



# Special Education Advisory Committee

Thursday May 4, 2023

6:00 p.m.

MS Teams Virtual Meeting

## AGENDA

### Land Acknowledgement

*The Grand Erie District School Board recognizes Six Nations of the Grand River and Mississaugas of the Credit First Nation, as the longstanding peoples of this territory. We honour, recognize, and respect these communities as well as all First Nations, Metis and Inuit Peoples who reside within the Grand Erie District School Board. We are all stewards of these lands and waters where we now gather, learn, and play, and commit to working together in the spirit of Reconciliation.*

### AGENDA

Item	Info.	Dia.	Res.	Responsibility
<b>LEAD</b>				
<b>A-1 Opening 6:00-6:05</b>				
(a) Welcome / Land Acknowledgement Statement			√	L. DeJong
(b) Roll Call (incl Visiting Trustees)/Reminder of Livestream on YouTube/Reminder of Closed Caption Feature on Teams			√	L. DeJong
(c) Agenda Additions/ Deletions/ Approvals		√	√	L. DeJong
<b>LEARN</b>				
<b>B-1 Timed Items 6:05 – 6:20</b>				
(a) Grand Erie's Annual Learning and Operating Plan for 2022-23 – Mid-term Update	√			L. Thompson
(b)				

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Item	Info.	Dia.	Res.	Responsibility
<b>LEAD</b>				
<b>C-1 Business Arising from Minutes and/or Previous Meetings 6:20 – 6:50</b>				
(a) Approval of Minutes from April 6, 2023*			√	L. DeJong
(b) Changes to self-contained programs in Grand Erie 2023-24	√	√		L. Thompson
(c)				
(d)				
<b>LEARN</b>				
<b>D-1 New Business 6:50 – 7:00</b>				
(a) SEAC rep to GEPIC	√	√	√	L. DeJong
(b) Dates for SEAC Meetings – draft*	√	√	√	L. Thompson
<b>Item</b>	<b>Info.</b>	<b>Dia.</b>	<b>Res.</b>	
<b>LEAD</b>				
<b>E-1 Other Business 7:00 – 7:30</b>				
(a) Grand Erie's Special Education Plan	√	√	√	Specialized Services Management Team
(b)				

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H-1 Community Updates				
(a)				
<b>LEARN LEAD INSPIRE</b>				
I-1 Correspondence – 7:45 – 7:55				
(a) Letter from Kawartha Pine Ridge DSB re. SIP Claim Funding*	√			L. DeJong
(b) LDAO Circular for April 2023*	√			L. DeJong
Item	Info.	Dia.	Res.	Responsibility
<b>INSPIRE</b>				
J-1 Future Agenda Items and SEAC Committee Planning				
(a) OSSTF Inclusion Symposium - Summary Report (present when it arrives)				
(b) Report on the Right to Read – Update (June 2023)				
(c) Student Success - Update on Destreaming in Grand Erie (Sept 2023)				
(d) Dates for 2023-24 SEAC Meetings (June 2023)				
(e) Belonging Project (Sept 2023)				
(f)				
K-1 Next Meeting				

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Thursday June 15, 2023 6:00 p.m. Education Centre Board Room	√	√	√	L. DeJong
<b>L-1 Adjournment</b>				
Meeting adjourned at            p.m.			√	L. DeJong

Note: Column Abbreviations

\* Attachments to the agenda

Info.        Item for information only

Dia.        Item for dialogue

Res.        Item for resolution or recommendation

SSMT       Specialized Services Management Team

AGENDA ITEM(S)

Standing:

- LDAO SEAC Circular September, November, February, April and June (as available).



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## MINUTES

<b>Chair:</b>	L. DeJong, Social Worker, Lansdowne Children's Centre
<b>Community Reps:</b>	K. Kelly                      M. Gatopoulos              K. Jones W. Rose
<b>Trustees:</b>	T. Waldschmidt      L. Whiton P. Bagchee, Manager, Mental Health and Well-Being C. Guzar, Instructional Coach A. Haidar, Information Technology J. Hooper, Principal Leader Mental Health Education and Student Support Services
<b>Grand Erie Staff:</b>	F. Lainson, Program Co-ordinator Specialized Services J. Roberto, Director of Education J. Senior, Principal Leader, Specialized Services L. Sheppard, Applied Behaviour Analysis (ABA) Coordinator L. Thompson, Superintendent of Education C. Vrugteman, Instructional Coach L. Boswell, Community Navigator, Contact Brant C. Gilman, Easter Seals Ontario
<b>Organizations/Agencies</b>	C. Stefanelli, Program Manager, Woodview Mental Health & Autism Services R. Vriends, Autism Ontario
<b>Guests:</b>	S. Bennett, Professor, Brock University M. Shuttleworth, Assistant Professor, Brock University T. Buchanan, Supervisor of Employment Supports, Community Living Brant
<b>Absent:</b>	T. Sault, Mississaugas of the Credit First Nation
<b>Absent with regrets:</b>	L. Nydam, Six Nations of the Grand River
<b>Recording Secretary:</b>	J. Valstar, Executive Assistant to the Superintendent of Education

### A - 1 **Opening**

#### (a) **Welcome / Land Acknowledgment Statement**

Chair DeJong called the meeting to order at 6:02 p.m. and read the Land Acknowledgment Statement.

#### (b) **Roll Call/Reminder of Livestream on YouTube/Closed Captioning reminder**

A. Haidar, Information Technology, informed members of the YouTube livestream. Chair DeJong reminded members of the closed caption feature available in MS Teams

#### (c) **Agenda Additions/Deletions/Approval**

I-1(b): LDAO Circular for April – Not yet available, therefore deferred to May

Moved by: L. Boswell

Seconded by: T. Waldschmidt

THAT the April 6, 2023 Agenda be approved, as amended.

**Carried**



# Special Education Advisory Committee

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## MINUTES

### B - 1 Timed Items

#### (a) Moving towards Inclusion – Dr. Sheila Bennett

Dr. S. Bennett and M. Shuttleworth presented on moving towards inclusion in schools and answered questions from SEAC members.

### C - 1 Business Arising from Minutes and/or Previous Meetings

#### (a) Approval of Minutes

Presented as printed.

Moved by: K. Jones

Seconded by: T. Waldschmidt

THAT the Minutes dated March 2, 2023 be approved, as presented.

**Carried**

#### (b) A Day in the Life of the Instructional Coach – Specialized Services

Instructional Coaches C. Guzar and C. Vrugteman gave a presentation on the role of the Instructional Coach – Specialized Services and the services that are available to students and educators through their interventions.

### D - 1 New Business

#### (a) Educational Assistant – Allocation Process

Principal Leader J. Senior explained the Educational Assistant Allocation process and answered questions from SEAC members.

### E - 1 Other Business

#### (a) Schedule of Finance Committee Meetings

Superintendent Thompson shared the dates of the upcoming Finance Committee meetings should any SEAC members wish to attend.

### F - 1 Standing Items

#### (a) Policies Out for Comment

Vice Chair Jones reminded members of the deadline for providing feedback on the policies that are currently out for comment.

#### (b) Trustee Updates

Trustee Waldschmidt gave his update.

#### (c) Chair/Vice Chair Updates

Chair DeJong provided her update. Superintendent Thompson clarified the way meeting minutes are taken across all committees within Grand Erie.

### G - 1 Information Items

#### (a) SEAC Presentation Interest Form

Chair DeJong and Vice Chair Jones shared the process for submitting items for discussion at SEAC.



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## MINUTES

- (b) **Upcoming Virtual Presentation – Staying Connected: Understanding (Cyber)Bullying in a Wireless World**  
Presented as printed.
- (c) **June SEAC meeting**  
The June SEAC meeting has been moved to Thursday June 15<sup>th</sup> and will take place in person at the Education Centre. There will be a virtual option and the meeting will be Livestreamed on YouTube.
- (d) **PAAC on SEAC Resource Guide on Special Education Funding**  
Presented as printed.
- H - 1 **Community Updates - Nil**
- I - 1 **Correspondence**
  - (a) **Letter from Near North District School Board re. SIP Claim Funding**  
Presented as printed
  - (b) **LDAO Circular for April**  
Not yet available – deferred to May
- J - 1 **Future Agenda Items and SEAC Committee Planning**
  - (a) OSSTF Inclusion Symposium – Summary Report
  - (b) Grand Erie’s Annual Learning and Operating Plan – Mid-Year Update
  - (c) Street Data – Summer Programs
  - (d) Report on the Right to Read – Update
  - (e) Student Success – Feedback on Destreaming in Grand Erie
  - (f) Belonging project (P. Bagchee)
  - (g) Updates on self-contained classrooms
  - (h) Dates for the 2023-24 SEAC meetings
  - (i) Independence Support Plans
- K - 1 **Next Meeting**  
Thursday May 4, 2023 at 6:00 p.m., MS Teams Virtual Meeting.
- L - 1 **Adjournment**  
  
Moved by: L. Boswell  
Seconded by: K. Jones  
THAT the meeting be adjourned at 8:46 p.m.  
**Carried**

All meetings will be held on Thursday nights beginning at 6:00 p.m.

2023-24 Meeting Dates	Location
September 7, 2023	
October 5, 2023	
November 2, 2023	
November 30, 2023, or December 14, 2023	
January 11, 2024 (Liana not present) OR January 18, 2024	
February 1, 2024	
March 7, 2024	
April 4, 2024	
May 2, 2024	
June 6, 2024	

Draft



March 10, 2023

Honourable Stephen Lecce, Minister of Education  
Ministry of Education  
15<sup>th</sup> Floor, 438 University Avenue  
Toronto, ON M5G 2K8

Dear Minister Lecce:

**Re: Special Incidence Portion (SIP) Claim Funding**

I am writing to you on behalf of the members of the Kawartha Pine Ridge District School Board (KPRDSB) Special Education Advisory Committee (SEAC) to request your consideration of an increase in the maximum per pupil SIP claim amount. Currently, the maximum per pupil funding received from the Ministry of Education is \$28,803.00, which, while very appreciated, amounts to approximately one quarter of the Education Worker salary and benefits costs to support our students with the highest needs. The remaining cost is funded through both the Special Education enveloped grants, as well as through the GSNs.

**Trustees:**

*Steve Russell  
(Chairperson)*

*Jaine Klassen Jeninga  
(Vice-chairperson)*

*Cathy Abraham  
Paul Brown  
Terry Brown  
Sean Conway  
Cyndi Dickson  
Kathleen Flynn  
Rose Kitney  
Angela Lloyd  
Diane Lloyd*

*Maria Mahfiz  
Kelly Mitchell  
(Student Trustees)*

*Rita Russo  
Director of Education*

**EDUCATION CENTRE**  
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Peterborough, Ontario  
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*(705) 742-9773  
1 (877) 741-4577  
Fax: (705) 742-7801*

*Website: [www.kprschools.ca](http://www.kprschools.ca)*

At KPRDSB, we strive to be very efficient with our resources, yet we continue to spend beyond the Special Education funding envelope by 6.7% in order to ensure that students' programming needs are met. Expenses related to supporting students continue to outpace the revenue provided, which includes the very labour-intensive SIP claims. We do not want to reduce services which some students need to be successful at school; therefore, our entire school system is put under strain because we are required to allocate revenues from other grants to meet our moral and legal obligations to students with special education needs.

We urge you and your team, Minister Lecce, to review the data which is being used to determine Special Education grants in order to assess the true costs of supporting students with special needs. Specifically, we are requesting that the maximum amount of SIP claim funding per pupil be increased to accurately reflect the costs of ensuring these students have full access to education.

We look forward to your response, and we thank you for your consideration.

Sincerely,

Angela Lloyd, SEAC Chairperson  
Kawartha Pine Ridge District School Board

Honourable Stephen Lecce  
March 10, 2023  
Page 2

Cc: Ontario Public School Boards  
Chairs of all Ontario Special Advisory Committees  
Ontario Public School Boards' Association (OPSBA)  
Todd J. McCarthy, MPP Durham  
Hon. David Piccini, MPP Northumberland - Peterborough South  
Laurie Scott, MPP Haliburton – Kawartha Lakes - Brock  
Dave Smith, MPP Peterborough Kawartha  
Hon. Todd Smith, MPP Bay of Quinte

# LDAO SEAC CIRCULAR

## April 2023

The Learning Disabilities Association of Ontario (LDAO) SEAC Circular is published 5 times a year, usually in September, November, February, April and June.

The following are some topics that your SEAC should be looking at. Action items and/or recommendations for effective practices will be underlined.

Feel free to share any of this information or the attachments with other SEAC members. As always, when you are planning to introduce a motion for the consideration of SEAC, it is particularly important that you share all related background items with your fellow SEAC reps.

### Topics covered by this SEAC Circular:

1. Ministry of Education Updates
2. Education funding and budget setting for 2023-24

### List of Supplementary Materials:

1. PAAC on SEAC Resource Guide on Special Education Funding
2. PAAC on SEAC Special Education Funding Tip Sheet
3. Special Education Grant (Technical Paper excerpts)
4. Priorities and Partnerships Funding excerpts

**Note:** You can access the SEAC Circular and supplementary materials at [www.ldao.ca/about/public-policy-advocacy/seac-circulars/](http://www.ldao.ca/about/public-policy-advocacy/seac-circulars/).

You can access Ministry funding (B & SB) memos by date at: <https://efis.fma.csc.gov.on.ca/faab/Memos.htm>

### 1. Ministry of Education Updates

An April 17, 2023 **Better Outcomes for Students Memo** outlines Ministry of Education investments for 2022-23 in a number of key areas:

• Early Reading • Math • De-streaming • Job-readiness • Mental Health • Human Rights and Inclusion • Special Education • Student Safety • Student Transportation • Capital • Remote Learning Administration.

A link to the memo in PDF can be found at: <https://www.ontario.ca/page/education-funding-2023-24>. **Note** that the funding for these initiatives comes from various funding envelopes, which are not indicated in the memo.

## 2. Education funding and budget setting for 2023-24

Now that the Ministry of Education has released its funding projections for 2023-24, SEACs can pursue their mandated role under Regulation 464/97 to:

“participate in the board’s annual budget process under section 231 of the Act, as that process relates to special education.” (Section 12 (2))” and

“review the financial statements of the board, prepared under section 252 of the Act, as those statements relate to special education.” (Section 12 (3))”

SEACs should ask for a presentation on their school board’s budget planning process. An effective practice is to have a SEAC subcommittee devoted to the Special Education budget.

PAAC on SEAC has prepared two documents for SEAC members to help them understand the complexity of funding for Special Education.

Attached are the in-depth [PAAC on SEAC Resource Guide on Special Education Funding 2022](#) that gives detailed descriptions of the various aspects of special education funding, and the new, updated [PAAC on SEAC Special Education Funding Tip Sheet](#) which gives key messages to help SEAC members as they review their school boards’ special education budgets.

Links to Ministry of Education funding memos and other funding documents for 2023-24 can be found at: <https://www.ontario.ca/page/education-funding-2023-24>.

These include the [Technical Paper](#), with the most details about funding, the [Priorities and Partnerships Funding \(PPF\)](#) memo and the [Special education funding guidelines: Special Equipment Amount \(SEA\), 2023–24](#), which addresses the processes for funding equipment such as assistive technology.

The [2023–24 Education funding: a guide to the Special Education Grant](#) can be a good resource for sharing with parents as well as an introduction for new SEAC members.

To help SEAC members find the most relevant information from two of the PDF documents on the Ministry of Education website, I have created **Word documents** with excerpts from the *Education Funding Technical Paper* and from the *Priorities and Partnerships Funding memo*.

**Note** that the items listed under *Special Education* in the *Priorities and Partnership Funding* (PPF) are distinct from, and not included in, the *Special Education Grant*, which is part of the *Grants for Student Needs* (GSN)

**Questions?** Email Diane Wagner at [dianew@LDAO.ca](mailto:dianew@LDAO.ca)