



Special Education Advisory Committee

Thursday September 8, 2022

6:00 p.m.

MS Teams Virtual Meeting

MINUTES

Chair:	W. Rose, Community Representative
Community Reps:	M. Gatopoulos K. Jones T. Sault T. Wilson
Trustees:	R. Collver T. Waldschmidt
Grand Erie Staff:	P. Bagchee, Manager, Mental Health and Well-Being J. Hooper, Principal Leader – Mental Health & Well-Being F. Lainson, Program Co-ordinator – Special Education J. Roberto, Director of Education L. Sheppard, Applied Behaviour Analysis Coordinator L. Thompson, Superintendent of Education J. White, Principal Leader – Special Education
Organizations/ Agencies:	L. Boswell, Community Navigator, Contact Brant T. Buchanan, Supervisor of Employment Services, Contact Brant L. DeJong, Social Worker, Lansdowne Children's Centre A. Detmar, Woodview Mental Health and Autism Services
Absent with Regrets:	L. Nydam, Native Representative Dr. L. Scott, Fetal Alcohol Spectrum Disorder
Absent:	
Guests:	S. Gairns, Lansdowne L. Kramer, Lansdowne
Recording Secretary:	J. Valstar, Executive Assistant to the Superintendent of Education

A - 1 **Opening**

(a) **Welcome / Land Acknowledgment**

Chair Rose called the September 8, 2022 Special Education Advisory Committee (SEAC) meeting to order at 6:02 p.m. and gave the Land Acknowledgement. L. DeJong, Social Worker, Lansdowne, introduced S. Gairns, Lansdowne and L. Kramer, Lansdowne. Committee members asked that an agenda item be added to future meetings indicating the meetings will be live streamed on YouTube.

(b) **Agenda Additions/Deletions/Approval**

Moved by: M. Gatopoulos

Seconded by: L. DeJong

THAT the SEAC 22-01 Agenda for Thursday September 8, 2022 be approved as presented

Carried

B - 1 **Timed Items**

(a) **Transition to School Process by Lansdowne Children's Centre**

L. Kramer, Lansdowne, presented a PowerPoint on students transitioning to school based on data collected from the Brantford and Brant catchment areas, and answered questions from committee members. L. Thompson, Superintendent of Education, shared some data on Grand Erie students currently being supported.



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C - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Approval of Minutes June 16, 2022**

Presented as printed.

Moved by: L. Boswell

Seconded by: K. Jones

THAT the Minutes of the Special Education Advisory Committee Meeting, held June 16, 2022 be approved as presented.

Carried

(b) **SEAC Recruitment Process**

Chair Rose spoke about the SEAC recruitment process, followed by discussion with committee members on the best way to recruit new members. Committee members agreed to email J. Valstar, Executive Assistant to the Superintendent of Education, the reasons why they decided to join SEAC. K. Jones, Community Representative, volunteered to make a brief video of reasons to join SEAC. There was discussion about creating a video about SEAC once the new members have joined.

D - 1 **New Business**

(a) **SEAC Terms of Reference Review**

L. Thompson, Superintendent of Education, explained the Ministry of Education's regulations (O. Reg. 464/97) and that SEAC's Terms of Reference (ToR) must be in line with these regulations. The committee reviewed the revised ToR to highlight what parts are from O. Reg. 464/97 and what is board process. L. Thompson, Superintendent of Education, to review ToR to ensure they follow the Ministry requirements prior to the October SEAC meeting where they will be reviewed once more.

(b) **SEAC Representative to GEPIC**

T. Waldschmidt will remain as the SEAC Representative to GEPIC for the 2022-23 school year.

(c) **Special Education Plan – Consultation Process 2022-23**

F. Lainson, Program Coordinator, Special Education, presented a PowerPoint on the consultation process for the 2022-23 Special Education Plan review.

E - 1 **Other Business**

(a) **Grand Erie Virtual Meeting Guidelines**

J. Hooper, Principal Leader Mental Health & Well-Being, reviewed the virtual meeting guidelines with committee members.

(b) **PAAC on SEAC – SEAC Resource Guide on Special Education Funding**

Chair Rose presented the resource guide on Special Education funding to committee members. L. Thompson, Superintendent of Education, will arrange for R. Wyszynski, Superintendent of Business, to attend a future SEAC meeting to explain and clarify the process.



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- (c) **LDAO Conference 2022**
P. Bagchee, Manager Mental Health & Well-Being presented highlights from the LDAO conference to committee members.
- (d) **Summer Program Highlights**
L. Sheppard, Applied Behaviour Analysis Coordinator, presented a PowerPoint on the summer program highlights, and gave a brief overview of the in-person summer programs. F. Lainson, Program Coordinator Special Education, gave a brief overview of the virtual summer programs. Further information will be presented at upcoming SEAC meetings.
- F - 1 **Standing Items**
 - (a) **Policy/Procedures Out for Comment**
Chair Rose encouraged board members to review the proposed changes to the Policies and Procedures out for comment, and to provide feedback.
 - (b) **Trustee Updates**
Trustee Waldschmidt and Trustee Collver gave their respective updates to committee members.
- G - 1 **Information Items**
 - (a) Chair Rose announced the resignation of C. Brady, Community Representative, effective immediately. J. Valstar, Executive Assistant to the Superintendent of Education, will send a letter of thanks on behalf of SEAC.
- H - 1 **Community Updates**
Nil
- I - 1 **Correspondence**
 - (a) **LDAO SEAC Circular – June 2022**
Letter presented as printed
 - (b) **Letter from Waterloo Region DSB**
L. Thompson, Superintendent of Education, provided a Grand Erie update on the issue of suspensions, outlining the work being done by W. Baker, Superintendent of Education, on alternatives to suspensions.
 - (c) **Letter from Upper Canada DSB**
After a brief discussion, committee members decided no further action is required on PPM 81.
- J - 1 **Future Agenda Items and SEAC Committee Planning**
 - (a) L. Thompson, Superintendent of Education, to provide a final copy of SEAC's Terms of Reference for final review at the October 6, 2022 SEAC meeting.
- K - 1 **Next Meeting**
Thursday October 6, 2022 at 6:00 p.m., MS Teams Virtual Meeting



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L - 1 **Adjournment**

Moved by: M. Gatopoulos

Seconded by: L. DeJong

THAT the meeting be adjourned at 8:07 p.m.

Carried