-assessments, PPE, social distancing, hand washing and disinfecting protocols.



Joint Occupational Health and Safety Committee

Thu, October 14, 2021

10:30 AM

Microsoft Teams (Virtual)

MINUTES

- (b) **Response to Recommendation to Executive Council**
The response from the Superintendent of Business regarding entrance Covid-19 outbreak signage was provided to the committee. No concerns noted from any committee members. This item can be removed from the next agenda.
- C - 1 **New Business**
- (a) **Health and Safety Concern Form – Ecole Confederation.**
The health and safety concern form from Ecole Confederation was provided to the committee. The concern noted that workers are not following masking guidelines for Covid-19. The Manager of Operations and Health and Safety will follow up with the Principal at the school regarding workers not wearing Covid-19 PPE and what to do when workers don't follow those guidelines. This item can be removed from the next agenda.
- (b) **Ministry of Labour Field Visit Report – McKinnon Park Secondary School – September 29, 2021.**
The Ministry of Labour has begun an initiative to proactively visit school locations to review Covid-19 protocols and procedures. The MOL will be visiting a school in each of the Grand Erie District School Board's regions to ensure workers are wearing PPE, practicing social distancing, proper hand hygiene and that schools are providing information to workers, visitors and students via doors signs and training. This item can be removed from the next agenda.
- (c) **Ministry of Labour Field Visit Report – Delhi District Secondary School – October 14, 2021.**
The Ministry of Labour visited the Grand Erie District School Board regarding asbestos procedures and protocols because an asbestos ceiling was disturbed by an outside contractor. No orders were issued. This item can be removed from the next agenda.
- (d) **Health and Safety Annual Report.**
The 2020-2021 Health and Safety Annual Report was provided to the committee as information. A notice will be added to the report that schools were closed for an extended period due to Covid-19 lockdowns and most workers were working remotely for the majority of the school year. This item can be removed from the next agenda.
- D - 1 **Other Business**
- (a) **Various Asbestos Reports**
Asbestos Abatement – King George Elementary School – 19816 – Site Report 1 – 2021 09 22.
A pre-contamination inspection was completed at King George prior to two Type 3 asbestos abatements taking place to remove water damaged asbestos containing ceiling finishes. The Type 3 work areas were identified as being set-up, as per asbestos regulations, and abatement work was permitted to begin. This item can be removed from the next agenda.



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Asbestos Abatement – King George Elementary School – 19816 – Site Report 2 – 2021 09 22.

Visual clearance and air sampling were conducted after the Type 3 asbestos abatements, to remove water damaged asbestos containing ceiling finishes, was completed. Air monitoring samples were within acceptable levels and all asbestos debris removed from the space. This item can be removed from the next agenda.

Bulk Sample Analysis – Simcoe Composite School – 19819 – 2021 09 14.

Bulk Samples were taken from a washroom at Simcoe Composite School to determine lead and asbestos content. The samples did not contain any asbestos. The paint on the samples was found to be lead containing. This item can be removed from the next agenda.

Bulk Sample Analysis – River Heights School – 19813 – 2021 10 05.

Bulk samples were taken from a water damaged ceiling in a hallway to determine asbestos content. No asbestos was detected in the samples. This item can be removed from the next agenda.

Bulk Sample Analysis – Woodman-Cainsville School – 19834 – 2021 10 04.

Bulk samples were taken from a section of wall within a corridor to determine asbestos content prior to planned renovations. No asbestos was detected in the samples. This item can be removed from the next agenda.

Pre-Demo Designated Substance Report – Langton Bus Barn – 19838 – 2021 10 07.

A designated substance report was completed on the Langton Bus Barn to determine the presence hazardous materials prior to demolition. This item can be removed from the next agenda.

Asbestos Report – Centennial Grand Woodlands School – 19869 – 2021 10 12.

A building material review was performed at Centennial Grand Woodlands to determine if pipe insulation was asbestos containing material prior to the removal of a mechanical tank. The pipe insulation was found to not contain asbestos material. This item can be removed from the next agenda.

(b) **Indoor Air Quality Reports**

Ecole Confederation – IAQ Report – Classroom Ebase 114 – 2021 09 16.

Air testing was conducted in the classroom Ebase 114 at Ecole Confederation after staff expressed concerns over air movement within the space as there are no operable windows or HEPA units. Average workday readings (8 hour) for carbon dioxide (CO²), temperature and relative humidity were within OHSAA Regulated Levels and ASHRAE Guidelines. No further testing required. This item can be removed from the next agenda.

Ecole Confederation – IAQ Report – Classroom – Ebase 115 – 2021 09 20.

Air testing was conducted in the classroom Ebase 115 at Ecole Confederation after staff expressed concerns over air movement within the space as there are no operable



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windows or HEPA units. Average workday readings (8 hour) for carbon dioxide (CO²), temperature and relative humidity were within OSHA Regulated Levels and ASHRAE Guidelines. No further testing required. This item can be removed from the next agenda.

- E - 1 **Review of Reports**
 - (a) **Employee Accident Reports Summary, Workplace Safety and Insurance Reportable, Student Aggression Summary Table**
All reports for the month of September 2021 were provided to the committee for review.
 - (b) **Status of Workplace Inspections including Non-Academic Sites**
All workplace inspections were completed for the month of September.
 - (c) **Health and Safety/Facility Services Committee (October 12, 2021)**
The meeting minutes were provided to the committee for review.
 - (d) **Critical Injuries**
No student or staff critical injuries for the month of September.
 - (e) **Special Education Focus Group Meeting Minutes**
Next meeting to be held on October 14, 2021.
 - (f) **Review of Ongoing Project Items**
See chart.
 - (g) **Work Orders**
A list of Health and Safety work orders submitted in September 2021 was provided to the committee for review.
- F - 1 **Health and Safety Training**
Health and Safety Certification is scheduled for November 9-11, 2021 (Basic Certification) and November 16-17, 2021 (Hazard Specific Training). First Aid training scheduled for March 22-23, 2022.
- G - 1 **Recommendations to Executive Council**
No recommendation to Executive Council.
- H - 1 **Adjournment**
The meeting was adjourned at 11:35AM.
- I - 1 **Next Meeting**
November 18, 2021 via Microsoft Teams or Pine Tree Room.



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PROJECT ITEMS

Date item initiated	Item	Dates discussed	Latest Update	Status and Time Frame
2017 - April	Terms of Reference Review	2021 - October	Health and Safety Department to review and resend to the committee. The Final draft will be presented to JOHSC for the November meeting. JOHSC Members will discuss/review them with their Union Presidents prior to the updated Terms of Reference being sent to Ministry of Labour.	2021 - November
2019 - December	Health and Safety Eblast	2021 - October	The eblast has been combined with the employee newsletter which is distributed to all staff on a 2-week cycle.	
2020 - March	De-escalation training	2021 - October	A training video has been created and IT Services is currently working on the interactive quiz portion of the training with an estimated completion date of November 26, 2021.	2021 - January
2020 - November	Ventilation	2021 - October	A list is available on the Board's public website of all ventilation in the Board's buildings.	
2021 - April	Workplace Violence Reporting	2021 - October	Deferred to discussion at the Special Education Focus Group.	
2021 - April	Worker Mental Health Survey	2021 - October	Committee members to review possible surveys accessible from different providers and present at the November 2021 JOHSC meeting.	2021 - November
2021 - June	Health and Safety Site Representative Training	2021 - October	The Health and Safety Department is awaiting more information to be provided from training providers.	2021 - November

Policy / Procedure	Out for Comment	Board Approval	Board Review Date	Committee Review Date	Comments
HR4 Health and Safety Policy and Appendix Guidelines		2015 - September	2024 - February	2021 - November	Any comments or changes to be deferred until November 2021.
HR5 Harassment		2015 - September	2024 - February	2021 - November	Any comments or changes to be deferred until November 2021.
HR8 Workplace Violence		2015 - January	2023 - November	2021 - November	Any comments or changes to be deferred until November 2021.



No.	Site	Reopening	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2021	Jun 2022	Jul 2022	Aug 2022
Elementary Schools														
1	Agnes Hodge	C	C	C										
2	Banbury Heights		C	C										
3	Bellview	C	C	C										
4	Bloomsburg	C	C	C										
5	Boston	C	C	C										
6	Branlyn Community	C	C	C										
7	Brier Park		C	C										
8	Burford District Elementary	C	C	C										
9	Caledonia Centennial	C	C	C										
10	Cedarland		C	C										
11	Centennial-Grandwoodlands	C	C	C										
12	Central P.S.	C	C	A										
13	Cobblestone Elementary		C	C										
14	Confederation (Fr Imm)	C	C	C										
15	Courtland	C	C	C										
16	Delhi	C	C	C										
17	Dufferin	C	C	C										
18	Echo Place		C	C										
19	Elgin Ave.	C	C	C										
20	Glen Morris		C	C										
21	Graham Bell		C	A										
22	Grandview	C	C	C										
23	Greenbrier		C	C										
24	Hagersville Elementary	C	C	C										
25	Houghton	C	C	C										
26	J.L. Mitchener	C	C	C										
27	James Hillier		C	C										
28	Jarvis	C	C	C										
29	King George	C	C	C										
30	Lakewood	C	C	C										
31	Langton	C	C	C										
32	Lansdowne-Costain		C	C										
33	Lynndale Heights	C	C	C										
34	Major Ballachey		C	C										
35	Mapleview	C	C	C										
36	Mt. Pleasant	C	C	C										
37	North Ward		C	C										
38	Oakland-Scotland		C	C										
39	Oneida Central		C	C										
40	Onondaga-Brant		C	C										
41	Paris Central		C	C										
42	Port Rowan		C	C										
43	Prince Charles	C	C	C										
44	Princess Elizabeth	C	C	C										
45	Rainham	C	C	C										
46	River Heights	C	C	C										
47	Russell Reid		C	C										
48	Ryerson Heights	C	C	C										
49	Seneca Central	C	C	C										
50	St. George-German	C	C	C										
51	Teeterville P.S.		C	C										
52	Thompson Creek	C	C	C										
53	Walpole North		C	C										
54	Walsh	C	C	C										
55	Walter Gretzky Elementary School		C	C										
56	Waterford Public	C	C	C										
57	West Lynn		C	C										
58	Woodman-Cainsville		C	C										

No.	Site	Reopening	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2021	Jun 2022	Jul 2022	Aug 2022
Secondary Schools														
59	B.C.I. & V.S.		C	C										
60	Cayuga Secondary S. (CSS)		C	C										
61	Delhi District Secondary S. (DDSS)	C	C	C										
62	Dunnville Secondary S. (DSS)	C	C	A										
63	G.E.L.A. Brantford (Rawdon)		C	C										
64	G.E.L.A. - CareerLink (@TTSC)		C	C										
66	Hagersville S.S. (HSS)	C	A	C										
67	McKinnon Park S.S. (MPSS)	C	C	C										
68	North Park C. & V.S. (NPCVS)	C	C	C										
69	Paris District H.S. (PDHS)	C	C	A										
70	Pauline Johnson C.V.S. (PJCVS)	C	C	C										
71	Simcoe Composite School (SCS)	C	C	C										
72	Tollgate Tech. Skills Centre (TTSC)		C	C										
73	Valley Heights S.S. (VHSS)		C	C										
74	Waterford District High School (WDHS)	C	C	C										
Turning Points and Leased Spaces														
75	CSS Turning Point - Royal Canadian Legion Branch #159, 11 Talbot St. E., Cayuga		C	C										
76	DDSS Turning Point -640 James St. Delhi		C	C										
77	HSS Turning Point - 1155 Indian Road, Mississauga		A	C										
78	HSS New Start - 2319 3rd Line Road, Oshweken		C	C										
79	MPSS Turning Point - Grace United Church 174 Caithness St., Caledonia		C	C										
80	PDHS Turning Point - Optimist Club of Paris, 2 Elm St., Paris		C	A										
81	PJCVS Turning Point - 365 Rawdon St (Main Campus)		C	C										
82	SCS Turning Point - Port Dover Lions Club Silver Lake Market, 320 St. Patrick St.		C	C										
83	VHSS Annex and Turning Point - Aylmer Evangelical Mennonite Mission Church, 50619 Talbot Line, Aylmer		C	C										
84	WDHS Turning Point - Camp Trillium 433 Thompson Rd, West, Waterford		C	C										
Support Centre														
85	H.E. Fawcett Teacher Resource Centre (TRC)		C	C										
86	Joseph Brant (including GELA - ESL)		C	C										
87	Haldimand School Support Centre		C	C										
88	Norfolk School Support Centre	C	C	C										
89	Head Office		C	C										
90	Head Office - Facility Services		C	C										
Storage Facilities														
91	Burford Bus Barn, 35 Alexander St. Burford		C	C										
Total Sites			92	90	90	90	90	90	90	90	90	90	90	90
Total Regular Monthly Inspections Completed			45	88	85	-	-	-	-	-	-	-	-	-
Total Annual Inspections Completed			-	2	5	-	-	-	-	-	-	-	-	-
Total Annual Inspections Planned			-	-	-	-	-	-	-	-	-	-	-	-
Total Double Inspections Completed			-	-	-	-	-	-	-	-	-	-	-	-
Total Incomplete			-	-	-	-	-	-	-	-	-	-	-	-
Total Not Reported			45	-	-	90	90	90	90	90	90	90	90	90

Annual JOHSC inspection completed
 Monthly inspection was completed
 Two inspections completed due to a missed inspection
 Monthly inspection was not completed
 Annual JOHSC inspection planned

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Special Education Advisory Meeting

Thursday, September 16, 2021

MS Teams Virtual

MINUTES

Present: Chair W. Rose, L. Boswell, C. Brady, T. Buchanan, B. Bruce, R. Collver, L. DeJong, A. Detmar, M. Gatopoulos, J. Gemmill, K. Jones, F. Lainson, K. Mertins, W. Rose, L. Sheppard, L. Thompson, M. Vosburgh, T. Waldschmidt, J. White, T. Wilson.

Regrets: P. Boutis, A. Csoff, L. Nydam, L. Scott, J. Trovato.

Recorder: P. Curran

A - 1 **Opening**

(a) **Welcome**

Chair Rose called the meeting to order at 6:03 and welcomed everyone. She informed members the meeting would be recorded.

The Land Acknowledgement Statement was read by Chair Rose.

(b) **Agenda Additions/Deletions/Approval**

Add E-1 Other Business (b) Shortage of Ontario Nurses - L. Thompson

Moved by: C. Brady

Seconded by: M. Gatopoulos

THAT the SEAC 21-01 Agenda for Thursday, September 16, 2021 be approved as amended.

CARRIED

B - 1 **Timed Items**

(a) **A Day in the Life of the Attendance Counsellor**

K. Mertins explained that the Education Act mandates all schools to have an attendance counsellor. This is an important function to help safeguard the education of children. Attendance also drives funding for the operation of schools.

Tier One resides with parents and teachers. Parents are responsible for ensuring their child attends school; the classroom teacher records attendance and all school staff help set the tone of a welcoming environment to help keep children engaged.

School administrators get a weekly attendance report which alerts them to burgeoning concerns about students showing signs of disengagement and non-attendance. At the Tier Two level, they may request early intervention from Attendance Counsellors as the establishment of positive relationships between Attendance Counsellors and parents can often prevent problems from developing and can frequently turn things around for the student. They look at who is most vulnerable to determine where to begin planning to help students be successful through regular attendance.

When Attendance Counsellors receive consecutive absence referrals, they will initiate home visits, launch an investigation, facilitate meetings and connect with families to discuss options for alternative school programming at 15 days of consecutive absences, administrators must initiate a referral or student is removed from the roll.



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1. How Many Students do you Support in a Week?
Attendance Counsellors see anywhere between 25 and 50 students each week, depending on the level of support that is required.
2. How Many Students do you Support in a Year?
Each Attendance Counsellor supports approximately 350-500 students each year. There was a significant increase in attendance referrals during the 2020-2021 school year.
3. How do Schools Access Your Support?
Schools access their assigned Attendance Counsellor by sending a LITE referral. Referrals go directly to the Attendance Counsellor assigned to the school. Attendance Counsellors are mandated through the Education Act, no consent is required.

A Day in the Life of an Attendance Counsellor (AC)

Mr. Vosburg outlined the importance of remaining flexible no two days are the same. He begins the day by reviewing the weekly case load so he can prioritize contacts and establish two-way communication with families.

On a usual day AC will meet with students and parents either somewhere in the community, the home or in the school, whichever is most comfortable for family. They may also communicate by phone call or text if the family has the technology. They work with community partners to collaboratively develop plans that support families and works with farmers who employ 14-16-year-old students to ensure they don't lose their education while they are working.

If AC are unable to contact a parent, they will continue trying to find anyone who can connect them with the parent.

Mr. Vosburg noted he has sometimes visited homes to speak with parents about one or two children only to find three or four others who are also of school age.

Supporting Students in Classroom

Absences are usually a symptom of a bigger problem. AC try to understand what is happening to prevent attendance. Determining factors affecting attendance can be a slow process, but they use a team approach with teachers, administrators and community partners to support students and remove barriers to attendance and help students feel more comfortable in the classroom and the school.

Questions:

L. Boswell asked if there is a red flag number in the Tier Two Level



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M. Vosburg advised there is no hard and fast rule, but a student having one absence every week would indicate early intervention is required.

K. Mertins noted 15-day absences mandate AC intervention, but they will not usually intervene if school staff is working with the student to improve attendance.

R. Collver asked if there was an increase in disengaged students and was there any indication of how successful AC were at re-engaging students during COVID.

M. Vosburg noted they averaged an increase of 100-150 additional students not actively participating in virtual education. AC were fairly successful in making contact but found many parents were frustrated in the process which impacted student engagement. Parents seemed very happy to speak with staff.

Chair Rose thanked Mr. Vosburg for sharing the valuable information on the work AC have done.

(b) **Grand Erie's Multi Year Strategic Plan**

Superintendent Thompson presented a Bold New Vision for Grand Erie - Introducing our Multi-Year Strategic Plan for 2021-26. Members R. Collver, L. DeJong, T. Waldschmidt, and W. Rose participated in developing the plan during a comprehensive consultation process.

W. Rose commented on the new look of the plan and was pleased to note how the board's commitment translates into tangible actions in schools.

C - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Ratification of Minutes June 17, 2021**

Moved by: L. Boswell

Seconded by: K. Jones

THAT the SEAC 20-10 Minutes for Thursday June 17, 2021 be approved as circulated.

CARRIED

(b) **Special Education and Well-Being Summer Programs Update**

L. Thompson introduced F. Lainson, the new Program Coordinator for Special Education who is now in the role formerly held by L. Boudreault.

P. Bagchee explained that Child and Youth Workers (CYW) provided virtual Mental Health support for 86 students and their families over the summer months. They also conducted summer school transition programs; virtual workshops for parents and caregivers and understanding anxiety and successful return to schools.

Thirty-six Educational Assistants received training in Shanker and Hopkins Self-Regulation in schools.

Resources developed / or provided by Grand Erie staff include:



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- "A Grand Return" colouring sheets & Video
- Welcoming and Inclusive Classrooms Tip Sheet for Educators
- The first 20 Days - Activities that Support a Welcoming and Inclusive Return to School
- Distributing fidgets and squishable objects to schools & students
- Providing links to School Mental Health Ontario - Student Re-engagement resources.

L. Boswell asked if parent workshops were well attended and P. Bagchee informed that attendance was limited but confirmed approximately 15 attendees who stayed after the presentation to ask more detailed questions.

R. Collver shared she attended one of the sessions and noted the virtual workshop was a superb creation that provided clear and concise information.

R. Collver asked if all the resources are tracked to determine if they are being used. P. Bagchee presented resources to Dr. Clinton who thought they were valuable. Schools did not receive the resources until the first PD day so may have been challenged to review and plan for implementing ideas.

K. Mertins presented data on the seven psycho-educational and 31 complex language assessments conducted over the summer when parents brought their children into the school.

L. Boswell asked if more parents are now seeking psycho-educational assessments. K. Mertins advised that parents will ask the school principal who would make a decision as to whether it should be reviewed at the in school resource team meeting. The first response is to always review information on hand. There is sometimes a flurry of requests.

K. Mertins advised members that two Attendance Counsellors worked for seven days straight in an effort to reach families of the most vulnerable students. Two-way communication is a critical starting point for success. She provided data that indicated the elementary student/parent contact was successful in 71 out of 124 attempts and the secondary student/parent contact was successful in 61 out of 101 attempts.

AC helped many families with registration questions which prepared students for returning to school in September.

L. Sheppard and F. Lainson presented an overview of the summer programs provided in August 2021. Ministry of Education provided funding to support the transition of students with special education needs. Three in person programs and three virtual programs were offered. Data on effective strategies taught was collected with interest into how these skills were transitioned into the September classroom program.

i. In Person Programs



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Hello Classroom was offered to students in Life Skills and for alternative programs and intensive Support – Autism support self-contained classrooms to help them transition back after virtual learning and the summer break. Thirty students participated in this program at six locations. Lessons were engaging fun and helped students build relationships and learn routines.

Teachers were provided with a licence to a Lesson Pix account, an online resource, to assist with preparing visual materials to address the individual student needs.

Data on the effectiveness of this program to support the transitions was collected through surveys to staff, parents, and where appropriate, students and information is being collated.

Summer School Transition Program (SSTP) – 24 programs ran with 203 students participating. The focus was helping Senior KG – G3 students develop communication, self-regulation, and friendship skills.

Data on the program was collected through various means and will be reviewed to determine if the program is viable for the future and to know the effectiveness of the program, i.e., how the program actions translate to classroom behaviours.

This is My New School– 30 students in 10 locations were provided with opportunities to learn and practice school routines. The program was offered to students with autism or other pervasive needs and helped staff understand the language and skills of the students starting school.

Data on the program was gathered through surveys to staff, families and students and information is being collated.

T. Waldschmidt asked if there was a significant wait list for the programs. L. Sheppard advised all who registered were accommodated other than the two programs which were cancelled due to construction. Parents of those two programs were informed ahead of time.

M. Gatopoulos shared his son participated in the summer transition program and noted it really helped him get back into the school rhythm.

ii. Virtual Programs

- a. LEXIA Reading - Lexia trained teachers were hired to monitor and support student progress in grades 2-8. Many students advanced their own reading skills.
- b. LEARNstyle – elementary teachers ran each program for five days in two hour sessions either involving a small group or a single student. 69 students were registered in total.



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- i. Assistive Technology (AT) Literacy - 9 programs were provided for 30 students in G4-G12 with a goal of using assistive technology to help foster engagement, independence and skill development.
- ii. Technology Journeys in Math – use of AT and technology tools to support learning. 24 students registered but only 16 participated. Each student created a resource binder for themselves using One Note.
- iii. High School Transition Program – three programs were offered and 12 students participated in creating a self advocacy portfolio they could share with their new teacher. One student commented they "felt they were getting a road map for their brain"; another student remarked they "now had a better understanding of how they were different but not in a bad way". Educators were astounded at the profound thinking generated by these programs.

Chair Rose thanked staff for the engaging programs and offered SEAC support if necessary to secure funding for next year's programs.

(c) **Education Standards 2021 Initial Recommendations**

A SEAC sub-committee including W. Rose, P. Boutis, R. Collver and K. Jones met over the summer to review the proposed standards. The deadline for feedback is now November 1, 2021 and the sub-committee advised members they will take recommendations from the overall documents and will bring them back to the SEAC. K. Jones explained the points on creating a more accessible education were often vague and difficult to understand.

R. Collver praised the work done by sub-committee members and noted each contributing group wrote their own section for the document which contributed to the document's cumbersome aspects.

K. Mertins encouraged sending feedback to the Ministry asking for the document to be more searchable. She noted the Accessibility Committee is meeting soon and will share the discussion comments and feedback from SEAC.

W. Rose will ask the sub-committee to meet prior to September 30 with the aim of a follow up with the Standards Committee on the language that is plaguing accessibility.

D - 1 **New Business**

(a) **New in our Department**

Priorities 2021-22: Special Education

1. Asset-based focus to support accessible learning for all students.
2. Schools will use Universal Design and Responsive Instruction and Assessment to build conditions for full participation.



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3. Schools will provide opportunities for tiered approaches to strategies and supports.

Priorities 2021-22: Mental Health and Well Being

1. Students have the knowledge and skills to tend to their own well-being.
2. School personnel have the knowledge and skills to support students' wellbeing using school board and community pathways to mental health support and services.
3. Staff have the knowledge and skills to tend to their own well-being.

New Positions in our Department

1. Itinerant Teacher – Special Education Classroom Technology
 - Worked with our ITS department to create sustainable process for technology in self-contained classrooms.
 - Supports all aspects of the technology renewal each year
 - Supports teachers in the effective use of technology in their programming for students in Intensive Support and Life Skills classrooms.
2. Itinerant Teacher – Inclusion -Intellectual Disabilities
 - Supports teachers to appropriately integrate students from self-contained classrooms into mainstream classes.
 - Supports teachers to program effectively for students with intellectual disabilities in mainstream classrooms and to maintain student programming on provincial curriculum.
3. Teacher Consultant Secondary Alternative Programming
 - Supports teachers in self-contained, intensive support and life skills classrooms with IEP development, program planning and implementation.
 - Begins supports and plans for the development of employability skills and opportunities.
 - Transition planning for exit from school to community.
4. Developmental Disabilities Pilot: Student Transitions
 - Grand Erie was one of the school boards selected to receive Ministry of Education funding in 2021-22 and 2022-23 to explore the possibility of running a *Project SEARCH* site in their community.
 - The transition to work model is a one-year employment preparation program targeting independent students with developmental disabilities who are planning to pursue paid employment upon graduation and who are in their final year of secondary school. This is a collaborative model involving school boards, business/site hosts and community partners.
 - Year one will be determining viability and if viable, beginning the process.
 - Year two will start working with *Project SEARCH*, finalizing partnerships and developing processes for full implementation.
<https://projectsearchcanada.org/index.html>
5. Virtual THRIVE Teacher
T Transferrable Skills; **H** Higher Order Thinking Skills; **R** Research Skills; **I** Innovation and Inquiry Skills through a **V** Virtual **E** Experience
 - Providing regular mode virtual learning experience for students who require engagement with like-minded peers and programming which cannot be provided in the regular classroom.



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6. Itinerant Supply Education Assistants (8)
 - Through daily assignments will provide support to address gaps in safety and support due to unfilled EA absences.
7. Additional Staffing Increases
 - 0.5 Attendance Counsellor
 - 0.5 Speech Language Pathologist
 - 1.5 Child and Youth Workers

(b) **Naming our Department – A bold Vision**

What's in a name? For many the addition of the word 'special' to the Education Act in 1982 was seen as a good thing because the needs of students who learn differently for a variety of reasons was expressly acknowledged and a framework that requires each board to meet those needs was established.

In present times, the word 'special' has come to represent oppression and may stigmatize students who learn differently as if those with disabilities require something that is so out of the ordinary that it cannot be provided unless some 'special' effort is made.

Reflecting on the voices from the disability community and our Multi-year strategic plan, where belonging and full participation of all learners is articulated in our organizational goals, we are considering renaming our department so that the name identifying us, also conveys our commitment to inclusion.

Q1 – What Value is there in moving away from the term, "Special Education"?
When members were asked if there was value moving away from the Special Education language, many believed it created stress and seclusion for many students; term can be stigmatizing.

Q2 – What concerns arise from removing the term, "Special Education"?
Concerns were raised about a lack of consistency with Ministry language if the term was removed and that parents may be challenged when searching for resources on the Grand Erie DSB website.

Q3 – What Suggestions do you have for change?
N.B. – L. Thompson shared most school boards have changed their department names, e.g., DSB of Niagara is now under 'Learning Services', while Hamilton Wentworth DSB is now under 'Specialized Services' and Thames Valley DSB is now under 'Learning Support Services'.

Committee suggestions included changing the name to 'Learning Support Services' and getting feedback from students and parents. L. Thompson will bring ideas back to SEAC by year's end.

E - 1 **Other Business**

- (a) LDAO Conference 2021



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LD@School is a partnership between the Ministry of Education and the Learning Disabilities Association of Ontario (LDAO) which provides professional learning to educators throughout the school year and in a summer institute about teaching students with learning disabilities.

The 2021 summer institute was held virtually, and each school board received seven (7) tickets for staff. In Grand Erie four (4) Learning Resource Teachers (LRT), two (2) program staff and one psychological services staff attended the conference.

All attendees sent back rave reviews commenting on diverse sessions that included a talk about learning disabilities in mathematics, the science of reading, supporting the development of executive functioning in whole class settings (Tier 1), building resilience, and strategies to engage students with learning disabilities in on-line learning.

All attendees were appreciative of the resources provided with a plan to implement strategies learned in this school year.

- (b) Shortage of Nurses in Ontario
School boards access nursing support through a program called School Health Support Services which is delivered by Home and Community Care Support Services (formerly known as Local Health Integrated Network or LHIN) to support students with significant medical needs like G-tube feeding and suctioning. These services are described in Standard 7 of our Special Education Plan

For some students the need for a medical support is present not only during school hours but also during the time it takes to transport a student to/from school. If the nursing service is not available, the student cannot come to school.

The Special Education Management Team would like SEAC to consider advocating for Grand Erie students so that attention will be drawn to the unfortunate fact that staffing shortages can prevent full participation in school for some students.

Advocacy may take the form of a letter to the Ministry of Health and/or the Ministry of Education acknowledging that the nursing shortage is impacting some of our most vulnerable students and support of any solution that is forthcoming, which may include a regulatory change allowing some specific types of medical support to be taken on by other school support services with appropriate training. Ultimately, SEAC would like to see a collaborative approach to meeting the needs of medically fragile students.

Chair Rose will draft a letter for SEAC review and approval.

Standing Items

- (a) Policy/Procedures Out for Comment
Members were advised of all policies and procedures currently under review and given instructions for commenting if they so wished.
- (b) Trustee Updates



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R. Collver

- Board's New Vision – thanked L. Thompson for highlighting the strategic plan and expressed her wish that SEAC would engage in discussions on which actions they would like to see incorporated.
- Congratulating L. Thompson who was selected to take part in school mental health Ontario strategic planning consultation group to help develop Ontario's Equity and School Mental Health Strategies.
- Welcoming Kevin Graham, a new Superintendent of Education coming to us from Hamilton Wentworth DSB.
- Welcoming Jennifer Tozer, a new Superintendent of Education – Human Resources coming to us from Hamilton Wentworth DSB.
- Welcoming Dave Smouter, our new Communications Manager coming to us from the City of Brampton.
- Dr. Jean Clinton led staff through a virtual presentation designed to stimulate thinking of the opportunities and challenges of school start up this year.
- Recognizing Facility Services staff who worked hard this summer to get schools ready and who also install more than 700 HELP filters on the air exchangers.
- Formed a committee to pilot a balanced school year calendar in the Brantford area for 2022-2023. It will have the same number of instructional, professional development and statutory holidays, but they will be scheduled differently. Superintendent Baker will be asked to attend a future meeting to discuss it more fully.

T. Waldschmidt

- Thanked R. Collver for her comprehensive report which updated everyone.
- Thanked members for returning this fall and for their participation and interest in SEAC and assured them their voice is heard and appreciated.
- Noted he is very excited about what is coming up this fall and in the new year.
- He expressed gratitude that everyone is well and that they made it safely through the summer.

(c) SEAC Orientation Handbook – Review

L. Thompson asked members to submit any ideas for revision.

W. Rose questioned if the generic email address required by the Ministry was still a valid communication link.

W. Rose reminded members of the attendance requirements outlined in the regulation and Bylaw 8. Please inform the chair if you think you may need to miss the third consecutive meeting so your membership will not be forfeited.

L. Boswell requested the term 'special needs children' be changed to 'children with special needs' on the last page of the guiding principle,

L. Thompson, W. Rose and P. Boutis will meet to discuss the revisions.

(d) LITE Data for Students with Special Education Needs 2020-21

L. Thompson explained this is an annual report that shows trending data for five years in each of the areas.



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The first chart shows Individual Education Plan (IEP) numbers for identified and non-identified students.

Referral Data for each of the Professional Support Services Personnel (PSSP) disciplines indicated the number of students involved in each area.

Referral data for each panel was also indicated in separate charts.

The increase in attendance referrals was explained by the virtual mode of learning.

L. Thompson explained the reductions in IEP referrals is related to the increase in classroom supports provided to teachers who can more often meet the needs of students. EQAO no longer requires an IEP to access accommodations, so this factors into the decrease as well.

Additionally, impact would be felt from the changes in 2016-17 for expectations around differentiated instruction, universal design and other strategies.

Child and Youth Worker (CYW) referrals may be lower as the model of support they provided changed due to the increase of tier one strategy implementations. Staff recognized it was more effective to teach a strategy to the entire class than it was to remove a single child from class to learn a strategy.

A reduction in behaviour and safety plans can be contributed to the virtual learning model so an increase may become apparent when in class sessions resume.

P. Bagchee noted, that following classroom programs, teachers reported students were better able to identify their own feelings. Hoping to do some targeted work on self- regulation in the primary grades that will help to reduce the number of referrals.

Special Education classroom data was included as well as Behaviour/Safety plans.

R. Collver requested the LITE referral report be included as an attachment in the minutes for this meeting. L. Thompson approved.

- (e) Public Consultation for Special Education Plan
Parent consultation is implemented through a popup Microsoft form. Last year, Grand Erie received nine responses related to communication, the IEP process and the education of students, some asking why there were not more full-time classes for students with special needs. Some were questioning the current situation with COVID and asking about masks or virtual learning.

The consultation process will continue, and F. Lainson invited committee input.



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R. Collver asked if the question could be posed differently to ensure we get a higher response.

W. Rose asked if the survey could be shared through school Facebook pages or twitter feed asking, "Did you know you could comment on the Special Education Plan?".

K. Jones felt the question asking parents to comment on the plan may be intimidating and suggested it may be simplified by asking "do you have any comments or concerns about special education in Grand Erie?" and "are you familiar with the plan Yes No". Is the goal to meet the Ministry mandate or to glean more information from parents?

J. White suggested, "What brought you to the Special Education Plan?".

L. Thompson suggested the Special Education Management Team take it away to discuss and that the Communications team may also have some suggestions. A revised consultation plan will be shared with SEAC members.

- (f) SEAC Representative to GEPIC (Grand Erie Parent Involvement Committee)
T. Waldschmidt outlined the responsibility for members is generally two hours at each of four meetings annually with possibly sub-committee work. Currently, meetings are virtual, but when they are in person, meetings are held at Waterford DHS.

R. Collver mentioned going forward virtual attendance may be available for those who are challenged by travel to Waterford.

Any SEAC member interested in participating in GEPIC is asked to notify the SEAC recording secretary who will inform the Director.

F - 1 Information Items

None.

G - 1 Community Updates

- (a) Inclusion Action in Ontario
W. Rose indicated P. Boutis will give a report at the next meeting. She shared their website which has been updated and invited members to visit this page.
inclusionactionontario.ca

H - 1 Correspondence

- (a) LDAO SEAC Circular
Includes SEAC planning and a calendar which we have already worked on. Thank you to special education management team for their staff work on helping students prepare or transition in return to school this September. We have also reviewed the K-12 Education Standards. Remember anyone can send comments directly to the Standards Committee as long as the reviewing window is open.
- (b) Ltr – Algoma DSB – Online Learning Supports / Universal Design for Learning Mar 2021
W. Rose determined a response is not necessary but noted there were some items of value in this letter.



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- (c) Ltr – PVNCCDSB – Summer Special Education MH/Wellbeing Program Planning; Stabilization Funding - Declining Enrolment; Exceptional Learners – Learning Recovery and Renewal

W. Rose noted this letter contained some good points but may not be current. No response is necessary.

I - 1 **Future Agenda Items and SEAC Committee Planning**

- (a) None

J - 1 **Adjournment**

Moved by: M. Gatopoulos

Seconded by: K. Jones

THAT the SEAC 01-20 meeting held September 16, 2021 be adjourned at 9:08 p.m.

Carried



Grand Erie District School Board

TO: Trustees of the Grand District School Board
 FROM: W. Rose, Chair, Special Education Advisory Committee
 RE: **LITE SEAC Report**
 DATE: September 16, 2021

Background

Grand Erie continues to partner with Cardinal Software Systems Inc. to implement the Learner Intervention Tracking for Excellence (LITE) electronic software system.

Additional Information

Below is an overview of data collected in various LITE modules currently being used in Grand Erie. In previous years, data for the first six months of the current year was shared. Beginning in 2018-19, information shared is full year data.

Individual Education Plan Writer (IEP Writer)

Individual Education Plans are created in LITE. Alternate Report Cards and Transition Plans are also part of the IEP Writer module.

- 2016-17 5,257 active IEPs
- 2017-18 5,284 active IEPs
- 2018-19 5,078 active IEPs
- 2019-20 4,752 active IEPs
- 2020-21 4487 active IEPs

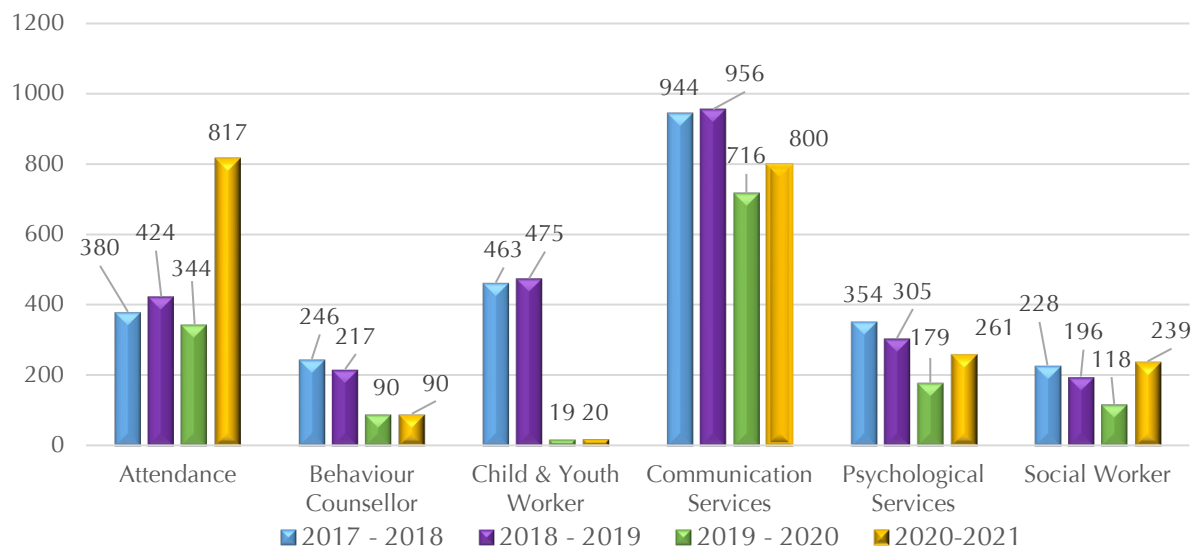
Year Total IEPs	Total IEPs	Identified	Non-Identified
2016-17	5,257	2,167	3,090
2017-18	5,284	2,326	2,958
2018-19	5,078	2,141	2,937
2019-20	4,752	1,992	2,760
2020-21	4,487	1,875	2,612

Interventions - Professional Support Services Personnel (PSSP) Referral Data

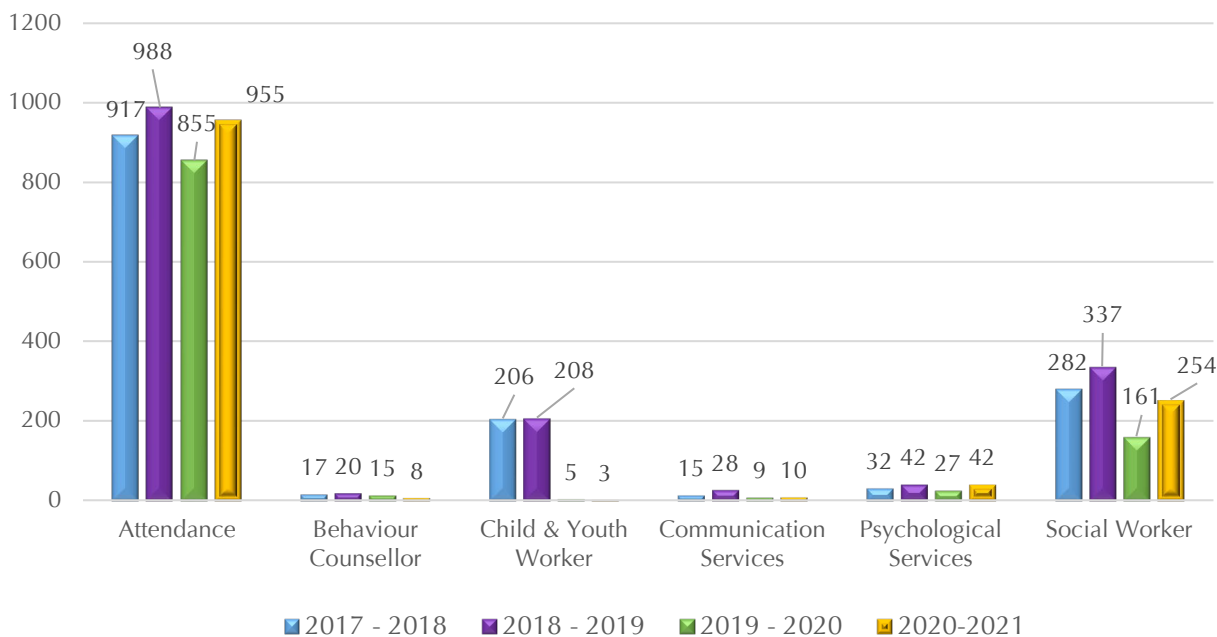
2016-17							
	Attendance	Behaviour	CYW	Communi-cation	Psychology	SW	Total
Referrals	1948	371	836	862	444	545	5006
Students	1225	367	823	861	431	538	4245
2017-18							
	Attendance	Behaviour	CYW	Communi-cation	Psychology	SW	Total
Referrals	2050	272	678	959	397	512	4869
Students	1297	263	669	959	386	510	4086

2018-29							
	Attendance	Behaviour	CYW	Communi- cation	Psychology	SW	Total
Referrals	2166	247	693	994	351	568	5019
Students	1412	237	683	984	347	533	4196
2019-20							
	Attendance	Behaviour	CYW	Communi- cation	Psychology	SW	Total
Referrals	1692	109	24	726	208	296	3055
Students	1199	105	24	725	206	279	2538
2020-21							
	Attendance	Behaviour	CYW	Communi- cation	Psychology	SW	Total
Referrals	3173	135	23	810	310	524	5456
Students	1772	98	23	810	303	493	3499

**Total Number of Referrals for Elementary and Secondary Schools
Elementary Referrals - # of Students**



Secondary Referrals - # of Students



Cumulative student profiles

- 2016-17 3972 student profiles
- 2017-18 5507 student profiles
- 2018-19 3571 student profiles
- 2019-20 3996 student profiles
- 2020-21 4123 student profiles

Meeting Management (MMM Module)

- 2016-17 → 2,189 IPRCs
- 2017-18 → 2,222 IPRCs
- 2018-19 → 2,141 IPRCs
- 2019-20 → 1,992 IPRCs
- 2020-21 → 1,936 IPRCs

The number of IPRC meetings includes both school-based and area or system level IPRC meetings and Waivers.

The Medical Plan Module replaced the Student Support and Transportation Plans in September 2019.

- 2019-20 1329 Medical and Personal Care Plans were created
- 2020-21 1886 Medical and Personal Care Plans were created

Special Education Classrooms 2020-21

Elementary Self-Contained Classrooms		Secondary Self-Contained Classrooms	
Type of Class	Number	Type of Class	Number
Multi-Handicap	3	Multi-Handicap	4
Strategies (Behaviour)	3	Autism	5
Gifted	1	Life Skills	12
Autism	11	Vocational Skills	9
Life Skills	7	Bridge	9
Transition	5		

Special Education Referrals

Special Education referrals are submitted to access support from system teaching staff and Lead Educational Assistants. Referrals can be for individual student support or classroom-based support.

- 2017 – 2018 1084 referrals
- 2018 – 2019 1082 referrals
- 2019 – 2020 625 referrals
- 2020 – 2021 492 referrals

Behaviour/Safety Plan

A Be/Safe Plan is an individualized plan that is implemented by staff in situations where prevention and intervention strategies are required. A Behaviour Plan can include a Safety Plan for crisis - response when current strategies have been unsuccessful in preventing behaviours that present an immediate risk of injury to staff and/or students. The Safety Plan details specific actions for staff to minimize or prevent injury.

- 2018 - 2019 618 Behaviour/Safety Plans were created
- 2019 - 2020 748 Behaviour/Safety Plans were created
- 2020 - 2021 424 Behaviour/Safety Plans were created



Safe and Inclusive Schools

Tuesday, October 19, 2021

Virtual – TEAMS Meeting

MINUTES

Present: Co-Chairs – J. Benner and R. Staats, A. Andratis, N. Rose, G. Stead, J. Tice, T. Haist, A. Mitchell, P. Ashe, C. Clark, T. VanKuren, K. Kitchen, C. Bibby, Y. Brochu, S. Martin

Trustee: R. Culver

Administration: Superintendent – W. Baker, Recording Secretary - Heather-Jo Causyn

Regrets: S. Grewal, C. Guzar, M. Hodges, J. Faulkner, P. Bagchee, J. Seldon

A - 1 Opening

(a) **Roll Call**

The meeting was called to order by Chair, J. Benner at 1 p.m. and the Land Acknowledgement read.

(b) **Agenda Additions/Deletions**

Presented as printed.

B - 1 Policies and Procedures Out for Comment

The following polices and procedures have been sent to committee members for review and provide comments using an equity lens:

Policies

F7 Reporting of Wrongdoing Revised Version

Procedures

F107 Reporting Suspected Wrongdoing

FT101 Smoke Free Environment

HR102 Working with Blood-borne Infections Precautions Practices

C - 1 Presentations

C1.1 **Unite Against Hate!**

Amanda Mersereau, the founder of Unite Against Hate!, is a lifelong activist with a passion for community and social justice. A. Mersereau provided information in regard to the social-profit organization. The organization provides anti-racist educational resources and support to Brantford and surrounding areas. Unite Against Hate! has released several projects including a video highlighting some of the interesting black history locations in Brantford. A request has been received to share the video in schools.

For additional information direct questions to A. Mersereau at uniteagainsthatebfd@gmail.com.

Action: W. Baker will make a request to Executive Council for permission to distribute the video to schools.



Safe and Inclusive Schools

Tuesday, October 19, 2021

Virtual – TEAMS Meeting

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A sub-committee consisting of A. Andratis, N. Rose and T. VanKuren will develop an information package that will be communicated to schools along with the video.

C1.2 **Focus Group - Erik Lockhart, Queen's**

With a vision of equity success, a focus group consisting of members from the Safe and Inclusive Committee will guide the thinking of the overall project that will assist in the development of an Equity Action Plan. The Equity Action Plan will be utilized by students, staff, and the community.

A member from the Safe and Inclusive School Committee will co-chair the Equity Action Plan Committee. Community members will apply to become part of a larger committee that will build the Equity Action Plan.

D – 1 Operational Matters

D1.1 **Co-Chairs of Safe and Inclusive Schools Committee**

J. Benner and R. Staats will co-chair the Safe and Inclusive Schools.

Special thanks were extended to C. Bibby for her years of service as Chair and Co-Chair of the Safe and Inclusive Schools Committee.

D1.2 **Round Table Discussion**

The Woodland Culture Centre in Brantford was the first Residential School in Canada. There was discussion regarding the repercussions within Grand Erie if there are findings when the radar investigation occurs and how to handle this moving forward.

A Round Table discussion and information gathering was held with Six Nations, Mississauga of the Credit band members, and dignitaries. Discussion included work required to attain a coordinated effort to support students, families and staff in the coming year through the result of advancing of Truth and Reconciliation.

There has been a noticeable rise in tensions in schools (ie., students voicing slurs because of the recent findings). Along with the resurfacing trauma to the surrounding communities and across Canada which is now compounded by COVID.

A review of the TERT resource highlighted the need to add an Indigenous voice to the flow chart and additional supports for students acting out because of trauma.

A Round Table discussion was held with the Indigenous Team to share ideas as to how to move forward. Some suggestions include involving the Child and Youth Worker within the school, Indigenous supports when students are experiencing difficulty, look at the Indigenous language and sports programming.



Safe and Inclusive Schools

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D1.3 **ETFO Workshops**

Information regarding after school workshops will be communicated.

E – 1 - **Next Meeting**

The next meeting will be held on Thursday, November 18, 2021 at 1 pm.

F – 1 **Adjournment**

The meeting was adjourned at 3:10 pm.



Native Advisory Committee

Thursday October 14th, 2021

Virtual - Teams

MEETING MINUTES

A-1 Opening Activities

C. VanEvery-Albert

- (a) Kanyohonyo: Thanksgiving Address was given by Claudine
- (b) The Land Acknowledgement was read by Kevin
- (c) Jeannie gave the Welcome and Introductions

Present: Claudine VanEvery-Albert, Jeannie Martin, Audrey Powless-Bomberry, Jeff Benner, Griffin Cobb, Rita Collver, Pam Davis, Mike Degroote, Kevin Graham, Sierra Green, Dave Lloyd, Rob Malcolm, Sandra Graham, Sarah Stubbs (in place of Patti Barber), Robin Staats, Joe Tice, Melissa Turner, Jennifer Valstar, Sherri Vansickle, Sharon Williams, Luanne Martin

Regrets: Jessie Hooper

- (d) Agenda Additions/Deletions/Approval
 - i. Pam requested to add student re-engagement D-1 (g)
 - ii. Jeannie requested to add the Indigenous Ed Trustee Report B-1 (a)
 - iii. Audrey accepted the Agenda as revised

B-1 School Reports

J. Benner/M. Turner

- (a) Indigenous Education Trustee Report
 - i. Sierra gave an update about the UISC meeting on October 7th, 2021 and will write a report and send it to Jeannie.
 - ii. Tollgate is going to start a garden where students will share artwork.
 - iii. Simcoe Composite is bringing in a speaker for treaty week.
 - iv. McKinnon Park will be planning future events.

(b) Student Voice

- i. Community Based Learning Centre - Student Feedback:
 - The school environment is "alright"
 - Familiar faces are comfortable
 - Nice to work at own pace
 - Can be noisy at times
 - Staff is great
 - The food provided is healthy, but would also like to see some "comfort food"
 - Holiday celebrations are great, and they enjoy the holiday food

- 1 -

Learn

Lead

Inspire



Native Advisory Committee

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MEETING MINUTES

- Not much to do for breaks - would like to see a nice outdoor space
- ii. Hagersville Secondary School - Student Feedback
 - Feels welcoming to Indigenous students
 - Feels inclusive
 - Would be nice to hear the Thanksgiving Address in other languages
 - The dedicated room for the Indigenous students is nice
 - The transition to high school was good
 - Staff are inclusive
 - D2L is great for communication
 - Washrooms could be cleaner
 - Students in cooking class should wear hairnets
 - Students are aware that various support resources are available
 - Pivoting between remote and in person learning was tough
 - Good social distancing in the building, but proper mask wearing is not always enforced
 - Nations / New Start is a good program, but the teachers should be specialized, i.e., math teacher helping with math, English teacher helping with English
 - Student attention to the Opening Address is not as enforced as it is with O Canada and the announcements
- iii. Jeannie proposed forming a working group to address being more focused on the importance of the Opening Address
- iv. Students participating in the Student Voice to be encouraged to share directly during NAC meetings going forward

(c) Principal's Report

- i. See attachment
- ii. Sarah asked for the MCFN student numbers by school, and that going forward they be reported to her as well, as she must report on them.

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Native Advisory Committee

Thursday October 14th, 2021

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MEETING MINUTES

C-1 Native Trustee Update

C. VanEvery-Albert

(a) Ontario Public School Board Association (OPSBA) Indigenous Trustees Council

- i. A presentation is forthcoming about why we need Indigenous languages. It must first be approved by the Trustee Council and will then be shared.
- ii. The group at OPSBA has asked the Indigenous Trustee Council to participate in a series of meetings running from December through March to discuss the impact Covid has had on the community and decide on next steps. Claudette will share the findings at the meetings.

D-1 Indigenous Education Team Update

R. Staats

(a) IES Newsletters

- i. Previous newsletter was shared with the attendees

(b) IES Directory

- i. The current directory was shared. It was noted that Pam Davis' phone number is incorrect and will be updated.

(c) IES Initiatives Underway

- i. 120 iPads were purchased to support the Indigenous languages program and will be delivered to schools once the cases arrive.
- ii. Initiative for families include:
 - The Indigenous Portal
 - Outdoor spaces and Learning from the Land
 - The Board Action Plan supporting the Mohawk Institute, the Mohawk Memorial Village, the National Centre for Truth & Reconciliation, and the Downie-Wenjack Foundation. Donations are forthcoming and will be presented at a later time.
- iii. Cultural competency initiatives are currently available to administrators and will become available to education staff in the future.
- iv. The flyer for the Graduation Event was shared. This will be a drive-in event. Each vehicle will receive a charcuterie box to be enjoyed during the presentation, and each graduate will receive a hoodie that was

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Learn Lead Inspire



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designed by an Indigenous artist. The graduation event was initiated by Helen Miller years ago and will hopefully become an annual event with the Grad Coaches.

(d) P2 Revisions

- i. The proposed changes that were made to P2 by the Indigenous Education team were shared. These changes are being forwarded to the board for approval.
- ii. Kevin and Robin clarified the terms Policy and Procedure. Policy gives the guidelines as to why the Land Acknowledgement is important, and the procedure houses the wording, and how the Land Acknowledgement will be used in schools.

(e) Resources to Schools

- i. Books about the residential school system went out to schools in September as part of the cultural kits.
- ii. Secret Path Week is coming up. The Downie-Wenjack Foundation provided kits for schools that were included within the cultural kits.
- iii. AQ course at Six Nations Polytechnique was funded for 10 educators.
- iv. Professional development will be developed and become available on the Professional Learning Environment (PLE).
- v. The orange water bottles were not received by every school. This will be brought to Joanna's attention.

(f) Every Child Matters Presentation

- i. Robin shared the slide show compilation of photographs from schools within the board and their Orange Shirt Day activities.

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Learn

Lead

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Native Advisory Committee

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E-1 Six Nations Schools Update

A. Powless-Bomberry/S. Graham

- i. Sandra Graham is working with Jeannie to present the transition plan and overview of Grand Erie District School Board to grade 7 and 8 students.
- ii. Jeannie asked about Covid protocol and what restrictions are currently in place on Six Nations:
 - All schools are cohorted A, B, C - Cohort A attends school two days one week and three days the next, alternating with Cohort B. Cohort C does all school online, remotely.
 - No visitors are allowed in the schools
 - Students cannot travel to high schools for in-person visits and presentations, so this will be done virtually again this year. A decision is to be made in November whether this will continue.

F-1 Six Nations Student Incentive Program

J. Martin

- i. Pam Davis is currently working with over 300 students
- ii. Is it possible to get a list of these students for mentors and grad coaches so they can help keep students engaged?
- iii. Some concerns were raised around the timing of when some staff began the school year, as there was a gap where students could have been re-engaged more quickly if more staff had been available. Claudine would like to discuss this further.
- iv. Clarification was made around the job descriptions of Engagement Teachers and Grad Coaches, and who is responsible for what. Robin suggested, and Kevin supported the idea, that they all meet to discuss engagement strategies.
- v. Luanne asked about job titles, and whether they are called Cultural Mentors or Grad Coaches. Robin clarified that the Ministry funding is titled Grad Coach, and the original mandate is to improve graduation rates of students. Mentoring the cultural programming has become part of the engagement strategy in schools due to the importance self

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Learn Lead Inspire



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MEETING MINUTES

identification has on student success. Jeannie added that the original purpose of the role was to help students graduate by goal setting and creating a plan to achieve these goals. They were originally called Cultural Mentors because of the important role that culture and identity play on student success. The possibility of the grad coaches sharing at some NAC meetings going forward was discussed.

- vi. Sherri asked if it is possible for a Cultural Mentor to be placed at Pauline Johnson.
- vii. Jeannie is wondering how schools in other boards are doing. It is concerning how many students are disengaged due to the pandemic, virtual learning, etc. Part of our strategy is to have people in buildings, and this needs to be a priority. Students are struggling with mental health, not just academics. Typical community supports are not available at this time, so how can our current staff support? Do we need to bring more people on to add more support?
- viii. Jeannie shared that the attendance cheques will now only be issued as an EFT. It was requested that the change be reconsidered, citing that it could be an issue for those students who don't have a bank account, as well as privacy concerns that have been raised by staff members who would be collecting the banking information. Jeannie encouraged those who encounter concerns from students and families to email her so that she can bring it up with Council.

G-1 Discussion Items

J. Martin

(a) Opening Exercises

- i. The Thanksgiving address was discussed earlier in the meeting. Jeannie suggested a working group, that includes community input from Six Nations, be formed to decide how we will move forward with the way the Address is being spoken in schools.

H-1 Closing

M. Turner

The closing was given by Claudine



Native Advisory Committee

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MEETING MINUTES

I-1 **Next Meeting**

Thursday December 2nd, 2021

Holiday luncheon at 12:00 p.m.

Meeting 1:00 p.m. - 3:00 p.m.

Host School: Pauline Johnson Collegiate

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Native Advisory Committee

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MEETING MINUTES

Attachment B-1

**Grand Erie District School Board
 Native Advisory Committee
 Principal's Report Template
 2021-22 School Year**

School: Hagersville Secondary School (October 13, 2021) Data as of: SEPTEMBER 30, 2021

This report is to consist of data/information related to those students in your school who are under the Six Nations Education Services Agreement (SN-ESA). Those are **students who RESIDE at Six Nations.**

<p>Nominal Roll: Enrollment of students who reside at Six Nations that are registered of the September 30th count date.</p>	<p>Grade 9: 13</p> <p>Grade 10: 14</p> <p>Grade 11: 11</p> <p>Grade 12: 26</p> <p>Grade 12+: 41</p>
<p>Native Studies: List 'N' courses by semester and current enrollment</p>	<p>Cayuga Language: 6 Expressing Aboriginal Cultures (NAC10): 45</p> <p>Aboriginal Peoples in Canada (NAC20): 25 Contemporary First Nations (NBE3U): 20</p> <p>Contemporary First Nations (NBE3C): 25 Contemporary First Nations (NBE3E): 7</p> <p>Current Aboriginal Issues in Canada (NDA3M): 4</p> <p>Aboriginal Beliefs, Values & Aspirations (NBV3E):14</p> <p>Other:</p>





Native Advisory Committee

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Virtual - Teams

MEETING MINUTES

<p>Six Nations ESA staff:</p>	<p>Position: ESA Education Counsellor Position: Educational Assistant (2) Time allotted at school: Full-Time Time allotted at school: Full-time Name of staff member: Melissa Turner 2 Non-ESA Section 23 Classrooms: My Home on Turtle Island Youth Lodge: Classroom Teacher – Shane Johnson Ohahi:yo: Classroom Teacher: Jessa Laight</p>
<p>Transition Activities: List activities that include Six Nations students</p>	<ul style="list-style-type: none"> -Welcome BBQ in August -Link Crew Grade 9 Day -Cultural Mentor Greetings families at Welcome BBE -Guest Speaker on land ussies for classroom -Moccasin Making in NAC 10 Classes -Indigenous Student Hub Virtual Workshops -Meetings with community sponsors
<p>Community/Parent Engagement: Comment on any activities happening this year that have been promoted/advertised to Six Nations parents</p>	<ul style="list-style-type: none"> -June 21 Solidarity Day Activities -Moccasin Making with Families over 2 Days -Daily Open Teams meetings with Students and Families during shut down periods @ NATIONS/New Start -Student from NATIONS/Newstart participate in all virtual HSS Main Campus activities and cocurricular activities -Eco Source and Kayanese – initiation beautification/outdoor classroom project for back of main campus
<p>Staff PD:</p>	<ul style="list-style-type: none"> -Cultural Competency Training (for Admin)
<p>Comment on any staff PD related to Indigenous Education, including joint PD with Six Nations</p>	<ul style="list-style-type: none"> -Violence-Threat Risk Assessment with NACTAR and Gonahkwasa -Moose-Hide Project -Class participation in Sept 30th Virtual Assembly. -Classes participate in the virtual tour of the Woodland Cultural Centre
<p>Additional comments</p>	<p>Last report to NAC Committee February 2021</p>



Indigenous Education Advisory Committee Meeting

October 21, 2021

1:00 P.M.

MS TEAMS

MINUTES

Present: J. Tice (Interim Chair), P. Barber, A. Powless-Bomberry, J. Burnham, R. Collver, S. George, K. Graham, J. Martin, J. Roberto, K. Sandy, D. Sowers, R. Staats, S. Stubbs, C. VanEvery-Albert, R. Wilson

Regrets: S. Gibson, S. Kennedy, Trisha Simon

Absent: V. King-Jamieson, J. Shawana

Recorder: D. Fletcher

A - 1 **Opening**

(a) **Roll Call**

Roll call was completed

(b) **Welcome/Land Acknowledgement Statement**

- i. K. Graham read the Land Acknowledgement Statement.
- ii. R. Staats provided greetings
- iii. J. Tice welcomed committee members - introductions were made

(c) **Agenda Additions/Deletions/Approvals**

Moved by: A. Powless-Bomberry

Seconded by: D. Sowers

THAT the agenda be approved.

Carried

B - 1 **Business Arising from Minutes and/or Previous meeting**

(a) P2 Honouring Indigenous Knowledges, Histories and Perspectives (From June 17, 2021)

- Background information was reviewed regarding the revision process for this policy and procedure
- The next step is to review feedback and bring to Committee of the Whole on November 8, 2021, with approval at the Regular Board Meeting on November 22, 2021
- Committee members requested more time to allow feedback from their councils, experts, and historians
- It was discussed and agreed that a request would be proposed to Chairs Committee that P2 be deferred until a later date
- K. Graham will reach out to C. VanEvery-Albert and A. Powless-Bomberry regarding timelines for feedback



Indigenous Education Advisory Committee Meeting

October 21, 2021

1:00 P.M.

MS TEAMS

MINUTES

C - 1 Approval of Minutes

(a) June 17, 2021

Moved by: P. Barber

Seconded by: K. Sandy

THAT the minutes of the Indigenous Education Advisory Committee held on June 17, 2021 be approved.

Carried

J. Martin shared that Kolbi Williams from Hagersville Secondary School is the first recipient of the annual Indigenous Allyship Award. Kolbi was selected from many applicants.

D - 1 New Business

(a) Update - Indigenous Student Trustee

- S. Green was unable to attend the meeting however provided updates via video
- Her highlights included the first United Indigenous Student Council meeting, a garden and a book of art being developed at Tollgate Technological Skills Centre, and some activities around the board to celebrate "Tree Planting Week"

(b) Update - Native Advisory Committee

- J. Martin provided updates from the meeting held on June 8, 2021 via Microsoft Office Teams (Host School – McKinnon Park Secondary School)
- Student Voice Report
- Principal Report
- Transition Plan Training
- Indigenous Student Leadership Initiative (ISLI)
- P2 Honouring Indigenous Histories, Cultures and Traditions
- Update from R. Staats
- Clarification: The 2021-22 Transition Plan will be shared through newspapers (Two Row Times and Turtle Island News) for both communities and the team is in collaboration with the Special Education Team department to develop a parent friendly pamphlet. Marc Cobb (GEDSB Transition Teacher) has connected with Mississaugas of Credit, Lloyd S. King Elementary School and Tammy Sault, and has set up a booth at the BRISC event. A focus for the transition plan has been to ensure a virtual format and is teacher driven.



Indigenous Education Advisory Committee Meeting

October 21, 2021

1:00 P.M.

MS TEAMS

MINUTES

(c) Update – Cultural Competency Plan

- September 30, 2021: Dawn Hill presented a moving presentation about her experiences to Administrators and Managers
- October 26, 2021: Presentations are planned with Margaret Sault of Mississaugas of the Credit First Nation and Phil Monture regarding Lands, Treaties and Resources
- K. Graham shared that Cultural Competency Sessions will be planned for trustees through caucus sessions
- A. Powless-Bomberry inquired if these presentations can be shared with the councils once the Cultural Competency series has been completed
- J. Roberto responded that the Indigenous Education Team has formulated a plan with phases in place for administrators and managers and can be shared. Our goal is a continuum solid plan
- C. VanEvery-Albert inquired if the Cultural Competency presentations can be recorded and shared on the Grand Erie website
- K. Graham explained that we need to take into consideration and to honor the presenters' privacy. J. Tice added that the presentations are a safe space for everyone to share personal stories
- J. Roberto referred to dedicated goals and strategies in the Multi-Year Plan and importance to report back. The Indigenous Education Team has been gathering administrator feedback (qualitative data) which is helping to guide the next series
- R. Staats shared that the Indigenous Education Team is initiating a plan to front load a portion of the workshops that are recorded. The follow up discussion can be kept private
- J. Tice suggested the Grand Erie District School Board You-Tube Channel to view recordings from past presentations

(d) Indigenous Education Team Update

- a. IES Newsletters
 - R. Staats will share with IEAC members going forward
 - October News: Each school has received an "Every Child Matters" flag and we have purchased a license to do a presentation through Quincy Mac. Each school had the opportunity to watch a compilation of historical context on why we are honoring Orange Shirt day
 - The transition team connected with community members at BRISC Event held at Kanata Village
 - Gord Downie and Chanie Wenjack Legacy Educational kits were provided to each school in early September
 - Indigenous Education HUB is up and running and led by M. Moniz; it provides information on engagement and workshop activities



Indigenous Education Advisory Committee Meeting

October 21, 2021

1:00 P.M.

MS TEAMS

MINUTES

- Dates are provided for the Indigenous Student Council; first virtual meeting was held on October 7, 2021 with 10 out of 14 schools participating. The next meeting on October 28, 2021 is planned to have student focused presentations along with staff advisors in attendance
 - Indigenous Education team is working with Indigenous Student Trustee Sierra Green in support of her role with the Student Senate
- b. IES Directory
- The directory provides contact information for the Indigenous Education team, Community Liaison Worker, Native Education Counsellors, Indigenous Child & Youth Worker, Cultural Mentors, Community Based Learning Centre and Additional Supports.
- c. IES Initiatives Underway
- Indigenous Language Promotion – 120 IPADS will be distributed to 4 of the schools who have the Indigenous Language Program
 - The delivery of the Indigenous Language Program is being reviewed through: K. Graham participating in Ministry initiatives, working with JoAnn Henry's office and round table discussion with local community members
- d. Resources to School
- Support are being provided to students/families in support of the investigation taking place at the Mohawk Institute through the Safe and Inclusive School Committee in connection with Six Nations and other organizations; Will be revisiting the Traumatic Event Policies and will bring community members into the schools if needed
 - National Truth and Reconciliation Week is September 27th to October 3rd, 2021
 - FNMI AQ Course is being offered through Six Nations Polytechnic; to date there are approximately 12-13 staff members taking the course. The Indigenous Education team is funding this initiative therefore there is no cost to staff.
- e. Every Child Matters Presentation
- The presentation is a compilation of activities around the Board. Several videos were provided by schools with the focus of equity and belonging.
 - Meaningful Reconciliation – Continuing Beyond the Orange Shirt Day provides resources to continue the conversation



Indigenous Education Advisory Committee Meeting

October 21, 2021

1:00 P.M.

MS TEAMS

MINUTES

- Community Event Graduation Event – “Honouring Their Successes” will be held on October 23, 2021
- K. Graham and J. Roberto will visit Six Nations Council to introduce themselves, meet and greet, present the Strategic Plan and Transition Plan, and provide any updates on Indigenous Education within Grand Erie District School Board
- Committee members acknowledged the work of the committee and were inspired to see that student voice is being the center of learning. They recognized that Indigenous Education at any board is not easy to implement with resistance and different points of view and appreciate the consultation from communities

(e) **Sharing of Community Updates**

- R. Wilson shared that on October 30, 2021 BRISC will be offering an in-person Halloween haunted house tour around the centre from 2:00 p.m. to 8:0p.m. and will be providing treats. Christmas hampers will open on November 1st (for more information – call the main phone line), will provide a flyer to R. Staats to include in the monthly newsletter
- J. Burnham shared an update on the scholarship award that will be set up by him, his wife and Achilles Gentle from GoodMinds Books. More information will be provided in the future
- A. Powless-Bomberry shared that a posting for Education Manager of Lifelong Learning will be posted and in newspapers soon. 3 new towers have been added in Six Nations providing more connectivity to the internet. Currently working with companies to install Fiber to be completed in a year or so

E - 1 **Other Business**

(a) **Correspondence**

Nil.

(b) **Bylaws, Policies, Procedures Out for Comment**

- Bylaws, Policies and Procedures are reviewed every 4 years however it doesn't preclude a revision if needed during the 4 years or to reflect any Ministry legislation/PPM (Policy/Procedure Memorandum) directive
- A 30-day cycle provide opportunity for stakeholder feedback/comments
- Bylaws Policies and Procedures Out for Comment
- F107 Reporting Suspected Wrongdoing
- F7 Reporting of Wrongdoing revised version



Indigenous Education Advisory Committee Meeting

October 21, 2021

1:00 P.M.

MS TEAMS

MINUTES

- FT101 Smoke Free Environment
- HR102 Working with Blood-borne Infections Precautions Practices
- Forward any comments to policiesandprocedures@granderie.ca by October 28, 2021

F - 1 **Adjournment**

Moved by: A. Powless-Bomberry
Seconded by: J. Burnham
THAT the meeting be adjourned at 2:35 p.m.

Carried

G - 1 **Next Meeting**

Thursday, December 9, 2021 @ 6:00 p.m. via Microsoft Office Teams

R. Staats closed the meeting with concluding greetings.

DRAFT



Grand Erie Parent Involvement Committee

Thursday, October 28, 2021, 6:30 p.m.
MS Teams Virtual Meeting

MINUTES

Present: S. Nichol (Chair), J. Roberto (Director of Education), Y. Brochu, G. McCreary, D. Lipson, S. Gibson, G. Crawley, K. Graham, P. Hammond, A. Hewson, J. Smith, J. Tulpin, L. Fletcher, L. Alliston, M. Starratt, L. Munro, N. Waldschmidt, S. Noort, B. Poladian, S. Darling, S. Conway, S. Garrett, T. Waldschmidt, R. Lockstein, K. Vermeersch, K. Swick, C. Pilatzke, C. Balog, D. Morris, H. Viana, J. Lomanto, J. Dixon, K. Eder, M. Sararas, S. Plant, T. Millen, T. Mole, E. Westra, K. Haist, S. Butcher, S. Marshall, S. Martin

Recorder: Christina Dero

A-1 **Opening**
(a) **Roll Call**

J. Roberto called the meeting to order at 6:30 p.m. and noted that roll call would be taken from the MS Team participation list.

S. Nichol asked that participants check the name that they are signed in as so that roll call can be accurate.

(b) **Welcome to Open Session / Land Acknowledgement**

J. Roberto welcomed those in attendance and opened the meeting with an Acknowledgement of Traditional Territory.

B-1 **GEPIC Slate of Members**
(a) **Election of Chair**

J. Roberto opened floor for nominations.

J. Smith nominated S. Nichol for the position of Chair of the Grand Erie Parent Involvement Committee (GEPIC) for the 2021-2022 term.

In the absence of other nominations, S. Nichol was acclaimed as GEPIC Chair for the 2021-2022 term. J. Roberto congratulated S. Nichol and thanked her for her hard work and dedication.

C-1 **Minutes**
(a) **Approval of the Minutes**

Moved by: C. Pilatzke

Seconded by: N. Waldschmidt

THAT the Grand Erie District School Board approve the June 2, 2021 Grand Erie Parent Involvement Committee minutes.

Carried

(b) **Business Arising from the Minutes**

J. Roberto noted that item C-1-b will be revised on the agenda, to reflect the proper date of June 2, 2021.



Grand Erie Parent Involvement Committee

Thursday, October 28, 2021, 6:30 p.m.
MS Teams Virtual Meeting

MINUTES

D-1 **Financial Report**
(a) **GEPIC Budget**

J. Roberto reported that the GEPIC Budget for this year is \$45,755.00. Each school has been allotted \$500.00, and the remaining funds have been allocated centrally for committee use.

In response to questions from committee members, J. Roberto clarified that the \$500.00 is available to schools now and S. Nichol shared some examples of things that schools have done in the past to increase parent engagement.

(b) **PRO Grants for 2021-22**

S. Nichol reported that Grand Erie District School Board received \$29,469 for PRO Grants this year. In past years school councils have prepared proposals and GEPIC members met as a small group to see if the proposals met the criteria that is set out by the province.

In response to questions from committee members with respect to COVID-19 restrictions, J. Roberto explained that Grand Erie is dealing with a variety of different expectations around gatherings and needs be cautious. This can be reevaluated in January, in consultation with the PHUs, to see if in-person events can be scheduled. J. Roberto will also inquire about restrictions around outdoor events.

S. Nichol asked if the members would like to give schools the opportunity to apply for funds now, or if they want to wait. Discussions took place and it was decided that the committee would begin to generate and gather ideas during the November School Council Orientation, a then look for guidance from the PHUs.

E-1 **Updates from the Board table**

S. Gibson provided the following updates:

- The Central Public School childcare center addition, and the Hagersville Secondary School childcare renovations are now complete.
- Summer learning was a great success.
- GEDSBs new Strategic Plan and Vision was launched in September.
- The first Learn Lead Inspire Award was recently presented to 3 former student trustees who spearheaded a menstrual equity initiative.

T. Waldschmidt provided a summary of the September 27, 2021 Board Meeting which included:

- The Board of Trustees received presentations on the Annual Learning and Operating Plan, student achievement and well-being, a major construction update about childcare spaces at Hagersville and Central, and the concept of the new school in south Brantford.
- An overview of events that took place on the National Day of Truth and Reconciliation.
- A Leading and Learning in a Pandemic update from the Director.



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T. Waldschmidt shared highlights from the October 4, 2021 Committee of the Whole meeting which included:

- Boundary Review – Banbury Heights School/Branlyn Community School.
- Voluntary Indigenous Self-Identification Report.
- Staff and Student Recognition – Learn Lead Inspire.
- The Director recognized World Teachers Day.

T. Waldschmidt welcomed parents to the first GEPIC meeting of the year and congratulated S. Nichol.

In response to a question from a committee member about menstrual products, L. Munro replied that the baskets are currently being delivered to schools and there are structures in place for custodians to order more products. Additional Ministry of Education funds will be available in December.

F-1

Director's Update

J. Roberto shared highlights from Grand Erie District School Board's new Multi-Year Strategic Plan and recognized the Board of Trustees for their leadership and guidance.

J. Roberto provided some background information about the Strategic Plan and listed progress to date:

- February 2021 – a plan for a multi-year plan for renewal was presented to the Board of Trustees.
- March 2021 – a strategic planning consultant was hired to facilitate the process.
- April-May 2021 – strategic plan working group sessions were facilitated to listen to and collect feedback.
- May-June 2021 – broader public consultations were launched with ThoughtExchange.
- June 2021 – GEDSB mission, vision, priorities, and high-level goals were finalized.

Vision – Learn, Lead, Inspire.

Mission – Together, we build a culture of learning, well-being and belonging to inspire each learner.

Collective Priorities – learning, well-being, belonging.

J. Roberto shared a video that highlighted Grand Erie's Multi-Year Strategic Plan.

B. Poladian spoke to a whole school collaborative art installation that was recently created at École Confederation. Students and staff worked to honor the indigenous students who died at the former residential schools and wanted to pay respect to the families who have suffered with these terrible events. B. Poladian shared examples of the activities that students took part in, and added that on September 30, 2021, teachers arrived early to display the work at the front of the school. This was followed up in October with all École Confederation students taking part in activities



Grand Erie Parent Involvement Committee

Thursday, October 28, 2021, 6:30 p.m.
MS Teams Virtual Meeting

MINUTES

to help build on skills of empathy and ended with a Walk for Wenjack. B. Poladian shared a student video about Chanie Wenjack's journey, that was played for each class before they began their walk.

Y. Brochu spoke to the events on Orange Shirt Day at McKinnon Park Secondary School, as well as a recent article in the Hamilton Spectator called, "Of orange shirts, 'beautiful night sky' and work to be done — Caledonia school celebrates Reconciliation Day. Secret Path Week was also a key feature in bringing further attention to what took place with residential schools.

L. Munro and K. Graham reported that extracurricular activities are beginning to return to schools, and shared examples of some of the outdoor activities that have been taking place.

L. Munro noted that with COVID-19 restrictions, some schools have had to become creative with how they invite families into the classroom. She shared a video of students giving a virtual tour of their classroom and introducing staff.

L. Munro spoke to the new Menstrual Equity Campaign across Grand Erie. The campaign aligns with the strategic plan and with GEDSB system priorities. Baskets of menstrual products are being shipped to elementary and secondary schools, and will be placed in intermediate, junior, and all-inclusive washrooms. There is a communication plan in place and Facilities will be working with schools to retrofit and/or replace dispensers at no cost to the school.

J. Roberto shared Grand Erie's COVID-19 reporting page which shows how GEDSB is managing the pandemic.

G-1
(a)

GPIC Chair's Update GPIC Video

S. Nichol shared a newly developed video that highlights the Grand Erie Parent Involvement Committee. The video was developed as a way to connect with parents in the district and to create a sense of belonging.

Director Roberto commended the work of Chair Nichol and thanked her for taking on this project.

(b)

Future Speakers Series

S. Nichol explained that last year, GPIC hosted a Virtual Speakers Series for parents that covered a variety of topics, including issues that affect students and parents, learning, and mental health and well-being. S. Nichol asked if members would like to use some GPIC funds to support future speaker series events, and asked members to share guest speaker ideas.

Suggested speakers included:



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MS Teams Virtual Meeting

MINUTES

Dr. Gene Clinton
Dr. Karyn Gordon
Tanya Talaga

Paul Davis
Suzie Miller

Ann Douglas
Jay Shetty

S. Nichol noted that the committee will start researching these speakers, but if there are additional suggestions, please email them to her at chairgepic@outlook.com.

H-1

Planning, Discussion and Sharing

L. Munro spoke to the virtual School Council Orientation that will take place on November 23, 2021. This is an opportunity to engage school councils and administrators from across the district. L. Munro asked participants to bring forward ideas for possible discussion. Suggestions included:

- How to feel useful to your school when you are meeting virtually
- Fundraising in the current climate
- How are schools bringing the Strategic Plan alive through their schools and through their councils?
- Mental Health and Family Well Being
- How to connect all of the council work around the mission statements so we all work "together"
- Learning gaps from online vs in-class
- How to get parents involved at the secondary level?
- Bridging the gap between parent council and the school to create an action plan and work together
- How to get better communication at the school level with teachers and the principal when we are not physically able to be at school.
- Adjusting socially for kids that spent the bulk of last year online
- School council groups would appreciate sitting together for round table sharing of ideas via breakout rooms.

S. Nichol noted that when GEPIC meets in-person, each member has the opportunity to share what is happening at their school. It would be difficult in this setting, but this will continue when future in-person meetings are possible.

S. Nichol shared that T. Waldschmidt is also the Special Education Advisory Committee (SEAC) representative.

S. Nichol explained that GEPIC wants to welcome as many participants as possible and encourages people to attend, discuss, and share ideas. Anyone who has a child in a Grand Erie District School Board school is welcome to attend. The committee also consists of 2 community members, 2 trustees, 2 superintendents, as well as a principal and vice-principal representative.

I-1

Future Meetings

January 13, 2022; March 3, 2022; May 12, 2022



Grand Erie Parent Involvement Committee

Thursday, October 28, 2021, 6:30 p.m.
MS Teams Virtual Meeting

MINUTES

Adjournment

Moved by: J. Smith

Seconded by: N. Waldschmidt

THAT the Grand Erie Parent Involvement Committee meeting be adjourned at 8:13 p.m.

Carried

Draft



Audit Committee

Tuesday, November 2, 2021

4:00 p.m.

MS Teams Virtual Meeting

MINUTES

Present: Members: C.A. Sloat – Chair, B. Collingwood (Volunteer), R. Collver (Trustee), D. Werden (Trustee), C. Woodley (Volunteer),
Management: J. Roberto (Director), R. Wyszynski (Superintendent of Business), J. Hardie (Acting Manager of Business Services), A. Van Doorn (Acting Supervisor of Financial Services)
PwC (Internal Auditors): C. O'Connor,
Millards (External Auditors): B. Schell, D. Latta, J. Gilbert

Recording Secretary – L. Howells

Regrets: C. Smith (Manager of Business Services)

A - 1 **Opening**

(a) **Roll Call**

Roll Call was completed.

(b) **Declaration of Conflict of Interest**

Nil

(c) **Welcome to Open Session**

The meeting was called to order by Audit Committee Chair, C.A. Sloat, at 4:03 p.m. The Land Acknowledgement statement was read

(d) **Agenda Additions/Deletions/Approval**

Presented as printed. R. Wyszynski noted an In Camera item is required.

Moved by: D. Werden

Seconded by: C. Woodley

THAT the Agenda be approved, as amended.

Carried

(e) **In Camera**

Moved by: B. Collingwood

Seconded by: R. Collver

THAT the Audit Committee move to in camera at 4:05 pm.

Carried

The Audit Committee returned to open session at 4:14 p.m.

B - 1 **Consent Agenda**

Moved by: C. Woodley

Seconded by: B. Collingwood

THAT the Audit Committee accept the September 21, 2021 Consent Agenda items and the recommendation contained therein:

(a) Approve the Minutes of the Audit Committee Meeting held September 21, 2021.

(b) Receive the Consolidated Due Diligence report.

Carried



Audit Committee

Tuesday, November 2, 2021

4:00 p.m.

MS Teams Virtual Meeting

MINUTES

C - 1 **Business Arising from Minutes and/or Previous Meetings**

Nil

D - 1 **Internal Audit**

(a) **Internal Auditor RFP**

R. Wyszynski provided a verbal report on this item, noting Internal Audit tender will be sent out in early 2022 and with the award occurring by the end of the 2021-22 School Year

E - 1 **External Audit**

(a) **Consolidated Financial Statements, ending August 31, 2021**

R. Wyszynski referred to the consolidated financial statements ending August 31, 2021 as circulated and requested Millards' personnel to provide an overview of the statements. B. Schell and D. Latta reviewed the audit report providing a high-level overview and highlighted significant changes.

R. Wyszynski referred to the Q&A document that was provided in advance of the meeting.

D. Werden asked did we comply with all the ministry requirements? R. Wyszynski noted we did.

R. Collver asked about reasonable assurance? B. Schell responded that it is not an absolute.

C.A. Sloat asked about the Audit findings letter and when it would come to the Committee. It was noted that it will be shared with the Audit Committee in December.

Moved by: C. Woodley

Seconded by: R. Collver

THAT the Audit Committee recommend the approval of the amended 2020-21 Financial Statements as presented by Millard, Rouse and Rosebrugh.

Carried

F - 1 **Other Business and Emerging Issues**

(a) **Audit Committee Annual Report to the Board of Trustees**

Presented as printed. It was noted this will be presented at the November 22, 2021 Regular Board Meeting. C. Woodley suggested adding to the summary the Audit Committee received regular contingency liability

Moved by: D. Werden

Seconded by: B. Collingwood

THAT the Audit Committee approve the Audit Committee Annual Report, as amended, for submission to the Grand Erie District School Board.

Carried



Audit Committee

Tuesday, November 2, 2021
MS Teams Virtual Meeting

4:00 p.m.

MINUTES

- (b) **COVID-19 Considering Education Sectors Impacts**
R. Wyszynski provided a verbal report and noted the biggest impact could be the bus driver and labour shortage. Grand Erie is waiting to hear from the Ministry if Phase B of the COVID funding will be released.

- G - 1 **Adjournment**
Moved by: B. Collingwood
Seconded by: R. Collver
THAT the meeting be adjourned at 4:58 p.m.
Carried

- H - 1 **2021-22 Meetings**
- March 22, 2022 @ 4 p.m.
 - June 21, 2022 @ 4 p.m.

DRAFT

Minutes

Present: GEDSB: R. Wyszynski, Superintendent of Business & Treasurer – Director
J. Richardson, Trustee - Director

BHNCDSB: S. Keys, Superintendent of Business & Treasurer – Director (Chair)

CSC MonAvenir: M. Nantel, Director of Transportation – President

Regrets: GEDSB: J. Roberto, Director of Education

BHNCDSB: M. McDonald, Director of Education

M. Watson, Trustee – Director

CSC MonAvenir: A. Blais, directeur de l'éducation CSC MonAvenir

D. Chin, Chief of Business CSC MonAvenir – Director

STSBHN P. Kuckyt, Manager of STSBHN – Secretary & Treasurer

Recording Secretary: L. Howells, Executive Assistant to the Superintendent of Business, GEDSB

A - 1 Opening

(a) **Roll Call**

The meeting was called to order at 9:05 a.m.

(b) **Declaration of Conflict of Interest**

Nil

(c) **Agenda Additions/Deletions/Approval**

Presented as printed.

Moved by: M. Nantel

Seconded by: J. Richardson

THAT the STSBHN Board of Directors approve the November 2, 2021 agenda.

Carried

B - 1 Approval and Signing of Minutes

(a) **May 25, 2021 Meeting Minutes**

Moved by: J. Richardson

Seconded by: M. Nantel

THAT the Minutes of the STSBHN Board of Directors Meeting, held May 25, 2021 be approved.

Carried

C - 1 Business Arising from Minutes and/or Previous Meetings

(a) **Policy and Procedure approval: 015-017**

P Kuckyt highlighted the proposed changes and directed the committee to the summary page.

Moved by: M. Nantel

Seconded by: J. Richardson

THAT the STSBHN Board of Directors approve Procedures 015-017.

Carried.

D - 1 Standing Business

(a) **KPI's**

P Kuckyt highlighted the significant changes in the areas of Financial, Service Performance, Safety, General Ridership and Communication.

(b) **Goals and Objectives-Update and Review**

P Kuckyt highlighted the progress to date to meet the short, medium and long-term goals and objectives.

(c) **Financial Overview**

P Kuckyt provided a high-level overview of the year end position of STSBHN for the 2020-21 school year, which ended as of August 31, 2021.

E - 1 New Business

(a) **Policy and Procedure Review: 018-021, 023**

P. Kuckyt noted that Policy and Procedure 018-21, 023 have been identified for review and suggested revisions were provided.

The committee agreed to provide feedback on the draft policies and procedures 018-021, 023 to P. Kuckyt on or before January 22, 2022.

F - 1 Adjournment

Moved by: R. Wyszynski

Seconded by: J. Richardson

THAT the November 2, 2021 STSBHN Board of Directors the meeting be adjourned at 9:34 a.m.

Carried

G - 1 2021-22 Meetings

- February 22, 2022 @ 9 a.m.
- May 24, 2022-@ 9:00 a.m.