

# Community Involvement Guide

## Graduation diploma requirement 40 Hours Community involvement

Every Ontario student beginning secondary school after September 1, 1999 must complete 40 hours of community involvement activities in order to receive a graduation diploma.

### What Steps Must STUDENTS Follow?

- Talk with your parent/guardian about community involvement
- Read the list of eligible and ineligible activities
- Select one or more of the eligible activities
- When you complete each activity, fill out the form 'Completion of Community Involvement Activities', and ask your parent and the community sponsor (the 'supervisor' of the activity) to sign form
- Give 'Completion of Community Involvement Activities' to designate at your high school
- If unsure whether activity is eligible check with designate at your high school *before* starting

### ELIGIBLE Community Involvement Activities

An event/activity/program:

- Designed to be of benefit to the community
- To support not-for-profit agencies, institutions or foundations
- Structured to promote tutoring, mentoring, visiting, coaching whose purpose is to assist others
- That supports work of a global nature
- That promotes environmental awareness
- That promotes and contributes to the health and well-being of any group, including school-based activities
- Affiliated with a club, religious organization, arts or cultural association, or political organization that seeks to make a positive contribution in the community

Gain valuable experiences working with volunteer groups and learning about service to people and organizations.

ELIGIBLE ACTIVITIES	
<b>SCHOOL PROGRAMS</b>	Helping out with a non-credit extra-curricular activity such as: student governance, organizing school activities (ie. Sports meets, music production), and assisting in school activities (ie. Ushering, parent's night)
<b>FUNDRAISING</b>	Canvassing, walk-a-thons, celebrity games, gift wrapping, gala events, and sales
<b>SPORTS/RECREATION</b>	Coaching, track meets, summer games, working with a buddy, pool assistant, and organizing Special Olympics
<b>COMMUNITY</b>	Helping to organize winter carnivals, parades, and summer fairs
<b>COMMUNITY PROJECTS</b>	Participating in food drives, support services for community groups, 4H Clubs, and Welcome Wagon
<b>ENVIRONMENTAL PROJECTS</b>	Participating in community clean-up, flower/tree planting, recycling, and beautification activities
<b>RELIGIOUS ACTIVITIES</b>	Programming for children, child-minding, helping with Sunday School, special events, and clerical tasks
<b>SENIORS' PROGRAM</b>	Assisting in a Seniors' Residence or Seniors' Community Program (ie. Helping with activities)
<b>OFFICE AND CLERICAL</b>	Reception, computer work, and mailings for volunteer/not-for-profit agencies
<b>YOUTH PROGRAM</b>	Helping to run youth programs such as 4H, Scouts, Guides, drop-in centres, breakfast, after school and March Break programs, Leaders in Training, Summer playground activities, and camps
<b>WORK WITH ANIMALS</b>	Working with animal care, horseback riding programs, or work at a local zoo or petting farm ie. SPCA
<b>ARTS AND CULTURE</b>	Assisting at a gallery, performing music, or involvement in a library program
<b>ACTIVITIES FOR INDIVIDUALS</b>	Assisting seniors shop, read, prepare letters, shovel snow, chronic care hospital visits or tutoring, transcribing, reading buddies, and respite care

### INELIGIBLE Community Involvement Activities

The Ministry of Education and Training's list of INELIGIBLE activities include:

- Activities that displace paid workers
- Activities where you are normally paid (ie. Babysitting)
- 'Take Our Kids to Work Day'
- Experiential learning (ie. Job shadow, work experience, cooperative education)
- Required activities of a course where you earn a credit
- Playing on school sports team
- Regular family responsibilities (ie. Chores)
- Court ordered community service programs, alternative measure programs or any diversionary program that uses community service
- Activities involving the operation of a vehicle, power tools or scaffolding
- Activities where you might administer medication or medical procedure
- Any student under 16 involved in a logging environment
- Any student under 15 involved in a factory environment
- Any student under 14 involved in any working environment (except health and residential care environments)
- Activities involving banking, securities or other valuables
- Activities that take place during time allotted for instructional program on a school day

### Grand Erie District School Board INELIGIBLE ACTIVITIES

In addition to those that the Ministry has listed INELIGIBLE, the following are also included:

- Any activity that provides direct financial revenue or gain to the student or to the student's immediate family
- Any association with an organization or an organizational activity that does not comply with the policies, procedures and regulations of both the Ministry of Education, Human Rights Legislation, and the Grand Erie District School Board
- An activity that takes place during the time allotted for the instructional program on a school day. However, an activity that takes place during the student's lunch break or 'spare' period is permissible

# Notification of Completion of Community Involvement Activities



<b>Student's Name:</b> (PLEASE PRINT)		<b>Student's Signature:</b>			
<b>School Name:</b> (PLEASE PRINT)		<b>Home Room:</b>		<b>Teacher/Advisor:</b>	
<b>Name of Organization or Activity:</b> (PLEASE PRINT)		<b>Hours Completed:</b> (for this activity/organization):			
<b>Address of Organization or Activity:</b> (PLEASE PRINT)			<b>Start Date:</b>		<b>End Date:</b>
<b>Supervisor of Organization or Activity:</b>	(PLEASE PRINT NAME)	<b>Signature:</b>			<b>Phone Number:</b>
<b>Parent/Guardian's Consent</b> (under age 18):	(PLEASE PRINT NAME)	<b>Signature:</b>			
<b>NOTES</b> (please include description of duties or activity and any additional relevant information, e.g., schedule, etc.):					
<b>Principal's Signature</b>			<b>OFFICE USE ONLY</b>		