

River Heights Parent Council

October 19, 2016

Attendance: Melissa Bairos, Erin Winegard Edge, Kim Willey, Beth Wise, Lisa Leary, Marla Polap, Kourtney Froman, Kellie MacMillan, Kathy Ricker, Rhonda Frank

Welcome from Melissa. Motion to approve Minutes from September meeting, made by Marla, 2nd Kim

Fundraising Report

- Melissa presented the proposed Fundraising Timeline from the Fundraising meeting on September 28, 2016. Motion to approve proposed Timeline by Marla, 2nd Erin

Treasurer's report

- \$13,200.75 in account; still some payments for pizza, subs and DFS to come out of that
- Motion to approve by Erin, 2nd Kellie

Principal's report

- New roof being installed on school, should only be a couple more weeks of work to be done
- Many sports teams and clubs starting up at the school
- Math Focus – staff are having additional meeting time to work on strategies on how to approach improving math in the school; this is their focus this year
- Wish List
 - Mats for Stage in Gym – the mats that protect the front of the stage are in desperate need of replacement for safety purposes
 - Ceiling Fans for Classrooms – Kathy met with head of facilities and received approval for 4 ceiling in the upstairs/intermediate classrooms. They are going to test these fans and see if they make a difference in the temperature. If they do, Kathy would be looking to add additional fans to the rest of the classrooms
 - Projector and some sort of sound system for the new library. Library gets used for staff meetings and special presentations on PD Day so both items would be useful
 - CPIP Grant Program – applications will be due some time in November. Kathy would like to see perhaps a commitment to raise funds for an electronic River Heights sign which would promote not only school events/news but could be used to promote community events as well. She will forward the information for the CPIP grant once received and council can discuss further
 - Classroom Allocations

Fundraising report

- DFS Fundraising
 - Beth advised the fundraiser was a great success; approximately \$4500 paper sales and an additional \$1100 online sales. Orders are due to be delivered by November 28. We will need to get together and make sure orders are sorted by classroom prior to delivery

- Mistletoe Market
 - Marla has been in contact with the company; they have set dates of December 8 and 9 for the market; the product will be shipped around November 12/13; we will be setting up the evening of December 7; Marla will also do the board request for cash advance in order to purchase additional product from the dollar store.
- Spirit Wear
 - Rhonda has done some research in to spirit wear; she had some difficulty getting information from the board approved tenders; only 1 got back to her and offered the type of product we are looking for; she also looked in to Lawrence's Sports; in order to use Lawrence's, we would have to obtain 1 more quote and present all of the information to the Board for approval; We discussed the type of product we would like to sell, being the dry-wick type apparel and hoodies; Mrs. Ricker will look in to what logo we can use as well;
 - We would like to have samples to show parents for interview night on November 17; that way orders could be for Christmas
 - Rhonda will get further information and get back to council
- Big Box Cards
 - Erin is looking after this; Rep recommended we do end of March in to April; the sample box goes home; then that sample becomes 1 of the orders; if student doesn't sell any, the sample box needs to come back to school. There was some concern about what happens if box is damaged or doesn't come back to school. Also some concern about how parents would feel if their child came home with box, would they feel pressured to buy.
 - Erin was going to go back to Rep and get answers for the concerns and see if it was possible to just send home a flyer instead of the actual sample box. She was also going to see if they could work with our timeline of February as proposed in our Fundraising Timeline
 - She will get more information for council.
- Flower for Mother's Day
 - Kourtney reached out to one greenhouse in Flamborough regarding the sale of hanging baskets around Mother's Day; the greenhouse advised that they would be more than willing to do that type of fundraiser but couldn't really provide too much for information until closer to the date. There was some concern that our sale would coincide with the MPSS flower sale, we need to look in to the dates for this. Kourtney will get more information such as pricing, etc. closer to the date

Pizza Update

- Erin reports everything is going well

Subway

- Beth reports everything is going well; new sub bags were purchased for sanitary reasons

Staff Appreciation

- Melissa and Erin are planning for November 17, which is interview night. They are planning a light supper to be ready late afternoon so teachers can eat before interviews begin. They are going to go with European Edge meat and buns and ask for donations for desserts

Lice Checks

- Set for November 4 and 7, 2016
- Morgan has done a great job getting volunteers, however we could use a couple more for Friday.

New Business

- Melissa looked after cleaning out the old freezer which had gone moldy, etc. Jennifer Booker made arrangements to have the old freezer removed from the school. We need to look in to getting a new freezer for track and field supplies. Melissa was going to speak with Mrs. Honchar who may have one for sale. We will discuss at the next meeting.

Next meeting – Tuesday, November 15, 2016