



PROCEDURE

SO103

Safe Arrivals

Board Received: April 29, 2019 Review Date: May 2023

Accountability

1. Frequency of Reports – As needed
2. Criteria for Success – Informing all parents/guardians of the Procedure.
– Clear communications with parents/guardians and employees.

Procedures

1. Each elementary school shall develop a safe arrival procedure in accordance with current Ministry of Education guidelines (PPM123), which will account for the presence or absence of each student within one hour of normal starting time in the morning. Each school will designate one of the two nutrition breaks when students may leave school property; attendance will be taken at the conclusion of that nutrition break.
2. When transportation is cancelled for students, the Safe Arrivals policy does not apply.
3. Each elementary school will review its procedure annually. School Councils and other interested groups will be included in the review.

The school's Safe Arrival procedure shall be communicated to all parents and guardians at the beginning of each school year or whenever changes are made to the procedure, or to individual parents upon admission of their child to the school.