



# Regular Board Meeting

Monday, March 28, 2022

MS Teams Virtual Meeting

## AGENDA

- A - 1      **Opening**
- (a) Roll Call
  - (b) Declaration of Conflict of Interest
  - (c) In Camera Session **(6:30 pm)**
    - (i) Personnel Matters
    - (ii) Legal Matters
  - (d) Welcome to Open Session / Land Acknowledgement Statement **(7:15 pm)**
  - (e) Memorials
  - (f) Agenda Additions/Deletions/Approval
  - (g) In Camera Report
  - (h) Presentations L. Munro
    - (i) Lead Learn Inspire Award
- B - 1      **Approval of Minutes**
- \* (a) February 28, 2022 (Regular Board)
  - \* (b) March 7, 2022 (Committee of the Whole Board)
- C - 1      **Business Arising from Minutes and/or Previous Meetings**
- \* (a) Annual Learning and Operating Plan – Mid Term Update Senior Team
  - \* (b) Delhi District Secondary School – Gymnasium Fundraising Update R. Wyszynski
  - (c) Revocation of SO17 Guidelines for Student Accommodation up to and including Exemption from Non-Medical or Cloth Masks, HR106 COVID-19 Immunization Disclosure Procedure and Kindergarten Masking J. Roberto
  - \* (d) Non-Medical or Cloth Masks, HR106 COVID-19 Immunization Disclosure Procedure and Kindergarten Masking
- D - 1      **Director’s Report** J. Roberto
- (d) Director’s Highlights
  - (e) Leading and Learning in a Pandemic
- E - 1      **Student Trustees’ Report**
- \* (a) Student Senate Student Trustees
- F - 1      **Committee Report**
- \* (a) Committee of the Whole Report –March 07, 2022 T. Waldschmidt
- G - 1      **New Business**
- \* (a) Major Construction Update R. Wyszynski
  - \* (b) Quarterly Budget Report R. Wyszynski
  - \* (c) Facility Renewal Plan 2021-22: Update R. Wyszynski
- H - 1      **Other Business**
- \* (a) Joint Occupational Health & Safety Committee Minutes – February 17, 2022 R. Wyszynski
  - \* (b) Special Education Advisory Committee Minutes – February 17, 2022 L. Thompson



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- \* (c) STSBHN Board of Directors Committee Minutes (Draft) – February 24, 2022 R. Wyszynski
- \* (d) Grand Erie Parent Involvement Committee (GEPIC) Minutes (Draft) – March 3, 2022 J. Roberto
- \* (e) Student Senate Minutes (Draft) – March 3, 2022 J. Roberto
- \* (f) Native Advisory Committee (NAC) Minutes (Draft) – March 10, 2022 K. Graham
- \* (g) Audit Committee Minutes (Draft) – March 22, 2022 R. Wyszynski

### I - 1 Correspondence

- \* (a) Toronto Catholic DSB Letter – March 7, 2022

### J - 1 Adjournment

#### Future Meetings (held at the Education Centre unless noted otherwise)

Student Senate - Leadership Speaker Series #2	April 7, 2022	4:00 PM	MS Teams Virtual Meeting
Committee of the Whole Board	April 11, 2022	7:15 PM	Board Room or Virtual
Indigenous Education Advisory Committee (IEAC)	April 14, 2022	6:00 PM	MS Teams Virtual Meeting
Budget Review Meeting	April 19, 2022	5:30 PM	MS Teams Virtual Meeting
Native Advisory Committee (NAC)	April 21, 2022	1:00 PM	MS Teams Virtual Meeting
Special Education Advisory Committee (SEAC)	April 21, 2022	6:00 PM	MS Teams Virtual Meeting
Chairs Committee	April 25, 2022	5:45 PM	Brant Room or Virtual
Regular Board	April 25, 2022	7:15 PM	Board Room or Virtual
Student Senate - #3	May 3, 2022	10:30 AM	MS Teams Virtual Meeting
Privacy and Information Management Committee (PIM)	May 5, 2022	3:00 PM	MS Teams Virtual Meeting
Committee of the Whole Board	May 9, 2022	7:15 PM	Board Room or Virtual
Grand Erie Parent Involvement Committee (GEPIC)	May 12, 2022	6:30 PM	MS Teams Virtual Meeting
Budget Review Meeting	May 16, 2022	5:30 PM	MS Teams Virtual Meeting
Safe and Inclusive Schools (SIS)	May 19, 2022	1:00 PM	MS Teams Virtual Meeting
Special Education Advisory Committee (SEAC)	May 19, 2022	6:00 PM	MS Teams Virtual Meeting
Student Transportation Services Brant Haldimand Norfolk (STSBHN)	May 24, 2022	9:00 AM	MS Teams Virtual Meeting
Budget Review Meeting	May 26, 2022	5:30 PM	MS Teams Virtual Meeting



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**Present:** Board Chair: S Gibson, Board Vice-Chair, B. Doyle, C. VanEvery-Albert, R. Collver, E. Dixon, J. Richardson, C.A. Sloat, T. Waldschmidt, D. Werden, Student Trustees: S. Green, C. Kitchen R. Mitchell

**Administration:** Director: J. Roberto, Superintendents: W. Baker, K. Graham, L. Munro, A. Smith, L. Thompson, J. Tozer, R. Wyszynski, Recording Secretary: C. Dero

**Guests:** IT Applications/Business Analyst, J. Hertel, IT Manager, J. Ecklund, IT Supervisor, R. Erauw. 2022-23 Student Trustees: M. Baker, T. Zebrowski

**Regrets Trustees:** D. Dean, G. Anderson

A - 1 **Opening**

(a) **Roll Call**

The meeting was called to order by Board Chair, S. Gibson at 6:30 p.m.

(b) **Declaration of Conflict of Interest**

Nil

(c) **In Camera Session**

Moved by: E. Dixon

Seconded by: T. Waldschmidt

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:33 p.m.

**Carried**

(d) **Welcome to Open Session/Land Acknowledgment Statement**

The Public meeting was called to order by Board Chair S. Gibson at 7:17 p.m. Chair Gibson read the Land Acknowledgement Statement.

Board members paused to demonstrate support for the people of the Ukraine.

(e) **Memorials**

Nil

(f) **Agenda Additions/Deletions/Approval**

Moved by: T. Waldschmidt

Seconded by: J. Richardson

THAT the Agenda be approved.

**Carried**

In response to a question from a trustee, an update was provided about timelines for bylaws and policies that had previously been referred as noted at the February 7, 2022 Committee of the Whole Board meeting.



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(g) **In Camera Report**

Moved by: R. Collver

Seconded by: D. Werden

THAT the Director's Interim Performance Appraisal has been completed.

(h) **Presentations**

(i) **Lead Learn Inspire Award**

Director Roberto introduced the February 2022 award recipient, IT Application/Business Analyst, Jesse Hertel.

Director Roberto spoke to the outstanding support and customer service that J. Hertel consistently delivers and commended his tireless work over the pandemic make sure that online events were seamless. J. Hertel exemplifies the work in Learn Lead and Inspire.

J. Hertel thanked J. Ecklund, R. Erauw, and the IT Department for their support.

B - 1 **Approval of Minutes**

(a) **January 24, 2022, 6:30 p.m. (Regular Board Meeting)**

Presented as printed.

Moved by: B. Doyle

Seconded by: E. Dixon

THAT the Minutes of the Regular Board Meeting, held January 24, 2022 be approved as amended.

**Carried**

Trustee Werden requested that motions two and three be reversed in item F-1.

(b) **February 7, 2022, 6:30 p.m. (Committee of the Whole)**

Presented as printed.

Moved by: T. Waldschmidt

Seconded by: J. Richardson

THAT the Minutes of the Committee of the Whole Board Meeting, held February 7, 2022 be approved as amended.

**Carried**

Trustee Werden requested the word deferred be changed to referred in section A-1-e.

C - 1 **Business Arising from Minutes/Previous Meetings**

Nil





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#### D - 1 Director's Report

##### (a) Director's Highlights

Director Roberto provided highlights about the following:

- The Grand Erie Parent Involvement Committee (GEPIC) will host cyber safety expert Paul Davis for a virtual event on March 3, 2022, aimed at empowering parents and guardians in the digital age
- The Safe and Inclusive Schools team hosted *Sikhism and What You Need to Know*, with Dr. Onkar Singh.
- Equity Focus Groups
- PPM 167
- Pink Shirt Day
- Election of 2022-23 Student Trustees
- Six Nations Council Presentation
- Kick-Start to Kindergarten – Pilot Program

Moved by: B. Doyle

Seconded by: R. Collver

THAT the Grand Erie District School Board receive the Director's Report of February 28, 2022 as information.

**Carried**

An additional question was asked by a trustee about the reason for the change to the BCI-Laurier Program. Due to de-streaming, the program will change and year 4 students will continue with the program as per the information provided in January.

##### (b) Leading and Learning in a Pandemic

Director Roberto explained that, while Ontario is further relaxing public health guidelines in the community starting March 1, 2022, GEDSB is waiting for guidelines to make sure Board practices are aligned with the coterminous board, PHUs, and any guidance that may come from the Ministry of Education.

In response to a question from a trustee about whether an EQAO exemption will be requested, it was explained that GEDSB will continue to administer assessments.

Moved by: E. Dixon

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Leading and Learning in a Pandemic report of February 28, 2022 as information.

**Carried**

#### E - 1 Student Trustees' Report

Student Trustees provided a verbal report.

Student Trustee Kitchen provided a summary of the OSTA-AECO Conference he recently attended.



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Student Trustee Mitchell spoke to the switch to semesters and recognized administrators and guidance counsellors who have been working to help with the transition.

Student Trustee Mitchell noted that it is important to recognize that a large percentage of students will be writing exams next year for the first time and emphasized the importance of students being involved in the planning for this.

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Student Trustees' report of February 28, 2022 as information.

**Carried**

#### F - 1 **Committee of the Whole Report – February 7, 2022**

Presented as printed

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve recommendations 1-5 and 7-15 from the February 7, 2022 Committee of the Whole Board meeting as follows, as amended:

##### 1. **Delegation**

- i) THAT the Grand Erie District School Board receive R. Hunter's delegation by as information.
- ii) THAT the Grand Erie District School Board receive A. Johnson's delegation as information.
- iii) THAT the Grand Erie District School Board receive N. Gauthier delegation as information

##### 2. **Director's Report**

- i) THAT the Grand Erie District School Board receive the Director's Report of February 7, 2022, as information.
- ii) THAT the Grand Erie District School Board receive the Leading and Learning in a Pandemic report of February 7, 2022, as information.

##### 3. **Draft Proposed School Year Calendar 2022-23**

THAT the Grand Erie District School Board approve the calendars recommended by the School Year Calendar Committee in the draft School Year Calendars 2022-23 report.

##### 4. **Mileage Remuneration Review**

THAT the Grand Erie District School Board approve the mileage rate of \$0.61 per kilometer for the first 5,000 kilometers, and \$0.55 per kilometer thereafter effective March 1, 2022, as amended.



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5. **Budget Development Process (F-02)**  
THAT the Grand Erie District School Board approve Policy Budget Development Process (F-02).
6. **Community Partnership (SO-08)**  
THAT the Grand Erie District School Board approve Policy Community Partnership (SO-08).
7. **Community Partnership (SO-008)**  
THAT the Grand Erie District School Board receive Procedure Community Partnership (SO-008) as information.
8. **Environmental Education Stewardship (SO-18 & SO-XXX)**
  - i) THAT the Grand Erie District School Board forward Policy SO-18 Environmental Education Stewardship to all appropriate stakeholders for comments to be received by April 6, 2022.
  - ii) THAT the Grand Erie District School Board forward Procedure SO-xxx Environmental Education Stewardship to all appropriate stakeholders for comments to be received by April 6, 2022.
9. **Assessment, Evaluation and Reporting (SO-20 & SO-XXX)**
  - i) THAT the Grand Erie District School Board forward Policy SO-20 Assessment, Evaluation and Reporting to all appropriate stakeholders for comments to be received by April 6, 2022.
  - ii) THAT the Grand Erie District School Board forward Procedure SO-XXX Assessment, Evaluation and Reporting to all appropriate stakeholders for comments to be received by April 6, 2022.
10. **Maintaining Employee Safety While Working with Students (HR-107)**  
THAT the Grand Erie District School Board forward Procedure HR-107 Maintaining Employee Safety While Working with Students to all appropriate stakeholders for comments to be received by April 6, 2022.
11. **Employee Injury Reporting and Investigation (HR-121)**  
THAT the Grand Erie District School Board forward Procedure HR-121 Employee Injury Reporting and Investigation to all appropriate stakeholders for comments to be received by April 6, 2022.
12. **Home Instruction (P-106)**  
THAT the Grand Erie District School Board forward Procedure P-106 Home Instruction to all appropriate stakeholders for comments to be received by April 6, 2022.
13. **OPSBA Report**  
THAT the Grand Erie District School Board receive the OPSBA report as information.



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#### 14. Correspondence

- i) THAT the Grand Erie District School receive the correspondence as information.
- ii) THAT Policy SO-17 Guidelines for Student Accommodation, up to and including Exemption, from Non-Medical or Cloth Masks and the Resource Package be brought back for discussion at the Committee of the Whole Board meeting on March 7, 2022.

#### 15. In Camera Report

- i) THAT In Camera Item A-1-a be received as information.
- ii) THAT In Camera Item A-1-c be approved.
- iii) THAT the Grand Erie District School Board approve the Joint Use of Facilities Agreement between the Board and The City of Brantford.

#### Carried

Trustee Sloat noted that recommendation 9 should be changed to Assessment, Evaluation, and Reporting (SO-20). This will be amended.

Trustee Collver requested that recommendation 6 be split from the motion. Discussions took place about the need for guiding principles in the policy.

Moved by: E. Dixon

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve Policy Community Partnership (SO-08).

#### Carried

#### G - 1 New Business

##### (a) Information Technology Services Annual Report

Presented as printed.

Moved by: B. Doyle

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Information Technology Services Annual Update Report as information.

#### Carried

##### (b) Student Trustee Selection 2022-23

Presented as printed.

Moved by: E. Dixon

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Student Senate Report on the appointment of the following Student Trustees for 2022-23:

Grand Erie North: Tatyana Zebroski

Grand Erie South: Maggie Baker

Grand Erie Indigenous: Aleena Skye

#### Carried



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- (c) **Contract Award – Architectural Services for Child Care Builds at Cobblestone Elementary School and Banbury Heights School**  
Presented as printed.

In response form a question about why there was no dollar value included in the report, Superintendent Wyszynski explained that the contract is recommended to be awarded using a percentage of project amount. Superintendent Wyszynski noted this is not made public as it could potentially impact the procurement process.

Moved by: J. Richardson

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the contract for architectural services for child care builds at Cobblestone Elementary School and Banbury Heights School from Grguric Architects Inc.

**Carried**

- (d) **Capital Priorities Project Funding Submissions**  
Presented as printed.

Superintendent Wyszynski explained why Elgin Avenue was not included in the submissions and noted that a report would be coming to Board next month with recommendations for the school.

Moved by: R. Collver

Seconded by: D. Werden

THAT the Grand Erie District School Board approve the 2022-23 Capital Priorities for submission to the Ministry of Education.

**Carried**

#### H - 1 **Other Business**

- (a) **Special Education Advisory Committee Minutes – December 9, 2021**  
Presented as printed.

Moved by: T. Waldschmidt

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes – December 9, 2021 as information.

**Carried**

- (b) **Special Education Advisory Committee Minutes – January 20, 2021**  
Presented as printed.

Superintendent Thompson responded to concerns that were raised by a trustee about gifted students not being identified and noted that data regarding why fewer students are identified as gifted has not been collected.



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Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes – January 20, 2022 as information.

**Carried**

(c) **Joint Occupational Health & Safety Committee Minutes – January 12, 2022**

Presented as printed.

Moved by: J. Richardson

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Joint Occupational Health and Safety Committee Minutes – January 12, 2022 as information.

**Carried**

(d) **Safe and Inclusive Schools (SIS) Committee Minutes – (Draft) – January 20, 2022**

Presented as printed.

Superintendent Baker noted an amendment to the minutes. Heading C-1.3 should say Equity Action Plan.

Moved by: T. Waldschmidt

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the draft Safe and Inclusive Schools Committee Minutes – January 20, 2022 as information as amended.

**Carried**

At the request of a trustee, the guide that is referenced in the minutes will be made available to trustees when it is ready in draft.

(e) **Native Advisory Committee (NAC) Minutes – (Draft) – January 27, 2022**

Presented as printed.

Trustee Werden called a Point of Order, noting that Trustee Sloat’s question should be heard before the question was called.

In response to Trustee Sloat’s question, Superintendent Graham responded that there was a discussion around salary and staffing but there were no decisions made.

Moved by: C. VanEvery-Albert

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the draft Native Advisory Committee Minutes – January 27, 2022 as information.

**Carried**



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(f) **Indigenous Education Advisory (IEAC) Minutes – (Draft) – February 10, 2022**

Presented as printed.

Trustee VanEvery-Albert shared that there have been some preliminary discussions about bringing the NAC and IEAC Committees together.

Moved by: C. VanEvery-Albert

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the draft Indigenous Education Advisory Committee Minutes – February 10, 2022 as information.

**Carried**

(g) **Privacy and Information Management (PIM) Minutes – (Draft) – February 10, 2022**

Presented as printed.

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the draft Privacy and Information Management Committee Minutes – February 10, 2022 as information.

**Carried**

I - 1 **Correspondence**

(a) Avon Maitland DSB – February 8, 2022

(b) Avon Maitland DSB – February 17, 2022

(c) Durham DSB – February 22, 2022

(d) Thunder Bay Catholic DSB – February 15, 2022

(e) Halton DSB – February 22, 2022

(f) Bluewater DSB – February 23, 2022

Moved by: D. Werden

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the correspondence as information.

**Carried**

**Adjournment**

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the meeting be adjourned at 9:18p.m.

**Carried**

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Board Chair, S. Gibson







# Committee of the Whole Board Meeting

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## MINUTES

**Present:** Committee Chair: T. Waldschmidt, B. Doyle, C. VanEvery-Albert, G. Anderson, R. Collver, E. Dixon, S Gibson, J. Richardson, C.A. Sloat, D. Werden  
Student Trustee: C. Kitchen

**Administration:** Director: J. Roberto, Superintendents: W. Baker, K. Graham, L. Munro, A. Smith, L. Thompson, J. Tozer, R. Wyszynski, Recording Secretary: C. Dero

**Guests:** P. Kuckyt, B. Stone, M. Swyers

**Regrets:** Trustee D. Dean, Student Trustees S. Green and R. Mitchell

A - 1 **Opening**

(a) **Roll Call**

The meeting was called to order by Committee of the Whole Board Chair, T. Waldschmidt at 6:34 p.m.

(b) **Declaration of Conflict of Interest**

Nil

(c) **In Camera Session**

Moved by: B. Doyle

Seconded by: J. Richardson

THAT the Board move into In Camera Session to discuss personnel, legal and property matters at 6:36 p.m.

**Carried**

(d) **Welcome to Open Session/Land Acknowledgment Statement**

The Public meeting was called to order by Committee of the Whole Board Chair, T. Waldschmidt at 7:16 p.m. T. Waldschmidt read the Land Acknowledgement Statement.

(e) **Agenda Additions/Deletions/Approval**

Director Roberto noted that she received a letter from Dr. Comley, Medical Officer for Brant County, this afternoon. This will be addressed in Leading and Learning in the Pandemic.

Director Roberto added that Honouring Indigenous History, Cultures, and Traditions (P2) was scheduled to be presented this evening but will come to the Committee of the Whole meeting in April, after further review with Mississaugas of the Credit First Nation

Moved by: G. Anderson

Seconded by: E. Dixon

THAT the Agenda be approved as amended.

**Carried**

(f) **In Camera Report**

Nil



## **Committee of the Whole Board Meeting**

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### **MINUTES**

(g) **Educator Showcase**

Superintendent Smith introduced M. Swyers and B. Stone, who spoke to some of the work that has been undertaken this year as part of Grand Erie’s math strategy. Additional Qualification courses have been offered in collaboration with Lakehead University. Over 100 GEDSB educators are taking part in this learning. The strategies that focus on assessment, gathering data, unpacking the curriculum, and addressing individual student need.

(h) **Delegation**

(i) **J. Cousineau – Kindergarten Masking**

Presented as printed.

Moved by: E. Dixon

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive J. Cousineau’s delegation as information.

**Carried**

B - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Banbury/Branlyn Boundary Recommendation**

Presented as printed.

Superintendent Wyszynski clarified for a trustee that that there should be no issues with legacy provisions given the excess capacity at both schools.

Moved by: G. Anderson

Seconded by: S. Gibson

THAT the Grand Erie District School Board suspend Section 10 of Policy FT8 Boundary Reviews, which states:

10. Following final board approval, all school boundary changes will be effective at the start of the next school year, provided the final decision of the Board is made on or before the January board meeting. Should the Board approval be made later than January in any year, the boundary change will not take effect until after the completion of the next school year to permit time for communication to the affected school communities prior to the submission of secondary course selection sheets and Kindergarten registration.

**Carried**

Moved by: G. Anderson

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the amended school boundaries for Banbury Heights Public School and Branlyn Community School effective September 1, 2022.

**Carried**



# Committee of the Whole Board Meeting

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## MINUTES

(b) **Kindergarten Masking Discussion**

Discussions took to include the following:

- If there was a need to rescind the motion that was made in January 2021 about kindergarten masking.
- How the community may perceive a motion rescinded at a Committee of the Whole versus the Board Meeting.
- If there was value in waiting for further direction from the Ministry of Education.
- The importance of safety for staff, students, and the community.
- The importance of continuing to align with the coterminous board and transportation.
- Ministry of Education’s update regarding guidance on masking for students in grades 1-12, as kindergarten is recommended.

Moved by: D. Werden

Seconded by: C.A. Sloat

That the Committee of the Whole recommend to the Grand Erie District School Board that the motion passed in January of 2021, *THAT the Grand Erie District School Board approve that mandatory face coverings or masks for students in kindergarten, with exceptions where applicable, apply to all kindergarten students following the return to school and the duration of the pandemic*, be rescinded and a decision be made at the Grand Erie Board meeting on March 28, 2022.

D. Anderson – yes

R. Collver – yes

E. Dixon – no

B. Doyle – no

S. Gibson – no

J. Richardson – yes

C.A. Sloat – yes

C. VanEvery-Albert – no

T. Waldschmidt – no

D. Werden – yes

**Failed on a tied vote**

Recorded non-binding vote – C. Kitchen - no

Moved by: G. Anderson

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive SO17 – Guidelines for Student Accommodation, up to and Including Exemption, from Non-Medical and Cloth Masks report as information.

**Carried**

C - 1 **Director’s Report**

(a) **Director’s Highlights**

J. Roberto shared information about the following:

- International Women’s Day
- Reflecting on Black History Month
- Grand Erie’s Special Education Advisory Committee will welcome author Michael Jacques to the March 10, 2022 meeting.
- Supporting humanitarian relief in Ukraine



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Moved by: E. Dixon

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Director's Report of March 7, 2022 as information.

**Carried**

(b) **Leading and Learning in a Pandemic**

Director Roberto shared highlights from Dr. Comley's letter, which will be included in the minutes.

Moved by: R. Collver

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Leading and Learning in a Pandemic report of March 7, 2022 as information.

**Carried**

D - 1 **New Business – Action/Decision Items**

(a) **Trustee Determination and Distribution Report**

Presented as printed.

Moved by: B. Doyle

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board designate no municipal area as a low population area for the regular election of 2022.

**Carried**

Moved by: B. Doyle

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve the number of Trustees to be elected in the regular election of 2022 for each municipality set as:

- (i) City of Brantford – 4 Trustees, elected at large;
- (ii) Brant County and Norfolk County Wards 3 & 7 – 2 Trustees, elected at large;
- (iii) Norfolk County less Ward 3 & 7 – 2 Trustees, elected at large; and
- (iv) Haldimand County – 2 Trustees elected at large.

**Carried**

(b) **Pride of Place and Community Partnership Incentive Plan**

Presented as printed.

In response to a question from a trustee about 6 schools not being included, Superintendent Wyszynski noted that schools are all aware of the criteria and timelines to apply.

Superintendent Wyszynski responded to a question from a trustee about the funding of playground equipment and referenced the Pride of Place and Community Partnership Incentives Programs Policy (FT13) and the Playground Equipment Procedure (FT 105)



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Moved by: G. Anderson

Seconded by: E. Dixon

THAT the Grand Erie District School Board approve the Pride of Place and Community Partnership Incentive Plan Report for 2021-22.

**Carried**

(c) **Board Approved Transportation Review**

Presented as printed by Manager of Transportation, P. Kuckyt.

Moved by: B. Doyle

Seconded by: D. Werden

THAT the Grand Erie District School Board approve the transportation route exceptions listed in the Board Approved Transportation Review report for the 2022-23 School Year

**Carried**

D – 2 **New Business – Information Items**

(a) **Transportation Consortium Annual Report**

Presented as printed by Manager of Transportation, P. Kuckyt.

Moved by: G. Anderson

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Transportation Consortium Annual Report for 2021-22 School Year as information.

**Carried**

E - 1 **Bylaw/Policy Procedure Consideration – Action/Decision/Information Items**

(a) **Advocacy (F5)**

Presented as printed.

Superintendent Wyszynski will ensure that the correct version of the policy is forwarded for comment.

Moved by: R. Collver

Seconded by: G. Anderson

THAT the Grand Erie District School Board forward Policy Advocacy (F5) to all appropriate stakeholders for comments to be received by April 28, 2022.

**Carried**

(b) **Consideration of Non-Unionized Employee Concerns (HR2)**

Presented as printed.

Discussions took place around the process for non-unionized staff to bring concerns forward.

Moved by: B. Doyle

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board rescind HR2 Consideration of Non-Unionized Employee Concerns.



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### MINUTES

G. Anderson – yes  
R. Collver – yes  
E. Dixon – yes  
B. Doyle – yes  
S. Gibson – yes

J. Richardson – no  
C.A. Sloat – no  
C. VanEvery-Albert – yes  
T. Waldschmidt – yes  
D. Werden – yes

**Carried**

(c) **Purchasing Card Program (F102)**

Presented as printed.

Moved by: D. Werden

Seconded by: S. Gibson

THAT the Grand Erie District School Board forward Procedure Purchasing Card Program (F102) to all appropriate stakeholders for comments to be received by April 28, 2022.

**Carried**

(d) **Travel and Expense Claims (F103)**

Presented as printed.

Moved by: R. Collver

Seconded by: G. Anderson

THAT the Grand Erie District School Board forward Procedure Travel and Expense Claims (F103) to all appropriate stakeholders for comments to be received by April 28, 2022.

**Carried**

(e) **Disposal of Surplus Furnishings and Equipment (FT102)**

Presented as printed.

Moved by: S. Gibson

Seconded by: G. Anderson

THAT the Grand Erie District School Board forward Procedure Disposal of Surplus Furnishings and Equipment (FT112) to all appropriate stakeholders for comments to be received by April 28, 2022.

**Carried**

(f) **Reporting of Wrongdoing (F7)**

Presented as printed.

Discussions took place around the recommendation that trustees update the Code of Conduct to reflect wrongdoing, so that it is in one location and it aligns with the procedure.

A trustee requested the legal opinion and Superintendent Wyszynski indicated that verbal legal advice was provided to help guide the development.



## **Committee of the Whole Board Meeting**

**Monday, March 7, 2022**

MS Teams Virtual Meeting

### **MINUTES**

Moved by: B. Doyle

Seconded by: J. Richardson

THAT the Grand Erie District School Board approve Policy Reporting of Wrongdoing (F7).

**Carried**

#### **F - 1 Other Business**

##### **(a) OPSBA Report**

C. VanEvery-Albert provided a verbal report with the following information:

- OPSBA will be providing a School Board Municipal Election Check List.
- OPSBA Labour Relations Symposium will be on April 28, 2022
- OPSBA Board of Directors meeting will be held on April 29 – 30, 2022.
- OPSBA Annual General meeting will be held on June 9 – 11, 2022.
- A summary of the OPSBA meeting that was held on April 25 – 26, 2022.

Moved by: G. Anderson

Seconded by: S. Gibson

THAT the Grand Erie District School Board receive the OPSBA report as information.

**Carried**

#### **G - 1 Correspondence**

- (a) Dufferin-Peel Catholic DSB Letter – February 18, 2022
- (b) Waterloo Region DSB Letter – February 2, 2022
- (c) Waterloo Region DSB Letter – February 2, 2022
- (d) Durham DSB Letter – February 25, 2022
- (e) The Children’s Safety Village of Brant Letter- February 14, 2022

The Children’s Safety Village request will be included in the April 19, 2022 budget meeting discussion.

Moved by: D. Werden

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the correspondence as information.

**Carried**

#### **H - 1 Adjournment**

Moved by: G. Anderson

Seconded by: B. Doyle

THAT the meeting be adjourned at 9:50 p.m.

**Carried**

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Committee of the Whole Board Chair, T. Waldschmidt







# Grand Erie District School Board

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TO: Trustees of the Grand Erie District School Board  
FROM: JoAnna Roberto, Ph.D., Director of Education and Secretary of the Board  
RE: **Grand Erie Annual Learning and Operating Plan mid-term report 2021-22**  
DATE: March 28, 2022

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<p><b>Recommended Action:</b> Moved by _____ Seconded by _____ THAT the Grand Erie District School Board receive the mid-term Annual Learning and Operating Plan for the school year 2021-22 as information.</p>
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### Background

The Annual Learning and Operating Plan, aligned with the district's vision to learn, lead and inspire is a blueprint that guides and drives system improvements and accountability over time. This year's mid-term report demonstrates year one progress on purposeful practices in a quest to be better. The strategies put in place are transforming our collective vision into a reality and supporting educators, staff and students in the areas of learning, well-being and belonging.

This update represents the bricks we've put in place to date and provides a glimpse of what the finished house will look like. It includes quantitative and qualitative data and incorporates observations and conversations.

As we reflect on the 2021-22 school year, we take pride in our many accomplishments and successes as staff and students continue to demonstrate continued improvement through year one of the plan. Together, we have worked through many challenges to become a system focused on one goal – supporting student learning. Their successes are our successes. With the continued dedication and expertise of teachers, administrators, support staff, senior staff and trustees, I am confident that together we will continue to make gains in student learning each day, each week, each month.

Respectfully submitted,

JoAnna Roberto, Ph.D.  
Director of Education and Secretary of the Board

# Annual Learning and Operating Plan for 2021-22



## Mid-Term Update

March 2022



## Director's Message



**JoAnna Roberto, Ph.D.**  
DIRECTOR OF EDUCATION,  
SECRETARY OF THE BOARD

I am very pleased to present this Mid-Term Update on behalf of the Grand Erie District School Board.

In 2021, we launched a new Multi-Year Strategic Plan grounded in a vision to Learn, Lead and Inspire. We also established goals in our Annual Learning and Operating Plan. These goals are a direct reflection what we value, and are connected to building a culture of Learning, Well-Being and Belonging.

Our shared mission and vision is the shining star to look and strive towards. Today, the light of optimism is even brighter as we feel we are emerging from the pandemic. We can focus even more strongly on learning and supporting the well-being and belonging of students with fewer of the uncertainties and impositions of the past two years.

We are putting into place purposeful practices in a quest to be better. We're building a house of learning, leading and inspiration, and each day, each week, adding new layers of bricks to that house.

This update represents the bricks we've put in place to date and provides a glimpse of what the finished house will look like. It shows we are making strong progress towards delivering on our goals.

Our Trustees, Senior Team, educators and support staff have all contributed to the progress we're making. My sincerest thanks to all of you for the contributions you have made. I hope you gain new inspiration from this report, and new enthusiasm to continue to work together to add more bricks to this house.

### Our Vision

Learn

Lead

Inspire

### Our Mission

Together, we build a culture of **learning, well-being** and **belonging** to inspire each learner.

### Our Collective Priorities

#### Learning

We build a culture of learning to nurture curiosity and opportunity for each learner.

#### Well-being

We build a culture of well-being to support the cognitive, social, emotional and physical needs of each learner.

#### Belonging

We build a culture of belonging to support an equitable, inclusive and responsive environment for each learner.





## Learning

**Priority:** We build a culture of **learning** where curiosity and opportunities are nurtured for each learner.



### GOAL MATHEMATICS

Increase mathematics learning outcomes for all students.

#### STRATEGIES IN ACTION

- Provide professional learning pertaining to assessment for learning strategies and responsive instruction to effectively implement the Ontario Mathematics curriculum.
- Provide coaching to support the implementation of effective instruction and assessment strategies to develop students' mathematical skills.

#### SUCCESS CRITERIA

- Educators will use data to design and deliver responsive instruction to support the mathematical skill development of all students.
- By the end of the year, students will demonstrate improvement in mathematics as evidenced through summative data.

### PROGRESS MATHEMATICS

- Assigned an instructional coach to all schools to support educators in their mathematics instruction.
- Continued to develop Grand Erie's Long Range Math Plan digital resource for elementary educators.
- Engaged 10 schools in professional learning with Dr. Alex Lawson to build their understanding of the early numeracy skill development continuum and their capacity to implement responsive instruction.
- Delivered professional learning with Dr. Chris Suurtamm to secondary educators on the expectations in the de-streamed math curriculum and responsive instruction to support a de-streamed class.
- Gathered data from feedback surveys, assessments and school visits for input regarding professional development impact on educator and administrator practice.

>100  
1+2=?

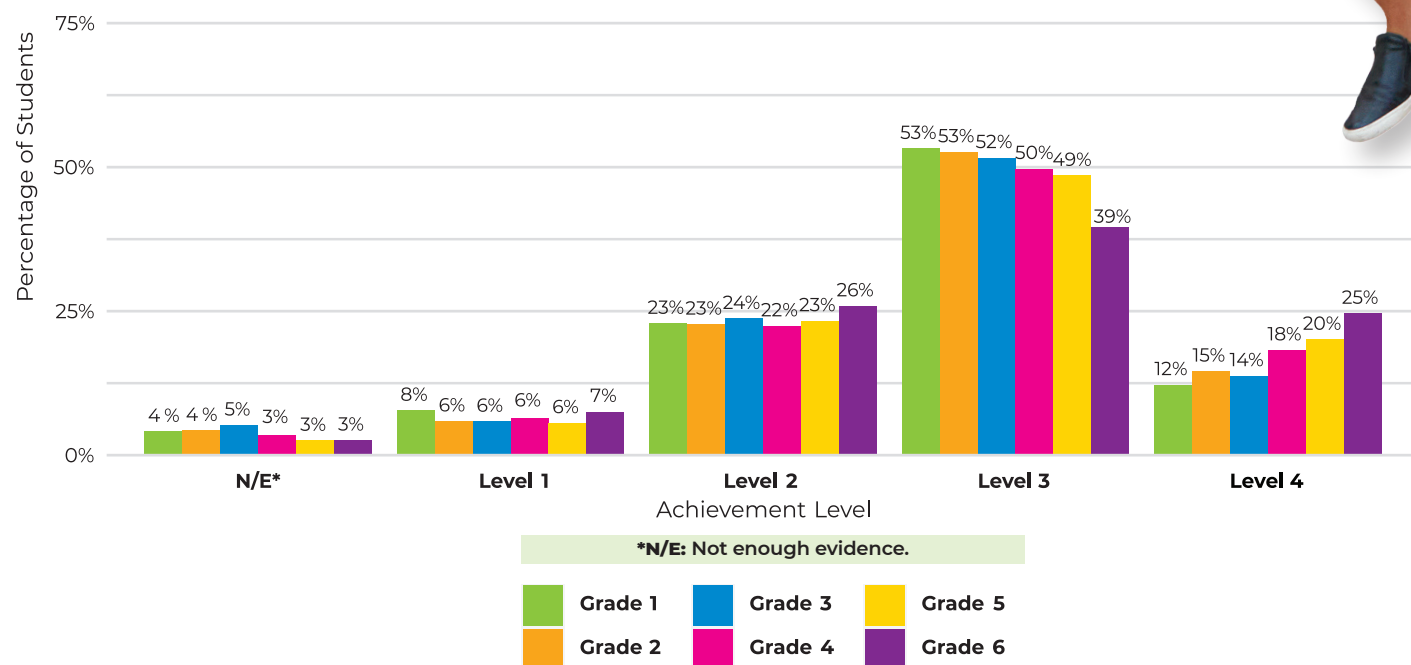
educators participating in Math Advanced Qualifications courses

657



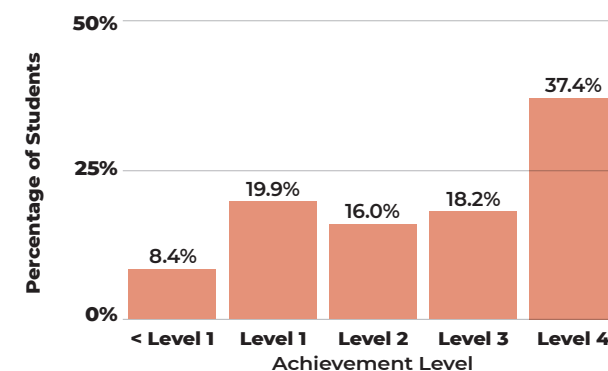
educators engaged in the Math Long Range plan virtual professional learning environment.

#### Term 1 Mathematics



#### Grade 9 Mathematics (MTH 1W)

Percentage of students at achievement levels



“ We are learning about how to engage students with rich math tasks that promote collaboration, communication, and deep thinking beyond the basic question-answer model of teaching. ”

MATH AQ PARTICIPANT





## Learning

**Priority:** We build a culture of **learning** where curiosity and opportunities are nurtured for each learner.

### GOAL LITERACY

Increase the overall reading proficiency of all students (with a focus on grades 1-3).

#### STRATEGIES IN ACTION

- Provide professional learning pertaining to the effective use of the Benchmark Assessment System (BAS) to identify student instructional and independent reading levels.
- Provide coaching to support the implementation of effective instruction and assessment strategies to develop students' reading skills (with a focus on grades 1-3).

#### SUCCESS CRITERIA

- Educators will use data to design and deliver responsive instruction resulting in improved the reading skills of all students.
- By the end of the year, students will demonstrate improvement in reading as evidenced through summative data (with a focus on grades 1-3).



### PROGRESS LITERACY

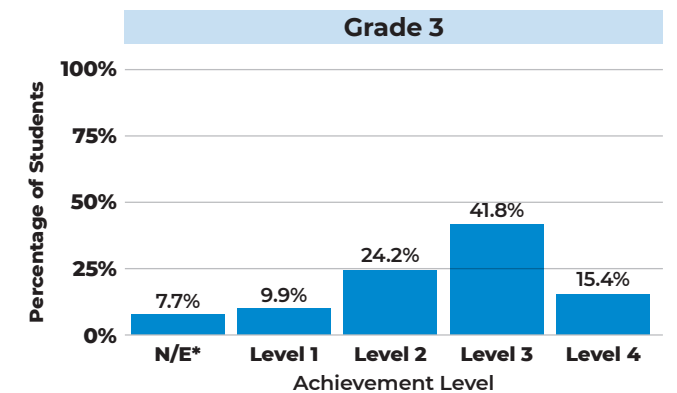
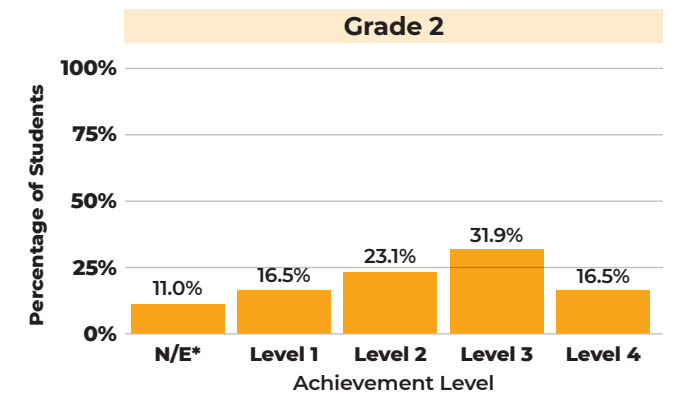
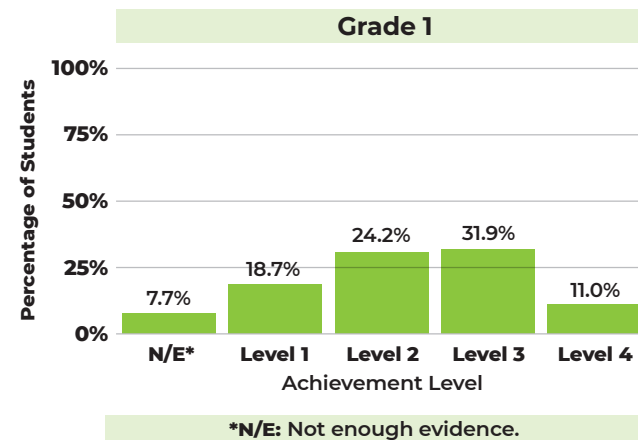
- Distributed benchmark assessment kits to all elementary schools.
- Provided all schools with access to an Elementary Literacy Instructional Coach.
- Responded to school/educator requests for professional learning through four Literacy Coaches.
- Created a virtual elementary Professional Learning Environment to support just-in-time professional learning on key literacy instruction and assessment topics.

# 330



educators engaged in the Elementary Program virtual professional learning environment.

#### Term 1 Reading







## Learning

**Priority:** We build a culture of **learning** where curiosity and opportunities are nurtured for each learner.

### GOAL GRADUATION

Prepare every student for their post-secondary destination (apprenticeship, community, college, university, workplace).

#### STRATEGIES IN ACTION

- Provide professional learning pertaining to culturally relevant, responsive and sustaining pedagogy and the effective use of data related to key indicators to support students' readiness for their chosen postsecondary destination.
- Develop a centrally-designed tool for use by school teams to track key indicators for each cohort (e.g. mark distribution, attendance, engagement, credit accumulation, community hours, literacy requirement), and use the data to develop supports for individual students to successfully reach their chosen post-secondary destination.

#### SUCCESS CRITERIA

- Educators will implement responsive pedagogy to support each learner and identify and implement strategies to support students in attaining the formal requirements for entrance to their chosen post-secondary destination.
- School teams regularly gather data to track student progress towards their chosen post-secondary destination.
- All students make a successful transition to their post-secondary destination, resulting in increased 4- and 5-year graduation rates (Ontario Secondary School Diploma (OSSD) and Ontario Secondary School Certificate (OSSC) and a decrease in number of early leavers.



### PROGRESS GRADUATION

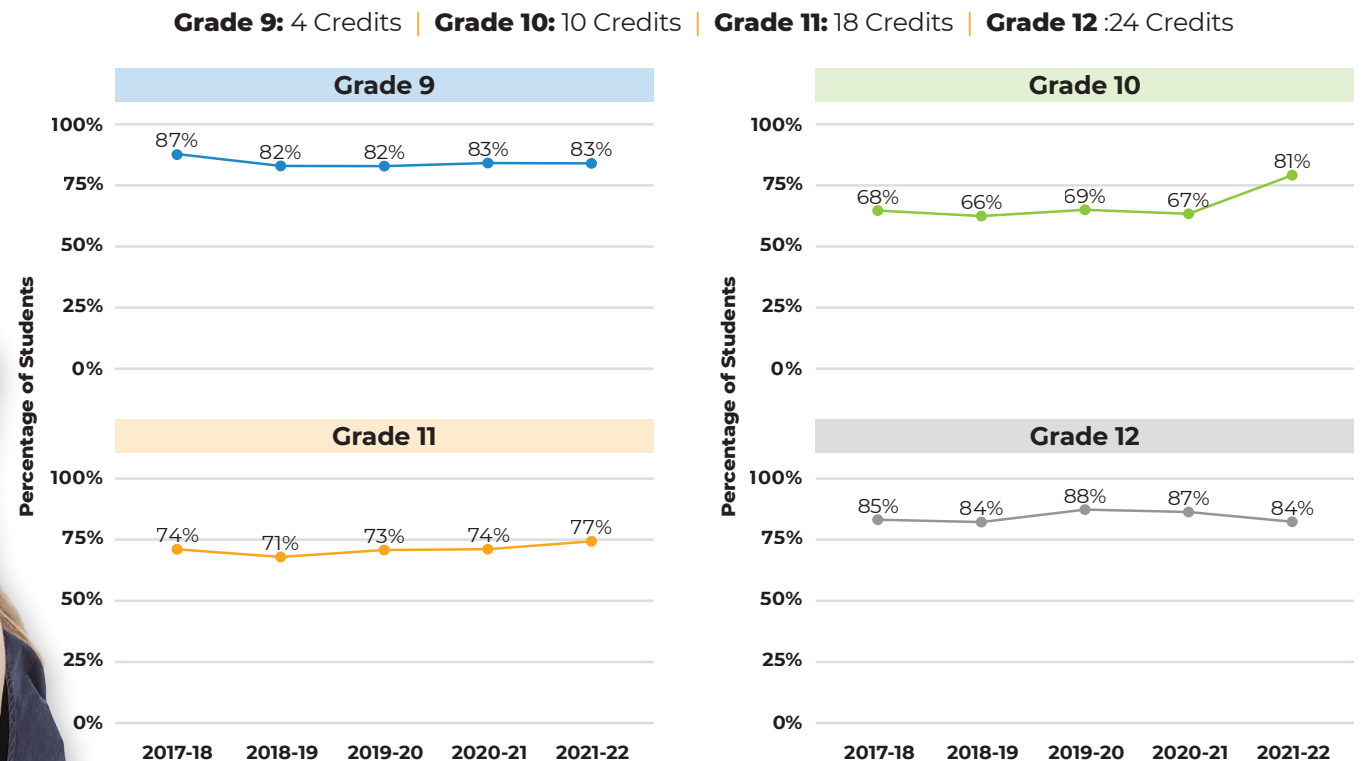
- Allocated 16 additional sections to secondary schools to ensure one fulltime student success teacher at every secondary school.
- Facilitated central Student Success team meetings to support and monitor school student support plans and build capacity of Student Success teachers.
- Virtual Pathways Presentation series delivered to 185 grade 8, 9 and 10 classes with local partners to explore workplace, apprenticeship, college and university opportunities.

**428** students enrolled in Specialist High Skills Major programs.

😊😊😊😊😊😊😊😊😊😊😊😊😊😊😊😊

**362** students in Ontario Youth Apprenticeship Programs (up ~30%).

### Students on Track After Semester 1





# Well-Being

**Priority:** We build a culture of **well-being** to support the cognitive, social, emotional and physical needs of each learner.

## GOAL MENTAL HEALTH AND WELL-BEING

Increase the knowledge and skills of staff to better support learners in developing the capacity to tend to their own well-being.

### STRATEGIES IN ACTION

- Professional learning focused on the School Mental Health Ontario Aligned and Integrated Model (AIM) to establish welcoming and inclusive school environments that promote student mental health, mental health literacy, and an understanding of social-emotional learning.
- Combine research and the development of a baseline data set to inform effective practices to implement targeted support and interventions for all students.
- Differentiated, job-embedded coaching supports and system professional development from Child & Youth Workers will be part of In-School Teams, staff meetings and professional learning opportunities to support a tiered approach to wellness.
- Child & Youth Workers will provide tier one social-emotional and wellness resources for staff.

### SUCCESS CRITERIA

- Improved outcomes based on the understanding of social-emotional learning, mental health literacy and stress management and community and hospital pathways to care.
- A positive trend demonstrating students' increased capacity to tend to their own well-being.
- Members of the school team will demonstrate their learning about the tiered approach to wellness as evidenced by their participation in In-School Teams and their access to resources.



## PROGRESS MENTAL HEALTH AND WELL-BEING

- Improved communication between Grand Erie and McMaster Children's Hospital.
- Improved collaboration with lead community mental health agencies through monthly meetings.
- Delivered professional learning in 15 elementary schools in Dr. Shanker Self Reg Schools, Developmental Assets and/or Third Path.
- Delivered professional learning by Dr. Lewis on Non-suicidal Self-Injurious Behaviors to Administrators, Guidance Counsellors, Learning Resource Teachers and support staff.
- Delivered professional learning by Dr. Clinton on Adolescence Development and Mental Health to secondary staff.
- Reduced stigma and increased help-seeking behaviours by organizing activities and resources for events like Bell Let's Talk and Pink Shirt Day.
- Promoted mental health literacy, self-care and stress management through bulletin boards, drop-ins and wellness rooms at the secondary level.
- Aligned the Child & Youth Worker and Social Worker roles to support mental health promotion, prevention and intervention.

**33** targeted mental health prevention groups at schools

**530** classrooms received social-emotional learning, mental health literacy and/or stress management

**355** referrals for mental health interventions







# Belonging

**Priority:** We build a culture of **belonging** to support an equitable, inclusive and responsive environment for each learner.

## GOAL SAFE AND INCLUSIVE SCHOOLS

Create multiple experiences where all learners feel a sense of belonging at school and are engaged in their learning.

### STRATEGIES IN ACTION

- Invite a greater diversity of community voices to increase capacity and deepen understanding at the Board and school level in the areas of culturally responsive learning, anti-racism, anti-oppression, equity and human rights matters, and the removal of systemic barriers.
- Deliver staff census survey and analyze and act on staff census survey.
- Implement effective practices to support leader learning in implementing practices and responses to student behaviour that are trauma informed and reflect an anti-racist, anti-oppressive, equity and human rights lens.
- Provide system-level professional development for staff in areas of anti-racist, anti-oppressive, equity and human rights matters, enhancing belonging and culturally relevant pedagogy to meet the diverse needs of all learners.
- Enhance the Equity Champion program by placing trained individuals at the school level to provide timely and relevant support, capacity enhancement and resource sharing.

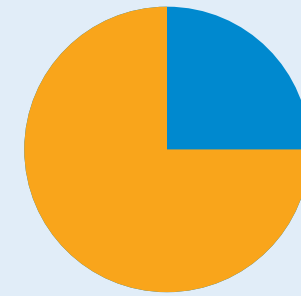
### SUCCESS CRITERIA

- An Equity Advisory Committee will be created representing Indigenous, Black, South Asian, racialized, Two Spirit, LGBTQ+ and other historically marginalized students and families with a mandate to develop an Equity Action Plan for the fall of 2022 reflective of lived experience.
- Reduction in suspensions of students from historically marginalized groups and an increase in use of alternative practices (e.g., restorative).
- All Staff will participate in professional learning resulting in an increase of educator confidence and capacity to identify and respond to issues of equity and inclusion.
- 100% of schools will have Equity Champions to report and highlight work done to support student and educator learning.



## PROGRESS SAFE AND INCLUSIVE SCHOOLS

- Created an Equity Advisory Group with representation from equity-deserving communities to help eliminate barriers and support an Equity Action Plan.
- Fostered broader awareness of equity issues through professional development highlighting Sikhism, anti-Black racism, Safer Spaces, and UnLearn.
- Shared Black History Month resources system-wide, deployed in various formats in schools.
- Deployed resources to support a sense of belonging for staff and students in response to current events.
- Contextualized student census data with school staff.
- Created an Alternatives to Suspension working group to mitigate disproportionate discipline impact on marginalized students.
- Received feedback from staff, community and student focus groups on equity issues.



**75%**  
of schools engaged with Equity Champions



**8**  
equity focus groups delivered





# Belonging

**Priority:** We build a culture of **belonging** to support an equitable, inclusive and responsive environment for each learner.

## GOAL INDIGENOUS EDUCATION

Deepen our system commitment to reconciliation and improve education achievement outcomes for all First Nations, Métis and Inuit students.

### STRATEGIES IN ACTION

- Professional development to actively engage in the Truth and Reconciliation Commission's Calls to Action.
- Promote and participate in reconciliation community engagement opportunities.
- Engage in authentic learning with Indigenous peoples, communities, and perspectives.
- Deliver Indigenous courses that allow students to see themselves in their own learning (language, culture etc.).

### SUCCESS CRITERIA

- Increased participation in First Nations, Métis and Inuit Additional Qualification courses and in reconciliation events and cultural competency training.
- Increased opportunities for staff and students to voice their experiences and perspectives in a variety of communication and learning platforms.
- Increased 4- and 5-year graduation rates (OSSD and OSSC) and a decrease in number of early leavers.
- Increase of Indigenous resources within schools across Grand Erie.
- Increase Indigenous language and curriculum offerings across the district.



“Challenged by constant reminders to myself to reflect and acknowledge any biases I may have had. Surprised by how much I still need to learn. Excited because I have this opportunity!”

CULTURAL COMPETENCY TRAINING PARTICIPANT

## PROGRESS INDIGENOUS EDUCATION

- System-wide participation in Orange Shirt Day.
- Delivered locally developed cultural kits and web-based resources to all schools to support learning and engagement related to Reconciliation.
- Hired fourth Cultural Mentor in secondary schools.
- Hired additional Itinerant Elementary Engagement teacher.
- Continued Cultural Competency training for Administrators – five sessions delivered.
- Joined the Kanienhake Advisory Circle to certify authentic language speakers' perspectives.
- Implemented Six Nations/Mississaugas of the Credit First Nation 2021-22 Transition plan.

# 4

Cultural Mentors working across secondary schools



# >45

candidates in First Nation, Métis, and Inuit perspectives Additional Qualifications course



# 119

iPads delivered for Indigenous language support





# Support Services

Connected to all priorities: **Learning**, **Well-being** and **Belonging**.

## GOAL COMMUNICATIONS

Enhance Grand Erie's position in its communities as a learning, leading and inspiring organization.

### STRATEGIES IN ACTION

- Drive stakeholder engagement in Vision and consistently connect communications to the Vision.
- Focus on data-driven decision-making tools and opportunities.
- Support effectiveness of communication with all communities.

### SUCCESS CRITERIA

- Schools, departments and communities embrace our Vision and Mission.
- Streamlined communication across all channels with appropriate volume, focus and timing.
- Communications channels are simple, targeted and understood.



## GOAL BUSINESS SERVICES

Develop flexible resource allocation strategies to provide equitable enhancements to learning environments resulting in positive classroom cultures that foster individual and collective well-being.

### STRATEGIES IN ACTION

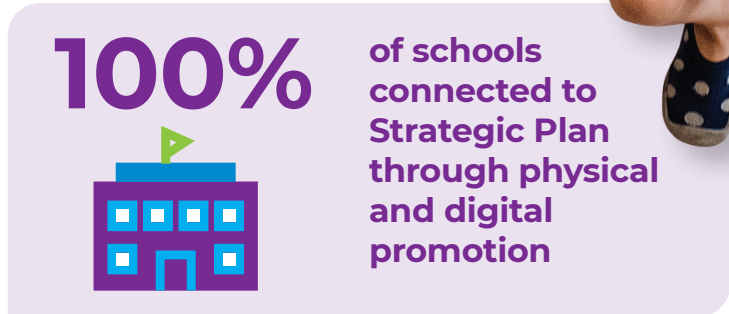
- Financial supports will be redirected where possible to promote and enhance well-being in school learning environments for staff and students.

### SUCCESS CRITERIA

- Enhanced learning conditions for students and staff as a result of additional school-based projects supported by the Business department in consultation with Superintendents of Family Schools.

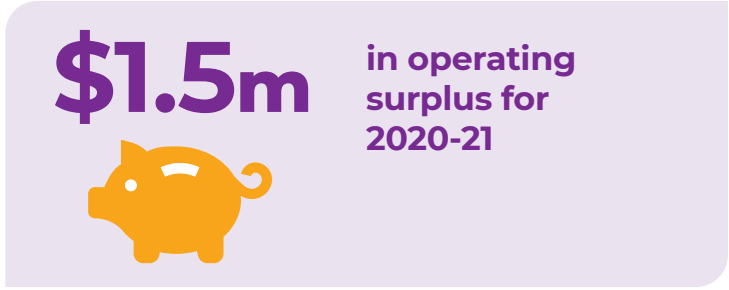
## PROGRESS COMMUNICATIONS

- Launched Strategic Plan to all staff, schools and departments. Parent and School Council presentations.
- Demonstrated staff and school engagement in Strategic Plan through observational data on social media platforms.
- Rebranded through website, new Leader publication and launched video.
- Issued regular COVID-19 communication to school communities, staff, trustees and the public.
- Launched new weekly staff newsletter.
- Invested in translations for key outreach documents and marketing.
- Investing in communications solutions to support brand, provide actionable data.



## PROGRESS BUSINESS SERVICES

- Supported strong business process through detailed financial reports and guidance for Superintendents and Managers to track potential areas of saving and potential pressures.
- Supported funding flexibility into 2021-22 revised budget leading to significant additional investments.
- Invested in special education support, additional sections in secondary, new central positions, school admin support and more.







# Support Services

Connected to all priorities: **Learning**, **Well-being** and **Belonging**.

## GOAL FACILITY SERVICES

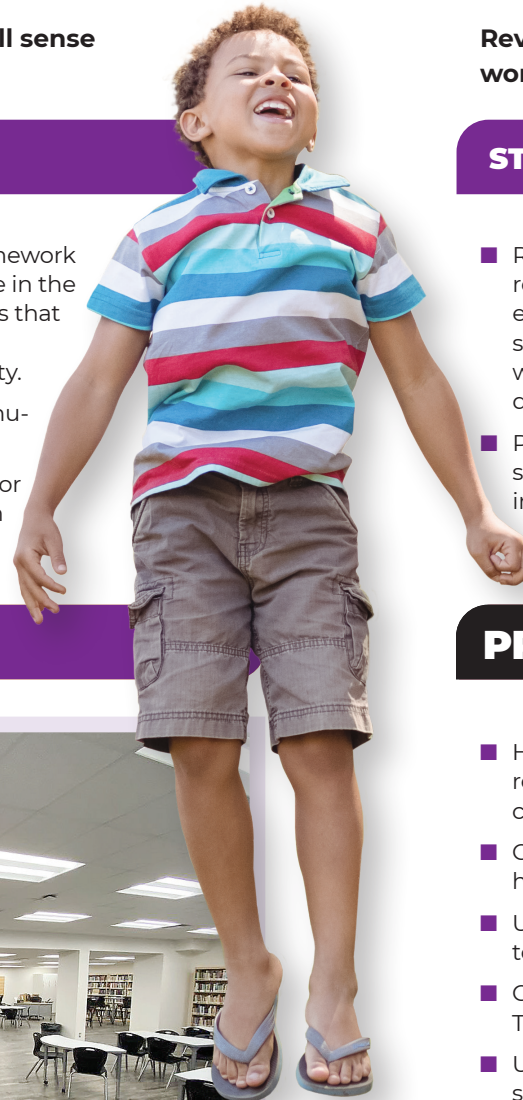
Establish physical and environmental standards across the system to increase the overall sense of belonging for all staff and students.

### STRATEGIES IN ACTION

- Establish a working group comprised of members from Facilities, school leaders, educators, students, Information Technology Services, Business Services, Curriculum and Special Education, Mental Health and Well-being.
- Develop standards and utilize best practices across sectors (data) to support the re-design standards for Grand Erie Schools. The focus would include main entrances, classrooms, gymnasiums, lighting, flooring and colours.

### SUCCESS CRITERIA

- The development of an articulate framework that will enable schools to have a voice in the selection of their own design elements that are reflective of unique cultures and perspectives in each school community.
- Standards will be established in a menu-style format available to all schools.
- At least one school will undergo a major renovation by the fall of 2022 based on the standards established.



## PROGRESS FACILITY SERVICES

- Created Classroom Modernization Committee and identified top priority (front entrances).
- Identified and engaged interior designer.
- Identified Seneca Public School for pilot and input, and collected feedback from school administrator and school council.




**Pride of Place funding for schools increased to \$2m**

## GOAL HUMAN RESOURCES

Revise and improve the employment and promotion policies, procedures and practices resulting in a workforce that reflects, understands and responds to our diverse population.

### STRATEGIES IN ACTION

- Review and enhance recruitment practices to reflect the importance of lived experiences and enable the hiring of Indigenous staff as well as staff representatives of diverse communities. This will include the implementation of demographic questionnaires at the point of hire.
- Provide professional learning to those who hire staff, so that the hiring processes are fair, equitable and inclusive.

### SUCCESS CRITERIA

- All hiring managers will be trained in fair, equitable and inclusive hiring practices.
- Human Resources will develop a bank of equitable and inclusive interview questions, accessible to hiring managers.
- Equity and Inclusive recruitment and selection practices will be embedded throughout the hiring and onboarding process.
- Develop a baseline of quantitative data related to diverse backgrounds of new hires to Grand Erie.

## PROGRESS HUMAN RESOURCES

- Hired staff to support Indigenous education and reengagement with the Mennonite student community.
- Confirmed KPMG as the consultant to support hiring review and completed initial kick off meeting.
- Updated job posting branding and communication to encourage applicants of diverse backgrounds.
- Completed bargaining with ETFO Occasional Teachers for greater flexibility hiring for diversity.
- Updated Occasional Teacher Evaluation process to support anti-discriminatory and culturally relevant teaching practices.
- Reviewed workforce census data and developing a point of hire survey.
- Sourced materials for development of bias-free interview training.

**493** educators and education support staff hired 2021-22



**\$150K** received in funding for hiring/recruitment review





# Support Services

Connected to all priorities: **Learning**, **Well-being** and **Belonging**.

## GOAL INFORMATION TECHNOLOGY SERVICES

Embed technology opportunities for staff and students through professional learning and enhanced technology tools.

### STRATEGIES IN ACTION

- Educators will use technology resources, engage in professional learning and implement instructional strategies to support the learning styles of their students.
- Provide technology modernization tools that will optimize administrative functions and effective learning practices.



### SUCCESS CRITERIA

- Educator feedback based on professional learning opportunities will indicate how technology resources optimizes effective educator/student interaction, engagement, pedagogy and differentiation to support learning style of students.
- Successful implementation of a phased-in rollout of digital tools to improve efficiency and increase security to support educators and student learning as measured by regular usage.
  - Safe Arrival Absence Tracking Tool
  - Online Field Trip Application
  - Device Refresh
  - Cyber Security
  - Data Literacy -Compass for Success, a data analysis tool

## PROGRESS INFORMATION TECHNOLOGY SERVICES

- Developed network of 82 "Digital Contacts" across all schools to inform technology decision-making.
- Delivered technology-related professional learning to Digital Contacts, virtual educators, classroom educators, Student Success and Transition teams.
- Implemented Apple collaborative inquiry projects in Special Education with 10 teams across the district.
- Deployed new technology to Special Education Self Contained Classes and Turning Point classes.
- Provided 15 iPhones to the Multilingual Learners team to support translation for students.
- Provided new coding resources to New Teacher Induction Program (NTIP) educators.
- Deployed 2,800 new laptops to selected teachers and classrooms as part of the 3-year refresh cycle for technology.
- Digitized employee records.
- Launched phishing education software and awareness campaign.
- Rolled out cybersecurity training and tools.

**361** educators accessing new coding resources developed



**3** schools piloted Safe Arrival app



**54** coding kits delivered to 40 elementary, 14 secondary schools



**75%** of staff feel very prepared to use problem-solving tools to support critical thinking



**85%** of staff feel very prepared to build foundational skills around using technology for learning and teaching







## Support Services

Connected to all priorities: **Learning**, **Well-being** and **Belonging**.

### GOAL LEADERSHIP

Identify future leaders, actively develop new leaders and responsively support current leaders.

#### STRATEGIES IN ACTION

- Differentiated, job-embedded coaching supports and system professional development for Grand Erie Staff throughout the organization.

#### SUCCESS CRITERIA

- Future and new leaders will develop the knowledge and skills that will enable them to pursue leadership opportunities with confidence.
- Current leaders will create the conditions to support the successful implementation of the strategic goals in the areas of learning, well-being, belonging.

### PROGRESS LEADERSHIP

- Launched new leadership development program – #LeadGEDSB – for any employee interested in exploring leadership.
- Implemented new coaching supports.
- Developed leadership program and pathways webpage on the Staff Portal.
- Implemented School Improvement Learning Plan in 100% of schools.
- Reinvigorated New Administration Program.
- Trained Executive Assistants in Minute Training and Policy/Procedure Revisions.
- Delivering Monthly FOS meetings focussed on administrator and senior team work to Learn, Lead, Inspire.

- Reviewing, analysing and interpreting data for school/system trends to assess and address most urgent student needs
- Reviewing, analysing and interpreting data for school/system trends to assess and address most urgent student needs.
- Fostering academic press in the context of the pandemic.
- Focussing on developing the essential components of effective school improvement planning.
- Supporting coherence and alignment with the Multi-Year Strategic Plan in all schools.
- Developing a deeper understanding of the role of the math lead learner.

# 22

#LeadGEDSB participants



# >50



administrators participating in New Administration Program



Learn



Lead



Inspire





## Grand Erie District School Board

349 Erie Avenue, Brantford, Ont., N3T 5V3

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# Grand Erie District School Board

**TO:** JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
**FROM:** Rafal Wyszynski, Superintendent of Business & Treasurer  
**RE:** **Delhi District Secondary School – Gymnasium Fundraising Update**  
**DATE:** March 28, 2022

**Recommended Action:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
THAT the Grand Erie District School Board receive the Delhi District Secondary School – Gymnasium Fundraising Update report as information.

## Background

At the May 2020 Committee of the Whole meeting, Trustees approved a draft conceptual \$2.5 million fundraising plan to construct an additional 9,000 square foot, double-sized gymnasium at Delhi District Secondary School (DDSS). An update was also provided to Trustees at the Board meeting in March 2021 where additional details on fundraising strategies and COVID-19 delays were shared.

## Additional Information

Over the past 12 months the working group met periodically to review many elements of the proposed project. The following updates can be shared:

- A memorandum of understanding was signed with a prominent organization providing fitness and recreational expertise.
- The delays and restrictions posed by the COVID-19 pandemic have resulted in a significant change to the fundraising plan outline in the original proposal. To date, there have not been any fundraising events planned and no funds have been raised.
- The group had some productive discussions from an architectural standpoint. Although the site can accommodate an additional gym, there are numerous other considerations (parking, amenities, cost-recovery model) that are still being discussed.
- The fundraising plan will need to be adjusted to start no earlier than the Fall of 2022; with a revised target fundraising deadline of December 2023.

The working group continues to meet on a regular basis to address the various items mentioned above. The next steps will be to formalize a marketing and fundraising strategy once the draft conceptual plan is finalized. Another fundraising update will be shared with Trustees in March 2023.

## Grand Erie Multi-Year Plan

This report supports the Belonging indicator of Learn Lead Inspire and the following statement: we build a culture of belonging to support an equitable, inclusive and responsive environment for each learner.

Respectfully submitted,

Rafal Wyszynski  
Superintendent of Business & Treasurer







# Grand Erie District School Board

TO: Trustees of the Grand Erie District School Board

FROM: JoAnna Roberto, Ph.D., Director of Education and Secretary of the Board

RE: **Revocation of SO17, HR106 and Kindergarten Masking**

DATE: March 28, 2022

**Recommended Action:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 THAT the Grand Erie District School Board rescind the board motion carried in January 2021 regarding mandatory facing coverings or masks for students in kindergarten with exceptions where applicable, apply to all kindergarten students following the return to school and the duration of the pandemic.

**Recommended Action:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 THAT the Grand Erie District School Board rescind Policy SO17 Guidelines for Student Accommodation, up to and Including Exemption, from Non-Medical or Cloth Masks September 27, 2021.

**Recommended Action:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 THAT the Grand Erie District School Board receive for information the rescinding of Resource Package: Guidelines for Student Accommodation, up to and Including Exemption, from Nonmedical or Cloth Masks September 2021.

**Recommended Action:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 THAT the Grand Erie District School Board receive for information the rescinding of Procedure HR106 COVID-19 Immunization Disclosure September 2021

### Background

On March 9, 2022, the Ministry of Education announced the lifting of several health and safety measures in schools as the Ministry continues to be committed to supporting a return to a more normal learning experience for students. Based on advice from the Office of the Chief Medical Officer of Health (OCMOH), and in alignment with community measures, the province is returning schools to a more normal learning environment, while maintaining protective measures – like rapid tests, ventilation improvements, screening and continued access to free Personal Protective Equipment (PPE) for students and staff.

### Effective March 14, 2022:

The instructions issued by the OCMOH related to vaccination disclosure policies will be revoked across all sectors

### Effective March 21, 2022:

#### Masking & Staff Personal Protective Equipment

In alignment with community masking requirements, masks will no longer be required for students, staff and visitors in schools, school board offices and on student transportation. Eye protection for staff will also no longer be required. As some students and staff may choose to continue to wear masks or eye protection, the government will continue to provide free masks and eye protection.



Cohorting and distancing will no longer be required in schools (indoors and during recess breaks) or on transportation and daily on-site confirmation of screening for all students and staff will no longer be required.

**Next Steps:**

Rescind the motion, policy, procedure and resource package as per the recommended actions.

Respectfully submitted,

JoAnna Roberto, Ph.D., Director of Education and  
Secretary of the Board



# Grand Erie District School Board

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TO: Trustees of the Grand Erie District School Board

FROM: C. Kitchen, Student Trustee – South  
R. Mitchell, Student Trustee – North  
S. Green, Student Trustee – Indigenous

RE: **Student Trustee’s Report – Student Senate**

DATE: March 28, 2022

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## Student Senate:

At the first Student Senate in November, we laid a firm and solid groundwork to our revamped Student Senate. We established consistent student senators from each secondary school and struck 3 new working groups with the goal of creating teams of student leaders from each secondary school, led by a student trustee, that can work together on initiatives.

At the second Student Senate on March 3<sup>rd</sup>, we put this plan into action. Each working group brainstormed, compiled, discussed, and decided on an initiative. These initiatives are intended to relate to the subject of the working group, be completed by the end of the school year, and have a far-reaching effect on the students of our board.

The Student Leadership WG is going to create a plan to incorporate grade 7/8 students into Student Senate and support this through a Peer Mentorship Program.

The Student Well-Being WG is going to create a mental health awareness campaign. This will be done through bi-weekly/monthly emails to all students, a poster for all schools: promoting mental health resources in an easily digestible way, as well as the possibility of an integration with our D2L Brightspace.

The Environmental Sustainability had so many great ideas and is currently undecided on their initiative at this time.

All working groups will be continuing their work on their initiatives via virtual meetings. We will provide the board with updates as progress is made.

Planning is also underway for our 2<sup>nd</sup> Student Leadership Series taking place April 7<sup>th</sup>. Our guest speaker for this event will be Keith Baybayon, President of OSTA-AECO.

## Grand Erie Multi-Year Plan

This report supports the Lead indicator of Learn Lead Inspire and the following statement: we will build a culture of belonging to support an equitable, inclusive and responsive environment for each learner.

Respectfully submitted,

C. Kitchen, Student Trustee – South  
R. Mitchell, Student Trustee – North  
S. Green, Student Trustee - Indigenous







# Grand Erie District School Board

TO: Trustees of the Grand District School Board  
FROM: Tom Waldschmidt, Chair, Committee of the Whole Board  
RE: **Committee of the Whole Board Report**  
DATE: March 28, 2022

**Recommended Action:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
THAT the Grand Erie District School Board approve the recommendations from the March 7, 2022 Committee of the Whole Board meeting as follows:

1. **Delegation**  
THAT the Grand Erie District School Board receive J. Cousineau’s delegation as information.
  
2. **Banbury/Branlyn Boundary Recommendation**
  - i) THAT the Grand Erie District School Board suspend Section 10 of Policy FT8 Boundary Reviews, which states:
    10. Following final board approval, all school boundary changes will be effective at the start of the next school year, provided the final decision of the Board is made on or before the January board meeting. Should the Board approval be made later than January in any year, the boundary change will not take effect until after the completion of the next school year to permit time for communication to the affected school communities prior to the submission of secondary course selection sheets and Kindergarten registration.
  
  - ii) THAT the Grand Erie District School Board approve the amended school boundaries for Banbury Heights Public School and Branlyn Community School effective September 1, 2022.
  
3. **Kindergarten Masking Discussion**  
THAT the Grand Erie District School Board receive SO17 – Guidelines for Student Accommodation, up to and Including Exemption, from Non-Medical and Cloth Masks report as information.
  
4. **Director’s Report**  
THAT the Grand Erie District School Board receive the Director’s Report of March 7, 2022 as information.
  
5. **Leading and Learning in a Pandemic**  
THAT the Grand Erie District School Board receive the Leading and Learning in a Pandemic report of March 7, 2022 as information.
  
6. **Trustee Determination and Distribution Report**
  - (i) THAT the Grand Erie District School Board designate no municipal area as a low population area for the regular election of 2022.



- (ii) THAT the Grand Erie District School Board approve the number of Trustees to be elected in the regular election of 2022 for each municipality set as:
- (i) City of Brantford – 4 Trustees, elected at large;
  - (ii) Brant County and Norfolk County Wards 3 & 7 – 2 Trustees, elected at large;
  - (iii) Norfolk County less Ward 3 & 7 – 2 Trustees, elected at large; and
  - (iv) Haldimand County – 2 Trustees elected at large.
- 7. Pride of Place and Community Partnership Incentive Plan**  
THAT the Grand Erie District School Board approve the Pride of Place and Community Partnership Incentive Plan Report for 2021-22.
- 8. Board Approved Transportation Review**  
THAT the Grand Erie District School Board approve the transportation route exceptions listed in the Board Approved Transportation Review report for the 2022-23 School Year
- 9. Transportation Consortium Annual Report**  
THAT the Grand Erie District School Board receive the Transportation Consortium Annual Report for 2021-22 School Year as information.
- 10. Advocacy (F5)**  
THAT the Grand Erie District School Board forward Policy Advocacy (F5) to all appropriate stakeholders for comments to be received by April 28, 2022.
- 11. Consideration of Non-Unionized Employee Concerns (HR2)**  
THAT the Grand Erie District School Board rescind HR2 Consideration of Non-Unionized Employee Concerns.
- 12. Purchasing Card Program (F102)**  
THAT the Grand Erie District School Board forward Procedure Purchasing Card Program (F102) to all appropriate stakeholders for comments to be received by April 28, 2022.
- 13. Travel and Expense Claims (F103)**  
THAT the Grand Erie District School Board forward Procedure Travel and Expense Claims (F103) to all appropriate stakeholders for comments to be received by April 28, 2022.
- 14. Disposal of Surplus Furnishings and Equipment (FT102)**  
THAT the Grand Erie District School Board forward Procedure Disposal of Surplus Furnishings and Equipment (FT102) to all appropriate stakeholders for comments to be received by April 28, 2022.
- 15. Reporting of Wrongdoing (F7)**  
THAT the Grand Erie District School Board approve Policy Reporting of Wrongdoing (F7).
- 16. OPSBA Report**  
THAT the Grand Erie District School Board receive the OPSBA report as information.
- 17. Correspondence**  
THAT the Grand Erie District School Board receive the correspondence as information.

Respectfully submitted,

Tom Waldschmidt, Chair  
Committee of the Whole Board

Learn

Lead

Inspire



# Grand Erie District School Board

TO: JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
 FROM: Rafal Wyszynski, Superintendent of Business  
 RE: **Major Construction Project Report**  
 DATE: March 28, 2022

**Recommended Action:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 THAT the Grand Erie District School Board receive the Major Construction Project Report as information.

## South West Brantford Elementary School

### **Background:**

In October 2020, the Ministry of Education provided the Board with approved funding to address the enrolment pressure in Southwest Brantford by constructing a new 650-pupil place elementary school.

### **Project Scope:**

The general scope of the project is to partner with both the City of Brantford and the Brantford Public Library to construct a joint-use elementary school that would include an enhanced library, a triple gymnasium, and a 4-room child care centre at the undeveloped site near the T-intersection of Shellard Lane and Anderson Road in Brantford.

**Space:** New Construction

**Gross Square Feet:** To be determined

**Total Project Budget:** \$16,269,978

**Funding Source:** Capital Priorities

**Total Project Cost to Date:** \$12,508

**Total Project Forecast Cost:** \$16,269,978

**Architect:** To be determined

**General Contractor:** To be determined

### **Status:**

The next step is to secure Ministry of Education approval to retain an architect. This process involves the submission of a space template for the project as well a signed Letter of Intent from both the City of Brantford and the Brantford Public Library. Grand Erie received the letter of intent from the City and Library in December 2021 and has forward the letter and the space template to the Ministry of Education in January 2022.

**Caledonia Joint Use Elementary School****Background:**

In November 2021, the Ministry of Education provided the Board with approved funding to address the enrolment pressure in Caledonia by constructing a new 746 pupil place joint use elementary school.

**Project Scope:**

The general scope of the project is to partner with the BNHCDSB to construct a joint-use elementary school which would include some joint spaces such as library, gymnasiums. and a 3-room child care centre.

**Space:** New Construction

**Gross Square Feet:** To be determined

**Total Project Budget:** \$12,288,985

**Funding Source:** Capital Priorities

**Total Project Cost to Date:** \$0

**Total Project Forecast Cost:** \$12,288,985

**Architect:** To be determined

**General Contractor:** To be determined

**Status:**

The next step is to secure Ministry of Education approval to retain an architect. This process involves the submission of a space template for the project, the joint submission occurred on March 4, 2022.

**Child Care Addition at Cobblestone Elementary School****Background:**

In March 2021, the Ministry of Education provided the Board with an Approval to Proceed (ATP) to proceed with the project.

**Project Scope:**

The general scope of the project is to build an addition at Cobblestone Elementary School that will create a four room Child Care Program which will service 10 infants, 15 toddlers, 24 preschoolers and 15 spaces for a family hub centre.

**Space:** Addition

**Gross Square Feet:** 5,500

**Total Project Budget:** \$2,224,868

**Funding Source:** Capital Priorities

**Total Project Cost to Date:** \$0

**Total Project Forecast Cost:** \$ 2,224,868

**Architect:** Grguric Architect Inc.

**General Contractor:** to be determined

**Status:**

Staff is working on establishing the project committee and proceeding with varies studies required for a Site Plan application submission.



**Child Care Addition/Renovation at Banbury Elementary School**

**Background:**

In March 2021, the Ministry of Education provided the Board with an Approval to Proceed (ATP) to proceed with the project.

**Project Scope:**

The general scope of the project is to build an addition and renovate the existing two child care rooms at Banbury Elementary School which will create a four room Child Care Program that will service 10 infants, 15 toddlers, 24 preschoolers and 15 spaces for a family hub centre.

**Space:** Addition/Renovation

**Gross Square Feet:** 5,500

**Total Project Budget:** \$2,182,082

**Funding Source:** Capital Priorities

**Total Project Cost to Date:** \$0

**Total Project Forecast Cost:** \$ 2,182,082

**Architect:** Grguric Architect Inc.

**General Contractor:** to be determined

**Status:**

Staff is working on establishing the project committee and proceeding with various studies required for a Site Plan application submission.

**Grand Erie Multi-Year Plan**

This report supports the Belonging indicator of Learn Lead Inspire and the following statement: we build a culture of belonging to support an equitable, inclusive and responsive environment for each learner.

Respectfully submitted,

Rafal Wyszynski  
Superintendent of Business





# Grand Erie District School Board

**TO:** JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
**FROM:** Rafal Wyszynski, Superintendent of Business & Treasurer  
**RE:** **Quarterly Budget Report**  
**DATE:** March 28, 2022

**Recommended Action:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
THAT the Grand Erie District School Board receive the Quarterly Budget Report for the six months ended February 28, 2022 as information.

### Background

Consistent with Policy - Budget Development Process, the Quarterly Budget Report for the six months ended February 28, 2022 is attached.

### Additional Information

Business Services has reviewed the financial activity for the period September 2021 to February 2022, collected information from budget-holders, made spending assumptions for the next six months and compared forecasted expenditures against the Revised Estimates budget. Some of the highlights are summarized below:

- Revenues are expected to stay relatively stable as student enrolment is expected to closely align to the enrolment projections presented at Revised Estimates.
- There is an anticipated reduction in the Student Transportation Grants which is connected to the number of days schools were closed to face-to-face learning. However, there is an offsetting reduction in transportation expenses.
- We have included an additional \$1.3 million for Priority & Partnership Fund (PPF) targeting additional device and facility operations costs as they relate to COVID-19.
- Anticipated in year pressure of the cost of replacement staff for teachers, educational assistants and early childhood educators of \$330,000 is expected.
- An additional \$463,000 is expected to be spent on texts, resources and professional development for staff; entirely funded through additional grants.
- Facility operational costs are anticipated to be increase by over \$700,00 due to the announcement of additional funds to support HEPA filter installations across the system.

The 2021-22 Revised Estimates was filed with a \$1.2 million deficit. This was only a transaction deficit, as the Ministry has instructed Boards to exclude the Student Support Fund from revenue and include it in accumulated surplus. Senior administration is pleased to announce that the information summarized above and in the attached dashboard indicates that the Board is trending towards a reduced in-year deficit of approximately \$884,000. The biggest risks associated with the forecast presented are connected to the volatility and unpredictable nature of the COVID-19 pandemic as well as uncertainties regarding staff absenteeism.

Respectfully submitted,

Rafal Wyszynski  
Superintendent of Business & Treasurer



Grand Erie District School Board  
2021-22 2nd Quarter Forecast  
For the period ended August 31, 2022

Summary Comparison of 2021-22 Q2 Forecast versus 2021-22 Estimates & Revised Budget

(\$ Figures in Thousands)	21-22 Estimates	21-22 Revised	21-22 Q2 Forecast	Variance	
				\$	%
<b>Revenue</b>					
Provincial Grants (GSN)	297,571	305,867	305,797	(70)	0.0%
Grants for Capital Purposes	4,838	3,872	3,872	-	-
Other Non-GSN Grants	9,129	13,902	15,248	1,347	9.7%
Other Non-Grant Revenues	8,387	8,302	8,445	143	1.7%
Amortization of DCC	18,419	16,815	16,815	-	-
<b>Total Revenue</b>	<b>338,344</b>	<b>348,759</b>	<b>350,178</b>	<b>1,420</b>	<b>0.4%</b>
<b>Expenditures</b>					
Classroom Instruction	231,391	238,793	239,135	342	0.1%
Non-Classroom	28,887	29,648	29,876	228	0.8%
Administration	7,897	8,732	8,685	(47)	-0.5%
Transportation	14,360	14,677	14,532	(145)	-1.0%
Pupil Accommodation	50,617	49,812	50,551	739	1.5%
Contingency & Non-Operating	5,192	8,284	8,284	-	-
<b>Total Expenditures</b>	<b>338,344</b>	<b>349,945</b>	<b>351,062</b>	<b>1,117</b>	<b>0.3%</b>
<b>In-Year Surplus (Deficit)</b>	<b>-</b>	<b>(1,187)</b>	<b>(884)</b>	<b>303</b>	<b>-25.5%</b>
Prior Year Accumulated Surplus for compliance	2,960	5,998	5,998	-	-
<b>Accumulated Surplus (Deficit) for compliance</b>	<b>2,960</b>	<b>4,812</b>	<b>5,114</b>	<b>303</b>	<b>6.3%</b>

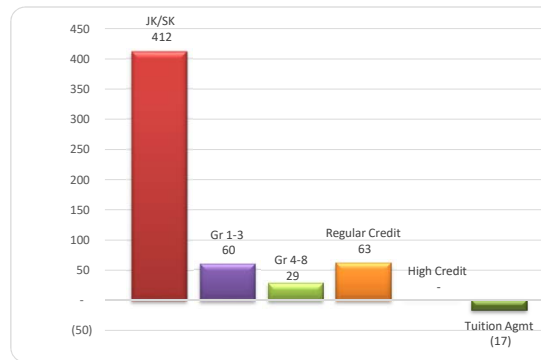
Summary of Enrolment

ADE	21-22 Estimates	21-22 Revised	Variance	
			#	%
<b>Elementary</b>				
JK/SK	3,036	3,448	412	13.6%
Gr 1-3	5,530	5,590	60	1.1%
Gr 4-8	9,402	9,431	29	0.3%
<b>Total Elementary</b>	<b>17,968</b>	<b>18,468</b>	<b>500</b>	<b>2.8%</b>
<b>Secondary &lt;21</b>				
Regular Credit	7,061	7,124	63	0.9%
High Credit	40	40	-	0.0%
Tuition & Visa	427	410	(17)	-4.0%
<b>Total Secondary</b>	<b>7,528</b>	<b>7,574</b>	<b>46</b>	<b>0.6%</b>
<b>Total Board</b>	<b>25,496</b>	<b>26,042</b>	<b>546</b>	<b>2.1%</b>

Summary of Staffing

FTE	21-22 Estimates	21-22 Revised	Variance	
			#	%
<b>Classroom</b>				
Teachers	1,632.7	1,684.0	51.3	3.1%
Early Childhood Educators	122.0	123.0	1.0	0.8%
Educational Assistants	350.5	358.5	8.0	2.3%
<b>Total Classroom</b>	<b>2,105.2</b>	<b>2,165.5</b>	<b>60.3</b>	<b>2.9%</b>
School Administration	226.3	230.3	4.0	1.8%
Board Administration	65.0	67.5	2.5	3.8%
Facility Services	211.4	219.4	8.1	3.8%
Coordinators & Consultants	43.0	40.5	(2.5)	-5.8%
Paraprofessionals	52.5	56.0	3.5	6.7%
Child & Youth Workers	17.0	19.5	2.5	14.7%
IT Staff	31.0	34.0	3.0	9.7%
Library	12.8	12.8	-	0.0%
Transportation	6.0	6.0	-	0.0%
Other Support	6.0	6.0	-	0.0%
Continuing Ed	8.1	8.1	-	0.0%
Trustees	14.0	14.0	-	0.0%
<b>Non-Classroom</b>	<b>693.0</b>	<b>714.1</b>	<b>21.1</b>	<b>3.0%</b>
<b>Total</b>	<b>2,798.2</b>	<b>2,879.6</b>	<b>81.4</b>	<b>2.9%</b>

Changes in Enrolment: Budget v Forecast



**Grand Erie District School Board**  
**2021-22 2nd Quarter Forecast**  
**Revenues**  
**For the period ended August 31, 2022**

(\$ Figures in Thousands)

	Budget Assessment					Material Variance Note
	2021-22 Estimates	2021-22 Revised	21-22 Q2 Forecast	Change		
				\$ Increase (Decrease)	% Increase (Decrease)	
<b>Grant Revenues</b>						
Pupil Foundation	141,223	144,748	144,748	-	0.0%	
School Foundation	20,715	20,983	20,983	-	0.0%	
Special Education	38,195	39,874	39,874	-	0.0%	
Language Allocation	4,403	4,403	4,403	-	0.0%	
Supported School Allocation	29	29	29	-	0.0%	
Rural and Northern Education Funding	629	749	749	-	0.0%	
Learning Opportunities	4,459	5,308	5,308	-	0.0%	
Continuing and Adult Education	1,515	1,391	1,391	-	0.0%	
Teacher Q&E	28,094	28,601	28,601	-	0.0%	
ECE Q&E	1,614	1,826	1,826	-	0.0%	
New Teacher Induction Program	138	138	138	-	0.0%	
Restraint Savings	(80)	(80)	(80)	-	0.0%	
Transportation	13,659	13,852	13,782	(70)	(0.5%)	a.
Administration and Governance	7,493	7,652	7,652	-	0.0%	
School Operations	26,789	27,226	27,226	-	0.0%	
Community Use of Schools	360	360	360	-	0.0%	
Declining Enrolment	595	422	422	-	0.0%	
Indigenous Education	2,685	3,226	3,226	-	0.0%	
Support for Students Fund	2,816	2,816	2,816	-	0.0%	
Mental Health Workers Allocation	509	567	567	-	0.0%	
Safe Schools Supplement	504	514	514	-	0.0%	
Program Leadership	965	999	999	-	0.0%	
Permanent Financing - NPF	262	262	262	-	0.0%	
<b>Total Operating Grants</b>	<b>297,571</b>	<b>305,867</b>	<b>305,797</b>	<b>(70)</b>	<b>(0.0%)</b>	
<b>Grants for Capital Purposes</b>						
School Renewal	2,937	2,937	2,937	-	0.0%	
Temporary Accommodation	262	346	346	-	0.0%	
Short-term Interest	200	200	200	-	0.0%	
Debt Funding for Capital	2,934	2,934	2,934	-	0.0%	
Minor Tangible Capital Assets (mTCA)	(1,495)	(2,545)	(2,545)	-	0.0%	
<b>Total Capital Purposes Grants</b>	<b>4,838</b>	<b>3,872</b>	<b>3,872</b>	<b>-</b>	<b>0.0%</b>	
<b>Other Non-GSN Grants</b>						
Priority & Partnership Fund (PPF)	3,464	5,033	5,827	793	22.9%	b.
Provincial COVID-19 Funding	3,092	6,185	6,659	474	15.3%	
Other Federal & Provincial Grants	2,573	2,684	2,763	79	3.1%	
<b>Total Non-GSN Grants</b>	<b>9,129</b>	<b>13,902</b>	<b>15,248</b>	<b>1,347</b>	<b>14.7%</b>	
<b>Other Non-Grant Revenues</b>						
Education Service Agreements - Six Nations	5,688	5,715	5,820	105	1.8%	
Education Service Agreements - MCFN	594	534	545	11	1.8%	
Other Fees	145	145	195	50	34.7%	c.
Other Boards	210	210	210	-	0.0%	
Community Use & Rentals	865	751	757	6	0.7%	
Miscellaneous Revenues	885	947	918	(29)	(3.3%)	
<b>Non Grant Revenue</b>	<b>8,387</b>	<b>8,302</b>	<b>8,445</b>	<b>143</b>	<b>1.7%</b>	
<b>Deferred Revenues</b>						
Amortization of DCC	18,419	16,815	16,815	-	0.0%	
<b>Total Deferred Revenue</b>	<b>18,419</b>	<b>16,815</b>	<b>16,815</b>	<b>-</b>	<b>0.0%</b>	
<b>TOTAL REVENUES</b>	<b>338,344</b>	<b>348,759</b>	<b>350,178</b>	<b>1,420</b>	<b>0.4%</b>	

**Explanations of Material Grant Variances**

- a. Decreased usage due to school closures as a result of the COVID-19 pandemic.
- b. Increase as a result of additional PPFs announced by the Ministry for targeted initiatives.
- c. Increase due to the higher than anticipated enrolment in fee-paying programs.

**Notes:**

- 1. 2021-2022 Estimates Budget as approved by the Board in June 2021

**Grand Erie District School Board**  
**2021-22 2nd Quarter Forecast**  
**Expenses**  
**For the period ended August 31, 2022**

(\$ Figures in Thousands)

	Budget Assessment					Material Variance Note
	2021-22 Estimates	2021-22 Revised	21-22 Q2 Forecast	Change		
				\$ Increase (Decrease)	% Increase (Decrease)	
<b>Classroom Instruction</b>						
Teachers	170,541	174,099	174,001	(98)	(0.1%)	
Supply Teachers	6,254	7,366	7,695	329	5.3%	a.
Educational Assistants	18,966	19,259	19,184	(75)	(0.4%)	
Early Childhood Educators	6,798	6,850	6,809	(42)	(0.6%)	
Classroom Computers	4,497	5,345	5,345	-	0.0%	
Textbooks and Supplies	8,117	8,793	8,675	(118)	(1.5%)	
Professionals and Paraprofessionals	9,926	10,695	10,692	(3)	(0.0%)	
Library and Guidance	5,214	5,220	5,106	(114)	(2.2%)	
Staff Development	678	765	1,227	463	68.3%	b.
Department Heads	401	401	401	(0)	(0.0%)	
<b>Total Instruction</b>	<b>231,391</b>	<b>238,793</b>	<b>239,135</b>	<b>342</b>	<b>0.1%</b>	
<b>Non-Classroom</b>						
Principal and Vice-Principals	14,620	14,591	14,951	361	2.5%	c.
School Office	6,783	7,282	7,172	(110)	(1.6%)	
Co-ordinators and Consultants	6,002	5,544	5,601	57	0.9%	
Continuing Education	1,483	2,231	2,152	(79)	(5.3%)	
<b>Total Non-Classroom</b>	<b>28,887</b>	<b>29,648</b>	<b>29,876</b>	<b>228</b>	<b>0.8%</b>	
<b>Administration</b>						
Trustees	362	361	341	(20)	(5.5%)	
Director/Supervisory Officers	1,494	1,494	1,533	39	2.6%	
Board Administration	6,041	6,877	6,810	(66)	(1.1%)	
<b>Total Administration</b>	<b>7,897</b>	<b>8,732</b>	<b>8,685</b>	<b>(47)</b>	<b>(0.6%)</b>	
<b>Transportation</b>	<b>14,360</b>	<b>14,677</b>	<b>14,532</b>	<b>(145)</b>	<b>(1.0%)</b>	
<b>Pupil Accommodation</b>						
School Operations and Maintenance	25,188	26,008	26,746	739	2.9%	d.
School Renewal	2,937	2,937	2,937	-	0.0%	
Other Pupil Accommodation	3,496	3,496	3,496	-	0.0%	
Amortization & Write-downs	18,996	17,371	17,371	-	0.0%	
<b>Total Pupil Accommodation</b>	<b>50,617</b>	<b>49,812</b>	<b>50,551</b>	<b>739</b>	<b>1.5%</b>	
<b>Contingency &amp; Non-Operating</b>	<b>2,099</b>	<b>2,099</b>	<b>2,099</b>	<b>-</b>	<b>0.0%</b>	
<b>COVID-19 Expenditures</b>	<b>3,093</b>	<b>6,185</b>	<b>6,185</b>	<b>-</b>	<b>0.0%</b>	
<b>TOTAL EXPENDITURES</b>	<b>338,344</b>	<b>349,945</b>	<b>351,062</b>	<b>1,117</b>	<b>0.3%</b>	

**Explanations of Material Expense Variances**

- a. Increase due to higher than anticipated staff absenteeism costs
- b. Increase as a result of additional investments in professional development; funded through PPFs.
- c. Increase due to additional support required for school administrators
- d. Increase due to purchase of additional HEPA filters, offset by increase in funding.

**Notes:**

- 1. 2021-2022 Estimates Budget as approved by the Board in June 2021



# Grand Erie District School Board

TO: JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
FROM: Rafal Wyszynski, Superintendent of Business  
RE: **Facility Renewal Plan 2021-22: Update**  
DATE: March 28, 2022

**Recommended Action:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
THAT the Grand Erie District School Board approve an increase from \$175,000 to \$340,000 to the roofing project budget at the Facility Services Building.

## Background:

At the November 22, 2021 Board meeting, Trustees were presented with a comprehensive facility renewal plan to utilize the School Renewal Allocation (SRA) and School Condition Improvement (SCI) allocations as well as any projects that were unsupported. Various projects and scopes were identified as the plan summarized an anticipated \$26.8m investment into Grand Erie buildings for 2021-2022.

## Additional Information

While reviewing the project bids for the roof replacement at Facility Services, it has been determined that the initial project budget of \$175,000 for the roof replacement is insufficient. Nine bids were received for the replacement with the lowest bid anticipated to cost Grand Erie approximately \$340,000.

The Facility Services Building, which is not eligible for SRA or SCI due to its classification as an administrative building, requires this replacement due to the age and condition of the current roof. The primary reason for the elevated costs are due to the presence of Asbestos Containing Material (ACM) as well as the increase in the market price of raw materials. Senior Administration recommends proceeding with this project.

## Next Steps

Since the project is not eligible for Ministry funding, staff will require additional Board approval to proceed as the incremental budget will be treated as unsupported capital. The estimated project cost for this project of \$340,000 would increase the Board's annual amortization gap by \$12,000 to \$17,000 assuming the project extends the life of the asset by 25 years.

## Grand Erie Multi-Year Plan

This report supports the Belonging indicator of Learn Lead Inspire and the following statement: we build a culture of belonging to support an equitable, inclusive and responsive environment for each learner.

Respectfully submitted,

Rafal Wyszynski  
Superintendent of Business







# Joint Occupational Health and Safety Committee

Thursday, February 17, 2022

10:30 AM

Microsoft Teams (Virtual)

## MINUTES

**Present:**

Employer Representatives

Tom Krukowski	Facility Services
Lena Latreille	Business Services, Certified Member, Co-Chair
Phil Kuckyt	Transportation Services, Certified Member

Worker Representatives

Elizabeth Armstrong	CUPE Clerical/Technical, Certified Member
Amanda Baxter	Elementary Occasional Teachers, Certified Member, Chair
Bruce Hazlewood	Occasional Secondary Teachers, Certified Member
Angela Korakas	Designated Early Childhood Educators, Certified Member
Sarah Kuva	CUPE Educational Assistants
Jennifer Orr	Elementary Teachers, Certified Member
Laura Adlington	Professional Student Services Personnel, Certified Member
Andrea Murik	Secondary Teachers (Alternate)
Denise Kelly	CUPE Facility Services, Certified Member
Katie Hashimoto	Non-Union, Certified Member

**Regrets:**

John Henderson	Secondary Teachers, Certified Member
Cheryl Innes	Elementary School Administration, Certified Member
Griffin Cobb	Secondary School Administration, Certified Member
Wally Tymkiv	Elementary School Administration (Alternate)

**Resources:**

Bill Jarvis	Health and Safety Officer
Hilary Sutton	Health and Safety Officer, Recording Secretary

A - 1 **Opening**

(a) **Roll Call**

(b) **Minutes of Last Meeting**

The minutes from the January 2022 meeting were reviewed.

(c) **Approval of Last Meeting minutes**

The minutes from the January 2022 meeting were approved.

(d) **Agenda Additions**

- (f) The Right to Disconnect Law
- (g) Lack of Electrical Outlets in Classrooms



# Joint Occupational Health and Safety Committee

Thursday, February 17, 2022

10:30 AM

Microsoft Teams (Virtual)

## MINUTES

### B - 1 Business Arising from Minutes and/or Previous Meetings

- (a) The Division Manager of Operations and Health and Safety provided the committee with information and updates regarding Covid-19. The update included information on school vaccination clinics and Rapid Antigen Test Kit replenishment.

### C - 1 New Business

#### (a) Delhi District Secondary School Health and Safety Concern Form

A Health and Safety Concern Form was submitted to the Health and Safety Department from Delhi District Secondary School regarding the occupancy of the Cafeteria during lunch. The School Administrator has addressed the concern at the school with the concerned party. This item can be removed from the next agenda.

#### (b) Ministry of Labour Field Visit Report – Rainham Central School – 2022 01 20

The Ministry of Labour investigated a Covid-19 Occupational Illness at Rainham Central School. No concerns or orders were issued. This item can be removed from the next agenda.

#### (c) Ministry of Labour Field Visit Report – Paris District High School – 2022 01 21

The Ministry of Labour investigated a Covid-19 Occupational Illness at Paris District High School. No concerns or orders were issued. This item can be removed from the next agenda.

#### (d) Ministry of Labour Field Visit Report – Branlyn Community School – 2022 01 21

The Ministry of Labour investigated a Covid-19 Occupational Illness at Branlyn Community School. No concerns or orders were issued. This item can be removed from the next agenda.

#### (e) Ministry of Labour Field Visit Report – River Heights School – 2022 01 21

The Ministry of Labour investigated a Covid-19 Occupational Illness at River Heights School. No concerns or orders were issued. This item can be removed from the next agenda.

#### (f) Right to Disconnect Law

A member of the committee raised a question regarding a draft Board Policy to comply with the Ontario Government's Right to Disconnect Law. No information has been provided on a Right to Disconnect Policy at this time. This item will remain on the next Agenda.

#### (g) Lack of Electrical Outlets

A member of the committee raised a question regarding next steps when a classroom does not have enough electrical outlets to support technology for students. The Division Manager of Maintenance, Capital and Energy explained that there is a budget for adding electrical outlets to classrooms. Many electrical systems, particularly in older schools, must be updated to support additional electrical outlets in a location. The Maintenance Department is currently working on updating the Boards electrical infrastructure. This item can be removed from the next agenda.



# Joint Occupational Health and Safety Committee

Thursday, February 17, 2022

10:30 AM

Microsoft Teams (Virtual)

## MINUTES

D - 1 **Review of Reports**

(a) **Employee Accident Reports Summary, Workplace Safety and Insurance Reportable, Student Aggression Summary Table**

All reports for the month of January 2022 were provided to the committee for review.

(b) **Status of Workplace Inspections including Non-Academic Sites**

All inspections were completed for the month of January.

(c) **Health and Safety/Facility Services Committee (February 15, 2022)**

The Facility Services Health and Safety minutes were provided to the committee for review.

(d) **Critical Injuries**

No student or staff critical injuries for the month of January.

(e) **Special Education Focus Group Meeting Minutes**

The minutes for the January meeting were provided to the committee for review.

At this time there was some conversation regarding the structure of the Special Education Focus Group. Much of the discussion at the Special Education Focus Group revolves around workplace violence and reviewing workplace violence reports and statistics. A recommendation was made to have the Special Education Focus Group return to meeting quarterly to review items specific to Special Education. Meanwhile, create a sub-committee of the Joint Occupational Health and Safety Committee, that would meet after the Main Joint Occupational Health and Safety Committee meeting to focus specifically on workplace violence. This was approved by the committee. The first Workplace Violence Sub-Committee meeting will be held on February 17, 2022 at 2:00PM.

(f) **Review of Ongoing Project Items**

See chart.

(g) **Work Orders**

A list of Health and Safety work orders submitted in January 2022 were provided to the committee for review.



## Joint Occupational Health and Safety Committee

Thursday, February 17, 2022

10:30 AM

Microsoft Teams (Virtual)

### MINUTES

#### E - 1 Health and Safety Training

A 1-day Recertification/Emergency first aid training course will be held on March 7, 2021 with spaces available. A 2-day standard first aid course to be held on May 3-4 which is currently full and waitlisted. Health and Safety training has been scheduled for Operation's Site Reps taking place over March break. Basic Certification is scheduled March 14-16, 2022. Hazard Specific training is scheduled March 17-18, 2022. Recertification training is scheduled for April 22, 2022. Recertification for the JOHSC has been scheduled for April 13, 2022.

#### F - 1 Recommendations to Executive Council

None submitted

#### G - 1 Adjournment

Meeting adjourned at 12:14PM

#### H - 1 Next Meeting

March 10, 2022 via Microsoft Teams.



# Joint Occupational Health and Safety Committee

Thursday, February 17, 2022

10:30 AM

Microsoft Teams (Virtual)

## MINUTES

### PROJECT ITEMS

Date Item Initiated	Item	Dates Discussed	Latest Update	Status and Time Frame
2017 - April	Terms of Reference Review	2022 - February	The Terms of Reference has been provided to Senior Administration for review and approval. Once approved Union Presidents will be contacted to co-ordinate signing of the document.	2022 - March
2019 - December	Health and Safety Eblast	2022 - January	The eblast has been combined with the What's Trending newsletter and the SO News.	Ongoing
2020 - March	De-escalation Training	2022 - February	An email with the de-escalation training and quizzes was sent to the committee members for review. Some members are having difficulty viewing the training while away from the Board network. A new link will be sent along with the shortcuts for the videos to the committee members for review.	2022 - March
2020 - November	Ventilation	2022 - February	A concern was raised by a member of the committee regarding filter change date stickers not being added to units once filters have been changed. The Division Manager of Maintenance, Capital and Energy will follow up with contractors.	Ongoing
2021 - April	Workplace Violence Reporting	2022 - February	A new workplace violence sub-committee has been created to meet after the Joint Occupational Health and Safety Committee main meeting. This sub-committee will discuss issues and concerns regarding workplace violence and review the Boards workplace violence statistics and reports.	Ongoing
2021 - April	Worker Mental Health Survey	2022 - January	HR looking at options and reaching out to EAP providers for input and sources. The Division Manager of Operations and Health and Safety will reach out to the Human Resources Department for an update on the survey.	2022 - March
2021 - November	Health and Safety Concern Form	2022 - February	Information and instruction has been sent to all Administrators. A detailed document regarding how to submit a Health and Safety Concern Form will be added to the next What's Trending newsletter for all staff to read.	2022 - February
2021 - June	Health and Safety Site Representative Training	2022 - January	The Health and Safety Department is awaiting more information to be provided from training providers.	2022 - March
2021 - November	Review of Committee roles and responsibilities and confidentiality	2021 - December	During the first scheduled meeting of the JOHSC of each school year, a review of the Committee and members' responsibilities and the need to maintain confidentiality will	2022 - September





# Joint Occupational Health and Safety Committee

Thursday, February 17, 2022

10:30 AM

Microsoft Teams (Virtual)

## MINUTES

	(10.9 of Terms of Reference)		be added as an item to the agenda for discussion.	
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Policy / Procedure	Out for Comment	Board Approval	Board Review Date	Committee Review Date	Comments
HR4 Health and Safety Policy and Appendix Guidelines		2015 - September	2024 - February	2022 - November	
HR5 Harassment		2015 - September	2024 - February	2022 - November	
HR8 Workplace Violence		2015 - January	2023 - November	2022 - November	
HR107 Maintaining Employee Safety While Working With Students			2022 - February	2022 - March	

No.	Site	Reopening	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2021	Jun 2022	Jul 2022	Aug 2022
<b>Elementary Schools</b>														
1	Agnes Hodge	C	C	C	C	C	C	C						
2	Banbury Heights		C	C	C	NC	C	C		P				
3	Bellview	C	C	C	C	C	C	C		P				
4	Bloomsburg	C	C	C	A	C	C	C						
5	Boston	C	C	C	C	C	A	C						
6	Branlyn Community	C	C	C	C	C	C	C		P				
7	Brier Park		C	C	C	C	C	A						
8	Burford District Elementary	C	C	C	C	C	C	C		P				
9	Caledonia Centennial	C	C	C	C	A	C	C						
10	Cedarland		C	C	C	C	C	C						
11	Centennial-Grandwoodlands	C	C	C	C	C	C	A						
12	Central P.S.	C	C	A	C	C	C	C						
13	Cobblestone Elementary		C	C	C	C	C	C		P				
14	Confederation (Fr Imm)	C	C	C	C	C	C	A						
15	Courtland	C	C	C	C	C	C	C						
16	Delhi	C	C	C	A	C	C	C						
17	Dufferin	C	C	C	C	C	A	C						
18	Echo Place		C	C	C	C	C	C		P				
19	Elgin Ave.	C	C	C	A	C	C	C						
20	Glen Morris		C	C	C	C	C	C	P					
21	Graham Bell		C	C	A	C	C	C						
22	Grandview	C	C	C	C	C	C	C			P			
23	Greenbrier		C	C	C	C	C	A						
24	Hagersville Elementary	C	C	C	C	C	C	C	P					
25	Houghton	C	C	C	C	C	A	C						
26	J.L. Mitchener	C	C	C	C	A	C	C						
27	James Hillier		C	C	C	C	C	A						
28	Jarvis	C	C	C	C	C	C	C	P					
29	King George	C	C	C	C	C	A	C						
30	Lakewood	C	C	C	A	C	C	C						
31	Langton	C	C	C	C	C	C	A						
32	Lansdowne-Costain		C	C	C	C	C	A						
33	Lynndale Heights	C	C	C	A	C	C	C						
34	Major Ballachey		C	C	C	C	A	C						
35	Mapleview	C	C	A	C	C	C	C						
36	Mt. Pleasant	C	C	C	C	C	C	A						
37	North Ward		C	C	C	C	C	C	P					
38	Oakland-Scotland		C	C	C	C	C	C		P				
39	Oneida Central		C	C	C	C	C	C	P					
40	Onondaga-Brant		C	C	C	A	C	C						
41	Paris Central		C	C	C	C	C	C	P					
42	Port Rowan		C	C	C	C	A	C						
43	Prince Charles	C	C	C	C	C	C	C			P			
44	Princess Elizabeth	C	C	C	C	C	C	C		P				



No.	Site	Reopening	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2021	Jun 2022	Jul 2022	Aug 2022
45	Rainham	C	C	C	C	A	C	C						
46	River Heights	C	C	C	C	A	C	C						
47	Russell Reid		C	C	C	C	C	A						
48	Ryerson Heights	C	C	C	C	C	A	C						
49	Seneca Central	C	C	C	C	C	C	A						
50	St. George-German	C	C	C	C	C	C	C	P					
51	Teeterville P.S.		C	C	C	C	A	C						
52	Thompson Creek	C	C	A	C	C	C	C						
53	Walpole North		C	C	C	C	C	C	P					
54	Walsh	C	C	C	C	C	C	A						
55	Walter Gretzky Elementary School		C	C	C	C	C	A						
56	Waterford Public	C	C	C	A	C	C	C						
57	West Lynn		C	C	A	C	C	C						
58	Woodman-Cainsville		C	C	C	C	C	C		P				
<b>Secondary Schools</b>														
59	B.C.I. & V.S.		C	C	C	A	C	C			P			
60	Cayuga Secondary S. (CSS)		C	C	C	C	C	C			P			
61	Delhi District Secondary S. (DDSS)	C	C	C	C	C	C	A		P				
62	Dunnville Secondary S. (DSS)	C	C	A	C	C	C	C	P					
63	G.E.L.A. Brantford (Rawdon)		C	C	C	A	C	C	P					
64	G.E.L.A. - CareerLink (@TTSC)		C	C	C	C	C	A						
66	Hagersville S.S. (HSS)	C	A	C	C	C	C	A						
67	McKinnon Park S.S. (MPSS)	C	C	C	C	C	C	A			P			
68	North Park C. & V.S. (NPCVS)	C	C	C	C	A	C	C		P				
69	Paris District H.S. (PDHS)	C	C	A	C	C	C	C	P					
70	Pauline Johnson C.V.S. (PJCVS)	C	C	C	A	C	C	A						
71	Simcoe Composite School (SCS)	C	C	C	A	C	C	C	P					
72	Tollgate Tech. Skills Centre (TTSC)		C	C	A	C	C	A						
73	Valley Heights S.S. (VHSS)		C	C	A	C	C	C			P			
74	Waterford District High School (WDHS)	C	C	C	A	C	C	C		P				
<b>Turning Points and Leased Spaces</b>														
75	CSS Turning Point - Royal Canadian Legion Branch #159, 11 Talbot St. E., Cayuga		C	C	C	C	C	C			P			
76	DDSS Turning Point -640 James St. Delhi		C	C	C	C	C	A		P				
77	HSS Turning Point - 1155 Indian Road, Mississauga		A	C	C	C	C	A						
78	HSS New Start - 2319 3rd Line Road, Oshweken		A	C	C	C	C	A						
79	MPSS Turning Point - Grace United Church 174 Caithness St., Caledonia		C	C	C	C	C	A			P			
80	PDHS Turning Point - Optimist Club of Paris, 2 Elm St., Paris		C	A	C	C	C	C						
81	PJCVS Turning Point - 365 Rawdon St (Main Campus)		C	C	A	C	C	A						
82	SCS Turning Point - Port Dover Lions Club Silver Lake Market, 320 St. Patrick St, Port Dover		C	C	A	C	C	C	P					
83	VHSS Annex and Turning Point - Aylmer Evangelical Mennonite Mission Church, 50619 Talbot Line, Aylmer		C	C	A	C	C	C			P			
84	WDHS Turning Point - Camp Trillium 433 Thompson Rd, West, Waterford		C	C	A	C	C	C		P				

No.	Site	Reopening	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2021	Jun 2022	Jul 2022	Aug 2022
<b>Support Centre</b>														
85	H.E. Fawcett Teacher Resource Centre (TRC)		C	C	C	C	C	C			P			
86	Joseph Brant (including GELA - ESL)		C	C	C	NC	C	C		P				
87	Haldimand School Support Centre		A	C	C	C	C	A						
88	Norfolk School Support Centre	C	C	C	A	C	C	C						
89	Head Office		C	C	C	C	C	C		P				
90	Head Office - Facility Services		C	C	C	C	C	C		P				
<b>Storage Facilities</b>														
91	Burford Bus Barn, 35 Alexander St. Burford		C	C	C	C	C	C						
<b>Total Sites</b>		<b>92</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>
<b>Total Regular Monthly Inspections Completed</b>		<b>45</b>	<b>86</b>	<b>84</b>	<b>72</b>	<b>80</b>	<b>82</b>	<b>66</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Annual Inspections Completed</b>		<b>-</b>	<b>4</b>	<b>6</b>	<b>18</b>	<b>8</b>	<b>8</b>	<b>24</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Annual Inspections Planned</b>														
<b>Total Double Inspections Completed</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Incomplete</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Not Reported</b>		<b>45</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>	<b>90</b>

- Annual JOHSC inspection completed
- Monthly inspection was completed
- Two inspections completed due to a missed inspection
- Monthly inspection was not completed
- Annual JOHSC inspection planned
- Does not require inspection for the month

A	
C	
C+C	
NC	
P	





## Special Education Advisory Committee

Thursday, February 17, 2022  
MS Teams Virtual Meeting

6:00 PM

### MINUTES

**Present:** Chair W. Rose, P. Bagchee, L. Boswell, C. Brady, T. Buchanan, R. Collver, L. DeJong, A. Detmar, M. Gatopoulos, J. Gemmill, K. Jones, L. Nydam, T. Sault, L. Thompson, J. Trovato, T. Waldschmidt, J. White, T. Wilson. R. Wyszynski.

**Regrets:** A, Csoff, F. Lainson, L. Scott, L. Sheppard

**Recorder:** P. Curran

A - 1 **Opening**

(a) **Welcome**

W. Rose called the meeting to order and read the Land Acknowledgment Statement.

(b) **Agenda Additions/Deletions/Approval**

Add D-1 (c) Resignation of P. Boutis.

Moved by: C. Brady

Seconded by: A. Detmar

THAT the SEAC 21-06 Agenda for Thursday, February 17, 2022 be approved as amended.

**Carried**

B - 1 **Timed Items**

(a) **Financial Update 2021-22**

Special Education funding, grants, expenditures and reserves for the current school year were reviewed.

(b) **2022-23 Budget Process**

A review of the 2022-23 budget process occurred, with the presentation of a balanced budget to trustees being the main objective.

Senior staff members are exploring areas of investment where new initiatives may be available.

SEAC members were encouraged to attend budget meetings and/or to provide suggestions to the Superintendent of Business in advance of the scheduled meetings.

1. Tuesday April 19, 2022 at 5:30 p.m.
2. Monday May 16, 2022 at 5:30 p.m.
3. Thursday May 26, 2022 at 5:30 p.m.
4. Tuesday, June 7, 2022 at 5:30 p.m.

C - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Ratification of Minutes from Thursday, January 20, 2022**

Moved by: L. Boswell

Seconded by: M. Gatopoulos

THAT the SEAC 21-05 minutes for Thursday, January 20, 2022 be approved as circulated.

**Carried**



## Special Education Advisory Committee

Thursday, February 17, 2022

6:00 PM

MS Teams Virtual Meeting

### MINUTES

- (b) **Expulsions and Exclusions for Students with Special Education Needs**  
Expulsion is considered a punitive action which occurs for substantial issues at a school. Expulsion can be from just the school or can be from all schools within a board.
- Exclusion is a different process and is not considered punitive. It is enacted when a student's presence poses a significant safety risk. There must be a re-entry plan which includes remediating measures be put in place.
- The number of students with special needs that were expelled and excluded in 2020-21 was shared.
- (c) **Wait Lists for Psychological Services**  
Many Ontario school boards are experiencing significant wait lists as the need for services is greater than the qualified personnel available. There is also a waitlist for local private practitioners.
- Grand Erie is taking several steps to address waitlists. These steps include ongoing consultation on tiered interventions; developing the Academic Readiness Screener to assess and remediate baseline skills; and conducting additional psychoeducational assessments during March Break and the summer months. There is also strategic planning and monitoring related to the waitlists for Psychoeducational Assessments.
- SEAC will send a letter of advocacy to the appropriate body regarding the concerns with wait lists for psychoeducational assessments.
- (d) **Self-Contained Classroom Planning Update**  
The process for determining location and types of self-contained classrooms was explained. A discussion ensued with input from SEAC members.
- D - 1 **New Business**
- (a) **Regional Special Education Council (RSEC) Updates**  
One of the guest presenters spoke about human rights cases and recommendations that have come from them, and further connected recommendations with concerns and challenges that could arise with respect to the draft PPM 81 provided by the Ministry of Education currently out for consultation.
- The second guest presenter spoke about the Toronto DSB's movement toward de-streaming using a Kindergarten to G12 approach.
- (b) **PPM81 (Policy/Program Memorandum) Consultation Update**  
Members received an overview of the draft PPM 81 which was received by Grand Erie in mid-January.
- The PPM covers school health support services, school-based rehabilitation services and/or community based clinical services. Responsibilities of these services are shared across education, health and community sectors.





## Special Education Advisory Committee

Thursday, February 17, 2022  
MS Teams Virtual Meeting

6:00 PM

### MINUTES

The general consensus is to slow down the review process to ensure the new PPM is completed with attention to detail. February 25 is the new deadline for submission for comments on PPM81.

[https://forms.office.com/pages/responsepage.aspx?id=KRLczSgsl0u3ig5crLWGXCVev\\_jkIERDlpv9KNwwy5hUMENXQINWRjJIRFIFTzQzTUdSWIdaNzdOTC4u](https://forms.office.com/pages/responsepage.aspx?id=KRLczSgsl0u3ig5crLWGXCVev_jkIERDlpv9KNwwy5hUMENXQINWRjJIRFIFTzQzTUdSWIdaNzdOTC4u)

(c) **Resignation of SEAC Member**

Members were informed that P. Boutis resigned from the committee. P. Curran will create a letter of thanks for the Chair's signature.

E - 1 **Other Business**

(a) **Appendix H - Special Education Plan**

This document is not a required standard or appendix but has been included in the Special Education Plan to help SEAC members and the public.

Updating the document is onerous and as all acronyms are spelled out in the minutes, this appendix will be removed from the current Special Education Plan Review.

Members asked for hyperlink definitions for any acronyms.

F - 1 **Standing Items**

(a) Policies/Procedures Out for Comment

Comments on currently reviewed policies or procedures may be submitted to [policiesandprocedures@granderie.ca](mailto:policiesandprocedures@granderie.ca) according to the timeline listed.

(b) **Trustee Updates**

i. T. Waldschmidt

- Wished P. Boutis well in her future endeavours and thanked her for all her work on the Committee.

ii. R. Collver

- Extracurricular activities are able to resume, and we are appreciative to the staff and volunteers who give up their time to supervise these students.
- Reviewing the mandate for masks at the Junior and Senior Kindergarten level, at the March 7, 2022 meeting.
- Presentation from Superintendent of Business included information that the GSN (Grants for Student Needs) was received early which facilitates planning.
- February is Black History Month and Grand Erie students have focused on identifying and recognizing the many accomplishments of successful black persons.

G - 1 **Information Items**

Nil

H - 1 **Community Updates**

Nil



## Special Education Advisory Committee

Thursday, February 17, 2022

6:00 PM

MS Teams Virtual Meeting

### MINUTES

#### I - 1 Correspondence

- (a) LDAO SEAC Circular: February 2022
  - i. Included information on PPM 81
  - ii. Article on Access to Individual Education Plans and how some schools may discourage.
  - iii. MACSE (Minister's Advisory Counsel on Special Education) Update
- (b) Lakehead DB re: Support Service Personnel Jan 17, 2022
  - Shortage of Personal Support Workers (PSW); this is not a concern to Grand Erie as we do not employ PSWs
- (c) Algoma DSB re: Bill 172 Jan 11 2021
  - Grand Erie has already acted on this issue.
- (d) Renfrew County CDSB Re: Online Learning/Universal Design Jan 13, 2022
- (e) Durham DSB re: SIP Funding Feb 3, 2022
  - The Ministry funds are based on previous enrollment and as we have fewer students, so Grand Erie's salaries were covered with current funding.

#### J - 1 Future Agenda Items and SEAC Committee Planning

- (a) PPM167 (Policy/Program Memorandum) Online Learning Graduation Requirement
- (b) Special Incidence Portion (SIP) Funding

#### K - 1 Next Meeting

Thursday, March 10, 2022 | 6:00 PM | MS Teams Virtual Meeting.

#### L - 1 Adjournment

W. Rose called for adjournment.

Moved by: M. Gatopoulos

Seconded by: L. Boswell

THAT the SEAC 21-06 meeting held February 17, 2022 be adjourned at 8:45 PM.

**Carried**

### MINUTES

**Present: GEDSB:** R. Wyszynski, Superintendent of Business & Treasurer – Director  
E. Dixon, Trustee

**BHNCDSB:** S. Keys, Superintendent of Business & Treasurer – Director  
M. Watson, Trustee – Director

**CSC MonAvenir:** M. Nantel, Director of Transportation – President

**Regrets: GEDSB:** J. Richardson, Trustee – Director, J. Roberto, Director of Education

**BHNCDSB:** M. McDonald, Director of Education

**CSC MonAvenir:** A. Blais, directeur de l'éducation CSC MonAvenir

D. Chin, Chief of Business CSC MonAvenir – Director

**STSBHN** P. Kuckyt, Manager of STSBHN – Secretary & Treasurer

**Recording Secretary:** L. Howells, Executive Assistant to the Superintendent of Business,  
GEDSB

#### A - 1 **Opening**

##### (a) **Roll Call**

The meeting was called to order at 9:02 a.m.

##### (b) **Declaration of Conflict of Interest**

Nil

##### (c) **Agenda Additions/Deletions/Approval**

Presented as printed.

Moved by: M. Nantel

Seconded by: M. Watson

THAT the STSBHN Board of Directors approve the February 24, 2022 agenda.

**Carried**

#### B - 1 **Annual General Meeting**

##### (a) **Appointment of the STSBHN Directors**

P Kuckyt stated as per the corporation's by-laws, the appointment of the STSBHN Directors is required during the Annual General Meeting.

Moved by: S. Keys

Seconded by: R. Wyszynski

RESOLVED that the following persons be and are hereby appointed a director of the Corporation, to hold office until the next annual general meeting of members or until a successor has been duly appointed:

Mario Nantel

Dereck Chin

Rafal Wyszynski

James Richardson

Scott Keys

Mark Watson

**Carried**

(b) **Appointment of the STSBHN Officers**

P Kuckyt stated as per the corporation's by-laws, the elections of the STSBHN Officers are needed for the position of President, Secretary and Treasurer and called for nominations for 2022.

S. Keys nominated R. Wyszynski as President, who accepted the nomination.

R. Wyszynski nominated P. Kuckyt as Secretary/Treasurer, who accepted the nomination.

Moved by: S. Keys

Seconded by: M. Nantel

THAT the Elections for STSBHN Officers for 2022 be as follows:

President: R. Wyszynski

Secretary/Treasurer: Philip Kuckyt

**Carried**

(c) **Appointment of the 2021-22 Auditors**

P. Kuckyt stated as per the corporation's by-laws, the appointment of the auditors is required during the annual general meeting. P Kuckyt provided a historical overview of the assignment of auditor, the rationale for the selection and the cost implications.

Moved by: R. Wyszynski

Seconded by: M. Nantel

THAT the STSBHN Board of Directors appoint Millard, Rouse and Rosebrugh LLP to audit the 2021-22 Financial Statements.

**Carried.**

(d) **2020-21 Financial Statements**

P Kuckyt reviewed the 2020-21 Financial Year End Analysis, ending August 31, 2021. P Kuckyt reported that the analysis is not a separately audited financial statement but indicated that the financial statements are audited as part of process for GEDSB and BHNCDSB annual audit process.

Moved by: M. Watson

Seconded by: S. Keys

THAT the STSBHN Board of Directors accept the 2020-21 Financial Statements as presented.

**Carried**

C - 1 **Approval and Signing of Minutes**

(a) **November 2, 2021 Meeting Minutes**

Moved by: M. Nantel

Seconded by: M. Watson

THAT the Minutes of the STSBHN Board of Directors Meeting, held November 2, 2021 be approved.

**Carried.**

### D - 1 **Business Arising from Minutes and/or Previous Meetings**

#### (a) **Policy and Procedure approval: 018-021 & 023**

P Kuckyt highlighted the proposed changes and directed the committee to the summary page.

Moved by: R. Wyszynski

Seconded by: S. Keys

THAT the STSBHN Board of Directors approve Procedures 018-021 & 023.

**Carried.**

### E - 1 **Standing Business**

#### (a) **KPI's**

P Kuckyt highlighted the significant changes in the areas of Financial, Service Performance, Safety, General Ridership and Communication.

#### (b) **Goals and Objectives-Update and Review**

P Kuckyt highlighted the progress to date with regards to the short, medium and long-term goals and objectives.

#### (c) **Financial Overview**

P Kuckyt provided a high-level overview of the 2021-22 financial position as of January 31, 2022.

### F - 1 **New Business**

#### (a) **Policy and Procedure Review: 024-028**

P. Kuckyt noted that Policy and Procedure 024-028 have been identified for review and suggested revisions were provided.

The committee agreed to provide feedback on the draft policies and procedures 024-028 to P. Kuckyt on or before April 22, 2022.

#### (b) **Canadian Pricing Index (CPI)**

P. Kuckyt spoke to the operator contract CPI increase of 5.7% which will put significant cost pressures on the boards in the 2022-23 School Year. The concerns over the exceptionally high CPI have been voiced to the Ministry since spring 2021. In order to minimize the transportation funding deficit position that the member school boards will find themselves in, P. Kuckyt noted there may be a need to consider bell time optimization or walking distance increased. These would require changes to procedure and a multi-year plan in order have the changes communicated to school staff, parents, and student.

In the discussion about the CPI, the following points were raised:

- Ministry is reviewing the funding formula for student transportation that may come in the 2023-24 school year.
- If courtesy transportation was changed or removed, that it would not result in any savings.
- the member boards may not have received the 2% increase in the annual GSN amounts as we were in a surplus position prior to the RFP.

- it is worth approaching operators, either at district or provincial level, to see if there is any way that we can negotiate a lower rate to the CPI amount noted in the contract.

### G - 1 **Adjournment**

Moved by: S. Keys

Seconded by: M. Nantel

THAT the February 24, 2022 STSBHN Board of Directors the meeting be adjourned at 9:43 a.m.

**Carried**

### H - 1 **2021-22 Meetings**

- Rescheduled to May 27, 2022-@ 9:00 a.m.





## Grand Erie Parent Involvement Committee

Thursday, March 3, 2022

6:30 p.m.

MS Teams Virtual Meeting

### MINUTES

**Present:** Committee Chair S. Nichol, J. Roberto (Director of Education), S. Gibson, T. Waldschmidt, K. Graham, L. Munro, Y. Brochu, B. Poladian, K. Eder, S. Darling, J. Belbin, J. Smith, S. Plant, R. Staats, S. Quesnel

**Guests:** P. Davis, R. Wyszynski

**Recorder:** C. Dero

A - 1 **Paul Davis – Cyber-Safety Expert Presentation / Q & A -**

Participants can email Paul Davis with questions or to provide feedback at [paul@pauldavis.life](mailto:paul@pauldavis.life)

B - 1 **Opening**

(a) **Roll Call**

The meeting opened at 7:30 p.m. after the Cyber-Safety presentation.

(b) **Welcome to Open Session / Land Acknowledgement Statement**

K. Graham opened the meeting with an Acknowledgement of Traditional Territory.

C - 1 **Minutes**

(a) **Approval of Minutes**

Moved by: J. Smith

Seconded by: J. Belbin

THAT the Grand Erie District School Board approve the January 13, 2022 Grand Erie Parent Involvement Committee minutes.

**Carried**

D - 1 **Updates from the Board Table**

S. Gibson, Chair of the Board provided updates about Grand Erie's budget, and T. Waldschmidt spoke to Grand Erie's efforts to support Bell Let's Talk Day and Black History Month.

T. Waldschmidt provided a summary of the recent Special Education Advisory Committee meeting.

E - 1 **Director's Update**

J. Roberto shared the following updates:

- GEDSB is working in conjunction with the Public Health Units and the Ministry of Education on the relaxing of COVID restrictions. Parents will be kept aware of any changes that are made.
- The Learn Lead Inspire Award highlights the Multi-Year Strategic Plan and the contributions of students, staff, and volunteers. A nomination form can be found here: <https://granderie.ca/learnleadinspire/Learn-Lead-Inspire-Recognition-Award>
- Student trustee elections for the 2022-23 school year recently took place.
- GEPIC members have been invited to take part in an Equity Focus Group.



## Grand Erie Parent Involvement Committee

Thursday, March 3, 2022

6:30 p.m.

MS Teams Virtual Meeting

### MINUTES

#### F - 1 **GEPIC Chair's Update**

##### (a) **Opportunity to share School Council highlights in the future**

S. Nichol noted that at future GEPIC meetings, committee members will have the opportunity to share what is happening at their schools and to speak about any barriers they are facing with getting parents involved.

##### (b) **Learning K-12 – Grade 8-9 Transition Discussions**

This item will be discussed at the May 12, 2022 GEPIC meeting. Committee members were asked to come to the meeting with suggestions.

#### G - 1 **Group Discussion**

##### (a) **Debrief Speaker Session with Paul Davis**

Committee members had the opportunity speak about the presentation.

##### (b) **Speaker Series – Next Steps**

L. Munro shared information about the cost and availability of speakers that were suggested at the last GEPIC meeting.

Committee members support securing Dr. Karyn Gordon and taking advantage of the special package that she is offering.

L. Munro will inquire about Dr. Singh's availability prior to the GEPIC meeting on May 12, 2022.

Additional speaker suggestions include: Lil Petrella, Jamie McMillan, Laurier Professors

Book suggestions for GEPIC donations to school libraries:

- We All are Welcome, \$8.00
- Here's My Book, \$22.50
- In My Heart, \$16.96

Committee members support purchasing all three books for each elementary school, and the first two books for each secondary school.

##### (c) **Budget Consultation**

R. Wyszynski provided an overview of Grand Erie's budget planning process and asked GEPIC members to provide feedback.

#### H - 1 **Future Meeting**

May 12, 2022

The meeting adjourned at 8:40 p.m.



## Student Senate #2

Thursday, March 3, 2022

10:30 a.m.

MS Teams Virtual Meeting

### MINUTES

#### Present:

Brantford Collegiate Institute and Vocational School, Cayuga Secondary School, Delhi District Secondary School, Dunnville Secondary School, Hagersville Secondary School, McKinnon Park Secondary School, North Park Collegiate Vocational School, Paris District High School, Pauline Johnson Collegiate and Vocational School, Simcoe Composite School, Tollgate Technological Skills Centre, Valley Heights Secondary School, Waterford District High School

#### Trustees:

##### Student Trustees:

Sierra Green (Representing Indigenous)  
Reilly Mitchell (Representing North)  
Caron Kitchen (Representing South)

##### Teacher Consultant

##### Student Success:

Kyle Geerlings

##### Recorder:

Christina Dero

#### A - 1 Opening/Welcome

- (a) Opening Address – Student, K. General
- (b) Grand Erie Land Acknowledgement – Student Trustee, C Kitchen
- (c) Welcome – Student Trustee, R. Mitchell

#### B – 1 Student Trustee Report

##### (a) 2022-23 Student Trustee Introductions.

The newly elected Student Trustees for the 2022-23 school year were introduced:

- Tatyana Zebroski (Representing North)
- Maggie Baker (Representing South)
- Aleena Skye (Representing Indigenous)

##### (b) Summary Report from each Student Trustee

Student trustees provided a summary of what they have been working on throughout the school year.

##### (c) Student Leadership Series #2 Reminder

Upcoming events:

- April 7 – Leadership Speaker Series #2
- May 5 – Student Senate #3

#### C – 1 Student Working Groups

##### (a) Breakout Rooms

Senators were divided into three groups. Discussions took place around student leadership, environmental sustainability, and student well-being.



## Student Senate #2

Thursday, March 3, 2022

10:30 a.m.

MS Teams Virtual Meeting

### MINUTES

#### D – 1 **Senate Round Table**

##### (a) **Presentation from Working Groups**

- i) Student Leadership – Extend the Student Senate in the 2022-23 school year to Grade 7 and 8 students to allow a younger Senators to be mentored and help with the transition to high school.
- ii) Environmental Sustainability – Will narrow down options before presenting.
- iii) Student Well-Being – Mental Health Resources Awareness campaign.

##### (b) **Questions and Open Response**

Teacher Consultant, K. Geerlings is available to support the working groups with their campaign efforts.

#### E – 1 **Closing Address**

K. General closed the meeting.

**The meeting adjourned at 11:51 a.m.**



## Native Advisory Committee

Thursday March 10th, 2022

1:00 p.m.

MS Teams Virtual Meeting

### MINUTES

**Present:** G. Cobb, Principal, Pauline Johnson C&VS (PJC), R. Collver, Trustee, M. Degroote, Principal Brantford Collegiate Institute & VS (BCI), K. Graham, Superintendent of Education, R. Malcolm, Principal, McKinnon Park SS (MPS), J. Martin, Native Advisor, A. Powless-Bomberry, Six Nations Elected Council representative, J. Roberto, Director of Education, R. Staats, Principal Leader of Indigenous Education & Equity, S. Stubbs, Mississaugas of the Credit First Nation representative, J. Tice, Indigenous Education Lead Teacher Consultant, M. Turner, Native Education Counsellor, S. Vansickle, Native Education Counsellor, C. Vyse, Native Community Liaison Worker, S. Williams, Native Education Counsellor

**Regrets:** J. Benner, Principal Hagersville SS (HSS), S. Graham, Six Nations Federal school representative, S. Green, Student Trustee, J. Hooper, Principal, Tollgate Technical Skills Centre (TTS), D. Lloyd, Principal Cayuga SS (CSS), L. Martin, Six Nations Community Representative, C. VanEvery-Albert, Trustee

**Absent:** H. Watts, Education Manager for the Six Nations Lifelong Learning Taskforce

**Recorder:** J. Valstar, Administrative Assistant Indigenous Education & Equity

A - 1 **Opening**

(a) **Roll Call**

In Trustee VanEvery-Albert's absence, Superintendent Graham chaired the meeting.

(b) **Declaration of Conflict of Interest**

Nil

(c) **Welcome and Land Acknowledgement**

S. Vansickle, Native Education Counsellor, gave the Opening Address. Superintendent Graham gave the Land Acknowledgement

(d) **Agenda Additions/Deletions/Approval**

Moved by R. Staats, Principal Leader of Indigenous Education and Equity, and seconded THAT the agenda be approved as presented

**Carried**

B - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Updates on proposed amendments to the Education Services Agreement (ESA)**

Update provided on a sub-committee meeting to discuss proposed amendments to the ESA. A future meeting is being planned. A. Powless-Bomberry, Six Nation Elected Council Representative and H. Watts, Education Manager for the Six Nations Lifelong Learning Taskforce, will join the sub-committee.

C - 1 **Approval of Minutes**

(a) **Approval of Minutes – January 27<sup>th</sup>, 2022**

Moved by: Trustee R. Collver and seconded THAT the January 27<sup>th</sup>, 2022 Minutes be approved

**Carried**



## Native Advisory Committee

Thursday March 10th, 2022  
MS Teams Virtual Meeting

1:00 p.m.

### MINUTES

#### D - 1 **New Business**

(a) **Indigenous Student Trustee Report**

Student Trustee Green was not available for the meeting.

(b) **School Reports – Student Voice**

Students from BCI reported on their positive experience in high school as well as some feedback with support from S. Vansickle, Native Education Counsellor.

(c) **School Report – Principal's Report**

Presented as included in the meeting package.

J. Martin, Native Advisor, will provide an overview to the 'Big 6' Principals of new N courses being offered.

(d) **Proposed Revisions to the Principal's Report**

J. Martin, Native Advisor, spoke in L. Martin's, Six Nations Community Representative, absence who has requested some proposed revisions to the Principal's report. Topic to be added to the agenda for the April 21<sup>st</sup>, 2022 NAC meeting for further discussion.

(e) **New Resource: Indigenous Education Wellness**

J. Martin, Native Advisor, presented an overview from the link that was shared in the meeting package in L. Martin's, Six Nations Community Representative, absence.

(f) **Education Services Agreement Report to Six Nations Elected Council (SNEC)**

The report was presented to SNEC on February 22<sup>nd</sup>, 2022.

(g) **Transition Updates**

J. Martin, Native Advisor, provided an update on Six Nations-Grand Erie Transition Plan.

(h) **Six Nations School Update**

A. Powless-Bomberry, Six Nations Elected Council representative, shared some activities currently happening at Six Nations schools.

(i) **Proposed Revisions to the Terms of Reference**

Discussion took place around the possibility of merging NAC and the Indigenous Education Advisory Committee (IEAC) in the future. R. Staats shared examples of common agenda items and membership. There will be further opportunity to revisit this at a future meeting scheduled for April 21<sup>st</sup>, 2022.

#### E - 1 **Other Business**

(a) **HSS Bridge Program**

Discussion about the movement of the Bridge program that was previously running out of HSS.

(b) **Cultural Competency Training**

In response to the Six Nations Elected Council's interest in the board's cultural competency training plan, specifics of Phase Two will formally be shared with them. Further information about phase 2 will be shared at a future NAC meeting.





## Native Advisory Committee

Thursday March 10th, 2022  
MS Teams Virtual Meeting

1:00 p.m.

### MINUTES

- (c) **NAC and the role of the Native Advisor**  
The roles of NAC, Native Advisor, and all Education Services Agreement staff to be clarified to other staff and administrators.
- (d) **April 22<sup>nd</sup> PD Day**  
The Indigenous Education Team will lead the first part of the PD Day on April 22<sup>nd</sup>, 2022
- F - 1 **Next Meeting**  
Thursday April 21<sup>st</sup>, 2022  
1:00 – 3:00 p.m.  
Host: Cayuga Secondary School
- G - 1 **Adjournment**  
R. Staats, Principal Leader of Indigenous Education & Equity, gave the Closing Address. Superintendent Graham adjourned the meeting at 3:14 p.m.

Draft





# Grand Erie District School Board

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TO: Trustees of the Grand Erie District School Board  
FROM: Carol Ann Sloat, Chair, Audit Committee  
RE: **Audit Committee Report**  
DATE: March 28, 2022

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**Recommended Action:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
THAT the Grand Erie District School Board receive the Audit Committee Minutes (Draft) from the March 22, 2022 meeting, as information.

**Recommended Action:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
THAT the Grand Erie District School Board approve the recommendation from the March 22, 2022 Audit Committee Meeting as follows:

- Internal Audit 2021-22 Plan Change Request**  
THAT the Audit Committee recommends the Grand Erie District School Board approve the Request for Change to the 2021-22 Internal Audit Plan to complete Student Recruitment Project.

Respectfully submitted,

Carol Ann Sloat  
Chair, Audit Committee



# Audit Committee

Tuesday, March 22, 2022  
MS Teams Virtual Meeting

4:00 p.m.

## MINUTES

**Present: Members:** C.A. Sloat (Trustee) B. Collingwood (Volunteer), R. Collver (Trustee), D. Werden (Trustee)  
**Management:** J. Roberto (Director), R. Wyszynski (Superintendent of Business),  
**PwC (Internal Auditors):** C. O'Connor, N. Chattun  
**Millards (External Auditors):** B. Schell, J. Gilbert

**Absent with Regrets:** C. Smith (Manager of Business Services)

**Absent:** C. Woodley (Volunteer)

**Recording Secretary:** L. Howells

A - 1 **Opening**

(a) **Declaration of Conflict of Interest**

Nil

(b) **Welcome to Open Session**

The meeting was called to order by Superintendent Wyszynski at 4:10 p.m. The Land Acknowledgement statement was read.

(c) **Selection of the Audit Committee Chair**

Superintendent Wyszynski requested that the Audit Committee consider aligning the selection of the chair with *Ontario Regulation 361/10: Audit Committees*, more specifically section 6 which indicates that "At the first meeting of the audit committee in each fiscal year, the members of the committee shall elect the chair".

C.A. Sloat responded that this would create a challenge with the manner in which committee members are selected each cycle. R. Collver and B. Collingwood agreed that staying status quo was desired.

Superintendent Wyszynski indicated that we shouldn't deviate from regulations but will provide seek additional guidance for the next meeting.

Superintendent Wyszynski opened the floor to accept nominations.

B. Collingwood nominated C.A. Sloat, who accepted the nomination.

Moved by: R. Collver

Seconded by: B. Collingwood

THAT the nominations for the position of Audit Committee Chair be closed.

**Carried**

Trustee C.A. Sloat was declared acclaimed as the Audit Committee Chair for the remainder of statutory committee cycle.



## Audit Committee

Tuesday, March 22, 2022  
MS Teams Virtual Meeting

4:00 p.m.

### MINUTES

(d) **Agenda Additions/Deletions/Approval**

Presented as printed. Trustee Sloat asked to add as F-1-c – F7 Reporting of Wronging

Moved by: B. Collingwood  
Seconded by: R. Collver  
THAT the Agenda be approved, as amended.

**Carried**

(e) **In Camera**

Moved by: B. Collingwood  
Seconded by: R. Collver  
THAT the Audit Committee move to in camera at 4:19 pm.

**Carried**

The Audit Committee returned to open session at 4:21 p.m.

B - 1 **Consent Agenda**

Moved by: R. Collver  
Seconded by: B. Collingwood  
THAT the Audit Committee accept the March 22, 2022 Consent Agenda items and the recommendation contained therein:

- (a) Approve the Minutes of the Audit Committee Meeting held November 2, 2021.
- (b) Receive the Consolidated Due Diligence report, as information.
- (c) Receive the Q1 Financial Forecast, as information.
- (d) Receive the 2021-22 Revised Estimates, as information and
- (e) Receive the Audit Finding Letter, as information.

**Carried**

C - 1 **Business Arising from Minutes and/or Previous Meetings**

Nil

D - 1 **Internal Audit**

(a) **Internal Audit 2021-22 Plan -Change Request**

Superintendent Wyszynski referred to the Memo to Audit Committee – Request for Change to approval Internal Audit Plan. In response to clarify questions, Superintendent Wyszynski and C. O'Connor, PwC, elaborated and gave further content and reasoning on this request for change.

Moved by: R. Collver  
Seconded by: B. Collingwood

THAT the Audit Committee recommends the Grand Erie District School Board approve the Request for Change to the 2021-22 Internal Audit Plan to complete Student Recruitment Project.

**Carried**



## Audit Committee

Tuesday, March 22, 2022  
MS Teams Virtual Meeting

4:00 p.m.

### MINUTES

(b) **Internal Auditor Validation Package**

C. O'Connor, PwC, referred to the Grand Erie IA Planning Material for Management & Audit committee Update and Validation report. In response to clarify questions, C. O'Connor, PwC elaborated and provided understanding for the movement of risks identified on Appendix 2 of the report.

It was noted the final report should be updated with the new Multi-Year Strategic Plan for the June 2022 meeting.

(c) **Summary of Regional Internal Audit Survey for Grand Erie**

C. O'Connor, PwC, referred to the Summary of Regional Internal Audit Survey for Grand Erie Report.

E - 1 **External Audit**  
Nil

F - 1 **Other Business and Emerging Issues**

(a) **COVID-19 Considering Education Sectors Impacts**

Superintendent Wyszynski provided a verbal report noting the continued targeting funding received from the Ministry of Education throughout pandemic.

(b) **Budget**

(i) **Grants for Student Needs (GSN)**

Superintendent Wyszynski noted the GSN for 2022-23 has been released and provided a high-level overview.

(ii) **Dates**

1. Tuesday, April 19, 2022
2. Monday, May 16, 2022
3. Thursday, May 26, 2022
4. Tuesday, June 7, 2022

(iii) **Budget Process and Oversight**

Audit Committee Chair Sloat asked if the Audit Committee should be part of the Board Budget process. Discussion occurred and members shared, through experiences, that Audit Committees are not typically part of the budget process.

(c) **F7 Report of Wrongdoing**

Audit Committee Chair Sloat commented Policy F7 Report of Wrongdoing will be released following the March 28, 2022 Board meeting.

G - 1 **Adjournment**

Moved by: R. Collver  
Seconded by: B. Collingwood  
THAT the meeting be adjourned at 6:05 p.m.  
**Carried**

H - 1 **2021-22 Meetings**

- June 21, 2022 @ 4 p.m.





*Office of the Chair of the Board*

**March 7, 2022**

To: All Ontario School Boards

Dear Partners in Education:

The Toronto Catholic District School Board (TCDSB) values the heritage, history and traditions of its diverse population of staff, students and families. As you know, an unjust war is being waged against the people of Ukraine that has brought tragic consequences to its civilian population.

The TCDSB remains committed to providing emotional and mental health supports for students and their families at this very difficult time. We also recognize that the Ontario Catholic School Graduate Expectations encourage all students to strive to become “caring family members who attend to family, school, parish and the wider community” and “responsible citizens who give witness to Catholic school teaching by promoting peace, justice and the sacredness of human life.”

With this in mind, at the Student Achievement and Well-Being Committee meeting held on March 3, 2022, the TCDSB Board of Trustees passed a motion to declare **Thursday, March 10, 2022**, as “**#StandWithUkraine Blue and Yellow Day**”. On this day, students and staff are encouraged to wear blue and yellow clothing and where possible, donate a toonie to the “Ukraine Humanitarian Appeal” managed by the Canada Ukraine Foundation that supplies aid to Ukraine. Furthermore, on March 10, 2022, the TCDSB will raise the Ukrainian national flag at its Catholic Education Centre – Head Office.

We are grateful for the continued support of our many partners in education and recognize the vital role they play in helping us realize our mission and vision. We hope that you would consider joining the TCDSB in recognizing “#StandWithUkraine Blue and Yellow Day” at your school board on March 10, 2022, as we continue to stand in solidarity with the people of Ukraine and all those impacted by these recent events.

As always, I am available to answer any questions you may have.

Sincerely,

Angela Kennedy  
Chair of the Board

Copy: TCDSB Board of Trustees  
Dr. Brendan Browne, Director of Education