



Special Education Advisory Committee

Thursday January 11, 2024

6:00 p.m.

MS Teams Virtual Meeting

AGENDA

Land Acknowledgement

The Grand Erie District School Board recognizes Six Nations of the Grand River and Mississaugas of the Credit First Nation, as the longstanding peoples of this territory. We honour, recognize, and respect these communities as well as all First Nations, Metis and Inuit Peoples who reside within the Grand Erie District School Board. We are all stewards of these lands and waters where we now gather, learn, and play, and commit to working together in the spirit of Reconciliation.

AGENDA

Item	Info.	Dia.	Res.	Responsibility
LEAD				
A-1 Opening 6:00-6:05				
(a) Welcome / Land Acknowledgement Statement			√	L. Thompson
(b) Roll Call (incl Visiting Trustees)/Reminder of Livestream on YouTube/Reminder of Closed Caption Feature on Teams			√	L. Thompson
(c) Agenda Additions/ Deletions/ Approvals		√	√	L. Thompson
LEARN				
B-1 Timed Items 6:05 – 6:30				
(a) Election – Chair and Vice-Chair of SEAC January 2024	√		√	L. Thompson
(b) Thank you – Chair and Vice-Chair of SEAC 2023	√			L. Thompson

Learn Lead Inspire



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AGENDA

Item	Info.	Dia.	Res.	Responsibility
LEAD				
C-1 Business Arising from Minutes and/or Previous Meetings 6:30-6:50				
(a) Approval of Minutes from December 14, 2023*			√	Chair
(b) Letter to the Ministry on supporting students with mental health challenges	√	√	√	Chair
(c) Anti-Racism video series	√	√		L. Thompson
LEARN				
D-1 New Business 6:50-7:30				
(a) Financial Update 2023-24 <ul style="list-style-type: none"> Special Education funding, grants, expenditures and reserves Input on 2024-25 Budget process Finance Committee meeting dates 	√	√	√	R. Wyszynski
(b) 2024-25 School Year Calendar*	√			R. Vankerrebroeck
Item	Info.	Dia.	Res.	
LEAD				
E-1 Other Business 7:30-7:45				
(a) A Day in the Life of the Literacy Coach	√			L. Munro/A. Randell

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Special Education Advisory Committee

Thursday January 11, 2024

6:00 p.m.

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AGENDA

Item	Info.	Dia.	Res.	Responsibility
INSPIRE				
F-1 Standing Items 7:45-7:55				
Policies Out for Comment - Nil Please send all comments and feedback regarding the following policies to policies@granderie.ca				Vice-Chair
(a) Trustee Update	√			T. Waldschmidt / L. Whiton
(b) Chair/Vice-Chair Updates	√			Chair / Vice-Chair
Item	Info.	Dia.	Res.	Responsibility
LEARN LEAD INSPIRE				
G-1 Information Items				
(a)				
LEARN LEAD INSPIRE				
H-1 Community Updates				
(a)				
LEARN LEAD INSPIRE				
I-1 Correspondence – 7:55-8:00				
(a) Letter from Hastings and Prince Edwards DSB on SIP funding*	√			Chair

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Special Education Advisory Committee

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AGENDA

Item	Info.	Dia.	Res.	Responsibility
INSPIRE				
J-1 Future Agenda Items and SEAC Committee Planning				
(a) Video – Inclusion by Design				
(b) A Day in the Life of a Math Coach				
(c) Teacher Consultant Model – update on impact				
(d) Follow up on Destreaming in Grand Erie				
(e) Early Reading Strategy				
(f) Pre-School Speech and Language changes – update on impact on service delivery				
K-1 Next Meeting				
Thursday February 1, 2024 MS Teams	√			Chair
L-1 Adjournment				
Meeting adjourned			√	Chair

Note: Column Abbreviations

* Attachments to the agenda

Info. Item for information only

Dia. Item for dialogue

Res. Item for resolution or recommendation

SSMT Specialized Services Management Team

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Special Education Advisory Committee

Thursday December 14, 2023

6:00 p.m.

MS Team Virtual Meeting

MINUTES

- Present:** Chair L. DeJong, Vice-Chair K. Jones, Trustee Waldschmidt, Community Representatives: B. Bruce, K. Kelly, L. Nydam, W. Rose Organizations: L. Boswell, C. Gilman
- Administration:** Superintendent Thompson, Principal Leader Specialized Services: J. Senior, Program Coordinators: L. Miedema, L. Sheppard, Recording Secretary: J. Valstar
- Regrets:** Trustee Whiton, Organizations: C. Stefanelli
- Absent:** Trustee Sault, Organizations: T. Buchanan, R. Vriends
- Visiting Trustees:** Nil
- Guests:** Nil

A - 1 **Opening**

(a) **Welcome / Land Acknowledgment Statement**

Chair DeJong called the meeting to order at 6:01 p.m. and read the Land Acknowledgement Statement.

(b) **Roll Call/Reminder of Livestream on YouTube/Closed Captioning reminder**

M. Tokaci, Information Technology, informed members of the YouTube livestream. Chair DeJong reminded members of the closed caption feature available in MS Teams.

(c) **Agenda Additions/Deletions/Approval**

B-1 (a): Deferred to early 2024

Moved by: T. Waldschmidt

Seconded by: L. Boswell

THAT the December 14, 2023 Agenda be approved as amended.

Carried

B - 1 **Timed Items**

(a) **Video Spotlight – Inclusion by Design**

Deferred until early 2024

(b) **Video Spotlight – Grand Erie's Anti-Racism Series**

Presented

C - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Approval of Minutes**

Moved by: K. Jones

Seconded by: W. Rose

THAT the Minutes dated November 16, 2023 be approved.

Carried



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MINUTES

- (b) **SEAC – call out for members - update**
Chair DeJong informed members there is an individual who has expressed interest in joining SEAC and will be approved at the January Board meeting.
- D - 1 **New Business**
- (a) **Supporting Students who seek escape**
The Specialized Services Management Team (SSMT) presented Grand Erie's approach to supporting students who seek escape.
- (b) **Grand Erie's Special Education Plan - Standard 3 – Roles and Responsibilities**
Principal Leader J. Senior reviewed Standard 3 of Grand Erie's Special Education Plan 2022-23 and solicited input from SEAC members.
- E - 1 **Other Business**
- (a) **PAAC on SEAC**
Vice-Chair Jones encouraged members to review the resources at paac-seac.ca.
- F - 1 **Standing Items**
Policies Out for Comment - Nil
- (a) **Trustee Updates**
Trustee Waldschmidt shared his update, including the results of the Trustee elections at the November Board meeting.
- (b) **Chair/Vice Chair Update**
Chair DeJong and Vice-Chair Jones shared their respective updates.
- G - 1 **Information Items**
- (a) **Chair / Vice-Chair Elections**
Superintendent Thompson explained the annual election process for Chair and Vice-Chair of SEAC, which will occur at the January SEAC meeting.
- H - 1 **Community Updates**
- (a) **Connecting with Services, Supports, and Resources – Lansdowne Children Centre**
C. Gilman shared an update from Easter Seals Canada, reminding members of Red Shirt Day on May 30, 2024.
- I - 1 **Correspondence**
- (a) Update on LDAO Circulars
(b) Letter from Behaviour Analyst Certification Board
(c) Letter from Thames Valley DSB – Students with mental Health challenges
(d) Letter from Lambton Kent DSB – Recruitment of an Education Resource Worker
- J - 1 **Future Agenda Items and SEAC Committee Planning**
- (a) A Day in the Life of a Math Coach
(b) Video Spotlight – Inclusion by Design in Grand Erie
(c) Follow up on destreaming in Grand Erie



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- (d) Video Spotlight - Anti-racism video series
- (e) Early Reading Strategy
- (f) Follow up on TVDSB letter for discussion about SEAC sending a letter of support regarding students struggling with mental health challenges.

K - 1 **Next Meeting**

Thursday January 11, 2024 at 6:00 p.m. MS Teams

L - 1 **Adjournment**

Moved by: K. Jones

Seconded by: W. Rose

THAT the meeting be adjourned at 7:40 p.m.

Carried

DRAFT

Ontario School Year Calendar 2024-2025

Calendar Title 103628173: Brant/Brantford/Haldimand and Norfolk Elementary		Calendar Description Elementary Calendar for Brant, Brantford, Haldimand and Norfolk				
Board Name Grand Erie DSB	Date Created Nov 29, 2023	Panel Elementary	Calendar Type Modified	Calendar Status Draft		
Start of School Year Sep 03, 2024	End of School Year Jun 30, 2025	First Day Students Sep 03, 2024	Last Day Students Jun 30, 2025	Total PA Days 7	Total Instr. Days 187	Total Exam Days 0

LEGEND

- Statutory Holiday
- Scheduled Examination Day
- Board Directed PA Day
- PA Day Devoted to Provincial Priorities*
- Board Designated Holiday
- / Half Day

MONTH	First Week					Second Week					Third Week					Fourth Week					Fifth Week					PA Days	Instr. Days	Exam Days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August 2024				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	0	0	0
September 2024	2	3	4	5	6	9	10	11	12	13 P*/P*/	16	17	18	19	20	23	24	25	26	27	30					1	19	0
October 2024		1	2	3	4	7	8 P*/P*/	9	10	11	14 H	15	16	17	18	21	22	23	24	25	28	29	30	31		1	21	0
November 2024					1	4	5	6	7	8	11	12	13	14	15 P	18	19	20	21	22	25	26	27	28	29	1	20	0
December 2024	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23 B	24 B	25 B	26 B	27 B	30 B	31 B				0	15	0
January 2025			1 B	2 B	3 B	6	7	8	9	10	13	14	15	16	17	20 P	21	22	23	24	27	28	29	30	31	1	19	0
February 2025	3	4	5	6	7	10	11	12	13	14	17 H	18	19	20	21	24	25	26	27	28						0	19	0
March 2025	3	4	5	6	7	10 B	11 B	12 B	13 B	14 B	17	18	19	20	21	24	25	26	27	28	31					0	16	0
April 2025		1	2	3	4	7	8	9	10	11 P*/P*/	14	15	16	17	18 H	21 H	22	23	24	25	28	29	30			1	19	0
May 2025				1	2	5	6	7	8	9	12	13	14	15	16	19 H	20	21	22	23	26	27	28	29	30	0	21	0
June 2025	2	3	4	5	6 P	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27 P	30 B					2	18	0
July 2025		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	0	0
TOTAL																						7	187	0				

Schools assigned to this calendar:

School Name	Town or City
Agnes Hodge PS	Brantford
Banbury Heights S	Brantford
Bellview PS	Brantford
Bloomsburg PS	Waterford
Boston PS	Waterford
Branlyn Community S	Brantford
Brier Park PS	Brantford
Burford District E S	Burford
Caledonia Centennial PS	Caledonia
Cedarland PS	Brantford
Centennial-Grand Woodlands S	Brantford
Central PS	Brantford
Cobblestone E S	Paris
Confederation E S	Brantford
Courtland PS	Courtland
Delhi PS	Delhi
Dufferin PS	Brantford
Echo Place PS	Brantford
Edith Monture E S	Brantford
Elgin Avenue PS	Simcoe
Glen Morris Central PS	Glen Morris
Graham Bell-Victoria PS	Brantford
Grandview PS	Brantford
Greenbrier PS	Brantford
Hagersville E S	Hagersville
Houghton PS	Langton
J L Mitchener PS	Cayuga
James Hillier PS	Brantford
Jarvis PS	Jarvis
King George S	Brantford

School Name	Town or City
Lakewood E S	Port Dover
Langton PS	Langton
Lansdowne-Costain PS	Brantford
Lynndale Heights PS	Simcoe
Major Ballachey PS	Brantford
Mapleview Elementary School	Dunnville
Mount Pleasant S	Mount Pleasant
My Home on Turtle Island The Youth Lodge	Ohsweken
North Ward S	Paris
Oakland-Scotland PS	Scotland
Oneida Central PS	Caledonia
Onondaga-Brant PS	Brantford
Paris Central PS	Paris
Port Rowan PS	Port Rowan
Prince Charles PS	Brantford
Princess Elizabeth PS	Brantford
Rainham Central S	Fisherville
River Heights S	Caledonia
Russell Reid PS	Brantford
Seneca Central PS	York
St George-German PS	St George
Teeterville PS	Teeterville
Thompson Creek E S	Dunnville
Walpole North E S	Hagersville
Walsh PS	Simcoe
Walter Gretzky E S	Brantford
Waterford PS	Waterford
West Lynn PS	Simcoe
Woodman-Cainsville	Brantford
Woodview (James Hillier)	Brantford

Professional Activity Days and Descriptions

Date	Topic(s)	Description
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Sep 13, 2024 (AM)	Topic A - To be determined	Two or more of the following topics should be covered: Student mental health and well-being Cybersecurity and online privacy awareness Anti-Sex Trafficking Student safety and violent incident prevention
Sep 13, 2024 (PM)	Topic B - To be determined	Kindergarten to Grade 3 teachers must receive professional learning on early reading instruction, universal design for learning, and screening as early as possible in the school year to ensure educators are prepared to support their students in a manner consistent with the recommendations in the Ontario Human Rights Commission's Right to Read report for the full school year. School boards should consider including early childhood educators, and other educators (e.g., teacher librarians, English as a Second-Language teachers), as appropriate, in this professional learning opportunity. Implementation of the new Language Grades 1-8 curriculum.
Oct 08, 2024 (AM)	Topic B - To be determined	Kindergarten to Grade 3 teachers must receive professional learning on early reading instruction, universal design for learning, and screening as early as possible in the school year to ensure educators are prepared to support their students in a manner consistent with the recommendations in the Ontario Human Rights Commission's Right to Read report for the full school year. School boards should consider including early childhood educators, and other educators (e.g., teacher librarians, English as a Second-Language teachers), as appropriate, in this professional learning opportunity. Implementation of the new Language Grades 1-8 curriculum.
Oct 08, 2024 (PM)	Topic A - To be determined	Two or more of the following topics should be covered: Student mental health and well-being Cybersecurity and online privacy awareness Anti-Sex Trafficking Student safety and violent incident prevention
Nov 15, 2024	CURRICULUM AND ASSESSMENT	Curriculum and Assessment - parent interview
Jan 20, 2025	CURRICULUM AND ASSESSMENT	Curriculum and Assessment - report card writing
Apr 11, 2025 (AM)	Topic C - To be determined	New and recently revised curriculum should be covered. i.e., Indigenous-focused revisions to Social Studies, Grades 1-3, New learning on Holocaust education in Social Studies, Grade 6, Grades 1-8 Language
Apr 11, 2025 (PM)	Topic A - To be determined	Two or more of the following topics should be covered: Student mental health and well-being Cybersecurity and online privacy awareness Anti-Sex Trafficking Student safety and violent incident prevention
Jun 06, 2025	CURRICULUM AND ASSESSMENT	Curriculum and Assessment - report card writing
Jun 27, 2025	TRANSITION PLANNING AND IMPLEMENTATION	Student achievement: reflection and planning

Ontario School Year Calendar 2024-2025

Calendar Title 103629650: Brant/Brantford/Haldimand and Norfolk Secondary		Calendar Description Secondary Calendar for Brant, Brantford, Haldimand and Norfolk				
Board Name Grand Erie DSB	Date Created Nov 29, 2023	Panel Secondary	Calendar Type Modified	Calendar Status Draft		
Start of School Year Sep 03, 2024	End of School Year Jun 30, 2025	First Day Students Sep 03, 2024	Last Day Students Jun 30, 2025	Total PA Days 7	Total Instr. Days 177	Total Exam Days 10

LEGEND

- Statutory Holiday
- Scheduled Examination Day
- Board Directed PA Day
- PA Day Devoted to Provincial Priorities*
- Board Designated Holiday
- / Half Day

MONTH	First Week					Second Week					Third Week					Fourth Week					Fifth Week					PA Days	Instr. Days	Exam Days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August 2024				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	0	0	0
September 2024	2	3	4	5	6	9	10	11	12	13 P*/P*/	16	17	18	19	20	23	24	25	26	27	30					1	19	0
October 2024		1	2	3	4	7	8 P*/P*/	9	10	11	14 H	15	16	17	18	21	22	23	24	25	28	29	30	31		1	21	0
November 2024					1	4	5 E	6	7	8	11	12	13	14	15 P	18	19	20	21	22	25	26	27	28	29	1	19	1
December 2024	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23 B	24 B	25 B	26 B	27 B	30 B	31 B				0	15	0
January 2025			1 B	2 B	3 B	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24 E	27 E	28 E	29 E	30 P	31 P	2	14	4
February 2025	3	4	5	6	7	10	11	12	13	14	17 H	18	19	20	21	24	25	26	27	28						0	19	0
March 2025	3	4	5	6	7	10 B	11 B	12 B	13 B	14 B	17	18	19	20	21	24	25	26	27	28	31					0	16	0
April 2025		1	2	3	4	7	8	9	10 E	11 P*/P*/	14	15	16	17	18 H	21 H	22	23	24	25	28	29	30			1	18	1
May 2025				1	2	5	6	7	8	9	12	13	14	15	16	19 H	20	21	22	23	26	27	28	29	30	0	21	0
June 2025	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23 E	24 E	25 E	26 E	27 P	30 B					1	15	4
July 2025		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	0	0
TOTAL																						7	177	10				

Schools assigned to this calendar:

School Name	Town or City
Brantford CI & VS	Brantford
Cayuga SS	Cayuga
Delhi DSS	Delhi
Dunnville SS	Dunnville
Grand Erie Learning Alternatives	Brantford
Hagersville SS	Hagersville
McKinnon Park SS	Caledonia
My Home on Turtle Island The Youth Lodge	Ohsweken
North Park C & VS	Brantford

School Name	Town or City
Ohahiyo	Brantford
Paris DHS	Paris
Pauline Johnson C & VS	Brantford
Simcoe Comp S	Simcoe
Tollgate Technological Skills Centre SS	Brantford
Valley Heights SS	Langton
Waterford DHS	Waterford
Woodview (Pauline Johnson C&VS)	Brantford

Professional Activity Days and Descriptions

Date	Topic(s)	Description
Sep 13, 2024 (AM)	Topic A - To be determined	Health and Safety Protocols
Sep 13, 2024 (PM)	Topic B - To be determined	Supporting student improvement in Mathematics through high impact instructional approaches and alignment with curriculum. Focus on high-impact instructional practices to support grade 9 students restreamed math course.
Oct 08, 2024 (AM)	Topic C - To be determined	Supporting student improvement in Mathematics through high impact instructional approaches and alignment with curriculum. Focus on high-impact instructional practices to support grade 9 students restreamed math course.
Oct 08, 2024 (PM)	Topic A - To be determined	At least two of the following will be covered: Student mental health and well-being, Cybersecurity and online privacy awareness, Anti-Sex Trafficking, Student safety and violent incident prevention
Nov 15, 2024	CURRICULUM AND ASSESSMENT	Student assessment, reporting and parent interviews.
Jan 30, 2025		Reflections of School Improvement Planning/Division and Department planning.
Jan 31, 2025	CURRICULUM AND ASSESSMENT	Assessing, reporting and program planning.
Apr 11, 2025 (AM)	Topic C - To be determined	New, recently revised curriculum will be covered.
Apr 11, 2025 (PM)	Topic A - To be determined	Student Well-Being, School Safety and Violence Prevention
Jun 27, 2025		Board school improvement planning for student achievement and well-being. Reflection of school improvement planning/division and department planning.

December 6, 2023

Honourable Stephen Lecce,
Minister of Education
Ministry of Education
438 University Avenue, 15th Floor
Toronto ON M5G 2K8

Re: Special Incidence Portion (SIP) Claim Funding

Dear Minister Lecce,

Members of Hastings and Prince Edward District School Board's (HPEDSB) Special Education Advisory Committee (SEAC) would like to express a collective concern regarding funding of the Special Incidence Portion (SIP) to school boards in Ontario. While our district greatly appreciates the SIP funding that the Ministry provides, it has unfortunately not kept pace with the increase in student programming costs and the progressively increasing complexity of their needs. This results in school boards having inadequate resources to provide appropriate and timely supports to exceptional pupils.

The current SIP funding process (with automatic increases) will continue to be inadequate if appropriate board comparators are not considered and implemented. Districts that accessed high amounts of financial compensation early in the years of SIP funding continue to benefit from much higher rates of remuneration than other similar sized boards. In addition, to access SIP funding, boards are required to demonstrate the human resource support needed to support the individual students. This is an inequitable approach for boards who are experiencing a deficit in available human resources funding. When surveyed in 2022, a "lack of human resources" was the top concern expressed from individual schools and stakeholders within HPEDSB (e.g., educational assistants, behaviour specialists, and speech and language pathologists etc.). Enhanced funding for additional special education staffing supports is crucial for student success.

The true costs of supporting a student with a SIP claim are significantly higher than the current allocated amount. For example, the Ministry's SIP amount covers less than 25% of the true cost of an educational assistant salary/benefits costs, to support a student with significant learning needs. HPEDSB covers the remaining 75+% of the cost from other Special Education and operational grants. Some of the revenue that HPEDSB has used to fund this gap are the Transfer Payment Agreement (TPA) allotments, which are not guaranteed annual funding from the province. The budget disparity between Special Education revenues and expenditures at HPEDSB continues to present a major challenge for the senior administration team.

Furthermore, when you consider a reduction of the SIP funding increase in 2018, combined with the reallocation of the Special Education Per Pupil Amount, this resulted in a further increase in HPEDSB's Special Education deficit. In 2017, the Auditor General highlighted that the Ministry

of Education's "funding formula uses out-of-date benchmarks and is due for a comprehensive external review."

Our hope is that the Ministry will adopt a tiered system of funding dispersal that is equitable for all boards in the province. Districts should be allocated financial support according to actual funding requirements, utilizing a system which could be updated by completing a needs rubric. This rubric would be correlated to the average cost of supports required at each tier. The tiers of support could be established as follows:

- Tier 1 - supports would include students who require support at key points within their school day such as health monitoring (e.g., diabetic testing, administration of medication, seizure support), routine toileting, and sensory breaks.
- Tier 2 - supports would include students who require prime access to a high level of shared support throughout the school day within a regular classroom setting (e.g., students with autism, developmental disabilities, medical or health requirements, sensory needs, mobility, and toileting).
- Tier 3 - supports would include students who require 1:1 support within a partial integration environment, withdrawal support environment, or fully self-contained environment for medical, physical, cognitive, safety, and communication needs.
- Tier 4 - would be the highest level of support for students with the most complex needs. These students require 2:1 support as well as coordinated service support from system personnel and community agencies to access their education safely in a fully self-contained or alternative learning environment. These needs typically relate to significant safety concerns due to complex cognitive, communication, behaviour, mental health challenges, and physical requirements (toileting, transfers, accessing specialized equipment etc.).

Inadequate funding for Special Education programming puts our most vulnerable children at risk by limiting the services that they need to attend school and be successful. Our entire system is strained when we are required to take revenues from other areas to meet the statutory commitment to children accessing Special Education services.

We urge you, and the Ministry, to continue to re-evaluate the true costs associated with SIP claims and funding allocations to support students and increase funding accordingly. We further request, once again, that the Special Education funding model be reviewed and changed to accurately reflect the increasing and more complex requirements of students with special needs.

Sincerely,



Andrea Brennan, SEAC Chair
Hastings and Prince Edward District School Board

c.c. Chairs of Ontario Special Education Advisory Committees
Hon. Todd Smith, MPP
Hon. Ric Bresee, MPP
File