

# JPS School Council

## Meeting Minutes

January 15, 2018

Present

Non-Voting: Doug Ouellette, Sarah Butcher, Jasmine Dawson, Brynn Vokes

Voting: Lynn Alliston, Karen Craddock, Katie Labrie, Barb Fearman, Angie Campbell, Miranda Montague, Heidi Dawson, Kate Solomon, Rachelle Hest, Josh Daley, Sindy Whitwell

Regrets: Amy Heeg, Krystal Dutcher, Tanya Hogeveen

Absent: Angie Smuck, Sam Huitema, Sarah Hardy

Next meeting: Monday, March 19<sup>th</sup> @ 6:15pm, staff room

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### 1. Opening and Welcome

We welcomed members from the Masonic Lodge in Jarvis to our meeting for a special presentation, and all returning members. Lynn Alliston confirmed to take and type minutes for this meeting. Quorum established.

### 2. Agenda – Additions/Approval

GEPIC event topic feedback and meeting revised start time were added to the agenda under New Business. Katie Labrie motioned to accept Agenda, Josh Daley seconded, all were in favour, carried.

### 3. Masonic Lodge Presentation (Math Support)

Graham Ingersoll, Ted Payne, and Richard Moore from King Solomon Lodge #329 came to present their early stages idea of a “King Solomon Tutor Program”. Masonic Lodges are affiliated with Shriners, Templars, etc. Together these groups donate over 3 million a year. Lodges promote and sponsor initiatives in communities, with #329 supporting the walking trail here in town. The Masons also support a popular cochlear implant program which has been of a tremendous benefit to recipients. They came up with the tutoring idea after seeing EQAO scores published in the paper, and hearing from different people about kids falling behind due to a lack of extra support. They are offering to cover the cost of professional tutors for identified kids needing help. They originally thought it was a math problem but are also prepared to enhance language skills as well. They discussed a few options with Doug prior to this meeting. Their goal is to help kids in need, which in turn helps families, and the community as a whole. The focus area for their proposal is only on Jarvis at this time. Graham would like to see this territory expand. Strong Start, a literacy program currently running at the school, is designed for younger children. The tutor program would apply more to older children and address math. Doug advised starting with grade 2 students. He thinks grade 9’s would really benefit, but that is outside of the scope for now. There was some discussion regarding the criteria used to identify program participants. Council felt it would be better if program access was available to anyone who wanted to improve their math skills. Tutoring location was discussed, with after-hour options being the Masonic Hall, the school, the church (St. Paul’s), or the Library. Council felt that the library would be the best venue out of those mentioned. The representatives were primarily interested in feedback to move forward, before they pursued developing a business plan. Council supported the idea to move forward. Brynn and Jasmine (student reps) think it would be helpful for some students for sure. Angie C. advocated for rural families, highlighting transportation issues. She suggested a satellite location at the Selkirk Library, or at least accommodation if this is an issue for any families in need. The plan is to start with a 12 week trial and then evaluate it. Grand Lodge of Canada (the governing body of Masonry) is also watching this Jarvis pilot program to see how it goes. **ACTION:** Masons to work on business plan. Doug to provide support/guidance as needed from the Board.

#### 4. Previous Minutes/Outstanding Business

November minutes were previously distributed via email, and hardcopies were provided at the meeting. Miranda motioned we accept the minutes, Barb seconded, all were in favour, carried. The Secretary position still remains vacant. Sarah B. asked, and again no one expressed interest. We will continue with volunteers as it is unlikely the role will be filled this year. Please contact Sarah B. if you're able to take minutes for March.

**CPIP project update** – Front Entrance project is now complete. No significant progress has been made on last year's Outdoor Classroom project. We are still waiting on bench installation. The company under contract has picked up the benches from Henderson Recreation Equipment and are now waiting for appropriate weather before install. They have not been paid, nor will they be paid, until completion of the project. The full balance of the CPIP grant has not been spent (even after consideration for all being said and done on the Outdoor Classroom) - there is about \$2000 left over. Doug would like to replace the Jarvis Public School lettering on the front exterior brick wall with the extra and has been working with Stripe Art on graphics. Steps to go forward with the sign include budget, design, and adhering to the Board's visual identity standards. There is a possibility that the Board may decide to 'refund' our matched remainder (\$1000) since the classroom wasn't completed within the fiscal time frame. We submitted a new CPIP grant proposal last week. This project would be to update the audio/visual equipment in the gym. Doug and Sarah B. met with John from Brant Stereo to obtain an estimate for a new permanent system in the gym. This would include mounting hardware for speakers, a rear projector, a retractable screen, and a fixed A/V master control box in the gym storage area. The quote was \$15,933 but those are preliminary numbers. Because of the cost, and pending CPIP grant approval, tender would go out for another two bids. By the time final bids are in, the amount will likely be considerably less. The screen would be mounted almost into the ceiling, our current speakers do not need to be replaced (industrial DJ grade), and brackets will be installed high enough to avoid damage. Our current soundboard is adequate. The projector will be mounted out of reach with a cage around it. The amount applied for grant was \$16,000; therefore Council would be required to match \$8,000. CPIP results should be made known on March 30<sup>th</sup>.

#### 5. JPS Family Engagement Night Planning Committee - Angie C.

Council congratulated the Committee on their successful grant application- the full \$500 was awarded! Date options were Feb. 23<sup>rd</sup>, or Mar. 1<sup>st</sup>. Feb. 23<sup>rd</sup> is first choice to tie in with the timeframe of the Olympics, but this date doesn't work for Doug, so March 1<sup>st</sup> is the official event date. The Committee consists of Angie C., Katie Labrie, Kate Solomon, and Rachelle Hest. They will still work with an Olympic theme- 5 stations will be set up, representing the colours of the Olympic rings. Participants will receive a pipe cleaner, collect station beads, and create a bracelet. There will be pizza from The Shed, yogurt, fruit, and some other healthy light finger foods (veggies, cheese and crackers, etc). Drinks will be water, maybe juice or milk. Stations consist of: 1) Food station- to highlight healthy choices, 2) Rotating Activity station - dance party, hockey shoot-out, Yoga, 3) Game station -yard games (tic-tac-toe, Jenga, bean bag toss), 4) Literacy station- details to come, 5) TBD- open for thoughts (craft/art station?). Ideally, students are encouraged to come with family. There will be a welcome table to explain stations, and administer a brief survey to measure success. Time frame is 4:30-6:30, Open House style. The Committee would like to use student volunteers for the games station, and is providing food for 300 people. Doug will ask at staff meeting if any teachers are interested in helping out with the Literacy Station, otherwise paper-based activities like word searches, bingo, etc. will be used. If anyone is willing to volunteer at a station, no matter the time commitment, please let the group know. Doug mentioned being mindful of planning station activities to appeal to all age groups- making sure there are levels of challenge. Communication needs to be in to the office by the last week of Jan. to meet content deadline for inclusion in Feb. Newsletter. A poster will be added to the Council bulletin board. Doug can send out a 'save the date' Remind message. The Committee will be meeting again on Jan. 25<sup>th</sup>. **ACTION:** Doug to send Remind, ask for teacher/student

involvement, Council to volunteer as able and provide input, Committee to implement plans, Kate S. to inform GEPIC of event date and time as they requested.

## **6. Treasurer's Report – Miranda**

Current balance of general account: \$6,752.48. Turkey Dinner support came out and HST rebate went in. FundScrip profit cheque doesn't appear to have come in yet- Katie L. had previously sent in cheque request.

**ACTION:** Miranda to follow up with Mrs. Carroll, and involve Katie L. if needed.

## **7. New Business**

We'll hold off on spending until CPIP application results are in (March 30<sup>th</sup>) to make sure we have enough funds. At that time, we will vote on the amount we wish to formally allocate towards CPIP project. There are no other pressing needs Council needs to address at this time.

GEPIC is looking for feedback on topics for spring event. They are proposing: "The Impact of the Legalization of Marijuana on Families", and "Smart Parenting for Social Media". From those two options, Council solely leaned towards "Smart Parenting". We were invited to submit other ideas, and so 'Learning Disorders and Supports' along with 'Mental Health' (or some facet of Mental Health) was brought forward.

**ACTION:** Sarah B. to pass along feedback to GEPIC.

The start time of our meetings is challenging for several members. We will try 6:15pm for the next meeting to see how it goes, before trying an even later start.

## **8. Principal's Remarks**

In October/ November we looked at options for the milk program, based on complaints received that every day was too much. We tried alternate days for Dec. and Jan. It didn't go over well - orders were down as a result. We may either leave it for the rest of the year or change it back. School community was directed to provide feedback to the chair email account with no responses being received.

Council previously asked a question about online pizza ordering deadlines, and if it could be closer to Friday. Due to processing timelines required by the Board, Mrs. Carroll has been instructed to close earlier on Sundays at midnight.

It's Kindergarten Registration time! Enrollment data gathered now impacts the number of staff, supervision, etc. The big blitz is on Jan 24<sup>th</sup>. Please let everyone you know with kindergarten aged kids to come in and sign up. Numbers need to be submitted to the Board in March.

It's also Report Card season. Teachers are in the midst of reporting, and the upcoming PD Day on Jan. 22<sup>nd</sup> is for staff to work on these, although they don't go home until Feb 15<sup>th</sup>.

Classes are starting to work on speeches. The school's competition in the gym is the Feb. 16<sup>th</sup> for grades 3-8. Winners move on to the Legion competition.

We are still looking to replace gym mats at the school. Edge Imaging previously made a banner for us, and is going to work on images for the mats. The quote from Apple Athletics (for permanent and removable mats) is \$5,012.68. This remains an area of interest for Council as a potential project to support.

**9. Meeting adjourned at 7:25pm. Next meeting is Mon. Mar. 19<sup>th</sup> at 6:15pm in staff room. Child-minding available – please contact Katie L. to arrange.**