



## Indigenous Education Advisory Committee

Thursday, October 13, 2022

3:00 p.m.

MS Teams Virtual Meeting

### AGENDA

- A - 1 **Opening**
- (a) Roll Call J. Tice
  - (b) Welcome to Open Session / Land Acknowledgement Statement J. Tice/  
K. Graham
  - (c) Agenda Additions/Deletions/Approval J. Tice
  - (d) Approval of Chair K. Graham
- B - 1 **Business Arising from Minutes and/or Previous Meetings**
- (a) K. Graham
- C - 1 **Approval of Minutes**
- \* (a) June 9, 2022 Minutes J. Tice
- D - 1 **New Business**
- \* (a) Terms of Reference K. Graham
  - \* (b) Virtual Meetings Guidelines K. Graham
  - (c) Update – Indigenous Student Trustee A. Skye
  - (d) Update – Native Advisory Committee J. Martin
  - (e) Update – Indigenous Education Team R. Staats
  - (f) Updates – Community
- E - 1 **Other Business**
- (a) Correspondence J. Tice
  - (b) Bylaws, Policies and Procedures Out for Comment J. Tice
- F - 1 **Adjournment**
- G - 1 **Next Meeting**
- Thursday, December 8, 2022  
3:00 p.m. – 5:00 p.m.

Learn

Lead

Inspire





# Indigenous Education Advisory Committee Meeting

Thursday, June 9, 2022  
MS Teams Virtual Meeting

1:00 P.M.

## MINUTES

- Chair:** J. Tice, Indigenous Education Lead Teacher Consultant (Interim Chair)
- Community Representative(s):** Nil
- Trustees:** E. Dixon, Trustee
- Grand Erie Staff:** K. Graham, Superintendent of Education  
J. Martin, Native Advisor  
D. Smouter, Manager of Communications  
R. Staats, Principal Leader Indigenous Education & Equity  
W. Tymkiv, Elementary Principal  
J. Burnham, Local Association Representative  
D. Sowers, Local Association Representative
- Organizations/ Agencies:** Nil
- Parent/Family Designates:** Nil
- Absent with Regrets:** T. Simon, Parent/Family Designate  
C. VanEvery-Albert, Six Nations Trustee to the Board  
S. Kennedy, Métis Representative  
J. Roberto, Director of Education  
K. Sandy, Local Association Representative  
S. George, Parent/Family Designate
- Absent:** P. Barber, Director of Lifelong Learning Mississaugas of the Credit First Nation  
S. Green, Student Trustee  
V. King-Jamieson, Mississaugas of the Credit Education Pillar Lead  
A. Powless-Bomberry, Six Nations Elected Council Representative  
J. Shawana, Local Association Representative  
H. Watts, Education Manager – Six Nations Lifelong Learning Taskforce  
R. Wilson, Local Association Representative
- Guests:** Nil
- Recording Secretary:** D. Fletcher, Executive Assistant
- A - 1 **Opening**
- (a) **Roll Call**  
Roll call was completed by J. Tice, Interim Chair.
- (b) **Welcome/Land Acknowledgement Statement**
- J. Tice, Interim Chair provided opening greetings for the Indigenous Education Advisory Committee (IEAC) Meeting
  - Superintendent Graham read the Land Acknowledgement Statement
- (c) **Agenda Additions/Deletions/Approvals**  
The agenda was approved by consensus.



# Indigenous Education Advisory Committee Meeting

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## MINUTES

### B - 1 Business Arising from Minutes and/or Previous meeting

#### (a) P2 Honouring Indigenous Knowledges, Histories and Perspectives Update (From April 14, 2022)

Superintendent Graham provided an update that this Policy was approved at the Board Meeting on May 27, 2022. A new land acknowledgement was developed through consultation with IEAC and community members. It addresses the commitment for Grand Erie staff and students to further their learning with Indigenous perspectives. The procedure was received as information. Both policy and procedure will be reviewed in 2027 however can be revisited for revisions if required before then.

### C - 1 Approval of Minutes

#### (a) April 14, 2022

Moved by: E. Dixon

Seconded by: J. Burnham

THAT the minutes of the Indigenous Education Advisory Committee held on April 14, 2022 be approved.

**Carried**

### D - 1 New Business

#### (a) Update - Indigenous Student Trustee

S. Green, Indigenous Student Trustee was not present to provide a report.

J. Tice, Interim Chair shared information that S. Green is the recipient of the National Indigenous Scholarship at Western University.

He noted that the last United Indigenous School Council Meeting will be held on June 16, 2022 at Pauline Johnson Collegiate and Vocational School. IEAC members are invited to the event from 10am-1:30 p.m. located at the front of the school.

#### (b) Update - Native Advisory Committee (NAC)

J. Martin, Native Advisor, provided a brief update on the Virtual NAC meeting held on June 2, 2022 (Host School: Tollgate Technological Skills Centre). Items of discussion included: IEAC/NAC Meetings, Potential revisions to Six Nations ESA, End of Year School Activities (including potential graduation ceremonies), Principals Report & Student Voice from Tollgate Technological Skills Centre, Draft Transition plan for 22-203, SEED Awards Information, On-reserve programming (staffing), staffing inquiries for Youth Lodge and Ohahi:yo Programs.

#### (c) Update - Indigenous Education Team

R. Staats, Principal Leader of Indigenous Education and Equity on behalf of the Indigenous Education Team highlighted items from the System Principal Update.

New items reviewed included: new Elementary Indigenous Engagement Teacher, Survivor Secretariat Apple Tree Planting on Mary 24<sup>th</sup> (Remembering Kamloops findings of 215 Unmarked Graves), new Cultural Mentor Grad Coach Role, United Indigenous Education End of Year Gathering at Pauline Johnson Collegiate and Vocational School on June 16, 2022, Conversational Mohawk, Cayuga and Ojibway



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## MINUTES

Languages offered in Grand Erie, and that Ryerson Heights will be renamed Edith Monture Elementary School this coming Fall.

Information regarding the Community Based Summer Learning Opportunity was shared.

Considerations to plan for September were discussed: Cultural Mentor Grad Coach Roles, Education Service Agreement (ESA) Educational Assistant Allocations, Safe Spaces for Indigenous Students within the Big 6 Schools, N Courses, and Indigenous Language Courses.

(d) **Updates – Community**

J. Tice, Interim Chair shared information regarding the the GoodMinds Indigenous Literature Award 2021-22 (sponsored by GoodMinds.com founders Jeff & Linda Burnham and current proprietor Achilles Gentle) and The Indigenous Allyship Award (sponsored by Denise Martins and an anonymous donor).

(e) **Indigenous Education Advisory Committee (IEAC) and Native Advisory Committee (NAC) Alignment**

Superintendent Graham provided an update that NAC and IEAC meetings will be structured as stacking meetings and scheduled on the same day. The IEAC meeting will be scheduled right after the NAC meeting. 2022-23 meeting dates will be provided to members.

(f) **Strategic Communications Plan**

Superintendent Graham introduced D. Smouter in his role as Communications Manager.

D. Smouter, Manager of Communications spoke to the Strategic Communications Plan 2021-2026 PowerPoint Presentation. He reviewed Background, Communications Goal: Strategies in Action and Success Criteria, Key components: Learn (New Approaches, Connecting with Communities, Kindergarten Registration, Secondary Registration, Professional Development), Well-Being (Specialized Programming, Improved Website, Social Leadership, Media Partner), Belonging (Indigenous Education, Newcomers, Recruit and Retain Staff).

E - 1 **Other Business**

(a) **Correspondence**

Nil

(b) **Bylaws, Policies, Procedures Out for Comment**

J. Tice, Interim Chair noted the following policies and procedure are out for comment:

- Acceptable Use of Information Technology (SO-27)
- Acceptable Use of Information Technology (SO-XXX)
- Click the following link to access:

[Bylaws Policies and Procedures Out for Comment](#) to review them and forward any comments to [policiesandprocedures@granderie.ca](mailto:policiesandprocedures@granderie.ca) by September 13, 2022.



# Indigenous Education Advisory Committee Meeting

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1:00 P.M.

## MINUTES

F - 1 **Adjournment**

J. Tice, Interim Chair provided the closing and adjourned the meeting at 1:48 p.m.

G - 1 **Next Meeting**

October 2022 (Tentative). 2022-23 dates will be sent out.

Draft





# Indigenous Education Advisory Committee

## Terms of Reference

### 1.0 **Statement of Purpose and Responsibility**

In 2014, through the Ontario First Nation, Métis, and Inuit Education Policy Framework Implementation Plan, the Ministry of Education indicated that all school boards would establish formalized processes, such as establishing Indigenous Education Advisory Committees (IEAC) to support local implementation of the framework. IEAC would provide guidance to school boards and schools in building stronger relationships with their communities, sharing information, identifying promising practices, and enhancing collaborative work to support First Nation, Métis, and Inuit student achievement and well-being.

Grand Erie District School Board's IEAC will promote, enhance and improve Indigenous Education for all students.

### 2.0 **Committee of the Composition**

The Indigenous Education Advisory Committee will be comprised of:

- 2.1 Six Nations of the Grand River Territory Trustee of the Board and one (1) additional Trustee appointed annually
- 2.2 A representative from the Six Nations of the Grand River Territory Elected Council or Alternate Six Nations Confederacy Council or Alternate;
- 2.3 A representative from the Mississaugas of the Credit First Nation (MCFN) or Alternate;
- 2.4 Mississaugas of the Credit First Nation Education Pillar Lead and additional Representative from Mississauga of the Credit First Nation Métis;
- 2.5 Representative(s) from no more than five (5) local associations. Local association is defined as an association or organization that operates locally within the area of jurisdiction of the Board which further the interest of Indigenous Education;
- 2.6 Up to 10 Parent /Family Designate(s)
- 2.7 Up to 10 students
- 2.8 Elementary and /or Secondary administrator(s)
- 2.9 An Elder/Knowledge Keeper/Senator when available at the discretion of the committee
- 2.10 Up to two (2) advocates of Indigenous Education as approved by the Superintendent of Education or designate
- 2.11 System Principal Leader, Indigenous Education
- 2.12 Indigenous Lead
- 2.13 The Director of Education will appoint a Superintendent of Education to the committee

### 3.0 **Terms of Appointments**

- 3.1 Reviewed annually or at the discretion of the committee

### 4.0 **Committee Operating Procedures and Scope:**

The Indigenous Education Advisory Committee will:

- 4.1 Receive and Review the Minutes of the Committee
- 4.2 Appoint the Chair annually, at the first committee of the school year. The Chair may be the Indigenous Lead, Principal Leader Indigenous Education, or community member.





## Indigenous Education Advisory Committee Terms of Reference

- 4.3 To respond to any recommendations from IEAC
- i. provide advice on initiatives including, but not limited to, student programs, native studies, student retention and alternative education programs
  - ii. advocate both provincially and locally for specific needs of Indigenous students
  - iii. provide input into supports to build capacity of educators to develop strategies to improve the integration of Indigenous perspectives in the classroom and school community
  - iv. identify community issues that impact education
  - v. reflect the opinions and interests of the groups represented by the members of the committee
  - vi. report back to the stakeholders they represent
  - vii. make recommendations from IEAC to the Board at any time providing a consensus of community members are present to approve the recommendation
  - viii. staff will provide information, support, and direction and will facilitate the work of the committee in matters related to the advisory role of the committee

### 5.0 **Role of the Board:**

- 5.1 Appoint Trustee members
- 5.2 Support the work of the Committee
- 5.3 Receive and review the Minutes of the Committee
- 5.4 To respond to any recommendations from IEAC

### 6.0 **Meetings**

The Indigenous Education Lead – Teacher Consultant shall prepare the meeting schedule and agendas for each meeting in consultation with the Superintendent of Education appointed to Indigenous Education and System Principal Leader, Indigenous Education and/or Chair of the Committee.

- 6.1 The committee will operate using a consensus model
- 6.2 Meeting Minutes will be provided to all members
- 6.3 Role of staff – Board staff may be called upon to support this committee
- 6.4 The Indigenous Education Advisory Committee will meet holding a minimum of four (4) meetings between September and June.

### 7.0 **Reporting**

- 7.1 IEAC will review the Board Action Plan to include updates, gathering input from members on an annual basis prior to the report being signed by the Superintendent of Education Responsible to IEAC, the Chair of the Committee and Director of Education. This document will be made available in an IEAC package.



# Virtual Meeting Guidelines



Put your best (virtual) foot forward with these Dos and Don'ts for ensuring online meetings run smoothly and efficiently for both fellow presenters and viewers:



## Know your device and technology

Before attending a meeting, familiarize yourself with the online platform's capabilities. Know where to find the chat window, how to raise your hand, and share your screen. Be aware of audio and visual settings on your device and adjust accordingly. Ensure Wi-Fi is connected. Set up a test meeting to run through the features and ensure everything is in working order.



## Pay attention to surroundings

Ideally, your virtual meeting space is a quiet room with a door you can close. Where that's not possible, avoid high-traffic areas where others may need to pass through. Adjust your computer/device setup so you can maximize natural light by facing a window or position a light source behind your screen. Avoid distracting backgrounds or use your virtual meeting platform's blur filter so you're the only thing in focus.



## Dress for success

Dress as though you're attending an in-person meeting, and avoid jewellery that might make noise when you move your hands or type.



## Keep your mic muted when not speaking

Unless you're the one speaking, keep your microphone on mute to ensure any background noise can't be detected and distract from what's being said.



## Turn on video

Showing your face during the meeting helps attendees connect in the online environment. But be sure to follow the meeting organizer's direction – in large groups, the preference may be to turn video off, unless you're speaking.



## Be aware of non-verbal communication

Facial expression, hand gestures and body language can all be detected on video. Be mindful of how this can influence online communication. When speaking, look directly into your camera so attendees have the impression you are looking at them.



## Avoid multitasking

Close any tabs or windows you don't need. Shut down email and stash your phone away, making sure it's on silent. Avoid eating during virtual meetings, but have a glass of water nearby if you need it. Do your best to avoid speaking to people in your home environment and banish barking dogs. If you must address someone or something in your environment, mute audio and visual while doing so.



## Use the chat window and raise your hand to speak

The chat window can be used to ask a question or respond to another attendee's questions or comments without interrupting the overall flow of the meeting. You can also virtually raise your hand to indicate to the meeting organizer that you have a question to ask. Follow the meeting organizer's direction for your turn to speak, then unmute your mic and turn on your video.