

Lakewood Parent Committee Meeting Minutes

DATE: Monday, October 2, 2023 6-8pm

Present: David VanLaecke, Melissa Mummery, Catherine Fekete, Shannon Clarke-Archer, Lynda Otterman, Nikki Friesen, Asifa Mumawar, Katherine McConnell, Emily Kruck, Kailey Skinkle, Abby Kitson, Jen Helwig, Meaghan MacDonald, Martine McLarney Garrish, Jenna Sugg, Kara Haist (remote via TEAMS)

Agenda	Decision/Discussion
A. Review and Accept Previous Minutes	Motion made by: Katherine McConnell – seconded by: Lynda Otterman. Motion carried with the change of Oct 1 to Oct 13 in Principal’s report.
B. Principal’s Report	Review of Lakewood School Code of Conduct (attached at end of minutes)
C. Committee Business	<p>1. Treasurers Report:</p> <ul style="list-style-type: none">• Snack \$5733.34• General \$8927.44 – note: expect to see \$200 less once the expense for the Bluetooth speaker goes through <p>2. Snack Program Report: Katherine McConnell reports – monthly expense of approximately \$1500 per month. Snack program is going well. Monday’s and Wednesday’s at first break, bins are delivered to each classroom with servings of nutritious snack to 75% of the class enrolment. What is left in bin, many classroom teachers put in a location within their classroom. She explains funding through HNREACH Child Nutrition program, along with school fundraising, parent council fundraising, schoolcashionline donations, Port Dover Santa parade donations, etc. She has connected Andrew Schneider for donation of leftover soup to put in freezer for children that need a good lunch.</p> <p>3. Chair’s Report: Melissa shares: thank you to everyone who came to the fall BBQ. 650 hotdogs were served and we kept our streak alive with NO RAIN! We do need to discuss spending funds raised by parent council last year. Over the next couple of months, we will allocate these funds. Update – with our growing school enrolment, we are trying a “parent rep” for every class to try to get more parents up to date with work of Parent council. The chair will e-mail the “parent reps” who can, in turn distribute this to classroom teacher who can forward the information to the parents of students via e-mail. This will hopefully assist in engaging parents to LPC activities, including the times where volunteers are needed for “events”. In addition, this “point of contact” person will serve as an opportunity to give suggestions to LPC. Lakewood Parent Committee Facebook page is still active.</p>

D. Election	<ol style="list-style-type: none"> 1. Chair (or co-chairs) – Melissa Mummery and Martine McLarney Garrish nominated by: selves. Nomination seconded by: Shannon Clarke-Archer. Motion carried 2. Vice-chair – Kailey & Chris Skinkle nominated by: selves. Nomination seconded by: Katherine McConnell. Motion carried 3. Treasurer – Jen Helwig nominated by: self. Nomination seconded by: Nikki Friesen. Motion carried 4. Secretary – Jena Sugg nominated by: self. Nomination seconded by: Shannon Clarke-Archer. Motion carried
E. Fundraising Projects: This area of the AGENDA will be followed up at next month's meeting. We couldn't get to this big item on the AGENDA.	<ol style="list-style-type: none"> 1. History of what's been done 2. New ideas/decisions on repeats 3. School Projects 2023/24
F. Volunteers for Events	<ol style="list-style-type: none"> 1. Halloween Dance – Oct 27 6-8. Link to sign-up through Sign-up genius has been established and is on Lakewood Parent Committee Facebook page: some big jobs: decorating, picking up snacks, clean-up. 2. Santa Sale (Dec 2) Committees (Class Crafts (JK-Gr 6 + Gr 7/8 craft club), Baking, Vendors, Food, Penny table support, delivering letters to solicit donations and then to receive donations). Melissa will put out an e-mail to solicit the generation of these committees. 3. Turkey Dinner – Dec 11 – Community Centre booked. Students “dress their best”. Catering cost given the large student enrolment is one of the elements we need to consider in making this work this year. Melissa and Jenna Sugg will work on determining catering possibilities.
G. Business from the Floor	<ul style="list-style-type: none"> - Dogs on track and use of track during. DVL will e-mail - Track maintenance – overgrown. - Meaghan indicates that a teacher on staff has a large quantity of easter related items. She wonders if Parent Council can use them in the future. Can discuss in the future.
H. Set Date for next meeting	Monday November 6, 2023.

LAKESWOOD ELEMENTARY SCHOOL CODE OF BEHAVIOUR

STANDARDS of BEHAVIOUR

Lakewood Elementary School is committed to promoting and supporting appropriate student behaviours that contribute to and sustain a safe learning and teaching environment. It is our goal to provide a positive school climate in which each student can reach his or her full potential.

The standards of Behaviour for the school community as outlined in board policy are divided into two categories:

A) Respect, civility, and responsible citizenship

All members of the school community must:

- Respect and comply with all applicable federal, provincial, and municipal laws
- Respect the need of others to work in an environment that is conducive to learning and teaching. Personal electronic devices (cell phones and other devices capable of recording or transmitting video/audio as well as texting & accessing social media) are not accessed by students when on school property. Grade 6, 7 & 8 students only access personal electronic devices during instructional time for educational purposes when the classroom teacher directs students to do so.
- Demonstrate honesty and integrity
- Respect differences in people, their ideas, and their opinions
- Treat one another with dignity and respect at all times, and especially when there is disagreement
- Respect and treat others fairly, regardless of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status, or disability
- Respect the rights of others
- Show proper care and regard for school property and the property of others
- Take appropriate measures to help those in need
- Seek assistance from a school employee, if necessary, to resolve conflict peacefully
- Respect all members of the school community, especially persons in positions of authority
- Not swear at a teacher or at another person in a position of authority

B) Safety

All members of the school community must not:

- Engage in bullying behaviours, including cyber-bullying
- Commit sexual assault
- Traffic in weapons or illegal drugs
- Give alcohol or cannabis to a minor
- Commit robbery
- Be in possession of any weapon, including firearms
- Use any object to threaten or intimidate another person
- Cause injury to any person with an object
- Be in possession of, or be under the influence of alcohol, cannabis (unless the individual has been authorized to use cannabis for medical purposes), and illegal drugs
- Provide others with alcohol, illegal drugs, or cannabis (unless the recipient is an individual authorized to use cannabis for medical purposes)
- Inflict or encourage others to inflict bodily harm on another person
- Engage in hate propaganda and other forms of behaviour motivated by hate or bias
- Commit an act of vandalism that causes extensive damage to school property or to property located on the premises of the school

Consequences of Improper Conduct

When students misbehave or break school rules, disciplinary action will include fair, clear and graduated consequences. Each student is unique and school personnel will determine when to move from one level of intervention to another. The range of consequences shall be tied to the frequency and severity of the infraction as well as who will set the consequences (school staff or school administration). In some cases, parental involvement or suspension may be immediate. Consistency and fairness are most important but each situation will be dealt with on an individual basis.

Roles and Responsibilities

Each individual is important and unique and should be empowered to contribute positively to the school community. Responsibility and ownership for a safe learning environment must be assumed by all members of the school community. Educators and community members have a responsibility to work in partnership to develop responsible citizens.

The Role of Lakewood Elementary School Personnel, Volunteers & Community Supports:

- To demonstrate care and commitment to academic excellence and a safe teaching and learning environment
- To act as role models and to hold everyone to the highest standards of respectful and responsible behaviour.
- To maintain a consistent standard of behaviour respectful of the human rights of all participants
- To communicate regularly and meaningfully with all members of the school community
- To demonstrate respect for all students and parents
- To prepare students for the full responsibilities of citizenship

The Role of Students:

- To attend school prepared, on time and ready to learn
- To show respect for themselves, others and to those in authority
- To refrain from bringing anything to school that may compromise the safety of others.
- To follow established rules and take responsibility for their actions.

The Role of Parents/Guardians

- To show an active interest in their child's school work and progress
- To communicate regularly with school personnel
- To help their child be neat, appropriately dressed and prepared for school
- To ensure their child attends school regularly and on time
- To promptly report to the school their child's absence or late arrival
- To become familiar with the Code of Conduct and school rules, and assist their child in following these rules of behaviour
- To assist school staff in dealing with disciplinary issues.