



PROCEDURE

FT103

Temporary Closure of Board Buildings

Board Received: June 24, 2019 Review Date: September 2023

Accountability

1. Frequency of Reports – As Needed
2. Criteria for Success – Operation of Board facilities considering occupant safety and operational logistics.

Procedures

1. Any of the Grand Erie District School Board facilities or buildings may be closed under the following circumstances:
 - a) failure of a major building system that makes the operation of the school unfeasible and/or places the health and safety of the school occupants at an unreasonable risk , at the discretion of the Director of Education or designate in consultation with the Superintendent of Business;
 - b) extreme weather situations, pending the decision of the Director or designate;
 - c) strikes or lock-out of employee groups.
2. When a decision has been made to close a Board facility temporarily, the Director of Education or designate will contact the Manager of Communications and Community Relations to update the Board's website and initiate mass communication to appropriate parents, students, staff, and trustees.
3. When the decision is made to temporary close a Board building, all occupants shall leave the building and not re-occupy until the building has been re-opened. Only emergency services personnel, contractors and/or Facility Services staff working on the emergency shall be allowed in the building while it is temporarily closed.