

**River Heights Parent Council/  
April 19, 2017**

**Attendance:** Melissa Bairos, Beth Wise, Erin Winegard Edge, Lisa Leary, Randy Ongena, Jenn Booker, Kourtney Froman, Rhonda Frank, Morgan Binek, Krista Damant, Sue Frankum

Welcome from Melissa. Motion to approve Minutes from March meeting, made by Erin – 2<sup>nd</sup> Kourtney

**Treasurer's report**

- Opening Balance as at March 3, 2017 is at approximately \$22,000

**Vice-Principal's report**

- Update on Electronic Sign. School has chosen the type and design of the sign. We are still waiting for CPIP approval but Board is confident it is coming. The Board has been involved in preparation planning for location, etc. Approximate cost is \$25,000
- Track and Field is coming up. The school is asking council to not sell disposable water bottles as we now have the water filling stations. Students will be allowed in to the school to fill their water bottles.
- They are in the process of working on staffing for next
- Random Act of Kindness to Central Public School in Brantford. Mr. Atanas and the school were able to purchase jerseys for the school. Central Public will be bringing its bucket drumming group to River Heights and they will also be performing at the Sanderson Centre in Brantford as part of the kick-off to Education Week Gala.
- Eric Walters, an author, will be coming to the school to speak to students
- PD Day is on April 28, 2017

**Fundraising report**

- **Read-a-thon**
  - Ends on April 20, 2017. Melissa needs help to count money. Erin and Jenn will assist on April 24. The draws this year are for 2 bikes (1 for a boy and 1 for a girl). 1 bike is being donated by Little Caesars and council will be purchasing the second one. Other prizes are a tablet and gift cards. Melissa and Rhonda will purchase these and get reimbursed from the school
- **Drive 4UR Community**
  - Date is now set for May 13, 2017. Set up will begin around 8:00. Erin will work on preparing and having sent home a letter to parents. She will co-ordinate with Morgan about sending an email for volunteers.
- **Garden Centre/Flower**
  - Kourtney meet with the guy from Mohawk Garden Centre. He is willing to do a gift card drive. If people purchase gift cards to Mohawk Garden Centre, he will donate 25% of all purchases back to the school. He is also willing to bring a supply of live flowers to the school on May 13 to sell during the Drive 4UR Community. He will also donate 25% back of all sales. Erin and Kourtney will coordinate this information to be put in to flyer home to parents.
- **Track & Field BBQ**
  - BBQ is set for May 24, 2017, rain date of May 25, 2017.
  - Set up will start around 8:30 a.m.
  - Marla will look after obtaining the Health Department Certificate and get the Pre-Order forms and donation forms ready to be sent home.

- We need some more freezies; Krista Damant will pick up 8 more boxes and look for freezer space at her studio and from other members, if necessary.
- Ring Pops – Erin will purchase
- Chips – Wholesale Club – Beth will purchase
- Buns, Hotdogs, Gatorade and condiments, Melissa and/or Jenn will speak to Zehrs and see what they can work out for us.

#### **Pizza Update**

- Erin reports everything is going well

#### **Sub Update**

- Beth reports everything is going well. We have had a parent enquire about adding Subway's new gluten friendly bread. Subway is willing to do, Beth will have to do a separate worksheet but she is willing to do that. Additional cost will be \$1.00, which is what is charged at the store level. We will proceed with adding this.

#### **Staff Appreciation**

- Next date is set for the PD Day on April 28, 2017; Erin and Melissa will be looking for breakfast type snacks, such as muffins, etc.

#### **Parent Council Flyer**

- We need to get information to parents about what we do and where the money raised goes. We are a small group doing a lot of work and need some more help. Beth will adapt a previous parent council flyer and circulate to the group for approval and then we will have it sent home to parents. We also discussed updating the website with the various roles/jobs with detailed descriptions so parents know what is entailed in taking on a specific job or fundraiser.

#### **New Business**

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Next meeting – Tuesday, May 16, 2017