

GRAND ERIE DISTRICT SCHOOL BOARD
Cooperative Education/Ontario Youth Apprenticeship Program
Application Form

Description of Program

Cooperative education courses include a classroom component, comprising of pre-placement and integration activities, and a work placement component. Students earn cooperative education credits by integrating classroom theory with planned learning experiences in the community. Work placements provide students with challenging opportunities to apply and extend the knowledge acquired in the related course.

The Ontario Youth Apprenticeship Program (OYAP) is a specialized program that enables students who are 16 years of age or older to meet diploma requirements while participating in an occupation that requires apprenticeship. Students earn cooperative education credits for their work placements and, may or may not, be formally registered as an apprentice.

The Accelerated Ontario Youth Apprenticeship Program (AOYAP) is a specialized program that enables students who have completed all compulsory credits and are entering their final semester of secondary school to earn cooperative education credits, register as an apprentice and attend Mohawk College to complete the Basic Component for an apprentice-able occupation. Available second semester only and programs vary depending on enrolment. (See AOYP Application for more details).

Application Procedures

1. Complete application form and **submit last page only** to your guidance department. **Keep the first two pages** for future reference.
2. Ensure any additional requirements requested are complete and submitted with your application form. ie. resume, references. See cooperative education teacher and/or OYAP teacher at your school for more information.
3. Attend interview prepared.
4. If accepted into program, attend interview with prospective employer.

Workers' Compensation Coverage

As per Ministry Memorandum No. 76A, coverage is provided for all students (except for those under the direct supervision of a qualified teacher or for those students who are being paid wages) through the Ministry of Education. Students are not covered when traveling to and from the training station.

Liability Insurance

The Grand Erie District School Board has liability insurance coverage through the Ontario School Boards' Insurance Exchange. The liability insurance protects students and employers while students are engaged in specified cooperative education activities. Claims under this policy are subject to a deductible which students and/or their parent(s)/guardian(s) will be expected to reimburse.

Freedom of Information

Pursuant to subsection 29(2) of the Municipal Freedom of Information and Protection of Privacy Act, the personal information collected for the purpose of cooperative education programs is collected under the authority of the education act, and will be used for the ongoing administration for appropriate cooperative education placements.

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Parents/Guardians Please Note

Each student will:

- be interviewed by the placement supervisor(s)
- attend both in-school classes and the placement
- report any absence to both the teacher and the training placement
- received credits after all in-school and placement assignments are complete and satisfactory
- give permission to release information to prospective training placements and other teachers
- have two (2) teacher references
- be responsible for transportation to and from his/her placement
- be aware restitution for insurance liability deductible will be sought

APPRENTICESHIP OCCUPATIONS

What is an Apprenticeship?

Apprenticeship is a hands-on training program for people who want to work in a skilled trade and who enjoy learning by doing. Approximately 90% of apprenticeship training is provided in the workplace by employees. The remainder involves classroom instruction on theory which is usually delivered at a local community college.

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<p>Construction Sector:</p> <ul style="list-style-type: none"> Brick and Stone Mason Construction Craft Labourer Construction Boiler-maker Construction Millwright Drywall, Acoustic and Lathing Applicator Electrician Floor Covering Installer General Carpenter Glazier and Metal Mechanic Heat and Frost Insulator Ironworker line-worker Painter and Decorator Plumber Precast Concrete Finisher Refrigeration and Air Conditioning Mechanic Roofer Sheet metal Worker Sprinkler and Fire Protection Installer Steam-fitter <p>Motive Power Sector:</p> <ul style="list-style-type: none"> Auto Body Repairer Aircraft Maintenance Engineer Automotive Painter Automobile Service Technician Farm Equipment Technician Motorcycle Mechanic Motive Power Machinist Parts Person Small Engine Technician Transmission Technician Truck & Coach Technician 	<p>Industrial Sector:</p> <ul style="list-style-type: none"> Aircraft Maintenance Engineer Draftsperson - Mechanical, Tool & Die or Plastic Mold Electric Control Machine Builder Facilities Maintenance Mechanic Facilities System Technology Fitter Structural Steel/Plate Worker General Machinist Industrial Electrician Industrial Instrumentation Mechanic Industrial Mechanic Millwright Industrial Woodworker Locksmith Micro Electronics Manufacturer Pattern Maker Tool & Die Maker <p>Human Service Sector:</p> <ul style="list-style-type: none"> Child & Youth Worker Early Childhood Educator Education Assistant Hairstylist 	<p>Service Sector:</p> <ul style="list-style-type: none"> Baker Cook Electronic Service Technician Horticulturist - Nursery or Landscaper Information Technologist (IT) - Hardware, Networking, or Helpdesk Native Clothing and Crafts Artisan Network Cabling Specialist Pool & Hot Tub.Spaa Service Technician Retail Meat Cutter Water Well Driller <p>Other: _____</p> <p>For a complete list of trades go to www.mypathway.ca OR Check Out www.apprenticesearch.com</p> <p style="text-align: center;">Put YOUR Foot Down! Explore a Career in the Skilled Trades</p>
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Please Print CLEARLY	
Name: _____ <small style="display: inline-block; width: 40%; text-align: center;">First Name</small> <small style="display: inline-block; width: 40%; text-align: center;">Last Name</small>	Do you have a Social Insurance Number?: _____
Address: _____	Telephone No.: () _____
City/Town: _____	Postal Code: _____
Date of Birth (Year/Month/Day): / /	Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>
Parent(s)/Guardian(s) Name(s): _____	
Address (if different from above): _____	
Current Grade: _____	Home Room Teacher: _____
Have you taken Cooperative Education course before? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, state your job title: _____	
Employer's Name: _____	Company Name: _____
List two (2) career choices you wish to explore:	
1. _____	2. _____ Unsure <input type="checkbox"/>
Do you have CPR training? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you have a driver's licence? Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you have your own transportation? Yes <input type="checkbox"/> No <input type="checkbox"/>

Write a short paragraph stating why you want to take cooperative education and/or OYAP and what you hope to learn from your experience.

COURSE INFORMATION: <i>List classes you are taking for this school year</i>	
Course Code: _____	Teacher: _____
Course Code: _____	Teacher: _____
Course Code: _____	Teacher: _____

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Course Code:

Teacher:

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WORK EXPERIENCE INFORMATION: <i>List previous work experiences</i>		
Dates:	Company:	Type of Work:

EXTRA-CURRICULAR/VOLUNTEER ACTIVITIES: <i>List any extra-curricular activities or outside organizations you are or have been involved with</i>		
Dates:	Organization:	Type of Involvement:

REFERENCES: <i>List TWO teacher references</i>
1.
2.

I have read and understand the attached application form information. I am in agreement with the Application form data and authorize the release of information verbally about my child to prospective employers.		
YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____
Applicant (Student):	Please Print Name	Signature
Parent/Guardian:	Please Print Name	Signature