



# Regular Board Meeting

Monday, January 30, 2023

7:15 p.m.

Education Centre Boardroom

## AGENDA

### A - 1 Opening

- (a) Roll Call
- (b) Declaration of Conflict of Interest
- (c) In-Camera Session **(6:30 pm)**
  - (i) Personnel
  - (ii) Legal
  - (iii) Property
- (d) Welcome to Open Session / Land Acknowledgement Statement  
*The Grand Erie District School Board recognizes Six Nations of the Grand River and Mississaugas of the Credit First Nation, as the longstanding peoples of this territory. We honour, recognize, and respect these communities as well as all First Nations, Métis and Inuit Peoples who reside within the Grand Erie District School Board. We are all stewards of these lands and waters where we now gather, learn and play, and commit to working together in the spirit of Reconciliation.*
- (e) Call to Order
- (f) Additions/Deletions/Approval of the Agenda  
**Recommended Motion:**  
*"THAT the Agenda be approved."*
- (g) Memorials
- (h) In-Camera Report
- (i) Presentations/Showcase
  - (i) Learn Lead Inspire Award (J. Roberto)
- (j) Delegations - Nil

### B - 1 Approval of Minutes

- \* (a) December 12, 2022 (Regular Board)  
**Recommended Motion:**  
*"THAT the Minutes of the Regular Board Meeting, dated December 12, 2022, be approved."*

### C - 1 Committee Recommendations and Reports

- \* (a) Report of the Policy and Program Committee dated January 16, 2023 (S. Gibson) (I)

### D - 1 Business Arising from Minutes and/or Previous Meetings

### E - 1 Report of the Director (J. Roberto) (I)

### F - 1 Staff Reports

- \* (a) Category III Trips (K. Graham) (I)
- \* (b) Grand Erie Learning Alternatives (GELA) Annual Report (K. Graham) (I)
- \* (c) [Equity Action Plan](#) (W. Baker) (I)
- \* (d) Major Construction Project Report (R. Wyszynski) (I)
- \* (e) Contract Award: HVAC Upgrades at James Hillier Public School (R. Wyszynski)  
**Recommended Motion:**  
*"THAT the Board approve the contract for HVAC upgrades at James Hillier Public School from BML Multi Trades Group in the amount of \$1,278,342 plus HST."*
- \* (f) Contract Award: HVAC Upgrades at Boston Public School (R. Wyszynski)



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## AGENDA

**Recommended Motion:**

*"THAT the Board approve the contract for HVAC upgrades at Boston Public School from BML Multi Trades Group in the amount of \$638,188 plus HST."*

- \* (g) Contract Award: Mechanical Upgrades at Hagersville Elementary School (R. Wyszynski)

**Recommended Motion:**

*"THAT the Board approve the contract for mechanical upgrades at Hagersville Elementary School from BML Trades Group in the amount of \$1,086,248 plus HST."*

G-1 **Student Trustees' Report** - Nil

H - 1 **New Business - Action / Decision Items**

- \* (a) Draft School Year Calendars 2023-24 (W. Baker)

**Recommended Motion:**

*"THAT the Board approve the draft School Year Calendars 2023-24."*

- \* (b) Appointment to the Special Education Advisory Committee for the Term 2022-2026

**Recommended Motion:**

*"THAT the Board approve the appointment to the Special Education Advisory Committee for the Term 2022-2026."*

I - 1 **Information Items** - Nil

J - 1 **Other Business**

- \* (a) Special Education Advisory Committee Minutes dated December 8, 2022 (L. Thompson) (I)

K - 1 **OPSBA Report** (C. VanEvery-Albert) (I)

L - 1 **Correspondence** - Nil

M - 1 **Adjournment**

**Recommended Motion:**

*"THAT the Regular Board meeting be adjourned."*



# Regular Board Meeting

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Education Centre Boardroom

7:15 p.m.

## AGENDA

## FEBRUARY

MON	TUE	WED	THU	FRI
		01	02 Special Education Advisory Committee 6:00 p.m.	03
06	07	08	09	10
13 Finance Committee 6:30 p.m.	14	15	16 Six Nations Advisory Committee 1:00 p.m.  Indigenous Education Advisory Committee 3:30 p.m.	17
20	21	22	23 Supervised Alternative Learning Committee 10:00 a.m.  Grand Erie Parent Involvement Committee 6:30 pm	24
27 Regular Board 7:15 p.m.	28			



## Regular Board Meeting

Monday, December 12, 2022

Education Centre Boardroom

### MINUTES

**Present:** Chair S. Gibson, Vice-Chair B. Doyle (MS Teams – Education Centre), Trustees: G. Anderson, J. Bradford, R. Collver, L. Passmore, C.A. Sloat, E. Thomas, C. VanEvery-Albert, T. Waldschmidt, E. Whiton (MS Teams), Student Trustees: M. Baker, A. Skye, T. Zebroski

**Administration:** Director: J. Roberto, Superintendents: W. Baker, K. Graham, L. Munro, L. Thompson, J. Tozer, R. Wyszynski, Manager D. Smouter, Recording Secretary: K. Ireland-Aitken, Executive Assistant: C. Dero (MS Teams)

**Guests:** J. Bell, General Legal Counsel (MS Teams)

**Regrets:** Superintendent A. Smith

A - 1 **Opening**

(a) **Roll Call**

The meeting was called to order by Chair Gibson at 6:35 p.m.

(b) **Declaration of Conflict of Interest** – Nil

(c) **In-Camera Session (6:30 pm)**

Moved by: G. Anderson

Seconded by: C.A. Sloat

THAT the Board move In-Camera.

**Carried**

(d) **Welcome to Open Session/Land Acknowledgment Statement**

Chair Gibson read the Land Acknowledgement Statement.

(e) **Call to Order**

Chair Gibson called the Regular Board meeting to order at 7:45 p.m.

(f) **Additions/Deletions/Approval of the Agenda**

Moved by: G. Anderson

Seconded by: C. VanEvery-Albert

THAT the agenda be approved.

**Carried**

(g) **Memorial**

(i) Lucas Surek

The memorial of Lucas Surek was read by Trustee Waldschmidt.

(h) **In-Camera Report** – Nil



## Regular Board Meeting

Monday, December 12, 2022

Education Centre Boardroom

### MINUTES

- (i) **Student Showcase Russell Reid – Student Led Stress and Wellness Fair**  
Superintendent Thompson introduced the showcase that highlighted three presentations from students including The Brain, Making Stress Work for You and Coping with Stress.
- (j) **Delegations** – Nil
- B - 1 **Approval of Minutes**
- (a) November 21, 2022 (Inaugural Board)  
Moved by: B. Doyle  
Seconded by: T. Waldschmidt  
THAT the Minutes of the Inaugural Board Meeting, dated November 21, 2022, be approved.  
**Carried**
- (b) November 21, 2022 (Regular Board)  
Moved by: R. Collver  
Seconded by: C.A. Sloat  
THAT the Minutes of the Regular Board Meeting, dated November 21, 2022, be approved.  
**Carried**
- C - 1 **Committee Recommendations and Reports**
- (a) **Committee Representation 2022-23**  
Presented as printed.  
Moved by: J. Bradford  
Seconded by: C. VanEvery-Albert  
THAT the Board approve the Committee Representation 2022-23 effective November 25, 2022.  
**Carried**
- In response to a question, it was noted that Trustees had an opportunity to review the committee representation by email prior to the meeting to allow committee work to continue. It was confirmed that the email was not an electronic vote.
- (b) **Report of the Finance Committee dated December 5, 2022**  
Moved by: E. Thomas  
Seconded by: T. Waldschmidt  
THAT the Board approve the 2022-23 Revised Budget Estimates.  
**Carried**
- D - 1 **Business Arising from Minutes and/or Previous Meeting** - Nil



## Regular Board Meeting

Monday, December 12, 2022

Education Centre Boardroom

### MINUTES

#### E - 1 Report of the Director

J. Roberto shared information regarding the following:

- The Indigenous Department has created a 5-part speaker series on Land-based learning.
  - November 15, 2022 Nikki Shawana shared her knowledge about learning from the land. The next speaker series will be on December 13, 2022 with Betts Doxtater.
- GEPIC Orientation focused sessions were developed based on parent voice and included School Council Tips, Fundraising, School Cash Online, Equity, Mental Health and Wellbeing as well as Secondary Transitions with over 110 participants.
- Teaching to Diversity and Inclusion - On December 8, 2022, SEAC, GEPIC, IEAC and Student Senate hosted a session with Shelley Moore.
- Portable Update - Portables have been delivered to Caledonia Centennial Public School, Agnes G. Hodge Public School and Hagersville Elementary School.
- Enrolment in the district is up by 834 elementary students and 140 secondary students. Grand Erie's total enrolment is 26,834.
- Kindergarten Registration - Parents/caregivers can now register their child online for Kindergarten through the Grand Erie school board website. The Communications department will be concurrently launching a campaign to support registrations.
- BOLTT Conference – Growing and Supporting an eLearning Program. Grand Erie staff presented their learning and success regarding significant growth in the eLearning program at a recent conference. The session uncovered strategies to grow the program and ways staff can support students. Congratulations were extended to Vice-Principal J. Allison, K. Geerlings, DeLC, Principal J. Della Fortuna and S. Purdy, Secondary Consultant.

Student Trustee Zebroski played a holiday music interlude by violin for the Board.

#### F - 1 Staff Reports

##### (a) Director's Annual Report 2021-22

Presented as printed.

##### (b) Health and Safety Annual Report 2021-22

Presented as printed.

##### (c) Safe Schools Report 2021-22 – Suspensions, Expulsions and Exclusions

Presented as printed.

Questions of clarification were addressed, and it was noted that Safe and Inclusive teams take proactive steps to address potential issues that are arising. A potential future caucus on Mental Health and Safe Schools was noted.



## Regular Board Meeting

Monday, December 12, 2022

Education Centre Boardroom

### MINUTES

(d) **2022-23 Facility Renewal Plan – Projects**

Presented as printed.

G - 1 **Student Trustees Report**

(a) **OSTA-AECO Conference**

Student Trustees M. Baker, A. Skye, and T. Zebroski provided an overview of the OSTA-AECO Conference held in October.

H - 1 **New Business – Action / Decision Items**

(a) **Borrowing Authority**

Presented as printed.

Moved by: G. Anderson

Seconded by: C.A. Sloat

THAT the Board authorize the Signing Authorities to obtain loans at any one time up to a maximum of \$35,000,000 to cover current payrolls and general account payments, if required.

**Carried**

(b) **Contract Award - Insurance**

Presented as printed.

Moved by: C. VanEvery-Albert

Seconded by: B. Doyle

THAT the Board approve the Liability and Property Insurance Contract for 2023 from Ontario School Boards' Insurance Exchange (OSBIE) in the amount of \$736,833.76.

**Carried**

(b) **Purchase of Laptops**

Presented as printed.

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Board approve the purchase of 2,500 HP Laptops from Compugen Inc. in the amount of \$987,500 plus HST.

**Carried.**

In response to a question, Superintendent Munro confirmed this purchase will provide a further enhancement to the current levels of five laptops per elementary classroom and eight per secondary classroom.

I - 1 **Information Items – Nil**

J - 1 **Other Business**

(a) **Indigenous Education Advisory Committee Minutes dated October 13, 2022**

Presented as printed.



## Regular Board Meeting

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Education Centre Boardroom

### MINUTES

(b) **Native Advisory Committee Minutes dated October 13, 2022**

Presented as printed.

(c) **Special Education Advisory Minutes dated November 3, 2022**

Presented as printed.

K - 1 **OPSBA Report**

Trustee VanEvery-Albert advised that the new Executive Director of OPSBA is Stephanie Donaldson. In addition, Trustees were encouraged to register for the Public Education Symposium if they have not already done so.

L - 1 **Correspondence**

Presented as printed.

(a) Kawartha Pine Ridge District School Board dated November 10, 2022

(b) Algoma District School Board dated November 25, 2022

M - 1 **Adjournment**

Moved by: B. Doyle

Seconded by: G. Anderson

THAT the Regular Board meeting be adjourned at 9:14p.m.

**Carried**

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Chair S. Gibson

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Director of Education and Secretary of the Board J. Roberto





## Report of the Policy and Program Committee

Monday, January 16, 2023

Education Centre Boardroom

**Present:** Committee Chair: S. Gibson, Trustees: R. Collver, B. Doyle, C. VanEvery-Albert, L. Whiton (MS Teams)

**Administration:** Director: J. Roberto, Superintendents: W. Baker, K. Graham, L. Munro, L. Thompson (MS Teams), J. Tozer (MS Teams) Recording Secretary: K. Ireland-Aitken, Executive Assistant C. Dero

**Absent:** Trustee G. Anderson

**Visiting Trustee:** Trustee C.A. Sloat

**Guests:** J. Bell, General Legal Counsel (MS Teams)

A - 1 **Opening**

(a) **Roll Call**

Roll call was completed.

(b) **Declaration of Conflict of Interest** - Nil

(c) **Welcome /Land Acknowledgment Statement**

Committee Chair S. Gibson called the meeting to order at 6:30 p.m. and read the Land Acknowledgement Statement.

B - 1 **Approval of the Agenda**

Moved by: B. Doyle

Seconded by: C. VanEvery-Albert

THAT the Policy and Program Committee agenda be approved.

**Carried**

C - 1 **Approval of Minutes**

(a) **October 3, 2022**

Presented as printed.

Moved by: R. Collver

Seconded by: B. Doyle

THAT the Minutes of the Policy and Program Committee dated October 3, 2022, be approved.

**Carried**

D - 1 **Business Arising from Minutes/Previous Meetings** - Nil

E - 1 **New Business - Program**

(a) **Diplôme d'Études en Langue Française (DELF)**

Presented as printed.

In response to a question, Superintendent Munro confirmed that the success rate of the program continues to increase, and it was clarified in the report that students must achieve a minimum of 12.5 out of 25 points on each component.



## Report of the Policy and Program Committee

Monday, January 16, 2023

Education Centre Boardroom

(b) **Education, Quality and Accountability Office (EQAO) Results 2021-22**

Presented as printed.

In response to a question regarding the EQAO results, Superintendent Munro explained that strategies are underway to build educator capacity in the areas of math and literacy with a renewed focus on professional development and the implementation of new tools and resources.

It was noted that the Grade 9 EQAO assessment was based on the new math curriculum. Strategies to improve Grade 9 EQAO math scores will focus on professional learning to support educators in implementing responsive instruction to meet students' learning needs in a de-streamed classroom.

The board continues to be responsive to the learning needs of all students in Grand Erie with a goal of improving math and literacy results as outlined in the annual learning and operating plan.

(c) **Secondary Transitions/Retention Update Report**

Presented as printed.

(d) **Mental Health Strategy 2022-23**

Presented as printed.

In response to a question, it was noted that both elementary and secondary schools have supervised wellness rooms available to all students. In-service is provided to staff through regulated health professionals, including public health nurses and social workers.

(e) **Website Review Update**

Presented as printed.

In response to a question, Director Roberto confirmed that the survey will provide an opportunity for students, parents/caregivers and community members to provide feedback prior to the redesign of the school board website.

(f) **Police in Schools Programs**

Presented as printed.

(g) **Policy and Procedure Process/Timelines 2022-23**

Presented as printed.

(h) **Exclusion of Students Procedure SO-032**

Presented as printed as a reference to Exclusion of Students Policy SO-32.

F - 1 **New Business - Policy**

The following policies will be forwarded to the Regular Board meeting for approval on February 27, 2023:

- draft Exclusion of Students Policy SO-32
- draft Copyright - Fair Dealings Guideline Policy SO-24



## Report of the Policy and Program Committee

Monday, January 16, 2023

Education Centre Boardroom

- draft Voluntary Aboriginal Self-Identification Policy SO-16
- draft School Food and Beverage Policy SO-21
- draft Fees for Learning Materials and Activities Policy SO-22
- draft Management of Potentially Life-Threatening Health Conditions, Including Administration of Medication in Schools Policy SO-30
- draft Accessibility Policy SO-31
- Animals in Schools, Including Student Use of Guide Dogs and Service Animals Policy SO-33

G - 1 **Other Business** – Nil

H - 1 **Adjournment**

Moved by: R. Collver

Seconded by: C. VanEvery-Albert

THAT the Policy and Program meeting be adjourned at 8:01 p.m.

**Carried**

I - 1 **Next Meeting Date:** March 20, 2023, at 6:30 p.m.



# Grand Erie District School Board

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**TO:** JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
**FROM:** Kevin Graham, Superintendent of Education  
**RE:** **Category III Trips**  
**DATE:** January 30, 2023

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## Background

As per *Out-of-Classroom Field Trips and Excursions Policy (SO-15)*, the attached list is for information.

## Additional Information

The January report includes trips that were approved between June and December 2022. The educational purpose and outcomes of the trips were sports and/or connected to history or geography.

## Grand Erie Multi-Year Plan

This report supports the Learning indicator of Learn Lead Inspire and the following statement: we will build a culture of learning where curiosity and opportunities are nurtured for each learner.

School	Destination	School Year
Delhi District	Manhattan, NYC	2022/23 – Semester 1
North Park	Jasper, Alberta	2022/23 – Semester 1
Cayuga	Ireland, Wales, England	2022/23 – Semester 2
Simcoe Composite	Venice, Verona, Florence	2022/23 – Semester 2
Simcoe Composite	New York City	2022/23 – Semester 2
North Park	New York City	2022/23 – Semester 2
Waterford District	New York City	2022/23 – Semester 2
Cayuga	Switzerland, Italy	2023/24 – Semester 2
McKinnon Park	Italy	2023/24 – Semester 2
Valley Heights	Germany	2023/24 – Semester 2
Hagersville Secondary	Europe/Berlin	2023/24 – Semester 2
Simcoe Composite	Paris, Loire Valley	2023/24 – Semester 2

Respectfully submitted,

Kevin Graham  
Superintendent of Education



# Grand Erie District School Board

**TO:** JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
**FROM:** Kevin Graham, Superintendent of Education  
**RE:** **Grand Erie Learning Alternatives (GELA) Annual Report**  
**DATE:** January 30, 2023

## Background

A program review for Grand Erie Learning Alternatives was completed and reported to the Board in February 2014. Since that time, an annual update on the status of Grand Erie Learning Alternatives (GELA) occurred. We continue to implement Ministry initiatives and new revenue streams to support and engage all students as they strive to complete their Ontario Secondary School Diploma (OSSD). This report includes an update on programs for students under 21 years of age and over 21 years of age.

## Ministry of Education Programs (for Students Under 21 Years of Age)

GELA supported many students through engaging learning opportunities. This included partnerships with post secondary institutions, engaging learners within the community and developing programs to meet the needs of students. The Rawdon Street site continued to support students academically, socially and emotionally, and contributed to the success seen last year. Dual credits programs, including School Within a College, contributed to engaging students as they progressed toward their high school graduation. These programs saw success rates over 90%. Continuing education programs (Night School and Heritage Language) focussed on language development and engaged individuals throughout the community in the areas of Mandarin, Mohawk, Ojibway and Punjabi.

	GELA Day School Program (Rawdon Campus)	School Within a College (SWAC)	Continuing Education	Passion Courses	Dual Credit	Heritage Languages Elementary Program
Enrollment	55	11	23	85	32	187
Success Rate	43%	93%	94.4%	97.3%	96.8%	N/A

## Ministry of Education Programs (for Students Over 21 Years of Age)

Adult Education included a full or part-time program for adults to complete their OSSD. The campus at Tollgate in Brantford offered four 9-week sessions per year. Students achieved credits through classroom instruction, eLearning using the Ministry’s Virtual Learning platform, and Adult Cooperative Education (Co-op) with an opportunity for adult students to earn Co-op credits at their place of employment. The Personal Support Worker Program ran in Brantford at John Noble Home both semesters. 38 students successfully graduated from the program. Secondary school credits were also obtained. GELA continued to offer an Adult Dual Credit program in partnership with Conestoga College in Brantford and Fanshawe College in Simcoe. The Ministry of Education fully funds this program, including a GELA Adult Dual Credit teacher.

	Mature Prior Learning Assessment and Recognition (MPLAR)	Adult Day School Tollgate Campus	Adult Dual Credit	e-Learning	Independent Study	Adult Co-op	Personal Support Worker Certificate (PSW)	Family Literacy Program	After School Help Literacy/Numeracy for Current Students
Enrollment	Grade 9/10 - 294 Grade 11/12 - 187	143	21	849	519	23	45 registered 38 grads	9	(under 21) 718 (over 21) 86
Success Rate	N/A	78%	47%	37%	31%	20%	85%	N/A	N/A

**Other Ministry Offerings**

Other Ministry offerings included language supports through the Coordinated Language Assessment and Referral System, the English as a Second Language Program, Language Instruction for Newcomers to Canada (LINC) and Care for Newcomer Children for eligible adult (18+) newcomers, along with employment and literacy supports through CareerLink and Bridges to Success (BTS).

	Ministry of Labour, Immigration, Training and Skills Development (MLITSD)  Adult Non-Credit Language Training English as a Second Language (ESL)	Ministry of Immigration, Refugees and Citizenship Canada (IRCC)  - Language Instruction for Newcomers to Canada (LINC) and Care for Newcomer Children (CNC)	Ministry of Labour, Immigration, Training and Skills Development (MLITSD)  Bridges to Success (BTS)	Co-Funded Ministry of Labour, Immigration, Training and Skills Development (MLITSD) and Ministry of Immigration, Refugees and Citizenship Canada (IRCC)-  Coordinated Language Assessment and Referral System (CLARS)	Ministry of Labour, Immigration, Training and Skills Development - CareerLink - an Employment Ontario Service (EOS)
Number of Clients	94 students (Sept 2021-August 2022)	44 students (April 2021-March 2022)	53 learners (April 2021-March 2022)	80 assessments (April 2021-March 2022)	<u>Employment Services</u> 360 assisted clients 439 served remotely <u>COJG</u> 16 employers 65 individuals

**Summary**

Grand Erie Learning Alternatives strives to meet the needs of all individuals requiring various pathways and learning modalities. In total, GELA supported 3215 credits and 112 graduates.

**Next Steps**

- GELA will be coordinating new Reach Ahead Grade 8 programs with various secondary schools in the Board to support programs that the schools would like to grow. In addition, the GELA Rawdon location will offer Reach Ahead opportunities for students within Brantford schools during the school year.



- Using current staffing models, we have begun to look at opportunities to serve all areas of the Board with alternative programming for students in all secondary grades.

**Grand Erie Multi-Year Plan**

This report supports the Learning, Well Being and Belonging indicators of Learn Lead Inspire and the following statements: We will build a culture of learning where curiosity and opportunities are nurtured for each learner, we build a culture of well-being to support the cognitive, social emotional and physical needs of each learner, and we build a culture of belonging to support an equitable, inclusive and responsive environment for each learner.

Respectfully submitted,

Kevin Graham  
Superintendent of Education



# Grand Erie District School Board

TO: JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer  
RE: **Major Construction Project Report**  
DATE: January 30, 2023

## **South-West Brantford Elementary School**

### **Background:**

In October 2020, the Ministry of Education provided the board with approved funding to address the enrolment pressure in South-West Brantford by constructing a new 650-pupil place elementary school.

### **Project Scope:**

The general scope of the project is to partner with both the City of Brantford and the Brantford Public Library to construct a joint-use elementary school that would include an enhanced library, a triple gymnasium, and a 4-room child care centre at the undeveloped site near the T-intersection of Shellard Lane and Strickland Road in Brantford.

**Space:** New Construction

**Gross Square Feet:** 95,000 – 100,000

**Total Project Budget:** \$16,269,978

**Funding Source:** Capital Priorities

**Total Project Cost to Date:** \$325,600

**Total Project Forecast Cost:** \$16,269,978

**Architect:** ZAS Architects

**General Contractor:** To be determined

### **Status:**

The Prime Consultant, ZAS Architects, has been selected and are working on the schematic design phase of this project.

## **Caledonia Joint Use Elementary School**

### **Background:**

In November 2021, the Ministry of Education provided the board with approved funding to address the enrolment pressure in Caledonia by constructing a new 746 pupil place joint-use elementary school.

### **Project Scope:**

The general scope of the project is to partner with the Brant Haldimand Norfolk Catholic District School Board (BHNCD SB) to construct a joint-use elementary school which would include some common spaces such as library, gymnasiums and a 3-room child care centre.

**Space:** New Construction

**Gross Square Feet:** To be determined

**Total Project Budget:** \$12,288,985

**Funding Source:** Capital Priorities

**Total Project Cost to Date:** \$0

**Total Project Forecast Cost:** \$12,288,985

**Architect:** Svedas Architects.

**General Contractor:** To be determined

### **Status:**

Svedas Architects are working on the schematic design phase of this joint school project.



**Child Care Addition at Cobblestone Elementary School****Background:**

In March 2021, the Ministry of Education provided the board with an Approval to Proceed (ATP) for the project.

**Project Scope:**

The general scope of the project is to build an addition at Cobblestone Elementary School that will create a 4-room Child Care Program which will service 10 infants, 15 toddlers, 24 preschoolers and 15 spaces for a family hub centre.

**Space:** Addition

**Total Project Budget:** \$2,224,868

**Total Project Cost to Date:** \$80,400

**Architect:** Grguric Architects Inc.

**Gross Square Feet:** 5,500

**Funding Source:** Capital Priorities

**Total Project Forecast Cost:** \$2,224,868

**General Contractor:** To be determined

**Status:**

The project committee reviewed the final concept plan and general input on September 20, 2022. The final concept plan was approved by the Ministry of Education's Child Care Quality Assurance and Licensing Branch. Grguric Architects will proceed to compose a comprehensive design schematic.

**Child Care Addition/Renovation at Banbury Elementary School****Background:**

In March 2021, the Ministry of Education provided the board with an Approval to Proceed (ATP) for the project.

**Project Scope:**

The general scope of the project is to build an addition and renovate the existing two child care rooms at Banbury Elementary School which will create a 4-room Child Care Program that will service 10 infants, 15 toddlers, 24 preschoolers and 15 spaces for a family hub centre.

**Space:** Addition/Renovation

**Total Project Budget:** \$2,182,082

**Total Project Cost to Date:** \$40,500

**Architect:** Grguric Architect Inc.

**Gross Square Feet:** 5,500

**Funding Source:** Capital Priorities

**Total Project Forecast Cost:** \$ 2,182,082

**General Contractor:** To be determined

**Status:**

The project committee reviewed preliminary concept plans and general input on June 27, 2022. The final concept plan is yet to be approved by the Ministry of Education's Child Care Quality Assurance and Licensing Branch.

**Grand Erie Multi-Year Plan**

This report supports the Belonging indicator of Learn Lead Inspire and the following statement: we build a culture of belonging to support an equitable, inclusive and responsive environment for each learner.

Respectfully submitted,

Rafal Wyszynski  
Superintendent of Business & Treasurer



# Grand Erie District School Board

**TO:** JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
**FROM:** Rafal Wyszynski, Superintendent of Business & Treasurer  
**RE:** **Contract Award: HVAC Upgrades at James Hillier Public School**  
**DATE:** January 30, 2023

**Recommended Motion:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 THAT the Board approve the contract for HVAC upgrades at James Hillier Public School from BML Multi Trades Group in the amount of **\$1,278,342** plus HST.

### Background

The board issued a Request for Tender 2022-87-T on November 10, 2022 for HVAC upgrades at James Hillier Public School with a closing date of December 12, 2022.

Bids were received from three (3) mechanical contracting companies and the results are listed in the table below:

Proponent	Stipulated Bid Price (Excl. HST)
ANVI Services Ltd	\$1,645,000
<b>BML Multi Trades Group</b>	<b>\$1,278,342</b>
Brantworth Mechanical Inc	\$1,625,235

### Additional Information

Purchasing Services has completed the necessary evaluation steps of the competitive process and recommends the Contract Award to **BML Multi Trades Group** being the lowest Bidder for the Stipulated Bid Price.

### Grand Erie Multi-Year Plan

This report supports the Belonging indicator of Learn Lead Inspire and the following statement: we build a culture of belonging to support an equitable, inclusive and responsive environment for each learner.

Respectfully submitted,

Rafal Wyszynski  
 Superintendent of Business & Treasurer



# Grand Erie District School Board

**TO:** JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
**FROM:** Rafal Wyszynski, Superintendent of Business & Treasurer  
**RE:** **Contract Award: HVAC Upgrades at Boston Public School**  
**DATE:** January 30, 2023

**Recommended Motion:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 THAT the Board approve the contract for HVAC upgrades at Boston Public School from BML Multi Trades Group in the amount of **\$638,188** plus HST.

### Background

The board issued a Request for Tender 2022-87-T on November 10, 2022 for HVAC upgrades at Boston Public School with a closing date of December 12, 2022.

Bids were received from three (3) mechanical contracting companies and the results are listed in the table below:

Proponent	Stipulated Bid Price (Excl. HST)
ANVI Services Ltd	\$1,410,000
<b>BML Multi Trades Group</b>	<b>\$638,188</b>
Brantworth Mechanical Inc	\$1,141,345

### Additional Information

Purchasing Services has completed the necessary evaluation steps of the competitive process and recommends the Contract Award to **BML Multi Trades Group** being the lowest Bidder for the Stipulated Bid Price.

### Grand Erie Multi-Year Plan

This report supports the Belonging indicator of Learn Lead Inspire and the following statement: we build a culture of belonging to support an equitable, inclusive and responsive environment for each learner.

Respectfully submitted,

Rafal Wyszynski  
 Superintendent of Business & Treasurer



# Grand Erie District School Board

**TO:** JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
**FROM:** Rafal Wyszynski, Superintendent of Business & Treasurer  
**RE:** **Contract Award: Mechanical Upgrades at Hagersville Elementary School**  
**DATE:** January 30, 2023

**Recommended Motion:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 THAT the Board approve the contract for mechanical upgrades at Hagersville Elementary School from BML Trades Group in the amount of **\$1,086,248** plus HST.

### Background

The board issued a Request for Tender 2022-90-T on December 15, 2022, for mechanical upgrades at Hagersville Elementary School with a closing date of January 23, 2023.

Bids were received from five (5) mechanical contracting companies and the results are listed in the table below:

Proponent	Stipulated Bid Price (Excl. HST)
AIM Industrial Inc	\$1,818,289
ANVI Services Ltd	\$1,342,000
<b>BML Multi Trades Group</b>	<b>\$1,086,248</b>
JTS Mechanical	\$1,189,760
LCD Mechanical Inc	\$1,249,128

### Additional Information

Purchasing Services has completed the necessary evaluation steps of the competitive process and recommends the Contract Award to **BML Multi Trades Group** being the lowest Bidder for the Stipulated Bid Price.

### Grand Erie Multi-Year Plan

This report supports the Belonging indicator of Learn Lead Inspire and the following statement: we build a culture of belonging to support an equitable, inclusive and responsive environment for each learner.

Respectfully submitted,

Rafal Wyszynski  
 Superintendent of Business & Treasurer



# Grand Erie District School Board

**TO:** JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
**FROM:** Wayne Baker, Superintendent of Education  
**RE:** **Draft School Year Calendars 2023-24**  
**DATE:** January 30, 2023

**Recommended Motion:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
THAT the Board approve the draft School Year Calendars 2023-24.

## Background

Regulation 304 "School Year Calendar, Professional Activity Days", and Policy/Program Memorandum No. 151 set out the conditions governing and establishing school year calendars and outline the following criteria that must be met:

- The school year commences on or after September 1 and ends on or before June 30;
- The minimum number of school days required is 194;
- The minimum number of instructional days is 187;
- School boards must dedicate three PA days per school year to provincial education; priorities and may dedicate up to four additional PA days per school year; and
- A board may designate up to ten instructional days as examination days.

Professional activities are focused on ensuring equity of outcome and well-being for all students. The three mandatory PA days must be focused on teachers' professional learning with respect to the following current provincial education priorities as outlined in *Achieving Excellence A Renewed Vision for Education in Ontario (2014)*:

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence

Note: Boards have not yet received Ministry of Education direction on school year calendars for 2023-24, nor the topics of the Professional Activity days. Until notified to the contrary, Grand Erie will proceed on the presumption that Ministry direction will remain the same.

## Additional Information

The Grand Erie School Year Calendar Committee met to review and discuss proposed school year calendars that were circulated on December 22, 2022, for consideration by stakeholder groups. Committee members represented all union groups, elementary and secondary Principals, Indigenous Education, and elementary and secondary parents/caregivers.

The proposed calendars presented to the committee for consideration were developed in collaboration with the Brant Haldimand Norfolk Catholic District School Board.

The Grand Erie School Year Calendar Committee is recommending that the board operate with two calendars in 2023-24, one elementary and one secondary, which represents a change from the past few years. This recommendation arises from repeated concerns related to having schools with different PA days during the week of the Norfolk County Fair. Difficulty in guaranteeing speakers on separate days, as well as conflicting schedules for employees who

split their time between schools in different counties, proved to be compelling reasons to align Norfolk, Haldimand and Brant calendars.

The recommended Grand Erie calendars are in total alignment with those of the Brant Haldimand Norfolk Catholic District School Board.

**Next Steps**

Upon approval by the Trustees, the draft School Year Calendars will be forwarded to the Ministry of Education. Upon final approval by the Ministry, the calendars will be shared with all stakeholder groups.

**Grand Erie Multi-Year Plan**

This report supports the Learning indicator of Learn Lead Inspire and the following statement: we will build a culture of learning to nurture curiosity and opportunity for each learner.

Respectfully submitted,

Wayne Baker  
Superintendent of Education



# 2023-24 SCHOOL YEAR CALENDAR

## ELEMENTARY

	1st Week					2nd Week					3rd Week					4th Week					5th Week				
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
September					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
					B	H									P										
October	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
		P				H																			
November			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	
															P										
December					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
																					H	H	B	B	B
January	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
	H	B	B	B	B											P									
February				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	
																H									
March					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
											B	B	B	B	B										H
April	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30			
	H														P										
May			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31
																H									
June	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28					
	P																			P					

**H** School Holiday      **P** Professional Activity      **B** Board Designated Holiday

The first day of school for all students will be Tuesday, September 5, 2023.

Sept. 15, 2023: TBD (Elementary/Secondary)  
 Oct. 3, 2023: TBD (Elementary/Secondary)  
 Nov. 17, 2023: TBD (Elementary/Secondary)  
 Jan. 22, 2024: TBD (Elementary)

April 19, 2024: TBD (Elementary/Secondary)  
 June 3, 2024: TBD (Elementary)  
 June 28, 2024: TBD (Elementary/Secondary)

**\*\*NOTE: This section will be completed when we receive Ministry instructions. \*\***



# 2023-24 SCHOOL YEAR CALENDAR

## SECONDARY

	1st Week					2nd Week					3rd Week					4th Week					5th Week				
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
September					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
					B	H									P										
October	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
		P				H																			
November			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	
															P										
December					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
																					H	H	B	B	B
January	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
	H	B	B	B	B														E	E	E	E	E		
February				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	
				P	P											H									
March					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
											B	B	B	B	B										H
April	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30			
	H														P										
May			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31
																H									
June	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28					
															E	E	E	E	E	P					

H School Holiday    
 P Professional Activity Day    
 E Examinations    
 B Board Designated Holiday

The first day of school for all students will be Tuesday, September 5, 2023.

Sept. 15, 2023: TBD (Elementary/Secondary)                      Feb. 1 & 2, 2024: TBD (Secondary)  
 Oct. 3, 2023: TBD (Elementary/Secondary)                      April 19, 2024: TBD (Elementary/Secondary)  
 Nov. 17, 2023: TBD (Elementary/Secondary)                      June 28, 2024: TBD (Elementary/Secondary)

**\*\*NOTE: This section will be completed when we receive Ministry instructions. \*\***





# Grand Erie District School Board

**TO:** JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board

**FROM:** Liana Thompson, Superintendent of Education

**RE:** **Appointment to the Special Education Advisory Committee for the Term 2022-2026**

**DATE:** January 30, 2023

**Recommended Motion:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 THAT the Board approve the appointment to the Special Education Advisory Committee for the Term 2022-2026.

### Background

Grand Erie’s Special Education Advisory Committee (SEAC) is a statutory committee of the board. The term of appointment to this committee is four years, the same length of term as elected trustees to the school board. The Board approved the original appointments to the 2022-2026 term on November 21, 2022.

### Additional Information

An additional member application was shared with SEAC at the December 8, 2022 meeting. The following SEAC candidate is recommended to the Board for approval.

New Member Application:

	Name	Affiliation	Confirmed
1	Rea Vriends	Autism Ontario	

### Next Steps

Communication Plan:

1. Once approved, the candidate will be notified and will be provided with a list of upcoming meeting dates and access to past years’ minutes for reference.
2. The list of SEAC members will be posted on the board website.
3. An orientation package will be available online, and the link shared with SEAC members.

### Grand Erie Multi-Year Plan

This report supports Grand Erie’s Mission and the following statement: Together, we will build a culture of learning, well-being and belonging to inspire each learner.

Respectfully submitted,

Liana Thompson  
 Superintendent of Education



# Special Education Advisory Committee

Thursday December 8, 2022

6:00 p.m.

MS Teams Virtual Meeting

## MINUTES

- Chair:** W. Rose, Community Representative
- Community Reps:** B. Bruce C. Gilman K. Kelly  
K. Jones C. Stefanelli L. Nydam
- Trustees:** S. Gibson T. Waldschmidt
- Grand Erie Staff:** J. Hertel, Information Technology  
J. Hooper, Principal Leader Mental Health and Well-being  
F. Lainson, Program Co-ordinator Specialized Services  
J. Roberto, Director of Education  
L. Sheppard, Applied Behaviour Analysis Coordinator  
L. Thompson, Superintendent of Education  
J. White, Principal Leader Specialized Services
- Organizations/  
Agencies:** L. Boswell, Community Navigator, Contact Brant  
L. DeJong, Social Worker, Lansdowne Children's Centre
- Absent with Regrets:** P. Bagchee, Manager, Mental Health and Well-Being  
T. Buchanan, Community Living Brant  
M. Gatopoulos, Community Rep  
Trustee Whiton
- Recording Secretary:** J. Valstar, Executive Assistant to the Superintendent of Education

### A - 1 **Opening**

#### (a) **Welcome / Land Acknowledgment Statement**

Chair Rose called the meeting to order at 6:06 p.m. and read the Land Acknowledgement Statement.

#### (b) **Roll Call/Reminder of Livestream on YouTube**

The Livestream was delayed due to technical difficulties.

#### (c) **Agenda Additions/Deletions/Approval**

Moved by: L. Boswell

Seconded by: K. Jones

THAT the December 8, 2022 Agenda be approved, as presented.

**Carried**

### B - 1 **Timed Items**

#### (a) **Welcome to new SEAC members**

Chair Rose introduced the three new SEAC members and informed them of the orientation meeting that will take place.

#### (b) **New member applications from Autism Ontario and H-N REACH**

Chair Rose and Superintendent Thompson will review.

#### (c) **SEAC Chair/Vice-Chair Election Process for January 2023**

Superintendent Thompson explained the process for SEAC Chair and Vice-Chair nominations elections that will take place at the January 12, 2023 meeting.



# Special Education Advisory Committee

Thursday December 8, 2022

6:00 p.m.

MS Teams Virtual Meeting

## MINUTES

C - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Approval of Minutes November 3, 2022**

Presented as printed.

Moved by: L. Nydam

Seconded by: L. Boswell

THAT the Minutes dated November 3, 2022 be approved, as presented.

**Carried**

(b) **SEAC Final Terms of Reference**

To be reviewed at the January 12, 2023 meeting.

(c) **Letter re. Project SEARCH**

Presented as printed.

Moved by: L. Nydam

Seconded by: K. Jones

THAT SEAC's letter regarding Project SEARCH be sent to Minister Lecce.

**Carried**

D - 1 **New Business**

(a) **Review of letters of intent and resignations for SEAC membership 2022-26**

E - 1 **Other Business – Nil**

F - 1 **Standing Items**

(a) **Policy/Procedures Out for Comment – Nil**

(b) **Trustee Updates – Nil**

(c) **Chair/Vice-Chair Items - Nil**

G - 1 **Information Items - Nil**

H - 1 **Community Updates - Nil**

I - 1 **Correspondence - Nil**

J - 1 **Future Agenda Items and SEAC Committee Planning**

(a) **ONSIS Data for Students with Special Education Needs**

(b) **Suspension, Expulsion and Exclusion Data 2021-22 for Students with Special Education Needs**

(c) **Equity Work – Gathering the Voices of Students with Special Education Needs and their families**

(d) **Communication Practices Between Home and School**

(e) **A Day in the Life of a Learning Resource Teacher**

(f) **Research Project – Lansdowne Pilot Project**



## Special Education Advisory Committee

Thursday December 8, 2022

6:00 p.m.

MS Teams Virtual Meeting

### MINUTES

- (g) **OSSTF Inclusion Symposium – Summary Report**
- (h) **AAC Devices and the SEA Process**
- (i) **Street Data – Summer Programs**
- (j) **Orientation Meeting for New Members**

**K - 1 Next Meeting**

Thursday January 12, 2023 at 6:00 p.m., MS Teams Virtual Meeting.

**L - 1 Adjournment**

The SEAC portion of the meeting was adjourned at 6:20 p.m. in order to join Shelley Moore's presentation on Inclusion by Design.