

# McKinnon Park's Guide to **BEING SUCCESSFUL**

**C** CHOOSE CAREFULLY. You are free to choose but you're not free from the consequences of your choice.

**A** BE ACCOUNTABLE. You are accountable for your behaviour and words. Accept the outcomes of your choices.

**R** RESPECT OTHERS. Show respect to other people and their belongings. Above all else, be kind.

**I** INSPIRE OTHERS. Be an example for others. Leaders don't create followers, they create other leaders.

**N** NEVER GIVE UP. A mistake is a learning experience and a chance to get better. Aim high and dream big!

**G** BE GENUINE. Be yourself, act with integrity, be honest and take care of yourself.

Successful people are caring people.

GENERAL INFORMATION  
FOR  
STUDENTS & PARENTS



McKinnon Park Secondary School  
2020-2021



**Mrs. Cathi Kreuger**  
PRINCIPAL



**Mr. Steven Burroughs**  
VICE PRINCIPAL

## SCHOOL CASH ONLINE

School Cash Online is now strongly recommended by the Grand Erie District School Board as the only acceptable payment form. This is a secure site and is tied to your bank account NOT credit cards.

### Step 1: Register

If you have not registered, please go to the School Cash online home page <https://granderie.schoolcashionline.com/> and select the "Get Started Today" option.

Complete each of the registration steps. You will need a valid email address which you can login to.

For security reasons your password requires 8 characters. At least one upper-case letter, one lowercase letter and a number

### Step 2: Confirm Email

### Step 3: Add a Student

This can be found under My Account then by clicking the Add another student

Enter the School Board Name – *Grand Erie District School Board*

Select the School Name – *McKinnon Park Secondary*

Enter Your Child's First and Last Names as shown on birth certificate/report card

Enter Your Child's Date of Birth

Enter Your Child's OEN/Student Number as shown on report card. Click "I don't have this" if not available. (this is a 9 digit number found on child's report card)

On the next page confirm that you are related to the child, check the Agree box and select continue.

Your child has been added to your account. Repeat Step 3 if you have more children

**eCheck** transfers funds straight from your checking or saving bank account. **Please have your bank transit, institution and account number.** You may have to contact your bank to retrieve this information.

**myWallet** is an online wallet for storing funds that can be used to make future purchases.

### Step 4: View and Pay for Items

This can be found under Items then by clicking the student's name.

Click the item name link

Item details will show on screen

Amount Due will be shown in green

If parent volunteer is an option, there will be a box to check if you wish to go.

This amount will be added to your amount due.

Click Add To Cart

Add other all items you wish to pay for by following the above steps

Click Checkout at top of screen all trips being processed will show up, if correct click continue

Once paid an email with your receipt will be emailed to you

## STUDENT FEES




For the 2020-21 school year, we will do our best to provide various opportunities for students to get involved in and outside of the classroom. Of course, our student's health and safety will be our priority and will determine what we will be able to offer. At this point, we are not able to offer field trips, athletics, dances, etc., and therefore are not charging student fees at this time. We will let you know if the circumstances change.

## UPDATES

Announcements and upcoming important information can be found on our school website.

<http://www.granderie.ca/schools/mpss>

## Social Media

		
<a href="#">@mckinnonpark</a>	<a href="#">@Krueger_cathi</a> <a href="#">@steve_burroughs</a> <a href="#">@MPSSBluedevil</a>	<a href="#">@mckinnonparkathletics</a>

The **Environment** is important to us however, due to COVID-19, **recycling will not be taking place** at MPSS at this time. Instead, we ask that students bring their recycling home. We hope to be able to resume this program when it is safe to do so.

## DAILY SCHEDULE

Doors open	8:30
Classes Begin	8:46
<u>LUNCH BREAK</u>	
Grade 10 and 12	10:40-11:20
Grade 9 and 11	11:25-12:05
Dismissal	2:40

## LOCKS AND LOCKERS

⇒ **No lockers will be assigned this Quadmester due to COVID-19.**

**Work  
Hard**

**Play  
Fair**

**Be  
Kind**

## Staying Healthy



- Students who become ill during the school day **must report to the Health Room**. A parent/guardian will be contacted to pick the student up from school. Public Health will be notified if the illness presents as COVID-19.
- Every student must **self assess each day** to ensure that they are free of fever, cough, sore throat, chills, muscle pain, difficulty breathing, loss of sense of smell, nausea, pink eye, vomiting or diarrhea, and should not attend school until they are symptom free.
- Students who have symptoms of COVID-19, have been told to self-isolate, have been diagnosed with COVID-19, have had close contact with a confirmed case of COVID-19, or have travelled outside of Canada in the last 14 days, **shall not attend school**.

### PHYSICAL EDUCATION

All students in these courses will be expected to have the proper equipment. All students must wear a McKinnon Park t-shirt, gym shorts, socks and proper running shoes.. McKinnon Park gym shirts are \$10.

### LEARNING COMMONS-LIBRARY

The McKinnon Park Secondary School library is currently closed due to COVID-19. Teachers are still able to schedule classroom visits by the librarian where students will learn how to research topics and find resources.

### SCHOOL COUNCIL

MPSS Parent Council Co-Chairs will be elected at our first meeting is on **Monday, September 21st**. At this time, our meetings will take place virtually. Please contact the Principal at [cathi.krueger@granderie.ca](mailto:cathi.krueger@granderie.ca), if you wish to be included in this virtual meeting.



## INTERNET USE POLICY

Students are encouraged to **bring their own device** to school as classrooms will be using technology daily. Communication across the Internet on the whole is a very positive experience. The amount of useful information and access to people around the world is immeasurable. However, access to such a wide area can present potential threat to your safety.

- **DO NOT SHARE YOUR PASSWORD** with anyone and change it often.
- Refuse to give any personal information such as your address, telephone number, or photographs. **DO NOT** arrange to meet with a stranger.
- Access the Internet only with the knowledge and consent of the teacher. Sometimes direct supervision cannot be guaranteed and no security system can block out all inappropriate information. All students are required to police themselves and report any misuse.
- Unauthorized access, copying, modification and use of software, is unacceptable and will result in the loss of privilege. There are limitations to the use of software according to their licenses. Every one is expected to abide by the terms of the license.
- The use of the computers and access to the Internet is a privilege, not a right, and inappropriate use will result in cancellation of those privileges.

## TIPS FOR SUCCESS

- \*Keep up to date on all work done in class.
- \*Check with your teacher if you need clarification.
- \*Parents are welcome to contact the school to check in with the teacher or a counsellor

## SUPPORT & CRISIS SERVICES

At MPSS we promote health and well-being and offer supports such as referral to an Attendance Counsellor, Native Counsellor, Child and Youth Workers, Social Worker, Safe School Program, STAR Worker (Stop Abuse in Relationships), Public Health Nurse, Substance Abuse Counsellors where appropriate. In addition, several supports are available, including:

Canadian Mental Health Association

~ 519-752-2998

Children's Aid Society (under 16)

~ 519-753-8681

Crime Stoppers

~ 519-750-8477

Kids Help Phone

~ 1-800-668-6868

Lesbian Gay Bi Trans Youth Line

~ 1-800-268-9688

New Directions Alcohol & Drug Centre

~ 519-445-2947

St. Leonard's Integrated Mental Health Crisis Service

~ 519-759-7188

Sexual Assault Centre of Brant 24-hour Crisis Line

~ 519-751-3471

Six Nations of the Grand River Child & Family Services

~ 519-445-0230

Six Nations of the Grand River Crisis Services

~ 1-866-445-2204

Victim Services

~519-752-3140

### Child & Family Services Act

Legislation requires all educators to report potential or suspected circumstances of child neglect/abuse to the Children's Aid Society. It is our legal duty to report any disclosure made by a student to the CAS, which is responsible for any investigations and follow up required.

## ATTENDANCE/ABSENCES

- Regular attendance is an essential component of all secondary school courses. To successfully complete a credit, students must attend a minimum of 110 hours of classroom instruction per credit.
- The school will notify the home via our automated phone system when students are absent without notification from home. Parents are encouraged to call if there are any questions.

### Absences

- Students are expected to attend class for the full day. When a student misses school without a valid reason, consequences will follow. Students who persistently miss class will be referred to the Vice-Principal. Persistent skipping may result in an out-of-school suspension.
- Any time that a student is absent from school, a parent/guardian must call or email the office to inform the school of the absence. s-mck@granderie.ca
- If an email or call is not received within two days, the school will assume that the student was TRUANT.
- All evaluations occurring during the truancy may result in a mark of zero.
- Students under 18 who are persistently truant will be referred to an attendance counselor and may be offered a placement in an alternative setting.
- Students over 18 who are persistently truant will be removed from the register.
- After consecutive days of absence without medical documentation, a student's continued registration will be reviewed and the student may be removed from the class and/or the school.

## EXAMS & ASSESSMENTS

Students are expected to give advance notice of an absence to each of his/her subject teachers who will determine whether alternative education arrangements will be made. This would apply particularly to an absence due to a religious holiday or vacation.

- **Vacation:** Vacations, other than the regular school vacations, are not encouraged. Teachers **MUST** be advised in advance (at least three school days) with a note from the parent/guardian if a student is going to miss an evaluation because of a family vacation. The student must make arrangements with the teacher to either write the test before departure or upon return. Assignments which fall due during the student's absence must be submitted prior to his/her departure.
- **Exceptional Circumstances:** It is acknowledged that unique situations arise from time to time which cannot be foreseen. Such situations will be resolved by the Principal after consultation with the teacher.
- **Final Examinations and Summative Activities:** Final exams are held at the end of each Quadmester.. There are no exemptions from final exams or summative activities. You require a medical note if you miss an exam or summative activity due to illness. Other reasons such as court appearances, religious ceremonies and bereavement must be presented for consideration to the Vice Principal. It is your responsibility to know when your exams are being written, and to be present when they begin.
- Our school year continues until the end of June. Students and parents are asked to note the dates scheduled for exams. The prescribed dates are not negotiable. Exams will not be rescheduled to accommodate vacation or work schedules; these are not valid reasons for missing an examination.

**First Quadmester exams are November 10 and 11.**

**Second Quadmester exams are January 27-29**

**Third Quadmester exams are April 19 and 20.**

**Fourth Quadmester exams are June 24-28.**

(Note that Quad 3 and 4 will be dependent upon the status of COVID-19 at that time. If possible, we may return to the semester model for February –June)

## REPORT CARDS

Mid-term report cards will be sent home with students on October 16, for Quad 1 and on December 18, for Quad 2.

Quad 1 final reports will be sent home with students on November 20. Quad 2 final report cards will be sent home with students on February 5.

If we have not returned to a semester system by February, 2021, reporting times will be:

Q3—Midterm March 12, Final April 30.

Q4—Midterm—May 31, Final July 10 (will be mailed home).

## HONOURS & AWARDS

Students who have achieved an average of 80% or higher with no failures will qualify for Honours.

Students who achieve 90% with no failures will achieve Honours with Distinction.

Grade 9 & 10 need to achieve 80% in 8 courses.

Grade 11 need to achieve 80% in at least 7 courses.

Grade 12 need to achieve 80% in at least 6 courses.

A maximum of two co-op credits will be used to calculate the average.

## IMPORTANT INFORMATION

- Students who arrive at school after 8:46a.m due to a legitimate reason, such as a medical appointment or parent/guardian excused absence, will need to buzz in at the front door to be admitted. Parents are asked to **call or email the school at s-mck@granderie.ca** to excuse the late arrival. Students will go directly to their class once they are in the school.
- Students who are late and do not have a note or phone call from a parent will need to have their parent/guardian email s-mck@granderie.ca or call the Attendance Secretary the next day. Otherwise, the lateness will be considered a truancy and consequences will follow. **Students late to school will need to access the school from the front door and wait to be buzzed in and then proceed directly to class.**
- Students who persistently interrupt class because they are late will be referred to the Vice-Principal.
- It is very important that students returning from lunch are on time. If students elect to leave school for their lunch period, they will leave the building immediately at the start of the lunch period and will not be readmitted until the bell time at the end of their scheduled lunch period, where they will proceed directly to their classroom.
- Students who have to leave school for an appointment during the day will require a **phone call from home to excuse them or an email sent to s-mck@granderie.ca** Text or calls on student phones for dismissal purposes are not accepted by office staff or teachers.
- Students are not permitted to ride a **bus** other than the one they are assigned to. Students are assigned seats on the bus and are asked to keep their mask on while riding the bus.

## EXPECTATION FOR STUDENT BEHAVIOUR

- MPSS embraces **inclusivity and diversity** in our school community.
- **RESPECT:** We expect students will obey school staff, respect others including neighbours in the community, respect themselves and respect school property.
- **ATTENDANCE:** Be on time for class, attend regularly, have a parent/guardian email [s-mck@granderie.ca](mailto:s-mck@granderie.ca) or call, if you miss school. Arrange to make up missed work if you are away from school.
- **RESPONSIBILITY:** Students must take responsibility for their own learning, behavior and actions and accept the consequences when poor decisions are made.
- **CLOTHING:** Clothes that show your undergarments or mid-rift, refer to drugs or alcohol; sexist or racist language or images; and gang references or hoods and bandanas are not acceptable. Hoods are not be worn in the school. **Masks must be worn at all times** while students are in school, with the exception only when they are eating. School is a professional environment for learning and students are expected to dress appropriately. Safety is paramount.
- **BACKPACKS:** Backpacks are to be kept on the back of the student's chair. School supplies and lunch are the only items permitted in the backpack.
- **HATS:** Appropriate hats are permitted to be worn in the school but it is at the individual teacher's discretion whether they may be worn in their classroom. Students **cannot wear hoods** over their head in the building for safety reasons.
- **ELECTRONIC DEVICES:** Teacher permission is needed to use cell phones, computers, and iPods during class time. You are encouraged to bring your own device for classroom learning.
- **WASHROOM PASS:** All students who require a washroom visit will be given a single use "washroom pass" and are to visit only the washroom assigned to that classroom,. Students are not to wander the halls or use a different washroom as these are assigned to keep students safe. Students are to go directly to the washroom and then directly back to class. Only one student will be excused at a time.
- **PARKING AREA:** Students are to park only in the parking lot near the football field and within the marked yellow lines. The maximum speed is **20 km per hour** in the driveway and parking lot. Please watch yield to people walking and other vehicles. The vehicles and parking lot are not to be occupied during school times. Student are not permitted to park in any other areas of the school. If all parking spots are occupied, there is additional parking available at the park across the road.

## ONTARIO SECONDARY SCHOOL LITERACY TEST (OSSLT) & EQAO

The **Ontario Secondary School Literacy Test, (OSSLT)** is taken by **grade 10** students and students who did not achieve a pass in their previous attempts. This year's test date is:

**Thursday, April 8, 2021**

Passing the OSSLT Literacy Test is a requirement for graduation.

Students who will have earned 30 credits and have met their community service requirements at the end of Q1 or Q2, but have not achieved a passing grade on the OSSLT or have not been given the opportunity to write it, are to contact [jenn.duff@granderice.ca](mailto:jenn.duff@granderice.ca)

The **EQAO Math Test** is written by **grade 9** students in January or June.

## GRADUATION REQUIREMENTS

### College and University Information Sessions

- Students in grade 12 applying to college or university for admission in September 2021, may wish to research their options online. Current information can also be found on the college and university websites.
- A guidance counsellor will be attending your grade 12 class at some point during Quad. 1, to help you in your search.
- If you would like to make an appointment with a guidance counsellor, please email [s-mck@granderie.ca](mailto:s-mck@granderie.ca). Your teacher will let you know when your appointment is scheduled and you will attend at that time. Please do not go into the office if you do not have an appointment.

### Volunteer Hours

**40 hours** of community service are needed to graduate. A diploma will not be issued until this requirement is met. An outline of eligible activities is available on [granderie.ca](http://granderie.ca) To be eligible to graduate in June, please hand all paperwork in by May 1st.



## TIMETABLES

- Students timetables were created according to their online choices made in February. Students are asked to carefully make these selections according to their post-secondary plans as classes fill up quickly.
- For this Quadmester, we are not able to accommodate timetable changes unless there are extenuating circumstances, such as a failed course or to replace a summer school credit achieved. If you require a timetable change or a guidance appointment, please email : s-mck@granderie.ca . Please note that appointments must be made in advance and drop in appointments will not be allowed this year.
- All students will follow the week one/period one, week two /period two schedule from September to November . On November 12, student will begin Quadmester 2, taking two more courses.
- If you are unable to attend school during the first few school days in September, you must contact the Vice-Principal and state your valid reasons for absence so that your place in the classes will be held. Please note that employment is not a valid reason for absence. If a course has a waiting list, students registered in the course who have not attended after the first two school days may be removed from the course.
- In grades 9, 10 and 11 you will carry a full timetable of eight credits throughout the year, unless extenuating circumstances exist. Parents are asked to contact the Vice-Principal in this situation and complete the required paperwork
- If you are a senior student and have obtained 24 credits, you may be granted a study period. Study periods are a privilege, not a right. For the time being, students with a scheduled study period are asked to remain at home during the study period week as no spaces are available at the school for study hall.

## PROGRESSIVE DISCIPLINE

### Promoting Positive Student Behaviour:

The staff at McKinnon Park Secondary School are committed to maintaining a safe teaching and learning environment in which every student can reach his or her full potential. We discipline students using a variety of approaches and supports. We address inappropriate student behaviour, while helping students to make good choices.

- We do not accept any form of violence, bullying or abuse (physical, verbal, or electronic), swearing, sexual or racist language (verbal or written), use or possession of tobacco, e-vaping, alcohol, or drugs on school property.
- Weapons, such as knives, guns, clubs or anything that could be perceived as a weapon, are strictly prohibited from being on school property.

Consequences for inappropriate student behaviour could include:

- Meeting with the vice principal/principal
- Meeting with the parent(s)/guardians and vice principal/principal
- Suspensions (1 – 20 days)
- Expulsion (more than 20 days)

Serious behaviours may result in immediate suspension or expulsion.

- **HALLS:**  
Students are to enter in the correct door by grade at the beginning of the day and at the end of lunch and then proceed directly to class, adhering to the one way directions in the hall. Do not loiter in the halls or stairwells at any time, run, horse play or publicly show affection. Stay to the right in the hallway, keeping distant from others and walk in single file.
- **LUNCH:**  
Lunch will be with your class in an assigned place, either in the cafeteria, classroom or library. Please be respectful of the space, using physical distancing and clean up after yourself. There will be two lunch times with Gr. 10 and 12 in the first lunch and Gr. 9 and 11 in the second lunch.